

AGENDA

PUBLIC SAFETY COMMITTEE

6:00 p.m., Monday, June 13, 2016

COMMITTEE ROOM

Room 239, City Hall

*COMMITTEE MEMBERS: Council Member James Taylor, Jr., Chair
Council Member Vivian H. Burke, Vice Chair
Council Member Molly Leight
Council Member Jeff MacIntosh*

GENERAL AGENDA

- G-1. RECOGNITION OF THE WINSTON-SALEM FIREFIGHTER COMBAT CHALLENGE TEAM.
- G-2. AMERICAN RED CROSS AWARD PRESENTATION.
- G-3. REPORT ON FORENSIC SERVICES UNIT ACCREDITATION.
- G-4. RESOLUTION AMENDING THE CITY/COUNTY COOPERATIVE GOVERNMENTAL SERVICES FUNDING AGREEMENT TO ADD CONSOLIDATED CITY/COUNTY FORENSIC SERVICES.
- G-5. REVIEW OF PROPOSED FISCAL YEAR 2016-2017 PUBLIC SAFETY BUDGETS.

CONSENT AGENDA

- C-1. APPROVAL OF AN ORDINANCE AMENDING SECTION 42-122(F) OF THE CITY CODE RELATING TO 25 MILES PER HOUR SPEED LIMITS (NORTH, NORTHEAST AND EAST WARDS).

- C-2. RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO AN INTERLOCAL AGREEMENT AND AN AMENDMENT TO A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WINSTON-SALEM, THE CITY OF GREENSBORO, THE CITY OF HIGH POINT, AND NMS LABS, INCORPORATED UNDER THE 2014 SOLVING COLD CASES WITH DNA GRANTS PROGRAM.

- C-3. APPROVAL OF PUBLIC SAFETY COMMITTEE SUMMARY OF MINUTES - *May 9, 2016.*

Memorandum



TO: Lee Garrity, City Manager
FROM: William L. Mayo, Fire Chief
DATE: June 1, 2016
SUBJECT: Recognition of the Winston-Salem Firefighter Combat Challenge Team

**Fire Department
Administration**

W. L. Mayo, III
Fire Chief

725 N. Cherry Street
P.O. Box 2511
Winston-Salem, NC 27102
Tel 336.773.7900
Fax 336.773.7974

The Winston-Salem Fire Department will recognize members of the Winston-Salem Fire Department Firefighter Combat Challenge Team for participating in the Southeast Regional Firefighter Combat Challenge held May 20-21, 2016 in Virginia Beach, Virginia. The team set a world record and placed in the top rankings of this competition. They will also be commended for positively representing the City and the Winston-Salem Fire Department.



Call 311 or 336-727-8000
citylink@cityofws.org

City Council: Mayor Allen Joines; Vivian H. Burke, Mayor Pro Tempore, Northeast Ward; Denise D. Adams, North Ward; Dan Besse, Southwest Ward; Robert C. Clark, West Ward; Molly Leight, South Ward; Jeff MacIntosh, Northwest Ward; Derwin L. Montgomery, East Ward; James Taylor, Jr., Southeast Ward; City Manager: Lee D. Garrity

Memorandum



TO: Lee Garrity, City Manager
FROM: William L. Mayo, Fire Chief
DATE: June 1, 2016
SUBJECT: American Red Cross Award Presentation

**Fire Department
Administration**

W. L. Mayo, III
Fire Chief

725 N. Cherry Street
P.O. Box 2511
Winston-Salem, NC 27102
Tel 336.773.7900
Fax 336.773.7974

The American Red Cross will present an award to Captain John Pennington of the Winston-Salem Fire Department for organizing the Fire / Police Holiday Blood Drive. During this blood drive, 117 units were donated.

Memorandum



Winston-Salem
Police Department

Barry D. Rountree, MPA
Chief of Police

Public Safety Center
725 N. Cherry Street
P.O. Box 1707
Winston-Salem, NC 27102
btree@wspd.org



Accredited by the Commission on Accreditation for
Law Enforcement Agencies, Inc.

TO: Mayor Allen Joines and Members of the City Council
FROM: Barry D. Rountree, Chief of Police
DATE: May 23, 2016
SUBJECT: Forensic Services Unit Accreditation
CC:

The Winston-Salem Police Department will brief the Public Safety Committee on the Police Department's Forensic Services recent accreditation.

This briefing and overview is being provided to keep City Council Members and the public informed.

Please feel free to contact me if you have any questions or comments before the Public Safety Committee meeting. Please contact me at 773-7760 or btree@wspd.org.

Regards,

Barry D. Rountree, Chief of Police

City Council – Action Request Form

Date: April 11, 2016

To: The City Manager

From: Ben Rowe, Assistant City Manager

Council Action Requested:
 Consideration of a Resolution Amending the City/County Cooperative Governmental Services Funding Agreement to Add Consolidated City/County Forensic Services.

Summary of Information:

Currently, the City and Forsyth County jointly fund a number of law enforcement functions, including arrestee processing at the Forsyth County Law Enforcement Detention Center, evidence management, and the indoor firearms training facility. Over the last few years, City and County staff have studied the consolidation of the Forsyth County Sheriff’s Office crime lab with the Winston-Salem Police Department’s Forensic Services Unit. More recently, representatives from both law enforcement agencies, as well as City and County budget staff, have evaluated the operational and financial feasibility of creating a consolidated unit that would be administered by the Winston-Salem Police Department.

As county taxpayers, city taxpayers would benefit from the lower cost of a consolidated unit due to the economies of scale of having the Police Department’s larger unit serving all of Forsyth County. The Forsyth County Sheriff’s Office crime lab is staffed with five sworn deputies, while the Winston-Salem Police Department’s Forensic Services Unit is staffed with 38 non-sworn personnel. Under a consolidated unit, the Winston-Salem Police Department would add five non-sworn positions at a lower cost than sworn positions. The current budget for the Sheriff’s Office crime lab totals \$438,000. The projected cost of adding five non-sworn positions to the Police Department’s Forensic Services Unit totals \$344,000, for a savings of \$94,000. This cost includes salaries, benefits, training, supplies, and three vehicles.

Committee	Action	
For	Against	
Remarks:		

For the first year of the consolidation, the County would cover the full cost of the additional positions, thus resulting in no net impact to the City's budget. After the first year of operation, City and County staff would review call data to determine a cost-sharing formula going forward. The Police Department can accommodate the additional staff in its existing facilities, with the plan of moving the entire Forensic Services Unit into the second floor of the Alexander Beaty Public Safety Training and Support Center when the renovation of that space is completed.

To ensure effective management, the City and County would create an advisory and policy oversight committee, consisting of the Police Chief, the Sheriff, and the District Attorney, to arbitrate any policy disputes.

This Council Action includes a resolution amending the City-County Cooperative Governmental Services Funding Agreement to add a consolidated City-County forensic services unit to be administered by the Winston-Salem Police Department. If the consolidation is approved, the Fiscal Year 2016-2017 budget would include the addition of five crime scene technician positions and the associated costs, with an effective date of July 1, 2016.

**RESOLUTION AMENDING THE CITY-COUNTY COOPERATIVE
GOVERNMENTAL SERVICES FUNDING AGREEMENT TO INCLUDE A
CONSOLIDATED CITY-COUNTY FORENSIC SERVICES UNIT**

WHEREAS, the City of Winston-Salem and Forsyth County jointly fund a number of law enforcement functions, including arrestee processing at the Forsyth County Law Enforcement Detention Center, evidence management, and the indoor firearms training facility; and

WHEREAS, representatives from the Winston-Salem Police Department and the Forsyth County Sheriff's Office, as well as City and County budget staff, have evaluated the operational and financial feasibility of creating a consolidated unit that would be administered by the Winston-Salem Police Department; and

WHEREAS, as county taxpayers, city taxpayers would benefit from the lower cost of a consolidated unit due to the economies of scale of having the Winston-Salem Police Department's larger unit serving all of Forsyth County, with non-sworn forensics personnel; and

WHEREAS, the current budget for the Forsyth County Sheriff's Office crime lab totals \$438,000; and

WHEREAS, the Forsyth County Sheriff's Office crime lab currently is staffed with five sworn deputies; and

WHEREAS, the projected cost of adding five non-sworn positions for a consolidated forensic services unit in the Winston-Salem Police Department totals \$344,000, for a savings of \$94,000; and

WHEREAS, for the first year of the consolidation, the County would cover the full cost of the additional positions, thus resulting in no net impact to the City's budget; and

WHEREAS, after the first year of operation, City and County staff would review call data to determine a cost-sharing formula going forward; and

WHEREAS, to ensure effective management, the City and County would create an advisory and policy oversight committee, consisting of the Police Chief, the Sheriff, and the District Attorney, to arbitrate any policy disputes.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council hereby amend the City-County Cooperative Governmental Services Funding Agreement to add a consolidated City-County forensic services unit to be administered by the Winston-Salem Police Department.

