

INVITATION FOR BID



Winston-Salem

**FUEL-KEEP FILL/AS CALLED FOR
AND PICKED UP
WINSTON-SALEM & FORSYTH CO.**

**Bids Will Be Opened
10:00 A.M., April 24, 2018
IN**

**SUITE 324, CITY HALL BUILDING
101 NORTH MAIN STREET
WINSTON-SALEM, NORTH CAROLINA**

**BY THE
CITY/COUNTY PURCHASING DEPARTMENT
324 City Hall Building
Winston-Salem, NC 27101**

Notice to Bidders

FUEL

It is the policy of the City of Winston-Salem that an employee, officer, or agent of the City may not participate in any manner in the bidding, awarding, or administering of contracts in which they, or a member of their immediate family, their business partner, or any organization in which they serve as an officer, director, trustee, or employee, have a financial interest.

The successful bidder must comply with all provisions of the Americans with Disabilities Act (ADA) and all rules and regulations promulgated thereunder. By submitting a proposal, the successful bidder agrees to indemnify the City from and against all claims, suits, damages, costs, losses, and expenses in any manner arising out of, or connected with, the failure of the Company, its subcontractors, agents, successors, assigns, officers, or employees to comply with the provisions of the ADA or the rules and regulations promulgated thereunder.

All bids must be firm and not subject to increase, unless specified within the provisions of this Invitation for Bid (IFB) and mutually agreed upon by the City and the bidder.

No special inducements will be considered that are not a part of the original bidding document.

City Rights and Options

The City, at its sole discretion, reserves the following rights:

- To supplement, amend, substitute or otherwise modify this bid at any time
- To cancel this bid with or without the substitution of another bid
- To take any action affecting this bid, this bid process, or the Services subject to this bid that would be in the best interests of the City
- To issue additional requests for information
- To require one or more Service Providers to supplement, clarify or provide additional information in order for the City to evaluate the Responses submitted

Public Records

Any material submitted in response to this IFB will become a “public record” once the bidder’s document(s) is opened and the bidder is determined to be a participant in the solicitation process and shall be subject to public disclosure consistent with Chapter 132, North Carolina Statutes. Bidders must claim any applicable exemptions to disclosure provided by law in their response to this IFB. Bidders must identify materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary and legal. The City reserves the right to make all final determination(s) of the applicability of North Carolina General Statutes § 132-1.2, Confidential Information.

Familiarity with Laws and Ordinances

The submission of a bid on the services requested herein shall be considered as a representation that the bidder is familiar with all federal, state, and local laws, ordinances, rules and regulations which affect those engaged or employed in the provision of such services, or equipment used in the provision of such services, or which in any way affects the conduct of the provision of such services; and no plea of misunderstanding will be considered on account of ignorance thereof. If the bidder discovers any provisions in the IFB documents that are contrary to or inconsistent with any law, ordinance, or regulation, it shall be reported to the City in writing without delay

Notice to Bidders

FUEL

Ethics Policy / Code of Conduct

The City of Winston-Salem has establish guidelines for ethical standards of conduct for City representatives and to provide guidance in determining what conduct is appropriate in particular cases. City representatives should maintain high standards of personal integrity, truthfulness, honesty, and fairness in carrying out public duties; avoid any improprieties in their roles as public servants including the appearance of impropriety; and never use their position or power for improper personal gain. In establishing an ethics policy, the City of Winston-Salem desires to protect the public against decisions that are affected by undue influence, conflicts of interest, or any other violation of these policies as well as promote and strengthen the confidence of the public in their governing body. For a complete review of the City Policy click the following link.

<http://www.cityofws.org/Home/Departments/Purchasing/Articles/Bids>

Stimulation of the Local Economy

In an effort to stimulate the local economy, foster development and promote efficiency in the provision of city services and the completion of various city projects, the City of Winston-Salem has undertaken an initiative to strongly encourage all parties contracting with the City of Winston-Salem to evaluate their internal operations and hiring practices and, where appropriate, to initiate efforts to stimulate the local economy by hiring applicants and contractors from the Winston-Salem/Forsyth County Area and by utilizing minority and women contractors and service providers. Such efforts to stimulate the local economy may be accomplished by posting job vacancies with the North Carolina Employment Security Commission, the Piedmont Triad Regional Council of Governments, and the Winston-Salem Urban League; and utilizing the State of North Carolina Office for Historically Underutilized Business database

(<https://www.ips.state.nc.us/IPS/vendor/SearchVendor.asp?x=hobtain>) or other local resources such as the City of Winston-Salem M/WBE Program to identify Winston-Salem/Forsyth County based contractors and subcontractors. Stimulation of the local economy requires a collaborative effort of both the public and private sector. The city is committed to taking reasonable steps to achieve said goal.

