

## AGENDA

### PUBLIC SAFETY COMMITTEE

6:00 p.m., Monday, March 21, 2016

COMMITTEE ROOM

Room 239, City Hall

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*COMMITTEE MEMBERS: Council Member James Taylor, Jr., Chair  
Council Member Vivian H. Burke, Vice Chair  
Council Member Molly Leight  
Council Member Jeff MacIntosh*

### GENERAL AGENDA

G-1. INFORMATION ON THE PROPOSED WINSTON-SALEM POLICE  
DEPARTMENT FOURTH POLICE DISTRICT.

CONSENT AGENDA

- C-1. ORDINANCE AMENDING SECTION 42-122(F) OF THE CITY CODE RELATING TO 25 MILES PER HOUR SPEED LIMITS (WEST WARD) - *Wellington Road*.
- C-2. UPDATE ON CITY BUILDING SECURITY PLANNING AND IMPROVEMENTS.
- C-3. APPROVAL OF PUBLIC SAFETY SUMMARY OF MINUTES. - *February 8, 2016*.

# Memorandum



Winston-Salem  
Police Department

Barry D. Rountree, MPA  
Chief of Police

Public Safety Center  
725 N. Cherry Street  
P.O. Box 1707  
Winston-Salem, NC 27102  
btree@wspd.org



Accredited by the Commission on Accreditation for  
Law Enforcement Agencies, Inc.

**TO:** Mayor Allen Joines and Members of the City Council  
**FROM:** Barry D. Rountree, Chief of Police  
**DATE:** March 7, 2016  
**SUBJECT:** Proposed Patrol Redeployment  
**CC:**

The Winston-Salem Police Department will brief the Public Safety Committee on the proposed patrol redeployment with the implementation of a fourth police response district. The proposed fourth district will serve the center city area of our city.

This briefing and overview is designed to keep members of the City Council and the public informed.

Please feel free to contact me if you have any questions or comments before the public safety committee meeting. Please contact me at 773-7760 or btree@wspd.org.

Regards,

*Barry D. Rountree*

Barry D. Rountree, Chief of Police



**City Council – Action Request Form**

**Date:** March 21, 2016

**To:** The City Manager

**From:** Gregory M. Turner, Assistant City Manager

**Council Action Requested:**

Approval of an Ordinance Amending Section 42-122(f) of the City Code relating to 25 miles per hour speed limits (West Ward).

**Summary of Information:**

The Department of Transportation has received a request to lower the speed limit from 35 miles per hour to 25 miles per hour on Wellington Road (see Attachment A).

The Department of Transportation has conducted the necessary field investigation and traffic engineering study of the roadway and is recommending the speed limit be reduced to 25 miles per hour.

**Committee Action:**

<b>Committee</b>	_____	<b>Action</b>	_____
<b>For</b>	_____	<b>Against</b>	_____
<b>Remarks:</b>	_____		



