



Request for Proposals

**Janitorial Services at Hall of Justice, Public Health, Social Services, and
Agricultural Buildings**

**Proposals Will Be Received Until
12:00 Noon, Thursday, April 20, 2017**

**By The City of W-S/Forsyth Co. Purchasing Department
In Room 324 City Hall Building
101 North Main Street
Winston-Salem, North Carolina**

Notice of

**MANDATORY PRE-PROPOSAL CONFERENCE
WILL BE HELD**

1:00 PM, Wednesday, March 29, 2017

in

**Multipurpose Room A, 4th Floor of the Forsyth County Government Center located at 201
N Chestnut Street, Winston-Salem, North Carolina**

ADVERTISEMENT FOR PROPOSALS

Sealed proposals endorsed **Janitorial Services at the Hall of Justice, Public Health, Social Services, and Agricultural Buildings** for the County of Forsyth will be received by the City/County Purchasing Department in Suite 324, City Hall Building, 101 North Main Street, Winston-Salem, NC, **until 12:00 Noon, Thursday, April 20, 2017**. Instructions for submitting proposals and/or receiving the complete RFP document specifications may be obtained during regular office hours at the same location, or by contacting Jerry Bates via email jerryjb@cityofws.org (Email is preferred) or phone 336-747-6939. The City reserves the right to reject any or all proposals.

Jerry Bates
Purchasing Director

Request for Proposal Janitorial Services at the Hall of Justice, Public Health, Social Services, and Agricultural Buildings

I. SCOPE OF SOLICITATION

It is the intent of Forsyth County to solicit proposals to provide custodial services for the Hall of Justice, Public Health, Social Services, and Agricultural Buildings.

Description of Buildings: The Hall of Justice is located at 200 N. Main Street in downtown Winston-Salem. It is a seven story building consisting of approximately 150,000 square feet. Approximately 82,500 square feet is carpeted. The remaining square feet has vct flooring. This is the only facility where quarterly floor maintenance, to include stripping and waxing of floors, will be required. There are approximately 500 employees who regularly work in this building, on any given day there could be up to 1,500 visitors to this building.

The Public Health building and the Social Services building are located adjacent to each other at 799 and 715 Highland Avenue, Winston-Salem, respectively. The Public Health building is a two story building with approximately 76,500 square feet. The building consists of office areas, waiting areas, and clinics that serve the public. On Thursday evenings, the clinics are open after hours until 8pm for patient care, however, cleaning services are able to take place during this time in other areas of the building. The Contractor would have to clean the clinic areas, on Thursday evening, after the clinics close. The Social Services building is a 6 story building consisting of approximately 150,000 square feet. The building is primarily an office building.

The Agricultural building is a one story building located at 1450 Fairchild Drive in Winston-Salem. The building is approximately 22,850 square feet. The building contains a large auditorium with vct flooring that is often used after hours. Attached to this conference room is a small kitchen. The remainder of the facility is primarily office space.

To obtain the complete proposal document or receive instructions for submitting proposals contact Jerry Bates via email jerryjb@cityofws.org, (email preferred), phone 336-747-6939, or visit the Purchasing Department at same location from 8:00 A.M. to 5:00 P.M. Monday through Friday.