E-Verify

CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. Further, if the CONTRACTOR utilizes a subcontractor, the CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.

Iran Divestment Act

Provider hereby certifies that it is not on the North Carolina State Treasurer's list of persons engaging in business activities in Iran, prepared pursuant to NCGS § G.S. 147-86.58, nor will Provider utilize on this agreement any subcontractor on such list. This list, along with additional information about the Iran Divestment Act, is available on the Treasurer's Office site: <https://www.nctreasurer.com/inside-the-department/OpenGovernment/Pages/Iran-Divestment-Act-Resources.aspx>.

The bidder agrees that in carrying out this contract, compliance will be maintained with all applicable federal, state, and local laws, specifically including, without limitations, the Occupational Safety and Health Act of 1970 and Section 1324A, the Immigration Reform and Control Act.

The bidder certifies that the bid is made in good faith and without collusion with any person bidding on this contract or with any officer or employee of the City of Winston-Salem.

The undersigned further agrees, in connection with the performance of this contract, not to discriminate against any employee or applicant for employment because of race, religion, color, gender, age, handicap, political affiliation or national origin.

The City reserves the right to hold bids open for a period of sixty days (60) days after due date before making awards.

Bidders are expected to submit a formal bid that shall include delivery commitments that meet the requirements of this IFB in the format and manner specified herein

Bids are to be signed by an officer of the company authorized to bind the submitter to its provisions. Failure to manually sign the appropriate bid form will disqualify the bidder and the bid will not be considered.

SPECIAL TERMS AND CONDITIONS

DETAILED SPECIFICATIONS: Detailed specifications for this equipment are included as an attachment with the bid request. Bids to be submitted in accordance with the attached specifications and these Special Terms and Conditions, both of which require doing all that is necessary, proper, or incidental to the furnishing of the equipment identified herein. All things not expressly stated in the attached specifications or Special Terms and Conditions but involved in carrying them out must be included in proposal as though they were specifically stated.

NOTICE TO BIDDERS: All bids are subject to the provisions of the instructions to Bidders, special terms and conditions specific to this Invitation for Bids, the specifications, and General Contract Terms and Conditions. The City of Winston-Salem objects to and will not evaluate or consider any additional terms and conditions submitted with a bidder response. This applies to any response appearing in or attached to the document as part of the bidder's response. **DO NOT ATTACH ANY ADDITIONAL TERMS AND CONDITIONS.** By execution and delivery of a proposal, the bidder agrees that any additional terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect. It shall be the bidder's responsibility to read this entire document, review all enclosures and attachments, and comply with all requirements specified herein.

EXCEPTIONS TO SPECIFICATIONS AND APPROVAL OF ALTERNATES:

In all cases equipment must be furnished as requested, and where brand names are used, consider the term "or equal" to follow. However, written approval for any proposed substitution or change in specifications must be obtained by bidder prior to the close of bids. Specifications not subject to substitution or change shall be indicated as "NO EXCEPTIONS".

All design, materials, and workmanship shall in every respect be in accordance with the best current practices in the industry. Minor deviations from the provisions of these specifications may be considered to permit manufacturers to follow their standard manufacturing processes; however, all proposed minor deviations must be explained in detail and **MUST** be submitted in writing to Purchasing within the exception process time frame identified herein or they **WILL NOT** be considered. Prospective bidders may make appointments to discuss these specifications, but written requests for consideration must be submitted.

Requests for approved equals or changes in specifications, and/or protests of specifications must be received by the City of Winston-Salem in writing.

Any request for an approved equal, change in specification or protest of specifications must be fully supported with technical data, test results, or other pertinent information and evidence that the substitute offered is equal to, or better than, the specification requirement.

In the event that clarifications or changes to bid specifications are necessary or if a proposed substitution is approved during the exception process, changes will be made by written addendum. The City of Winston-Salem will, if necessary, postpone the scheduled opening of bids so as to provide at least seven (7) days between the mailing of the amended bid and the revised bid opening date. **All addenda must be signed and returned with the final bid.**

Bidder's failure to request exceptions to specifications or approved equals as stated above will be interpreted as the bidders' intent to comply fully with the requirements as written. Conditional or qualified bids shall be subject to rejection in whole or in part.