**ORDINANCE AMENDING SECTION 42-122(f) OF THE CITY CODE  
RELATING TO 25 MILES PER HOUR SPEED LIMITS ON CITY STREETS**

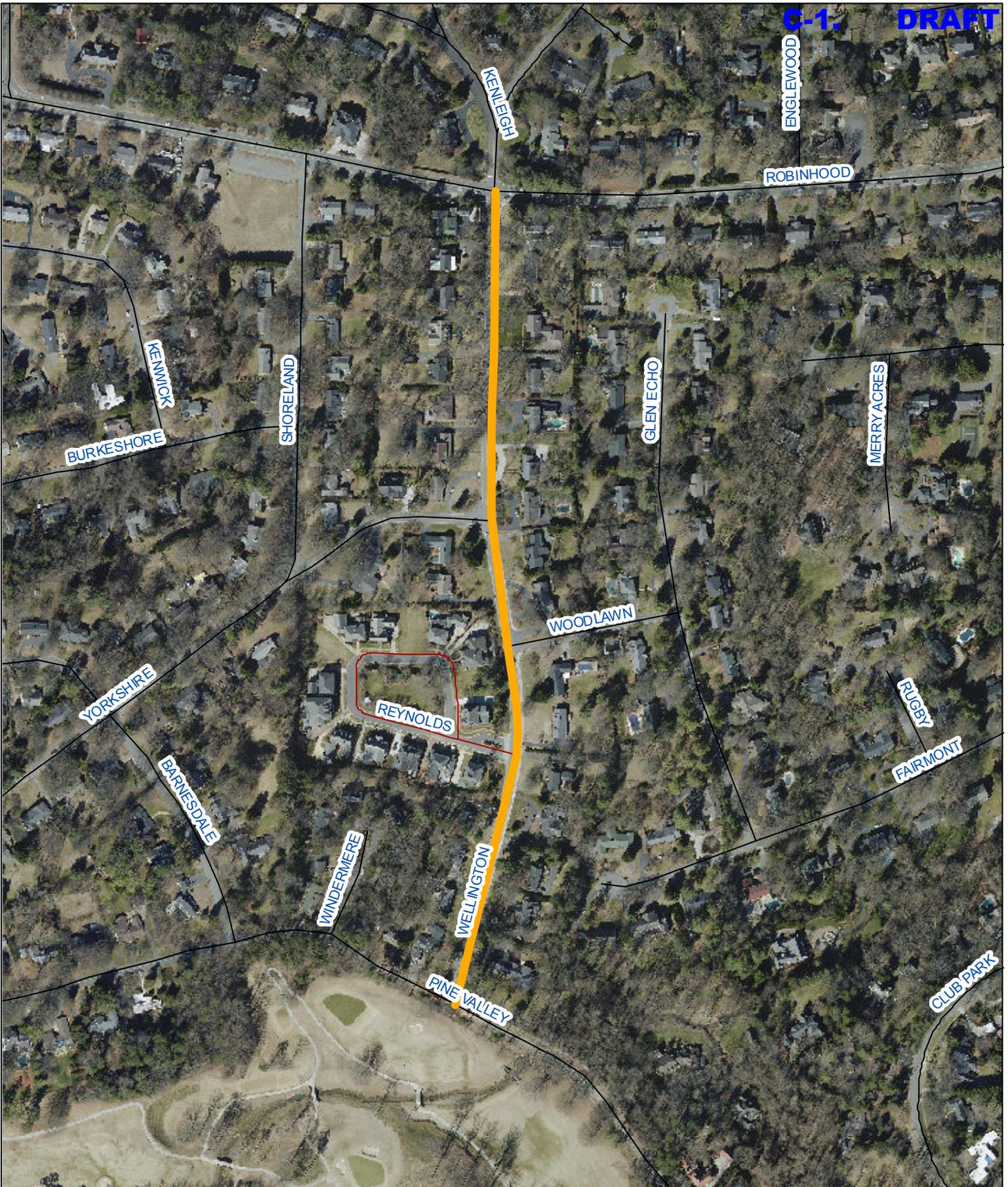
**BE IT ORDAINED**, by the City Council of the City of Winston-Salem as follows:

**SECTION I.** Section 42-122(f) of the City Code relating to 25 miles per hour speed limits is amended by adding the following subsection to the end thereof:

“Wellington Road from Robinhood Road South to Pine Valley Road.”

**SECTION II.** This Ordinance shall be effective upon adoption by the City Council and upon the erection of appropriate signs giving notice thereof.





ATTACHMENT A  
 WELLINGTON ROAD  
 PROPOSED 25 mph SPEED LIMIT





# Memorandum



Office of the  
City Manager

**Ben Rowe**  
Assistant City Manager

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**TO:** Mayor Allen Joines and Members of the City Council  
**FROM:** Ben Rowe, Assistant City Manager  
**DATE:** March 21, 2016  
**SUBJECT:** Update on City Building Security Planning and Improvements  
**CC:** Lee D. Garrity, City Manager

City staff presented findings and recommendations from security assessments of City Hall and the Bryce A. Stuart Municipal Building at the Public Safety Committee's meeting in September 2015. Overall, the assessments found that improvements are needed to enhance visibility around the buildings and to create appropriate deterrents to unauthorized access to the buildings. In addition to the assessments, City staff presented a plan for implementing security improvements in both buildings. As part of this effort, Council Members directed staff to conduct a survey of City employees to gauge their perceptions of security in all City buildings. This memo provides an update on improvements made to City Hall and the Bryce A. Stuart Building, the results from the employee survey, and the staff's recommended response to the survey.

## Security Improvements to City Hall and the Bryce A. Stuart Municipal Building

The Property and Facilities Management Department implemented a number of the recommended security improvements at City Hall, including modifications to the courtyard gate, additional lighting in the courtyard area, installation of clear glass in the exterior door to the Council Members' offices, and trimming of hedges and tree limbs around the exterior of the building. In addition, the department also installed a card reader on the north elevator and three security cameras—one in the courtyard and one each in the hallways outside of the north elevator on the basement and first floors.