BE IT FURTHER RESOLVED that, if the consolidation is approved, the Fiscal Year 2016-2017 budget would include the addition of five crime scene technician positions and the associated costs, with an effective date of July 1, 2016.

NORTH CAROLINA)
FORSYTH COUNTY)

CITY/COUNTY COOPERATIVE GOVERNMENTAL
SERVICES FUNDING AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 2010, is between the County of Forsyth, a political subdivision of the State of North Carolina, hereinafter called the County, and the City of Winston-Salem, a municipal corporation organized under the laws of the State of North Carolina, hereinafter called the City.

GENERAL PROVISIONS:

1. The purpose of this Agreement is to amend the contractual arrangements between the City and County to provide cooperative governmental services for both the City and the County, for the purposes provided herein.
2. This Agreement, upon the execution by both the City and the County, shall supersede all previous interlocal funding agreements between the parties related to the undertakings set forth and described herein upon the effective date provided herein, whether set forth in formal written agreements or previously agreed upon or followed, except where state law provides otherwise. Except as relates to funding provisions, the previous agreements shall in all respects remain in full force and effect.
3. The City and County contract and agree with each other in accordance with Article 20, Part 1 of Chapter 160A of the North Carolina General Statutes and other applicable laws.
4. The City and County hereby agree to compensate the other the cost of funding and providing each undertaking and service agreed to in this contract as indicated below in Section I, Payment Formulae. Such cost shall consist of all expenses which can be specifically identified with the service being provided. The list of cost items will be reviewed and approved by both the City and County Managers prior to the annual submission of budgets to the respective governing bodies.

I. PAYMENT FORMULAE:

A. Services to be Administered by the City:

- (1) The net expense of the ~~City-County Planning Board and the Planning staff~~ Planning Division of the City-County Planning and Development Services Department shall be apportioned fifty percent to the City and fifty percent to the County. Net expense will be determined by subtracting the following from gross expense:
 - (a) Support from Federal, State and other grants and gifts; and
 - (b) Support from program generated revenues, including but not limited to fees for providing maps, ordinances and zoning petition fees.
- (2) The net expense of the Winston-Salem/Forsyth County Transportation Planning program shall be apportioned fifty percent to the City and fifty percent to the County. Net expense will be determined by subtracting the following from gross expense:
 - (a) Support from Federal Transit Administration (FTA), North Carolina Department of Transportation, and other grants and gifts; and
 - (b) Support from program generated revenues.
- (3) The net expense of the City-County Emergency Management program shall be apportioned fifty percent to the City and fifty percent to the County. Net expense will be determined by subtracting the following from gross expense:
 - (a) Expenses borne by the State and Federal government; and
 - (b) Revenues from grants, copying fees and other program generated revenues.
- (3a) In addition, the County agrees to pay fifty percent of the personnel cost of three City firefighters, which reflect additional staffing required to perform hazardous materials (HAZMAT) response duties throughout the City and County. All other HAZMAT response team expenses are already included in Emergency Management's budget. The personnel expenses shall be based on City job rate salaries, associated fringe benefits, and the supplemental pay contributions.
- (4) The expenses of the City/County Purchasing Department, excluding any services provided exclusively for the City or County will be apportioned to the City and County by computing an average of:

- (a) Percentage of purchase order line item activity by each jurisdiction.
- (b) The percentage of total dollar volume of purchase orders by each jurisdiction.
- (c) The percentage of administrative time that this department dedicates to each jurisdiction.

The percentages to be used will be based upon the actual percentage breakdown for the most recent audited year. The percentages will be updated annually by the Purchasing Director, with the agreement of both the City and County Managers.

The percentages will also be reviewed if a material change occurs, such as the number of departments served by either jurisdiction, or the activities of the Purchasing Department are changed.

- (5) The expense of Historic Bethabara Park shall be funded 100% by the City, rather than apportioned equally to the City and County, as in the past. It is the goal of the County to transfer County parks located in incorporated areas to the overlapping municipality, if mutually agreed upon. The emphasis of the County's efforts in providing open space and recreational facilities in the future will be larger, more regional facilities.
- (6) The expenses of the Inspections Division of the City-County Planning and Development Services Department, including the cost of Zoning Enforcement, Construction Control, Erosion Control and Inspections administration related to these programs, but excluding any expenses related to the enforcement of any City Ordinance for which the County has no counterpart ordinance and any general program generated revenues (not permit revenues), will be apportioned to the City and the County based upon the percentage of permit revenues received from permits issued within the City limits compared to permit revenues received from permits issued outside the City limits. From the City's share will be subtracted actual permit fees collected from inside the City limits and from the County's share will be subtracted actual permit fees collected from outside the City limits. The percentages will be updated annually by the Inspections Superintendent to reflect the actual experience of the latest completed fiscal year for which actual permit revenue information is available and will be agreed to by both the City and County Managers.
- (7) The net expense of the Trans-AID program (operations and capital) shall be apportioned to the City and County based on the percentage breakdown of trips provided inside the City limits versus outside the City limits. Due to difficulty

in measuring the trips and associated work load related to areas outside the City limits, the distribution of costs shall be initially set at 85% City and 15% County, pending the availability of actual trip and mileage data. Capital expenditures, which would include any match requirements for capital grants provided by the Federal Transit Administration and/or the North Carolina Department of Transportation, as well as any other capital grants, would be apportioned to the City and County on the same basis.

Net expense will be determined by subtracting the following from gross expense:

- (a) Support from Federal Transit Administration (FTA), North Carolina Department of Transportation, and other grants and gifts; and
 - (b) Support from program generated revenues.
- (8) Operating expenses for arrestee processing at the Forsyth County Detention Center shall be apportioned to the City and the County based upon the percentage of City arrests to non-City arrests. After the apportionment of expenses has been calculated, any revenues generated due to the City will be deducted from the City share of expenses, and any revenues generated due to the County will be deducted from the County share of expenses.
- (9) Operating and capital expenses associated with City-County consolidated law enforcement evidence management shall be apportioned based on the percentage of inventory items collected by the City and the County. Items shall be identified by property report numbers to determine the percentage of costs to be apportioned to each jurisdiction. Operating and capital expenses would include the cost of the space in the Alexander R. Beaty Public Safety Training and Support Center (i.e., utilities and facility maintenance expenses prorated for the square footage used by evidence management), personnel salaries and benefits, and equipment/supplies. Debt service expenditures on the building would not be included.
- (10) Operating and capital expenses associated with City-County consolidated forensic services shall be apportioned, in the first year, based on the full cost of the added positions and associated expenses required to serve the areas in Forsyth County outside of the City limits. Thereafter, operating and capital expenses shall be apportioned based on the workload inside the City limits versus outside the City limits.

B. Services to be Administered by the County:

- (1) The County provides property tax collection services relating to City and County *ad valorem* taxes. In consideration for these services, and also for the collection of Winston-Salem sanitation liens, the amount the City will pay the County for tax collection services will be based on the two following calculations:
 - (a) One and one-half percent of the total amount of *ad valorem* taxes levied on registered motor vehicles within the Winston-Salem city limits, including interest and penalties pursuant to N.C.G.S. 105-330.5; and,
 - (b) A calculated percentage of total tax collection costs, excluding registered motor vehicle tax collection payments from Winston-Salem, Forsyth County, and other Forsyth County municipalities, based on the ratio of the number of *ad valorem* tax records prepared for property within the City of Winston-Salem, excluding those for registered motor vehicles, to the combined total of *ad valorem* tax records, excluding those for registered motor vehicles, for all municipalities, as well as Forsyth County.
 - (c) To ensure that amounts collected by the State for ad valorem taxes on registered classified motor vehicles pursuant to Chapter 105, Article 105, and Chapter 20 of the North Carolina General Statutes are properly remitted, the County agrees to disburse to the City its share of net registered classified motor vehicle tax revenues in amounts calculated consistent with the manner in which the State remits the net motor vehicle revenue funds to the County.
- (2) The annual administrative and registration expenses of the Board of Elections will be funded in full by the County. Municipalities do not require an overlay of additional administrative and registration services, beyond what is provided countywide.

In addition to the above, election expenses shall be apportioned as follows:

The County shall be fully responsible for all costs of a County-wide regular election or a County-called special election [each, a “County Election”]. Provided, however, if the City adds an issue or issues to the ballot of a County Election, the City shall be responsible for the additional costs necessarily incurred to add the City issues to the ballot. These additional costs could include such things as the additional cost of precinct officials, additional advertising costs, additional ballot costs, and additional cost of precincts required to be open.