The City of Winston-Salem reserves the right to postpone bid openings for its own convenience.

NONCONFORMING TERMS AND CONDITIONS: A bid response that includes terms and conditions that do not conform to the terms and conditions in this bid document is subject to rejection as nonresponsive. The City of Winston-Salem reserves the right to permit the bidder/vendor to withdraw nonconforming terms and conditions from its bid response prior to a determination by the City of Winston-Salem of non-responsiveness.

COMPLIANCE WITH RULES AND REGULATIONS: The equipment furnished must comply with all applicable provisions of the Occupational Safety and Health Act (**OSHA**), the American National Standard Institute (**ANSI**) and the **Federal Motor Vehicle Standards of the U. S. Department of Transportation**. The conversion equipment must also be certified by either the US Environmental Protection Agency (**EPA**) or California Air Resources Board (**CARB**). **EPA Certificates are not required at time of bid, but are required upon delivery of vehicle(s).** The equipment furnished shall be capable of passing any applicable **N. C. State motor vehicle inspection**.

GENERAL REQUIREMENTS: The equipment furnished shall be new and unused and the manufacturer's latest listed and published stock model, or models which meet all the applicable requirements of these specifications. Specifications may require that certain makes and models of vehicles, auxiliaries and/or accessories be provided.

BIDDERS SUBMITTALS: Bidder must furnish all information requested herein including descriptive literature and/or complete specifications covering the products offered. Reference to literature submitted with a previous bid will not satisfy this provision. Bids which do not comply with these requirements will be subject to rejection. All documents submitted should bear the name of the bidder.

EXPENSES INCURRED IN PREPARING BID: The City of Winston-Salem accepts no responsibility for any expense incurred by the bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the bidder.

CONTRACT/AWARD: Pursuant to the laws governing public contracts in North Carolina, the successful bidder's/vendor's response to this Invitation for Bids and Proposals and any addenda thereto, plus the City's issuance of a City of Winston-Salem Purchase Order for the proposed goods and/or services shall constitute a binding contract.

PURCHASE OF ADDITIONAL REQUIREMENTS: Subject to the successful bidder's acceptance, the City reserves the option to purchase additional equipment as specified herein at the price bid and awarded in this Invitation for Bids and Proposals within 12 months from original purchase order date. This bid may also be utilized by other entities per NCGS to piggyback at the sole discretion of the vendor.

INDEMNIFICATION: The bidder/vendor covenants to save, defend, keep harmless, and indemnify the City of Winston-Salem and all of its officers, departments, agencies, agents, and employees from and against all claims, loss, damage, injury, fines, penalties and cost - including court costs and attorney's fees, charges, liability, and exposure, however, caused resulting from, arising out of, or in any way connected with the bidder's/vendor's negligent performance or nonperformance of the terms of the contract.

VENDOR SUPPORT/SERVICE AND PARTS: The vendor and/or manufacturer bidding on these specifications must describe in writing to be submitted with their bid, its ability to provide repair parts and technical service in the form of a service representative, including the maximum time from receipt of notice to arrival of parts or the service representative.

The manufacturer, whether they are the vendor or not must be satisfactory to the City of Winston-Salem from the standpoint of experience, reliability, and demonstrated ability to manufacture equipment comparable as to size and type as that required by the specifications, and shall have manufactured and sold equipment of the size and type specified which has operated satisfactorily in the field for a minimum of one year. The City of Winston-Salem reserves the right to reject bids from vendors that have failed to perform satisfactory under previous contracts with the City of Winston-Salem and/or vendors that cannot produce satisfactory evidence that they can furnish promptly all spare parts needed for ordinary service and repair of the equipment herein specified.

INSPECTION, TRAINING, PERFORMANCE TEST AND ACCEPTANCE:

- a. Upon delivery the equipment will be subject to inspection to verify conformance with specifications by the staff of the City's Fleet Department.
- b. Upon completion of the initial inspection and prior to performance testing by the City, the vendor will be required to conduct on-site technical training of City personnel in operation and maintenance procedures. Vendor should note that the specification requires training at no additional cost to the City.
- c. Upon completion of on-site training the equipment may be required to undergo on route testing prior to acceptance. Performance testing will be performed by City personnel during regular scheduled work days.
- d. Any defects or failure of equipment to perform or comply with any requirements of the City specifications must be immediately remedied by the vendor at the vendor's own expense prior to acceptance by the City.