Over the last several months, the Property and Facilities Management Department also implemented a number of the Police Department's recommendations for the Bryce A. Stuart Municipal Building, including security improvements for City Link and the exterior. City staff continues to evaluate the relocation of the guard station and the installation of an electronic badge/check-in station at both buildings to determine the impact on citizens. City staff is also developing specifications for the installation of additional security cameras in both buildings; the assessments recommended the installation of 30 to 40 additional cameras throughout the buildings.

## Results from Employee Survey

In September 2015, the Human Resources Department developed and distributed a survey to gauge employees' perceptions of security. The department received responses from 543 employees; the following table provides the number of responses by City facility.

<b>Facility</b>	<b># of Respondents</b>	<b>% of Total</b>
Public Safety Center	173	32%
BAS Building	114	21%
City Hall	70	13%
City Yard	34	6%
Police Field Operations (Patrol, Bike Patrol, Winston Mutual Bldg.)	31	6%
Fire Stations	29	5%
Other Facilities (e.g., Smith Reynolds Airport, Hanes Mill Landfill, Black-Phillips-Smith Center, Cemeteries, Fairgrounds, Employee Medical, City Warehouse)	28	5%
Water Treatment and Wastewater Facilities	22	4%
Utilities C&M Facility	18	3%
Recreation Centers	13	2%
Beaty Center	11	2%
<b>TOTAL</b>	<b>543</b>	<b>100%</b>

Eighty percent of responding employees indicated they felt safe in their workplace. However, almost two-thirds of the respondents felt they needed more training to better prepare for workplace emergencies and over half did not know or indicated their departments did not have a plan for dealing with emergencies. Attachment A provides the results from the survey. The following themes came from the responses to an open-ended question about how the City could improve security.

- Better building security (City Hall, BAS Building, Public Safety Center)
- More training
- Invest in more security measures (e.g., swipe card entry system, cameras, metal detectors, mirrors, panic buttons)
- Better communication of safety plans and policies
- Improved security for employee parking lot and decks (e.g., Public Safety Center)
- Send out notices of employee separations to all employees within affected departments

The City Manager’s Office has assembled a team of representatives from Police, Property and Facilities Management, Human Resources, Risk Management, Budget and Evaluation, and Information Systems (“security planning team”) to develop a more comprehensive plan to address security issues throughout the City, not just in City Hall and the Bryce A. Stuart Municipal Building. Based on the feedback from the employee survey, the team will develop a plan that addresses three major areas:

- Physical improvements to improve security at City facilities
- Increased training to better prepare employees to respond to emergencies
- Comprehensive review of existing safety policies and procedures to ensure there are no gaps in preparedness for workplace emergencies

## **Next Steps**

The security planning team already is moving forward with a number of initiatives to address needs in the areas noted above. The following outlines work currently underway by City departments.

### Property and Facilities Management

Property and Facilities Management staff is developing a request for proposal to conduct a comprehensive security assessment of all City facilities where employees are assigned. Some facilities, including some public safety facilities, will not be included in the scope of work because assessments already have been conducted as part of renovations to be funded from 2014 bonds. The department also is developing specifications to invest in additional security cameras in City Hall and the Bruce A. Stuart Building. Finally, the department staff is planning to conduct a request for proposal process for security officer services for City Hall and the Bryce A. Stuart Building.

### Police

The Police Department has completed a security assessment of the Bryce A. Stuart Building parking deck, located off of Church Street. Recommendations from the assessment include improvements around and inside the parking deck to improve visibility, sight lines, lighting, and signage.

### Human Resources

The Human Resources Department is developing a curriculum of safety classes that would provide a foundational level of training for all City employees, as well as enhanced training on specific topics. The foundational class would be a requirement for all City employees. In addition, the Human Resources staff has developed a brochure to communicate measures that employees can take to improve their security.

### Information Systems

The Information Systems Department has researched potential solutions for an identification badge system for visitors to City Hall and the Bryce A. Stuart Building. The department also will work with the Property and Facilities Management Department on the investment in additional security cameras to ensure the appropriate infrastructure is provided to support the equipment.

In addition to these efforts, City staff also is in the process of compiling all current safety and security policies. The Risk Management Division will be involved in the review of these policies in order to identify any gaps in the City's preparedness for workplace emergencies.

The security planning team will meet regularly over the coming months to plan, develop, and implement the City's security strategy. The team will provide periodic reports to the Mayor and City Council on progress.