The City shall reimburse the County for all costs of a City-wide regular election or a City-called special election [each, a “City Election”]. Provided, however, if the County adds issues to the ballot of a City Election, the County shall be responsible for the additional costs necessarily incurred to add the County issues

to the ballot. These additional costs could include such things as the additional cost of precincts required to be open, additional advertising costs, additional ballot costs, and the cost of any additional precincts officials.

- (3) The net expense associated with the City-County Interagency Communications program shall be apportioned equally between the City and the County for all jointly owned property of the 800 MHz radio system, including, but not limited to licensing fees, electricity, fuel, leases for all tower sites, staff support provided by the City and/or the County, and other associated expenses.

The net expense will be determined by subtracting the following from gross expense:

- (a) Support from Federal, State and other grants and gifts; and
- (b) Support from program generated revenues, including but not limited to fees and rental income from the lease of cell tower space.

Operational and maintenance costs associated with property separately-owned by either the City or the County related to the 800 MHz radio system will be borne by the owner thereof.

- (4) Operating expenses for consolidated law enforcement and fire training shall be apportioned as follows:
 - (a) The County shall pay the operating expenses for fire training located at the Northwest Fire Training Facility; and
 - (b) The City shall pay the operating expenses for the law enforcement indoor firing range.

II. PAYMENTS AND FINAL BILLING:

For the first three quarters of each fiscal year, the payment for expenses by the City and County for undertakings included in this Agreement shall be paid to each unit at the close of each quarter and shall equal one-fourth of the amount budgeted for the undertaking for the fiscal year. The fourth quarter payment shall be based on a settlement report prepared with final costs as shown in each unit's audited financial statement and in accordance with the formulae or method described herein.

To assist in minimizing any discrepancy between the actual fourth quarter payment and the original budgeted amount, it will be the responsibility of each unit to provide the other with a mid-year expenditure and revenue report covering the undertakings and services covered by each unit under this Agreement. In addition, any major change or changes in

any joint City-County program or service that would increase the cost to the other unit over the original amount budgeted by that unit by more than \$10,000 must receive prior approval by both units before implementation can occur. If the program change or changes result in increased costs of less than \$10,000, it is the responsibility of the implementing unit's manager to notify the other of such a change. Finally, each unit will prepare and send to the other an estimated final cost for each unit's service by June 1st of each fiscal year.

III. AMENDMENTS AND TERMINATIONS:

This Agreement may be amended by written agreement executed by the parties hereto.

This Agreement shall become effective on July 1, 2010, and continue in force until same is revoked in writing by either of the parties hereto, upon ninety (90) days written notice of the termination to the other party. Termination will only be allowed at the end of a fiscal year.

IN TESTIMONY WHEREOF, the parties hereto have caused this Agreement to be executed, and their corporate seals to be affixed by their duly authorized corporate officers, in duplicate originals, one of which is retained by each of the parties, the day and year first above written.

ATTEST:

(SEAL) FORSYTH COUNTY

By: _____
Clerk to the Board

By: _____
Chairman, Board of Commissioners

ATTEST:

(SEAL) CITY OF WINSTON-SALEM

By: _____
City Secretary

By: _____
Mayor

This instrument has been pre-audited in the manner

required by the Local Government Budget and Fiscal Control Act. Provision for the payment of moneys to fall due under this Agreement within the current fiscal year has been made by an appropriation duly authorized.

Chief Financial Officer
Forsyth County

Date

Chief Financial Officer
City of Winston-Salem

Date



Proposed FY 2016-17 Safe and Secure Community Budgets:

Public Safety Committee
June 13, 2016



Pay Adjustments

- Public Safety Supplemental Pay
 - 2% for sworn police and certified fire effective 1/1/17
- Police Officer Retention
 - Schedule of adjustments ranging from \$1,200 to \$2,300 for retention of police officers and corporals
 - Officers and corporals with 5-15 years of service
- Merit Pay Increase
 - Tiered (1.5% - 3.0%) based on performance

Pay Adjustments

- Market Pay Increase
 - 3.0% for all employees (non-sworn, non-certified police and fire staff)
- 401(a)
 - 2% contribution for all employees (except sworn police) effective 1/1/17



Police Department

Proposed FY 2016-17 Budget Highlights

- District Facility Operating Expenses
 - FY 2016-17 cost: \$83,250
- Vehicle and Equipment Replacement - \$617,690 in lease payments
 - Police pursuit vehicles
 - Non-pursuit vehicles
 - Equipment for SWAT
 - Replacement radars
 - Desktop and laptop (office and in-car) computer replacements



Police Department

Proposed FY 2016-17 Budget Highlights

- Shift Augmentation
 - Temporary increase in Police Patrol overtime rate to increase visibility
- Police Recruitment Strategies/Incentives (\$310,000)
 - Signing bonus (for recruits)
 - Referral bonus (for police personnel)
 - Extension of the scholarship program
 - Expanded marketing and recruiting efforts
 - Digital marketing/recruiting trips
 - Moving expenses
 - Reinstitute the Cadet Program
 - Participants work part-time for Police Department while attending Forsyth Technical Community College (FTCC)
 - Tuition and books fully funded
 - Enter BLET upon completion of associates degree



Police Department

Proposed FY 2016-17 Budget Highlights

- Consolidated City-County Forensic Services (\$343,950)
 - Forensic Services Technician positions (5)
 - Operating equipment
 - Command vans (3)
 - Funded 100% by Forsyth County

Position	Current Staffing	Proposed Staffing
Director	1	1
Forensic Services Squad Supervisor	5	5
Forensic Services Technician	22	27
Latent Print Examiner	4	4
Firearms and Tool Mark Examiner	1	1
Total Positions	33	38



Police Department

Proposed FY 2016-17 Budget Highlights

- Data Analytics and Information Systems Support (\$286,000)
 - Data Analytics
 - Crime Analyst positions (2)
 - Analyze public safety incident data and computer-aided dispatch call activity, prepare reports and maps for police personnel
 - A police agency needs one crime analyst for every 30,000 calls
 - Based on average call workload of 241,724 (2011-2015), WSPD should have 8 crime analysts
 - Information Systems Support
 - Information Systems Analyst positions (2)
 - Provide support for new public safety facilities
 - Identify solutions and applications to meet the needs of public safety (crime mapping, body camera support, fire automatic vehicle locators, etc.)



Police Department

Proposed FY 2016-17 Budget Highlights

- Data Analytics and Information Systems Support

Position	Current Staffing	Proposed Staffing
IS Manager	1	1
Senior Crime Analyst	4	4
Crime Analyst	0	2
Senior IS Analyst	3	3
IS Analyst	4	6
Applications Specialist	1	1
Total Positions	13	17



Fire Department

Proposed FY 2016-17 Budget Highlights

- Operating Supplies and Services
 - Increased funds for training (\$53,000)
 - Second set of turn-out gear for recruits (\$30,000)
 - Funds for critical equipment and supplies (\$60,000)
 - Increase for more comprehensive physicals (\$52,900)
 - Funds for smoke alarms and stovetop fire stops (\$15,000)

- Vehicle and Equipment Replacement - \$520,010 in lease payments
 - One ladder truck, one pumper, and one Haz-Mat truck
 - Self Contained Breathing Apparatus
 - Personal Protective Equipment
 - Computers, radios, and mobile routers
 - Other vehicles and rescue equipment



Fire Department

Proposed FY 2016-17 Budget Highlights

- Fire Inspections (\$77,000)
 - Service Changes
 - Transfer inspections from Operations to Prevention
 - Move to State inspection schedule – less frequent inspection of certain occupancy types
 - Creates better customer service
 - Reduces Operations Division workload to make time for additional training opportunities
 - Positions
 - Addition of one Fire Inspector position in FY 2016-17
 - Program would add two more inspector positions (one each in FY 2017-18 and FY 2018-19)

Fire Department

Proposed FY 2016-17 Budget Highlights



- Fire Inspections - Continued
 - Inspections Workload Estimates

Inspection Type	FY 2016	FY 2017	FY 2018	FY 2019
Inspections by Operations Division	6,007	2,147	1,020	0
Inspections by Prevention Bureau	3,628	4,856	6,084	7,207
Total Inspections	9,635	7,003	7,104	7,207