WARRANTY: Bidder to include the warranty provisions as outlined in bid specifications.

TAX EXEMPTIONS: The City of Winston-Salem is exempt from Federal Excise Tax but not from State and Local Sales Tax. Sales tax should not be included in bid prices, but may be added as separate items.

INDEMNIFICATION: The successful bidder/vendor agrees to indemnify and hold harmless the City of Winston-Salem against any and all claims or causes of action for property damage or personal injury arising out of or relating to the negligence of the successful bidder/vendor, its officers, employees or agents during the test period for the operation of the vehicle prior to acceptance of the vehicle by the City of Winston-Salem.

DELIVERY: Delivery shall be made FOB

EVALUATION AND SELECTION OF BIDS: The evaluation of vendor bids shall center on the match between the stated specifications and other requirements included in the final bid request and the vendor's proposal including selection of the lowest responsible bidder, with consideration of past performance, service record, and reliability. The statutory provisions controlling purchasing by local governments in N. C. (GS 143) includes selection standards for use in making of awards. The provision reads, "All contracts shall be awarded to the lowest responsible, responsive bidder, taking into consideration quality, performance, and the time specified in the bids for the performance of the contract". The City of Winston-Salem reserves the right to accept or reject any or all bids and proposals and further specifically reserves the right to make the award or awards in the best interest of the City of Winston-Salem.

All bids shall be made firm for no less than sixty (60) days.

Proposal Form FUEL

Submit proposals to the following location:

US Postal Service address:

City/County Purchasing Department
Post Office Box 2511
Winston-Salem, North Carolina 27102

or

Hand-delivery or FedEx address:

City/County Purchasing Department
101 N. Main Street, 324 City Hall
Winston-Salem, North Carolina 27101

BIDDERS:

The City of Winston-Salem is seeking bids for FUEL **per detailed specifications included in this document.**

For any questions or comments regarding this bid please contact TaWanna A. Gates at (336) 747-6938 tawannag@cityofws.org

All bids must be received not later than April 24, 2018 at 10:00 a.m.

**PROPOSAL
GASOLINE, FUEL OIL**

**To the City/County Purchasing Department
P. O. Box 2511
Winston-Salem, NC 27102**

The undersigned declares that he has carefully examined the Instructions to Bidders and Specifications contained herein, and that he will provide all products in accordance with these instructions and specifications. Any exception to the detailed specifications is itemized and outlined in detail in a letter attached to this proposal.

All quantities are estimated. The City of Winston-Salem and Forsyth County reserves the right to buy more or less than quantities listed.

ITEM 1

56,000

Gallons of Fuel Oil #2 and Diesel Fuel #2(off-highway) Ultra Low Sulfur to be furnished to the locations listed herein on a keep filled basis for the period July 1, 2018 thru June 30, 2019.

Bid price per gallon \$ _____

ITEM 2

78,000

Gallons of Ultra Low Sulfur Diesel (highway use) to be furnished to the locations shown on a keep filled basis for the period July 1, 2018 thru June 30, 2019.

Bid price per gallon \$ _____

ITEM 3

30,000

Gallons of unleaded gasoline, 87 octane (Non-Ethanol), to be furnished to the City of Winston-Salem and Forsyth County locations described herein as needed for the period of July 1, 2018 thru June 30, 2019.

Bid price per gallon \$ _____

ITEM 4

19,000

Gallons of unleaded gasoline, 89 Octane (Non-Ethanol), to be furnished to the County of Forsyth locations described herein as needed for the period July 1, 2018 thru June 30, 2019.

Bid price per gallon \$ _____

Bidder agrees to sell the above fuel products to the City of Winston-Salem & Forsyth County for the period shown at his supplier cost plus:

\$ _____ #2 Diesel Fuel (DELIVERED)

\$ _____ #2 Fuel Oil (DELIVERED)

\$ _____ Unleaded gasoline (DELIVERED)

In reference to fuel oil #2 picked up by City Of Winston-Salem Staff per city fuel truck , it is the desire and deemed to be in the best interest of the City of Winston-Salem that the pickup location for the fuel be in Winston-Salem, N.C., due to travel time and man hours required.

\$ _____ Fuel Oil #2 Picked Up By City Fuel Truck

Address Location of Bulk Plant _____

We are quoting from _____ (source of supply) on the date this quote is submitted.

