

SUMMARY OF MINUTES

FINANCE COMMITTEE

4:30 p.m., Monday, April 11, 2016

COMMITTEE ROOM

Room 239, City Hall

MEMBERS PRESENT: Mayor Allen Joines
Council Member Robert C. Clark, Chair
Council Member Denise D. Adams, Vice Chair
Council Member Vivian H. Burke
Council Member Derwin L. Montgomery

OTHERS PRESENT: Council Member Dan Besse (in at 4:35 p.m.)
Council Member Jeff MacIntosh
Council Member James Taylor, Jr.

Chair Clark called the meeting to order and stated without objection, the Committee would first consider the Consent Agenda. Council Member Montgomery removed Item C-3, and Council Member Burke removed Item C-7. No other items were removed.

Council Member Montgomery made a motion to approve the balance of the Consent Agenda. The motion was duly seconded by Council Member Adams and carried unanimously.

CONSENT AGENDA

Property Matters

- C-1. RESOLUTION ACQUIRING EASEMENTS FOR THE BETHABARA ROAD IMPROVEMENTS PROJECT - 2014 BOND PROJECTS BY DEED OR CONDEMNATION (NORTH WARD) - *Properties located off of Bethabara Road and Hickory Knoll Road.*

Community and Economic Development

- C-2. RESOLUTION APPROVING MODIFICATIONS TO A PREVIOUSLY APPROVED LOAN TO LAKE PARK DEVELOPMENT, INC.

Finance/Budget

- C-4. CONSIDERATION OF ITEMS RELATED TO CONTRACTS:

- a. RESOLUTION AWARDED CONTRACT FOR CEDAR TRAIL GREENWAY CONNECTION (WEST WARD) - *Carolina Environmental Contracting, Inc.* - \$870,522.65.
 - b. RESOLUTION AWARDED PURCHASE ORDER FOR MAIN SERVER SYSTEM EQUIPMENT - *Data Network Solutions, Inc.* - \$166,685.
 - c. RESOLUTION AWARDED A CONTRACT FOR CONSTRUCTION OF SPRAYGROUNDS AT HATHAWAY PARK AND LITTLE CREEK COMMUNITY CENTER. (WEST WARD, SOUTHWEST WARD) - *Creative Design and Construction, Inc.* - \$369,690 (Estimated Amount).
 - d. RESOLUTION AWARDED A CONTRACT FOR CONSTRUCTION OF FAIRVIEW PARK RENOVATIONS (NORTHEAST WARD) - *Creative Design and Construction, Inc.* - \$207,960 (Estimated Base Bid Amount).
 - e. RESOLUTION APPROVING A CONTRACT FOR COMPUTER APPLICATION SERVERS - *NWN Corporation* - \$101,487.68.
- C-5. CONSIDERATION OF AMENDMENTS TO THE FISCAL YEAR 2015-2016 BUDGET ORDINANCES FOR THE CITY OF WINSTON-SALEM, NORTH CAROLINA:
- a. ORDINANCE AMENDING THE ANNUAL APPROPRIATION AND TAX LEVY ORDINANCE FOR THE FISCAL YEAR 2015-2016.
 - b. ORDINANCE AMENDING THE PROJECT BUDGET ORDINANCE FOR THE FISCAL YEAR 2015-2016.
- C-6. CONSIDERATION OF A REQUEST TO FORGIVE OUTSTANDING DEBT ON CITY-OWNED PROPERTY:
- a. RESOLUTION APPROVING THE FORGIVENESS OF OUTSTANDING DEBT ON CITY-OWNED PROPERTY ON SECOND STREET AND APPROVE CONVERSION OF THE PROPERTY TO A PASSIVE PARK.
 - b. ORDINANCE AMENDING THE PROJECT BUDGET ORDINANCE FOR THE CITY OF WINSTON-SALEM, NORTH CAROLINA FOR THE FISCAL YEAR 2015-2016.

General Government

- C-8. RESOLUTION DECLARING CERTAIN CITY-OWNED EQUIPMENT SURPLUS AND AUTHORIZING THE SALE THEREOF.
- C-9. APPROVAL OF FINANCE SUMMARY OF MINUTES. - *March 21, 2016.*

Leisure Services

C-3. REVIEW OF THE RECREATION AND PARKS DEPARTMENT USER FEES.

Mr. Ben Rowe, Assistant City Manager, gave the staff presentation on this item.

Council Member MacIntosh requested staff investigate if the fees can be increased for non-residents of Winston-Salem.

Transportation

C-7. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TRIAD ECO ADVENTURES TO PURCHASE TWO WINSTON-SALEM TROLLEY BUSES.

Mr. Gregory Turner, Assistant City Manager, gave the staff report on this item.