Fire Department

Proposed FY 2016-17 Budget Highlights

- Shift Safety and Training Officers (\$294,000)
 - Three captain level positions
 - Develop and administer a comprehensive safety program, including cancer prevention and OSHA compliance
 - Serve as on-scene safety officers
 - Provide training on:
 - Fire suppression tactics
 - Specialized rescue
 - Hazardous materials training
 - Emergency medical services continuing education
 - Health and wellness
 - Provides two STO's per shift

Fire Department

Proposed FY 16-17 Budget Highlights



- Fire Vehicular Maintenance (\$44,000)
 - One Fire Apparatus Mechanic
 - Adding staff due to size of the fleet and age and complexity of vehicles
 - Increased safety for maintenance staff
 - City Fire Apparatus Mechanic Comparison

City	# of Mechanics	Front Line Apparatus Per Mechanic
Winston-Salem	2.0	14.0
High Point	4.0	5.3
Durham	4.0	6.0
Greensboro	5.0	7.2
Raleigh	6.0	7.2



Emergency Management

Proposed FY 2016-17 Budget Highlights

- Continuation of FY 2015-16 Services
- Replacement of one vehicle (\$5,600 lease payment)
- Web-EOC Update:
 - City implementation in summer 2016
 - Requires additional outside agency training
 - Provides for:
 - Event tracking and post-event reporting
 - Resource management
 - Information collection and sharing

*Funds for Web-EOC upgrade were appropriated in FY 2015-16

Successful Outcomes After Release (SOAR) Proposed FY 2016-17 Budget Highlights



- \$250,000 in Total Program Funding
 - \$150,000 Job RE-Entry
 - \$50,000 Grants to Community Agencies
 - \$50,000 SOAR Contingency
 - Requests for funding will be reviewed by an internal committee and submitted to City Council for approval

- \$50,000 Allocated to Community Agencies
 - Eureka Ministries (\$20,000)
 - Piedmont Triad Regional Council (\$10,000)
 - Self-Empowerment Last Forever (\$10,000)
 - YWCA: Hawley House (\$10,000)



Public Safety Capital Projects

Proposed FY 2016-17 Budget

- Capital Improvement Plan
 - FY 2016-17 Proposed Appropriations
 - \$3,010,000 for fire apparatus replacement
 - \$200,000 for kitchen renovation at Station #5

 - CIP Planned Appropriations for FY 2018-2022
 - \$8,609,730 for fire apparatus replacement
 - \$790,000 for facility maintenance and upgrades based on facility condition assessments

Project Title	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
Fire Apparatus Replacement	\$3,010,000	\$1,260,000	\$1,378,120	\$1,389,150	\$1,519,380	\$3,063,080
Public Safety Facility Renewal	200,000	340,000	0	200,000	0	250,000
TOTAL	\$3,210,000	\$1,600,000	\$1,378,120	\$1,589,150	\$1,519,380	\$3,063,080

Safe and Secure Community Proposed FY 2016-17 Capital Outlay



Department - Division	Description	Purchase Cost	FY 17 Lease Payment
Police – Patrol	Pursuit vehicles (63)	\$1,575,000	\$315,000
Police – Patrol	Police package (63)	304,290	60,860
Police – Patrol	Radars (50)	95,000	19,000
Police – Special Operations Division	Command van (1)	32,100	6,420
Police – SWAT	Command van (1)	32,100	6,420
Police – SWAT	Helmets/Shields/Vests (24)	101,600	20,320
Police – Criminal Investigations	Unmarked sedans (3)	63,900	12,780
Police – SID Vice/Narcotics	Unmarked various (3)	67,200	13,440
Police – Forensic Services	Command van (6)	243,300	48,660
Police – Information Systems	Desktops (93)	102,300	20,460
Police – Information Systems	Laptops (131)	271,650	54,330
Police – Information Systems	Infrastructure	200,000	40,000
Emergency Management	Truck (1)	28,000	5,600

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Safe and Secure Community Proposed FY 2016-17 Capital Outlay

Department - Division	Description	Purchase Cost	FY 17 Lease Payment
Fire – Suppression	Ladder Truck (1)	\$1,400,000	\$140,000
Fire – Suppression	Pumper (1)	490,000	49,000
Fire – Suppression	HazMat Truck (1)	450,000	45,000
Fire – Suppression	HazMat Truck Retrofit (1)	100,000	20,000
Fire – Suppression	Brush Truck (1)	85,000	17,000
Fire – Suppression	Rescue 2 Tractor (1)	85,000	17,000
Fire – Suppression	Apparatus Equipment	170,000	34,000
Fire – Suppression	Radios for Apparatus (28)	189,000	37,800
Fire – Suppression	Laptops (36)	143,000	28,600
Fire – Suppression	4G Mobile Routers (50)	86,000	17,200
Fire – Suppression	Air Cushions & Trench Bag Set	13,720	2,750
Fire – Suppression	Waler and Long Strut Kit	25,160	5,040

Safe and Secure Community Proposed FY 2016-17 Capital Outlay



Department - Division	Description	Purchase Cost	FY 17 Lease Payment
Fire – Suppression	Self Contained Breathing Apparatus (25)	\$192,160	\$38,440
Fire – Suppression	Personal Protective Equipment (94)	169,200	33,840
Fire – Suppression	Pick-up Truck (1)	37,000	7,400
Fire – Community Education	SUV (1)	41,500	8,300
Fire – Prevention	Laptops (11)	44,000	8,800
Fire – Vehicular Maintenance	Digital Wheel Load System	17,850	3,570
Fire – Vehicular Maintenance	Diagnostic Equipment	11,510	2,310
Fire – HazMat	Flow Stop Pipe Plugging and Patching System	19,780	3,960
	TOTAL FOR LEASED EQUIPMENT	\$6,886,320	\$1,143,300

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Safe and Secure Community Proposed FY 2016-17 Capital Outlay

Department - Division	Description	Purchase Cost	FY 17 Payment
Fire – Suppression	Fire Zone Software Upgrade	\$6,200	\$6,200
Fire – Suppression	Storage Building	5,000	5,000
Fire – Vehicular Maintenance	Forklift	9,000	9,000
Fire – HazMat	Chemical Identifier	8,800	8,800
	TOTAL FOR CASH CAPITAL	\$29,000	\$29,000
	GRAND TOTAL FOR EQUIPMENT REPLACEMENT	\$6,915,320	\$1,172,300

SAFE AND SECURE COMMUNITY SUMMARY

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SAFE AND SECURE COMMUNITY

STRATEGIC FOCUS

Public safety is the foundation upon which any successful city is built. Absent this, it is difficult to attract businesses, residents, or visitors, which in turn create the economic vitality that sustains our community.

FOCUS AREA OBJECTIVES

- Expand Community Policing
- Reduce Crime and Fear of Crime
- Enhance Fire Prevention Programs
- Improve Public Safety Service Quality

PROGRAM DESCRIPTIONS

POLICE SERVICES

Patrol Response: Provides 24-hour a day response to calls for service through regular patrol coverage in three districts with 24 total beats (eight beats per district). Provides community-oriented policing and specialized patrol coverage, including neighborhood and downtown foot patrols, bicycle patrol, and traffic control. Provides specialized personnel and equipment to augment patrol response with unusual or high risk incidents. These units include SWAT, Traffic Enforcement, K-9, Gang Investigations and the Bomb Squad. Tracks the occurrence of crime on a daily, weekly, and monthly basis using computer statistics (COMPSTAT).

Community Resources: Offers neighborhood and businesses watch programs, risk assessments, and citizen education programs. Works with other divisions within the department and community agencies to coordinate response to crime, public safety, and quality of life issues, as well as work to improve community and police relations.

Investigative Services: Conducts on-scene investigations of major crimes and investigates crimes referred from the Patrol Division. Through the Special Investigations Division, conducts investigations of illegal narcotics sales, vice, gambling, and organized crime. Manages a Family/Youth Unit, which oversees the Superkids program, domestic violence cases, victims assistance services, juvenile investigations, violent crimes task force, and Project Safe Neighborhood. Provides school resource officers at 20 middle and high schools located within the city.

Operations Support: Provides in-service, firearms, driving and use-of-force training, as well as basic law enforcement training. Coordinates all training programs for sworn and non-sworn personnel. Administers a telephone response unit (Telcom) to handle selected calls referred by Communications. Oversees the warrant squad. Oversees the operation of the false alarm program. Maintains control and chain of custody of property and evidence for both the Police Department and the Forsyth County Sheriff's Office.

Support Services: Processes, stores, and retrieves police reports, records, and citations. Through the Communications Division, dispatches emergency and non-emergency calls 24-hours a day for Police and Fire. Develops, implements, and supports information systems for Police and Fire. Manages a Forensic Services Division that is responsible for crime scene processing, the collection of evidence, arrestee processing, and the administration of breath and blood alcohol tests.