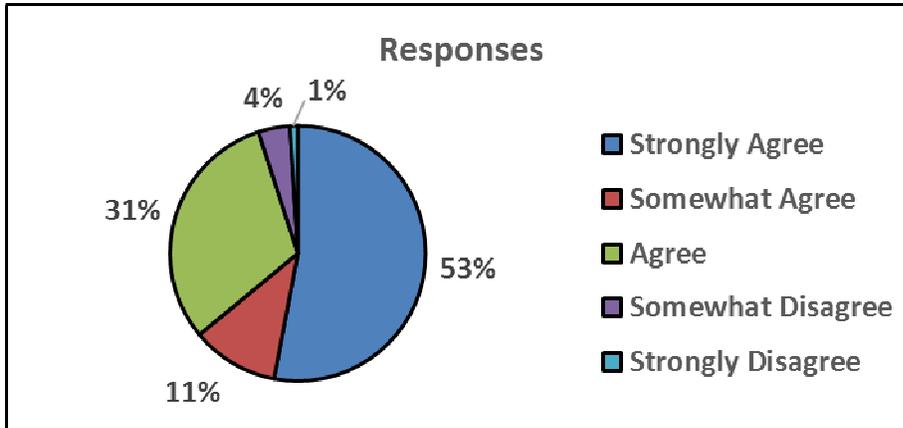
If you have any questions or need additional information about the security planning team's scope of work, please do not hesitate to contact me.

**ATTACHMENT A**

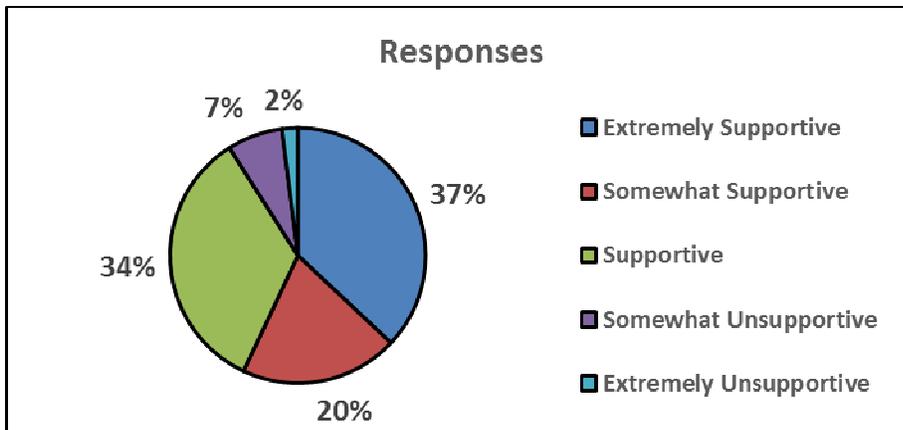
**Results from City Employee Survey on Security**

**RESPONSES**

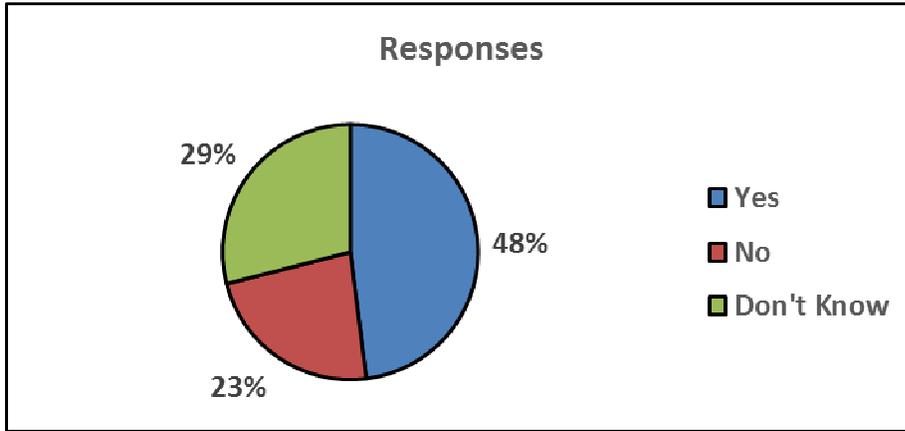
**1. My immediate supervisor is concerned about the security of his/her employees.**