VERY IMPORTANT NOTICE - PLEASE READ CAREFULLY

The North Carolina Department of EHNR, Division of Environmental Management, requires that all fuel tanks containing gasoline or diesel fuel be regulated under 15A NCAC 2N. Failure to restrict gasoline or diesel fuel to regulated tanks could result in severe penalties to the City.

Accordingly, the successful bidder shall insure that each delivery ticket shall have the fuel type labeled according to the following chart. For example, all the City's non regulated underground storage tanks on the attached list MUST have all shipments labeled "Fuel Oil". To label any of those shipments otherwise violates regulatory requirements and may subject the City to severe penalties.

In the event that a delivery ticket is mis-labeled and that ticket is cited by State of N.C. EHNR inspectors or City auditors or other City staff, the successful bidder shall be required to verify in writing that the labeling was incorrect and state what the correct labeling was to have been.

Continuing or deliberate failure to label shipments properly shall be considered a breach of contract and shall be cause for rescinding the award of the contract to that bidder and awarding the contract to another bidder.

IMPORTANT: For evaluation purposes, the “Cost Plus price per gallon” must include all charges including inspection fee per gallon, the oil spill tax, a delivery cost, and any other charges that you incur except sales taxes, federal excise taxes and/or road use tax. N.C. Sales Tax for off road diesel is to be charged on your invoice as a separate item.

NOTE: The City of Winston-Salem reserves the right to make separate awards for fuel oil picked up by City fuel truck, the delivered diesel oil, the gasoline and the biodiesel (if included).

Bidder will be required to furnish daily price cost sheets, from their supplier showing the bidders actual cost on the day of delivery.

RIGHT TO EXTEND

If it is deemed to be in the best interest of both parties, The City of Winston-Salem and Forsyth County reserves the right to extend this bid on an annual basis for 3 twelve month terms as long as the successful bidder is willing to extend at the same “cost plus” rate.

BID AWARD

In accordance with State Law (Sec. 143-131) the award will be made to the lowest responsible bidder taking into consideration quality, performance and time specified in the proposal for the performance of the contract. The City reserves the right to reject any and all bids.

PREPARATION OF BID:

Bids must be in sealed envelopes marked with name of bid and bid opening date and time and shall be addressed to the Purchasing Department, P. O. Box 2511, Winston-Salem, NC 27102.

STANDARD FORM REQUIREMENTS:

Bid must be on this proposal form (only one copy required) furnished by the City of Winston-Salem/Forsyth County.

TAXES:

FEDERAL:

The successful bidder agrees, in signing this form, that they **will not invoice** the City or County **Federal Excise Tax for any product**. Other applicable taxes at the time of bid opening must be included in the bid “cost plus” amount.

STATE:

Applicable North Carolina inspection fee is to be included in your unit price. Municipalities do not pay the road use tax. NC Sales Tax is to be invoiced for off road fuels.

DELIVERY: Deliveries are required between the hours of 8:00 A.M. and 4:00 P.M., Monday thru Friday, excluding holidays observed by the City of Winston-Salem and County of Forsyth.

PICK UPS: Pick ups by the City’s Fuel Truck will be made on an as needed basis between the hours of 7:30 A.M. and 5:00 P.M., Monday thru Friday, excluding holidays observed by the City of Winston-Salem.

Holidays observed by the City of Winston-Salem and County of Forsyth are as follows:

New Years Day

Martin Luther King's Birthday

Good Friday

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Friday following Thanksgiving Day

Christmas Day

NOTE: If one of these holidays occurs on a Saturday, Friday will be observed. When a holiday is on a Sunday, the following Monday will be observed for the holiday.

At the end of each month, delivery tickets showing exact quantity and price for each delivery,, along with your daily supplier cost sheets shall be mailed to Steve Wuthrich, City/County Purchasing Department.

The undersigned hereby certifies that he/she has read the Instructions to Bidders and specifications contained herein.

The undersigned also certifies that his proposal is made in good faith and without collusion or connection with any person bidding on same work, or that any official or employee of the City of Winston-Salem or Forsyth County will be admitted to any share or part of the contract or any benefit that may arise there from if any award is made to the undersigned.

IMPORTANT!!!!

The City reserves the right to cancel this contract by giving thirty days (30) written notice, if price increases appear to be unreasonable to the City's judgment.

It is understood that the City of Winston-Salem reserves the right to reject any or all bids if it is deemed to be in the best interest of the City.