Police Administration: Administers and directs law enforcement services delivery, establishes policies and procedures, evaluates deployment strategies, and investigates all complaints against employees.

SAFE AND SECURE COMMUNITY

PROGRAM DESCRIPTIONS - Continued

FIRE SERVICES

Fire Suppression: Responsible for minimizing the losses resulting from fires and other hazardous incidents posing a threat to the community through the effective confinement of hazards and the extinguishment of fires. Fire personnel maintain fire hydrants, conduct fire safety inspections, conduct pre-fire surveys of occupancies, provide fire safety education, and deliver first responder medical services.

Fire Prevention: Interprets and enforces all fire codes and ordinances. This division also determines the cause of suspicious, undetermined, and incendiary fires. Community education programs inform the community about fire services and teach the community about hazards and habits that can lead to fires and other incidents.

Hazardous Material Team (HazMat): Provides hazardous material support services to all of Forsyth County. The team conducts pre-incident surveys of businesses with hazardous materials throughout the county and provides training to outside agencies and department personnel.

Fire Vehicular Maintenance: Responsible for the maintenance of all fire apparatus. Other responsibilities include the repair and maintenance of firefighting tools and equipment.

Fire Administration: Responsible for planning, staffing, coordinating, directing, budgeting, and controlling activities in all program areas.

EMERGENCY MANAGEMENT SERVICES

Emergency Response, Recovery, and Disaster Mitigation: Coordinates the preparation of City/County agencies and other community resources for response to and recovery from disasters and unusual events on a 24-hour basis. Provides coordination of the Forsyth County Local Emergency Planning Committee and the Forsyth County Homeland Security/Domestic Preparedness Task Force. Provides coordination of the implementation and maintenance of the National Incident Management System (NIMS) in municipal and county emergency response and recovery.

Public Information/Training: Prepares and distributes appropriate information on emergency preparedness to the public. Coordinates and delivers preparedness training to various community groups, non-profit agencies, private industries, and City/County emergency response agency personnel. Assists with the preparation of hazardous materials reports by certain manufacturers, users, and suppliers of hazardous chemicals and compiles the information for planning and response use by the City/County emergency agencies.

Federal Flood Insurance Program Community Rating System Management: Provides Winston-Salem and Forsyth County floodplain property owners with public information on flood preparedness and flood damage reductions. Maintains maps and information on flood zone regulations that reduce the National Flood Insurance premiums for City/County property owners and maintains direct contact with those property owners.

EXPENDITURES AND REVENUES SUMMARY

EXPENDITURES BY PROGRAM	Actual	Budget	Proposed	Percent
	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>Change</u>
Police Services				
Patrol Response	\$36,162,790	\$36,452,110	\$39,470,300	8.3%
Community Resources	470,770	486,240	541,640	11.4%
Investigative Services	12,837,739	13,308,880	14,422,430	8.4%

SAFE AND SECURE COMMUNITY

EXPENDITURES BY PROGRAM - Continued	Actual	Budget	Proposed	Percent
Police Services - Continued	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>Change</u>
Operations Support	\$2,290,504	\$2,370,070	\$2,496,220	5.3%
Support Services	7,623,605	8,450,690	9,399,260	11.2%
Police Administration	3,828,412	3,668,430	3,971,760	8.3%
Contributions to Community Agencies				
Coalition for Drug Abuse Prevention	2,115	0	0	N/A
District Attorney's Domestic Violence Unit	23,264	45,000	45,000	0%
The Children's Home	37,120	0	0	N/A
Police Grants	551,370	0	587,040	N/A
Forfeiture Funds	320,355	0	0	N/A
State Emergency Telephone System (SETS)	364,113	550,430	604,740	9.9%
Subtotal	\$64,512,157	\$65,331,850	\$71,538,390	9.5%
Fire Services				
Fire Suppression	\$23,830,008	\$24,011,490	\$25,742,550	7.2%
Fire Prevention	1,089,426	1,142,910	1,252,740	9.6%
Fire Vehicular Maintenance	559,653	567,720	597,650	5.3%
HAZMAT	80,316	45,410	66,460	46.4%
Fire Administration	1,187,097	1,313,910	1,567,740	19.3%
Subtotal	\$26,746,500	\$27,081,440	\$29,227,140	7.9%
Emergency Management Services				
Emergency Management	\$475,913	\$534,450	\$550,950	3.1%
Emergency Management Grants	9,439	0	0	N/A
Subtotal	\$485,352	\$534,450	\$550,950	3.1%
Total Expenditures by Program	\$91,744,009	\$92,947,740	\$101,316,480	9.0%
RESOURCES BY TYPE	Actual	Budget	Proposed	Percent
Police Services	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>Change</u>
Service Charges	\$154,532	\$125,300	\$135,800	8.4%
Interfund Charges	426,020	247,070	735,480	197.7%
Forsyth County	355,151	234,080	631,750	169.9%
WS/FC Schools (School Resource Officers)	1,976,720	1,976,720	1,976,720	0%
SuperKids Reimbursement	125,000	125,000	125,000	0%
False Alarm Fee	127,282	131,000	131,500	0.4%
Miscellaneous Revenues	201,715	117,170	114,170	-2.6%
Other General Fund Revenues	60,054,284	61,825,080	66,496,190	7.6%
Federal Grants	369,755	0	440,280	N/A
State Grants	137,741	0	0	N/A
Other Intergovernmental Revenue	36,699	0	0	N/A
Transfer from General Fund	211,375	0	146,760	N/A
Controlled Substance Tax	117,679	0	0	N/A
Reimbursement from E911 Wireless Board	489,713	490,710	454,640	-7.4%
Interest Income	5,157	0	0	N/A
SETS Fund Balance Appropriation	0	59,720	150,100	151.3%
Addition to SETS Fund Balance	(130,366)	0	0	N/A
Subtotal	\$64,658,458	\$65,331,850	\$71,538,390	9.5%

SAFE AND SECURE COMMUNITY

RESOURCES BY TYPE - Continued	Actual	Budget	Proposed	Percent
Fire Services	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>Change</u>
Licenses and Permits	\$184,101	\$163,500	\$163,500	0%
Service Charges	12,501	19,000	19,000	0%
Forsyth County (HAZMAT)	130,458	116,960	134,630	15.1%
Property Rental (Cellular Phone Tower)	21,455	18,350	18,350	0%
Contributions/Reimbursements	18,525	3,000	3,000	0%
Other General Fund Revenues	26,379,459	26,760,630	28,888,660	8.0%
Subtotal	\$26,746,500	\$27,081,440	\$29,227,140	7.9%
Emergency Management Services				
NC Department of Crime Control and Public Safety, Division of Emergency Management	\$103,697	\$60,000	\$60,000	0%
Forsyth County	197,804	237,230	245,480	3.5%
Miscellaneous Revenue	705	0	0	N/A
Other General Fund Revenues	173,707	237,220	245,470	3.5%
Federal and State Grants	14,258	0	0	N/A
Subtotal	\$490,171	\$534,450	\$550,950	3.1%
Total Resources by Type	\$91,895,520	\$92,947,740	\$101,316,480	9.0%

PERSONNEL SUMMARY

POSITIONS BY PROGRAM	Actual	Budget	Proposed	Change
Police Services	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>Change</u>
Sworn Full-Time	555	555	556	+1
Sworn – Grant Funded Full-Time	5	15	15	0
Non-Sworn Full-Time	166	166	178	+12
Non-Sworn Part-Time (FTE's)	5.5	5.5	5.5	0
Subtotal	731.5	741.5	754.5	+13
Fire Services				
Full-Time	343	346	352	+6
Part-Time (FTE's)	0.5	0.5	0.5	0
Subtotal	343.5	346.5	352.5	+6
Emergency Management Services				
Full-Time	5	5	5	0
Total Positions by Program				
Full-Time	1,074	1,087	1,106	+19
Part-Time (FTE's)	6	6	6	0
Total	1,080	1,093	1,112	+19