In response to Council Member Burke, Mr. Turner stated the trolleys would be sold to Triad Eco Adventures and will be used for tourism activities.

Council Member Adams made a motion to approve the item. The motion was duly seconded by Council Member Montgomery and carried unanimously.

GENERAL AGENDA

G-1. CONSIDERATION OF ITEMS RELATING TO PERMANENT FINANCING FOR THE DEVELOPMENT OF RENTAL HOUSING:

- a. RESOLUTION AUTHORIZING PERMANENT FINANCING FOR DEVELOPMENT OF 50 UNITS OF RENTAL HOUSING KNOWN AS EMMANUEL RETIREMENT VILLAGE. (EAST WARD) [*\$2,500,000*]
- b. ORDINANCE AMENDING THE PROJECT BUDGET ORDINANCE FOR THE CITY OF WINSTON-SALEM, NORTH CAROLINA FOR THE FISCAL YEAR 2015-2016.

Mr. Ritchie Brooks, Director of Community and Business Development, gave a brief report on the item, and introduced Mr. Larry Weston, 1383 Glenwood Road, Kernersville, for the presentation.

In response to Council Member Taylor, Mr. Weston explained they have a variety of fundraising activities planned such as bingo and day trips.

In response to Mayor Joines, Mr. Weston explained they plan on collecting deposits from the people who have expressed serious interest in units, and he expects they will have a waiting list.

Council Member Burke requested information on previous projects like this the City has invested in, how much investment the City provided, how many residents live in the properties, and if the residents were ever surveyed about how their experience has been.

In response to Chair Clark, Mr. Weston stated their intentions are to serve residents 62 years of age and older. He explained they have spoken with five contractors, and the one they chose provided a lower bid and has previous experience in this area. He clarified the increased rent does reflect the inclusion of utilities.

Chair Clark requested a copy of the bank agreement be provided to the Council.

Council Member Adams made a motion to approve the item. The motion was duly seconded by Council Member Montgomery and carried unanimously.

G-2. RESOLUTION APPROVING THE FISCAL YEAR 2017 HOUSING AND COMMUNITY DEVELOPMENT PROGRAM AND AUTHORIZING SUBMISSION OF THE 2016-2017 ANNUAL PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Council Member Adams made a motion to excuse Council Member Montgomery from voting on this item. The motion was duly seconded by Council Member Clark and carried unanimously.

Council Member Adams made a motion to approve the item. The motion was duly seconded by Council Member Burke and carried unanimously.

G-3. RESOLUTION AUTHORIZING TRANSFER OF CONTINUUM OF CARE HOMELESS GRANTS, ACCEPTANCE OF GRANT FUNDS, AND EXECUTION OF AGREEMENTS.

Council Member Adams made a motion to excuse Council Member Montgomery from voting on this item. The motion was duly seconded by Council Member Clark and carried unanimously.

Council Member Adams made a motion to approve the item. The motion was duly seconded by Council Member Burke and carried unanimously.

G-4. RESOLUTION GIVING PRELIMINARY APPROVAL TO ISSUANCE OF REVENUE BONDS TO FINANCE THE ACQUISITION, REHABILITATION AND EQUIPPING OF AN AFFORDABLE HOUSING DEVELOPMENT (ROLLING HILLS APARTMENTS).

Mrs. Lisa Saunders, Chief Finance Officer, Finance Department, gave the staff report on this item.

In response to Council Member MacIntosh, Mrs. Saunders explained there is no loss of City funds or taxpayer funds and it does not affect the City's bond rating.

In response to Council Member Adams, Mr. David Asarch, 6875 East Evans Drive, Denver, Colorado, stated work on the units will be completed while the residents are out during the day. If the work displaces a resident from their unit, they will be provided with alternate housing during that time. He explained all issues inside and outside will be repaired.

Council Member Montgomery made a motion to approve the item. The motion was duly seconded by Council Member Adams and carried unanimously.

G-5. SECOND REPORT OF THE CITIZENS' BOND OVERSIGHT COMMITTEE.

Mr. Rowe gave the introduction for this item.

Mr. Mark Lively, 1417 Brookstown Avenue, gave the report on this item.

In response to Council Member Burke, Mr. Lively explained he felt the City is very transparent and provides the public with information on the progress of bond projects regularly.

In response to Council Member Burke, Mr. Lee Garrity, City Manager, replied the paving of Robinhood Road and N. Stratford Road could be included in the North Carolina Department of Transportation resurfacing projects to occur sometime next year.

Chair Clark requested a member of the Oversight Committee gather feedback from the contractors that bid on the Benton Convention Center remodel project.

Adjournment: 5:44 p.m.