



**Winston-Salem**

## **Request for Proposals**

### **Safe Behavior Incentive Program**

**PROPOSALS WILL BE RECEIVED UNTIL**

**12:00 Noon, Wednesday, December 7, 2016**

**in**

**Purchasing Department, City Hall Building  
101 North Main Street, Suite 324 Winston-Salem, NC 27101**

### **ADVERTISEMENT FOR PROPOSALS**

---

Sealed proposals endorsed **Safe Behavior Incentive Program** for the City of Winston-Salem will be received by the City/County Purchasing Department in Suite 324, City Hall Building, 101 North Main Street, Winston-Salem, NC **until 12:00 Noon, Wednesday, December 7, 2016.** Instructions for submitting proposals and/or receiving the complete RFP document specifications may be obtained during regular office hours at the same location, or by contacting Jerry Bates via email [jerryjb@cityofws.org](mailto:jerryjb@cityofws.org) (Email is preferred) or phone 336-747-6939. The City reserves the right to reject any or all proposals.

Jerry Bates  
Purchasing Director

## SCOPE OF PROJECT

The City of Winston-Salem is soliciting information from prospective vendors for a vendor partner to assist in the creation and management of a safe behavior incentive program. This program shall be based on the concept of operative conditioning, and shall reward employees for exercising safe behaviors while on the job. This is the first time the City has submitted bids for such a partnership.

The City is looking to begin a safe behavior incentive program for three of its departments, currently comprising of roughly 700 employees. However, the final structure of said program, and the number of employees that will be involved, has yet to be determined. We would like to put this program into production at the start of our new fiscal year on 7/1/2017. The budget for the program has yet to be determined. If the program in question is successful, it is possible that the City may later expand the program to cover additional departments and employees.

The prevailing vendor will be responding for assisting the City in the creation of the program, providing a means to obtain rewards for employees achieving goals, as well as the management and monitoring of the program.

Proposals may include information regarding the totality of the vendor's offered services. However, the RFP will be primarily based on the vendor's services offered in regards to safe behavior incentive programs.

To obtain the complete proposal document or receive instructions for submitting proposals contact Jerry Bates via email [jerryjb@cityofws.org](mailto:jerryjb@cityofws.org), (email preferred), phone 336-747-6939, or visit the Purchasing Department at same location from 8:00 A.M. to 5:00 P.M. Monday through Friday.