SAFE AND SECURE COMMUNITY

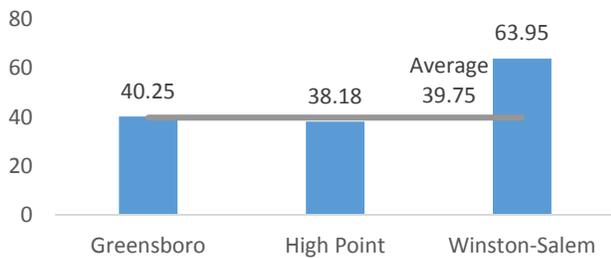
PERFORMANCE MEASURES AND SERVICE TRENDS

	Actual FY 14-15	Estimated FY 15-16	Projected FY 16-17
Effectiveness			
Respond to high priority police calls within 6 minutes	3.64	4.00	4.00
Achieve a minimum clearance rate of 53% of reported violent crimes	54%	52%	53%
Achieve a minimum clearance rate of 20% of reported property crimes	28.3%	26.8%	20.0%
Respond to fire/medical/rescue calls within a 4 minute average	3.77 min	4.0 min	4.0 min
Percentage of fire/medical/rescue calls responded to within 4 minutes	61%	65%	65%
Percentage of HazMat incidents responded to within 10 minutes	56.4%	60.0%	60.0%
Contain at least 70% of structure fires within the room of origin	73%	70%	70%
Determine cause of at least 90% of fires	91%	95%	95%
Keep actual fires to no more than 5 per 1,000 population	3.42	5.0	5.0
Achieve at least 5 % flood insurance premium discount for property owners through the National Flood Insurance Program’s Community Rating System	10%	10%	10%
Efficiency			
Calls dispatched per non-supervisory patrol officer	803	749	749
Workload			
Number of Part I crimes per 1,000 population	63	70	70
Police calls dispatched per 1,000 population	1,139	1,139	1,139
Building fires	254	300	300
Medical & Rescue Calls	12,477	13,100	13,100
Annual inspections performed by suppression	5,957	6,007	4,027
Annual inspections performed by inspectors	3,578	3,628	5,648
Disaster simulations (without people and equipment) with multi-agency response	4	4	4
Disaster simulations (with people and equipment) with multi-agency response	2	2	2
National Incident Management System responders trained	125	75	80
National Incident Management System training hours provided	70	42	75

SAFE AND SECURE COMMUNITY

FY 2014-15 NORTH CAROLINA BENCHMARKING PROJECT RESULTS

Part I Crimes per 1,000 Population

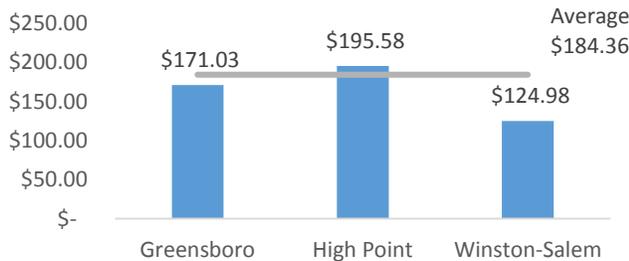


Police Services Cost per Call Dispatched

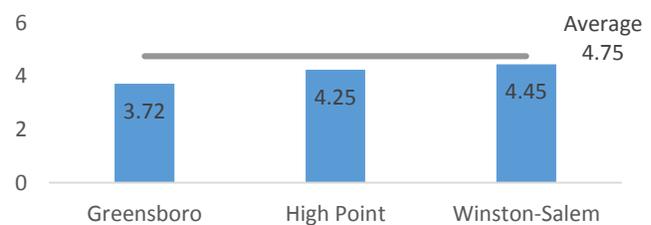


*Winston-Salem uses the Incident-Based Reporting (IBR). Cities reporting based on IBR standards, as opposed to Uniform Crime Reporting (UCR) standards, routinely have higher numbers as IBR counts every offense listed, while UCR only counts the highest crime, when multiple offenses are listed.

Fire Services Costs per Capita



Average Fire Response Time to Priority 1 Calls (Minutes)



*Average is for all participants within the N.C. Benchmarking Project

Source: NC Local Government Performance Measurement Project, *Final Report on City Services for Fiscal Year 2014-15*, February 2016

BUDGET HIGHLIGHTS

- The proposed budget includes an increase of \$2.3 million for police and fire supplemental pay. In February, the Mayor and City Council approved increasing minimum salaries and a 2% annual supplement for sworn police and certified fire personnel. An additional 2% supplement is proposed and would be effective January 1, 2017.

POLICE SERVICES

- Recently approved increases in hiring rates have made the starting salaries for police officers competitive within the Triad. However, the Police Department has continued to experience an exodus of experienced officers between 5-15 years of service. Recruiting identified the peak age range for officers leaving at an average of 7.5 years of experience. To address this retention problem, the proposed budget includes \$640,000 (in salaries and benefits) for a strategic pay adjustment designed to improve retention of the band of officers and corporals that are leaving the department. Officers and corporals with 5-15 years of service would receive this adjustment.

SAFE AND SECURE COMMUNITY**BUDGET HIGHLIGHTS - Continued**

- The proposed budget includes a net increase in equipment lease expenses (\$349,560). Additional payments have been added for the following: replacement of 63 pursuit vehicles and the packages and lighting associated with these vehicles (\$375,860), 6 command vans and vehicle equipment for the Forensic Services unit (\$48,660), 3 unmarked sedans and lighting for the Criminal Investigations Division (\$12,780), 3 unmarked various makes and lighting for the Special Investigations Division (\$13,440), 1 command van for SWAT (\$6,420), 1 command van for the Special Operations Division (\$6,420), 50 radars (\$19,000), 24 ballistic vests/helmets/shields for the SWAT unit (20,320), 131 laptops (in-car and office) (\$54,330), 93 desktops (\$20,460), and Police Information Systems infrastructure equipment (\$40,000).
- The proposed budget includes the following additional positions:
 - o Five forensic services technician positions as part of the consolidation of forensic services between the City and Forsyth County. The County would be covering the cost of the five positions, equipment, and the lease payment for three new command vans for the Forensic Services Division (\$343,950).
 - o One police captain and four public safety communications operator positions for the center city (4th) police district (\$310,000). The captain would have geographic responsibility for the 4th district as the City currently has in the existing districts. Currently, each police district operates on a separate police radio channel. The addition of the four public safety communications operator positions would be needed to accommodate a separate police radio channel for the 4th district. These positions would assist in providing coverage 24 hours per day, 7 days per week, and 365 days a year.
 - o Two crime analyst positions in the Public Safety Information Systems Division (\$117,150). These positions would analyze public safety incident data, computer-aided dispatch (CAD) system call activity and other data, and would develop custom reporting and map projects to address public safety management objectives.
 - o Two information systems analyst positions in the Public Safety Information Systems Division (\$169,380). These positions would provide professional expertise and critical support in the area of information technology and strategic planning. The positions also would support existing applications, troubleshoot computer hardware and software issues, serve as a liaison with software vendors on user issues, work on technical assignments in response to client needs, and train clients in the operation of systems.
- The proposed budget includes a full year of cost for ten police officer positions funded from the Department of Justice for the Community Oriented Policing Service (COPS) grant. A three-year grant awarded in the fall of 2015, for FY 2016-17, the City is responsible for approximately 25% (\$146,760) of the costs. The City is required to sustain the positions for twelve months after the grant period ends. The officers are used for mobile crime deterrence and proactive visible policing strategies.
- On January 1, 2008, the administration of 911 funds was consolidated under a single State 911 Board. The charge for all 911 services, wireline and wireless, now are placed in a new State 911 Fund from which monthly allocations are made to primary public safety answering points (PSAP's). Currently, the Police Department uses these funds to purchase replacement computers for the communications center and to cover the maintenance costs of communications center equipment. In December 2010, the State 911 Board approved a new funding method that calculated distributions based on the last five years of

SAFE AND SECURE COMMUNITY

BUDGET HIGHLIGHTS - Continued

approved eligible expenditures reported to the Board. Winston-Salem's distribution for FY 2016-17 totals \$454,640.

The proposed budget for the State Emergency Telephone System Fund totals \$604,740. Based on the Police Department's projected expenditures for the communications center and its FY 2016-17 distribution, the budget includes an appropriation of fund balance totaling \$150,100. This fund balance appropriation will help fund purchases for replacement workstation consoles and chairs.