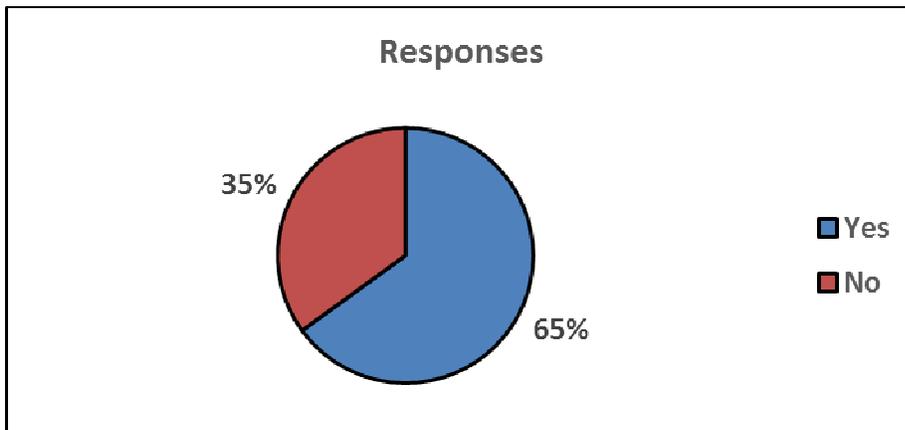
**2. How supportive is your department management of your personal safety concerns?**



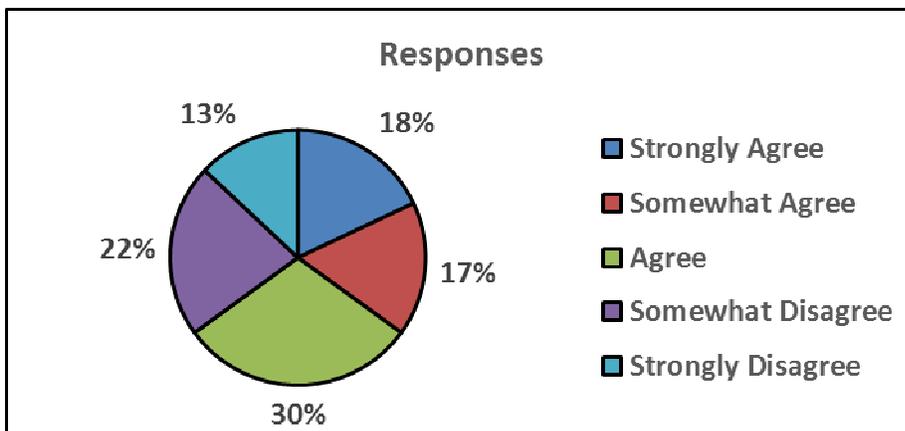
3. Does your department/location have a plan for dealing with emergency situations such as an active shooter?



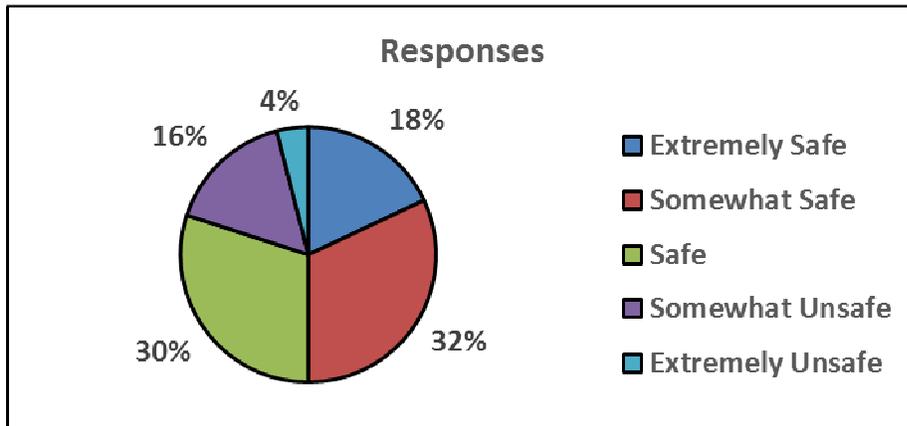
4. Do you feel that you are adequately prepared to deal with a workplace emergency?



5. I need more training to better prepare me for workplace emergencies.



**6. Overall, how safe do you feel in your workplace?**



**7. What could the City do to make you feel safer in your work environment?**

- Better building security (City Hall, BAS Building, Public Safety Center)
- More training
- Invest in more security measures (e.g., swipe card entry system, cameras, metal detectors, mirrors, panic buttons)
- Better communicate safety plans and policies
- Improved security for employee parking lot and decks (e.g., Public Safety Center)
- Send out notices of employee separations to all employees within affected departments

**SUMMARY OF MINUTES**

**PUBLIC SAFETY COMMITTEE**

6:00 p.m., Monday, February 8, 2016

COMMITTEE ROOM

Room 239, City Hall

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*MEMBERS PRESENT: Council Member James Taylor, Jr., Chair  
Council Member Vivian H. Burke, Vice Chair  
Council Member Molly Leight  
Council Member Jeff MacIntosh*

Chair Taylor called the meeting to order and stated that without objection, the Committee would first consider the Consent Agenda. No items were removed for discussion.

