

ADDENDUM 1



Winston-Salem

Request for Proposals

Professional Consulting Services for Winston-Salem MPO Bicycle Master Plan

**SUBMITTAL DUE DATE:
5:00 PM, November 21, 2016**

November 4, 2016

Please acknowledge receipt of this Addendum and include with your proposal.

Company

Authorized Signature

Date

REVISION to RFP

The following revisions to the RFQ are hereby made:

1. Evaluation Criteria. In addition to the evaluation criteria listed in the RFP, firms submitting proposals will also be evaluated based on their distance from the project site and related to the M/WBE goals. Priority consideration will be given to firms that maintain an office in Winston-Salem and are staffed with an adequate number of employees deemed to be capable of performing a majority of the work required. Related to the M/WBE goals, firms will be evaluated on the following: meeting the M/WBE goals or self-performing 100% of the work or submitting documentation demonstrating that a good faith effort was made to meet the established goals of 10% M/WBE participation.

The proposal scoring is hereby revised as follows:

1. Scope of work and project schedule (35%)
2. Previous experience with bicycle planning and qualifications and availability of team members and staff assigned to the project (35%)
3. Citizen participation and community involvement approach (20%)
4. Local firm preference (5%)
5. M/WBE goals (5%)