FIRE SERVICES

- The proposed budget includes a net increase in equipment lease expenses (\$256,590). Additional payments have been added for the following: one pumper (\$67,300), one aerial truck (\$170,300), one HazMat truck (\$58,000), one brush truck (\$22,400), Rescue Two (\$25,300), retrofit of existing HazMat truck for mobile air operations (\$24,700), 25 additional self-contained breathing apparatus (SCBA) units (\$38,430), 94 sets of turnout gear (\$33,840), and additional rescue, maintenance, and computer equipment. A full list of capital outlays can be found in the supplemental section of this document.
- The proposed budget includes the following additional positions:
 - o Three captain-level safety and training officer positions (STO) – one per shift (\$294,000). The positions will be responsible for departmental training and incident safety management. Training provided by the officers would include suppression tactics, continuing education for emergency medical services, hazardous materials training, employee development, facility safety, and health and wellness plan implementation. In addition to training, these positions would serve as on-scene safety coordinators at working fires where they would be responsible for Occupational Safety and Health Administration (OSHA) compliance and adherence to department policy and best practices.
 - o One fire inspector in the Fire Prevention Bureau (\$77,000). Currently, the Suppression Division of the Winston-Salem Fire Department handles a majority of the level one fire inspections performed by the City. The Fire Department has created a three-year plan, in which one inspector position would be added each year for three years. After three years, all fire inspections would be handled by the Fire Prevention Bureau. This change would reduce the non-emergency workload for the Suppression Division thus improving incident response coverage and providing additional time for critical training needs. Transitioning to the new model requires moving to the State mandated inspection schedule. The City currently inspects certain occupancy types more frequently than required by State law.
 - o One fire maintenance mechanic in the Fire Vehicular Maintenance Division (\$44,000). The City currently has two mechanics working in the Fire Vehicular Maintenance Division. When one person is on leave of any kind, it is difficult, and sometimes unsafe, to work on fire apparatus. Also, the current age of the fire apparatus fleet is leading to more repairs, which is reducing staff's ability to meet recommended preventative maintenance schedules.

SAFE AND SECURE COMMUNITY

BUDGET HIGHLIGHTS - Continued

- The proposed budget includes an additional \$53,000 for training for the Fire Department. This expense is partially offset by elimination of a service contract with Mineral Springs Volunteer Fire Department. Additional training funds are needed for OSHA certifications, specialized rescue tactics, vehicular maintenance updates, accreditation needs, executive fire officer training, and a leadership training initiative.
- The proposed budget includes an increase of \$99,930 in supplies for the Suppression Division. Of this amount, \$30,000 is dedicated to providing a second set of turnout gear for new fire recruits, \$9,930 is included for supplies for new positions, and \$60,000 is provided for critical supplies and equipment replacement.

EMERGENCY MANAGEMENT SERVICES

- The proposed budget includes lease payments for replacement of a vehicle that is fourteen years old with more than 100,000 miles. The vehicle has experienced downtime due to significant repairs.

SAFE AND SECURE COMMUNITY NON-DEPARTMENTAL

Listed below are the appropriations related to the Safe and Secure Community strategic focus area that are not included in any of the program budgets in this section of the document.

EXPENDITURES	Actual	Budget	Proposed	Percent
General Fund	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>Change</u>
Transfer to Capital Projects Fund	\$300,000	\$0	\$200,000	N/A
Total Expenditures	\$300,000	\$0	\$200,000	N/A
 RESOURCES				
General Fund				
Fund Balance Appropriation	\$300,000	\$0	\$200,000	N/A
Total Resources	\$300,000	\$0	\$200,000	N/A

SAFE AND SECURE COMMUNITY CAPITAL PROJECTS

Listed below are the capital projects appropriated for the Safe and Secure Community strategic focus area.

	Proposed FY 16-17
EXPENDITURES	
Public Safety Facility Renewal	\$200,000
Total Expenditures	\$200,000
FUNDING SOURCES	
Transfer from General Fund	\$200,000
Total Funding Sources	\$200,000

City Council – Action Request Form	
Date:	June 13, 2016
To:	The City Manager
From:	Gregory M. Turner, Assistant City Manager
Council Action Requested:	
Approval of an Ordinance Amending Section 42-122(f) of the City Code relating to 25 miles per hour speed limits (North, Northeast and East Wards).	
Summary of Information:	
<p>The Department of Transportation has received a request to lower the speed limit from 35 miles per hour to 25 miles per hour on Lakewood Drive (see Attachment A), Mount Pleasant Drive and School Street (Attachment B) and Abbey Park Road, Welford Drive, Cavendish Court, Abbey Park Court, Country Lane, Pecan Forest Trail and Fiddlers Knoll Drive (Attachment C).</p> <p>The Department of Transportation has conducted the necessary field investigations and traffic engineering studies of the roadways and is recommending the speed limit be reduced to 25 miles per hour.</p>	
Committee Action:	
Committee	Action
For	Against
Remarks:	

**ORDINANCE AMENDING SECTION 42-122(f) OF THE CITY CODE
RELATING TO 25 MILES PER HOUR SPEED LIMITS ON CITY STREETS**

BE IT ORDAINED, by the City Council of the City of Winston-Salem as follows:

SECTION I. Section 42-122(f) of the City Code relating to 25 miles per hour speed limits is amended by adding the following subsection to the end thereof:

“Lakewood Drive from University Parkway NE to end of Cul-de-Sac.”

“Mount Pleasant Drive from Old Walkertown Road to School Street.”

“School Street from Davis Road West to Dead End.

Neighborhood limits:

“Abbey Park Road from Pecan Lane West to end of Cul-de-Sac.”

“Welford Drive from Abbey Park Road North to Dead End.”

“Cavendish Court from Abbey Park Road North to Dead End.”

“Abbey Park Court from Abbey Park Road North to Dead End.”

“Country Lane from Abbey Park Road North.”

“Pecan Forest Trail from Abbey Park Road South 125 Feet.”

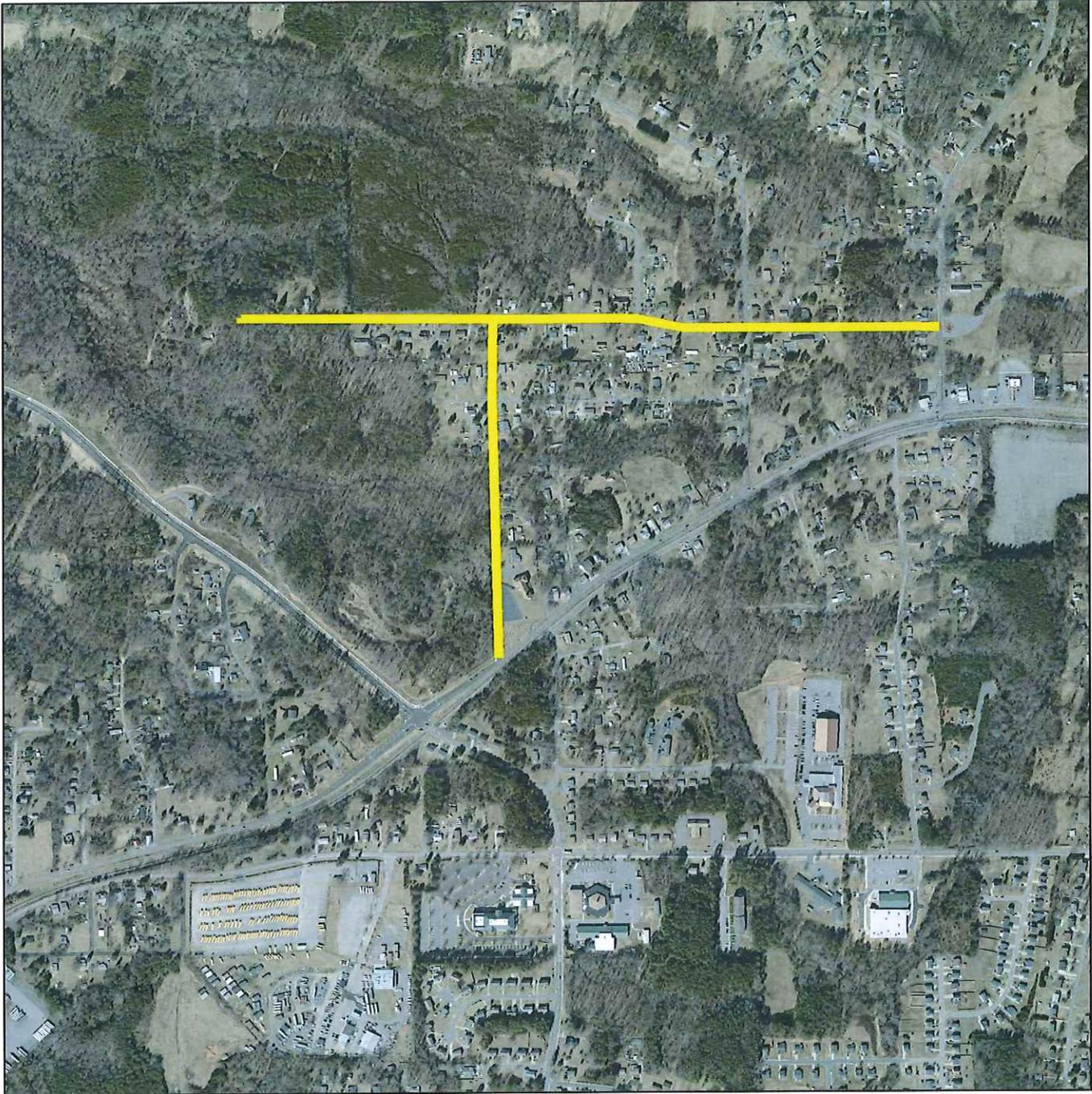
“Fiddlers Knoll Drive from Abbey Park Road South 125 Feet.”