Council Member Leight made a motion to approve the balance of the Consent Agenda. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

CONSENT AGENDA

- C-1. ORDINANCE AMENDING SECTION 42-122(F) OF THE CITY CODE RELATING TO 25 MILES PER HOUR SPEED LIMITS (EAST AND SOUTH WARDS) - *Biloxi Avenue; Seventh Street; Neighborhood Limits: Waverly Street, Zeveryly Street, Scarlet Sage Lane, Sennet Drive and Almond Street.*
- C-2. RESOLUTION APPROVING THE GYDDIE DRIVE TRAFFIC CALMING PLAN FOR FUNDING AND CONSTRUCTION.
- C-3. APPROVAL OF PUBLIC SAFETY COMMITTEE SUMMARY OF MINUTES - *January 11, 2016.*

GENERAL AGENDA

- G-1. CONSIDERATION OF THE STATE-MANDATED SCHEDULE FOR FIRE PREVENTION CODE INSPECTIONS.

Mr. Trey Mayo, Chief Winston-Salem Fire Department, gave the staff presentation of this item.

In response to Council Member MacIntosh, Chief Mayo stated the impact on insurance ratings would be positive.

Council Member MacIntosh requested the cost saving for implementing this change be included in the packet when this item returns.

Mr. Lee Garrity, City Manager, explained this item would return to the Committee and would include the added positions and the request to change the city code.

G-4. UPDATE ON NOVACK STREET SPEED STUDY.

Chair Taylor requested item G-4 be heard before items G-2 and G-3.

Ms. Toneq' McCullough, gave the staff presentation on this item.

Mr. Bill Hayes, 5600 Novack Street, thanked the Transportation Department and Council Member Burke for their work on this issue. He asked the Committee to consider reducing the speed to 25 mph and use the installation of speed humps as a last resort.

Mr. Fleming El-Amin, 5400 Novack Street, stated due to drivers speeding through the neighborhood walking on the street for exercise has become dangerous. He encouraged the Committee to reduce the speed to 25 mph.

Council Member Leight stated her concern for reducing the speed to 25 mph and it having no effect on the drivers. She stated the speed humps may be the only option.

Council Member MacIntosh proposed performing a speed hump study.

Council Member Burke made a motion to reduce the speed on Novack Street to 25 mph and perform a traffic calming study. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

G-2. 2015 PRELIMINARY CRIME STATISTICS.

Mr. Barry Rountree, Chief, Winston-Salem Police, gave the staff report on this item.

In response to Council Member Burke, Chief Rountree explained all of the homicides were with people that knew each other already.

In response to Chair Taylor, Chief Rountree explained there is no scientific data to explain the nationwide trend of decreased arrest the theory is the officers are hesitant due to the fact they may end up on YouTube and have their job performance scrutinized.

Chair Taylor requested the most stolen make and model of vehicles in the City.

Council Member Leight requested the final report include the standard deviation of the numbers shown.

In response to Council Member Burke, Chief Rountree explained the Police Department has great leadership and excellent training and quality employees.

In response to Council Member MacIntosh, Chief Rountree agreed cameras downtown would be an asset, and he added the installation of cameras in some public parks will be occurring.

G-3. 2015 EMERGENCY MANAGEMENT YEAR-END REVIEW.

Mr. Mel Sadler, Director of Emergency Management, and Ms. Michelle Brock, Emergency Management Coordinator, gave the staff report on this item.

In response to Chair Taylor, Mr. Sadler explained while events change and evolve he felt the City is prepared for any emergency situation that may occur.

Council Member Leight requested the video mentioned by Ms. Brock be sent to the Committee Members.

Additional Item:

Council Member Burke showed a photograph to the Committee the Future of I-74 sign. She requested the City Manager comment on this project.

Mr. Lee Garrity, City Manager, stated the funding for the eastern portion of the northern beltway has been approved for funding by the State. He stated the impact on this project will be 135 million in Forsyth County, the economic boost would be around 2.5 million and this project will create an estimated 33,000 new jobs.

ADJOURNMENT: 7:40 p.m.