SECTION II. This Ordinance shall be effective upon adoption by the City Council and upon the erection of appropriate signs giving notice thereof.



Attachment A
Lakewood Drive
Proposed 25 MPH Speed Limit

Forsyth County, NC



Attachment B

Mount Pleasant Drive and School Street

Proposed 25 MPH Speed Limit

Forsyth County, NC



Attachment C
Neighborhood Limits
Abbey Park Neighborhood

City Council – Action Request Form

Date: June 3, 2016

To: The City Manager

From: Barry D. Rountree, Chief of Police

Consideration of items related to the 2014 Solving Cold Cases With DNA Grants Program:

- (1) Adoption of resolution authorizing execution of an amendment extending the term for:
 - a. Interlocal Agreement between the City of Winston-Salem, the City of Greensboro, and the City of High Point to collaborate and solve cold case homicides in the Piedmont Triad Area.
 - b. Memorandum of Understanding between the City of Winston-Salem (Grant Administrator), City of Greensboro, the City of High Point, and NMS Labs, Incorporated.

Summary of Information:

In 2014 the City of Winston-Salem Police Department was awarded a grant through the Solving Cold Cases With DNA Grants Program in the amount of \$246,444. This grant award, funded by the United States Department of Justice, is shared with the City of Greensboro and the City of High Point for the purposes of investigating and solving cold cases in the Piedmont Triad Area. Grant award funds will be used for personnel overtime, overtime fringe benefits, investigative travel expenses, and forensic DNA testing through a private, accredited laboratory.

The closing date for this grant is September 30, 2016. Thus far the project has been successful, but all three agencies wish to extend the project period through September 30, 2017 to allow more time for project completion. Per requirements of the United States Department of Justice, the existing Interlocal Agreement and Memorandum of Understanding must be amended to reflect a new closing date of September 30, 2017 before the extension request can be approved.

Committee Action:

Committee	Action
_____	_____
For	Against
_____	_____
Remarks:	

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO AN
INTERLOCAL AGREEMENT AND AMENDMENT TO A MEMORANDUM OF
UNDERSTANDING BETWEEN THE CITY OF WINSTON-SALEM, THE CITY OF
GREENSBORO AND THE CITY OF HIGH POINT AND NMS LABS,
INCORPORATED UNDER THE 2014 SOLVING COLD CASES WITH DNA GRANTS
PROGRAM**

WHEREAS, in 2014, the City of Winston-Salem (WINSTON-SALEM), the City of Greensboro (GREENSBORO), and the City of High Point (HIGH POINT) were awarded and accepted a grant in the amount of \$246,444 from the United States Department of Justice Office of Justice Programs through the 2014 Solving Cold Cases With DNA Grants Program; and

WHEREAS, an Interlocal Agreement between WINSTON-SALEM, GREENSBORO, and HIGH POINT was executed outlining the purpose and sharing of grant funds; and

WHEREAS, a Memorandum of Understanding was also executed between the parties and a laboratory for the conducting of forensic DNA Analysis using grant funds; and

WHEREAS, WINSTON-SALEM, GREENSBORO, and HIGH POINT have successfully utilized this grant funding to collaboratively solve cold cases through forensic DNA testing and additional case investigation; and

WHEREAS, the initial expiration of the Interlocal Agreement and Memorandum of Understanding is scheduled for September 30, 2016; and

WHEREAS, the parties desire to continue their collaborative efforts of investigation of cold cases through forensic DNA testing and additional case investigation for an additional one (1) year term; and

WHEREAS, this continue of efforts requires amendment of the Interlocal Agreement and the Memorandum of Understanding to extend the term of those agreements, but does not require additional funding.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and the Winston-Salem City Council authorize the execution of an amendment to the Interlocal Agreement and an amendment to the Memorandum of Understanding as outlined above so as to extend the terms of each agreement to and through September 30, 2017, and authorize the execution of any additional related documents as may be required by the United States Department of Justice in order to accomplish this extension, by the appropriate City officials, upon approval as to form and legality by the City Attorney's Office.

SUMMARY OF MINUTES

PUBLIC SAFETY COMMITTEE

6:12 p.m., Monday, May 9, 2016

COMMITTEE ROOM

Room 239, City Hall

MEMBERS PRESENT: Council Member James Taylor, Jr., Chair
Council Member Vivian H. Burke, Vice Chair (out at 6:43 p.m.)
Council Member Molly Leight
Council Member Jeff MacIntosh

OTHERS PRESENT: Council Member Derwin L. Montgomery

Chair Taylor called the meeting to order and recognized the Boy Scout Troop #722 of Highland Presbyterian Church led by Sam Rollins, along with City staff in attendance. He stated that without objection, the Committee would first consider the Consent Agenda.

Council Member MacIntosh made a motion to approve the Consent Agenda. The motion was duly seconded by Council Member Burke and carried unanimously.

CONSENT AGENDA

- C-1. ORDINANCE AMENDING SECTION 42-122(f) OF THE CITY CODE RELATING TO 25 MILES PER HOUR SPEED LIMITS (NORTHEAST AND WEST WARDS) – *Belle Avenue and Gloucestershire Road.*
- C-2. ORDINANCE AMENDING SECTION 42-123(B) AND (c) OF THE CITY CODE RELATING TO 45 AND 50 MILES PER HOUR SPEED LIMITS (WEST WARD) – *Peacehaven Road.*
- C-3. APPROVAL OF PUBLIC SAFETY SUMMARY OF MINUTES. – *April 11, 2016.*

GENERAL AGENDA

- G-1. REPORT ON THE WINSTON-SALEM POLICE DEPARTMENT’S POLICY REGARDING THE RELEASE AND ACCESS TO VIDEO/AUDIO FROM BODY WORN CAMERAS.

Chief Barry Rountree, WSPD reported on the Police Department's policy that governs the release of body worn camera footage and in car camera footage. The internal policy that governs the release of camera footage is General Order 2.35 and found in N.C.G.S. 132-1.4 and N.C.G.S. 160A-168.

Ms. Lori Sykes, Public Safety Attorney gave the staff presentation on this item.

In response to Council Member Taylor, Ms. Sykes explained citizens are allowed to make requests at the Police Department to obtain the camera videos. They have to fill out a form for written records or for the videos, after which the video is reviewed and defined if it is of a criminal nature. If non-criminal, it is downloaded and the citizen can pick it up at a later time. She stated according to the statutes, a citizen can be denied access to records due to a criminal investigation. This is a part of the Open Records Act Exemption for Criminal Investigations.

In response to Council Member MacIntosh, Ms. Sykes stated the law in North Carolina and the interpretation of the law by the Institute of Government is that it does not make a difference whether or not the case has been closed, a criminal investigation is classified as such indefinitely. However, if a case has been closed and there is a request for the District Attorney's office is contacted. If there is no objection, records can be released to the general public.

In response to Council Member Besse, Ms. Sykes indicated the statute indicates that except for six particular items of information, a criminal investigation record is not public record and may only be released by order of a court on its jurisdiction.

Chair Taylor requested the exact language of the policy be reported back to the Public Safety Committee.

G-2. REPORT OF POLICE DEPARTMENT'S PROCEDURES FOR PROCESSING INDIVIDUALS IN POSSESSION OF MARIJUANA.

Chief Rountree gave the staff presentation on this item.

In response to Council Member Montgomery, Chief Rountree stated seven grams of marijuana is little more than the weight of a cigarette, and more than this is determined to be for personal use.

G-3. UPDATE ON PART ONE CRIME.

Assistant Chief Katrina Thompson gave the staff presentation on this item.

In response to Council Member MacIntosh, Assistant Chief Thompson explained for purposes of transparency, WSPD will always report homicides as they occur. Winston-Salem has experienced six homicides this calendar year. This information is given to the federal government, as required for incidents reporting. She noted, however, Winston-Salem is tagged as having four homicides, as opposed to the six, due to justifiable homicides which include self-defense.

In response to Council Member Montgomery, Chief Rountree stated when notified of a “problem property”, an abatement letter is sent to the titled property owner. A threshold has to be met before the property qualifies for the actual nuisance abatement.

In response to Council Member Montgomery, Chief Rountree stated, if the incident can be tied to the particular home or property, and if people in the neighborhood are willing to witness, a report can be generated.

ADJOURNMENT: 7:24 p.m.