Site	Tank Capacity	Tank Material	Above/Below Ground	Primary Use
Youth Center 199 Strumer Circle	200		Above	Fuel Oil -Generator (Will call for)
ARCA - Administration	6,000	Fiberglass	Below	Fuel Oil(Will call for)
ARCA -Kitchen/Dorm	8,000	Fiberglass	Below	Fuel oil (Will call for)
Law Enforcement Detention Ctr. LEDC 201 N. Church St.	10,000		Below	Boiler (Will call for)
Law Enforcement Detention Ct. LEDC	10,000		Below	Generator Will call
Dept. Of Social Services	8,000*	Fiberglass	Below	(Will call for)
Hall of Justice	200		Above	Fuel Oil -Generator (Will Call for)
Public Library	265	Steel	Below	Fuel Oil-Generator (Will call for)
Mental Health Adm	388	Steel	Above	Fuel Oil -Generator (Will call for)
Sheriff Admin 120 W. Third St.	200	Steel	Above	Fuel Oil -Generator (Will call for)
Fo.Co.Sheriff-Walkertown 5135 Main St.				(Will call for)
Forsyth Co Fire Dept 3000 Aviation Dr	500		Above	Fuel Oil-Generator (Will call for)
Maintenance Shop-Parks 3656 Piedmont Mem Dr	1000		Above	(Will Call For)
Maintenance Shop -Bldg 9 1941 Union Cross Rd	275		Above	(Will Call For)
Grounds Maintenance Facility 3720 N. Liberty St.	1000		Above	(Will Call For)
*BULK TANKER DELIVERIES - NOT INCLUDED IN THIS BID				

FORSYTH COUNTY

PARKS & RECREATION - TRIAD PARK

Contact Mike Anderson 703-2503

Site	Tank Capacity	Tank Material	Above/Below Ground	Primary Use	Fuel Type
909 Cross Creek Rd. Kernersville, NC	500 gal	Metal	Above	Fueling	Gasoline Keep Fill
909 Cross Creek Rd Kernersville, NC	500 gal	Metal	Above	Fueling	Diesel-off road Keep Fill

TANGLEWOOD PARK Contact: Ryan Kearns 336-399-5947

Site	Tank Capacity	Tank Material	Above/Below Ground	Primary Use	Fuel Type
Maintenance Center	2000 gal		Above	Fueling	89 Gasoline Keep Fill
Maintenance Center*	1000 gal		Above*	Fueling	Diesel-off road Keep Fill
Clubhouse Cart Area	550 gal		Underground	Fueling	87 Gasoline Keep Fill

*Requires connection to fill/2" "C" type coupler on end of nozzle

CITY OF WS UNDERGROUND AND ABOVE GROUND FUEL STORAGE TANKS

Site	Tank Capacity (Gal)	Tank Material	Aboveground (A) or Underground (U)	Primary Use	Fuel Type
Swann Plant 2800 River Ridge Rd, Pfafftown	12,000	Steel	A	Generator	Fuel Oil**
Swann Plant Berorth Rd, Pfafftown	10,000	Steel	A	Generator	Fuel Oil **
Neilson Plant 5725 Frye Bridge Rd	8000	Steel	A	Heat/Aux. Power Motor	Fuel Oil **
Neilson:East Plant 5725 Frye Bridge Rd	6000	Steel	A	Heat/Back-up Generator	Fuel Oil **
Thomas Water Plant 1201 South MLK Dr.	5000	Steel	A	Auxiliary Power	Fuel Oil **
Allison Drive Pump Sta (ww) 460 Allison Ave.	150	Steel	A	Generator	Fuel Oil**ULS (will call for)
Abbotts Creek Pump Sta. (ww) 1300 Old Salem Rd.	275	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
August Dr. Pump Station (ww) 6931 August Dr.	400	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Avalee St. Pump Sta. (ww) 3100 Avalee St.	150	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Belews Creek Pump Station(ww) 805 Whispering Brook Dr.	500	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Broad St. Pump Station (ww) 7391 Broad St.	150	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Broadview Dr. Pump Sta. (ww) 3262 Broadview Dr.	425	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Browns Run Pump Station(ww) 1028 Gregory Way, Kernersville	150	Steel	A	Auxiliary Power	Fuel Oil**ULS (will call for)
Clemmons 1 Pump Sta. (ww) 1498 Peacehaven Rd.	200	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Clemmons 2 Pump Sta. (ww) 760 Lasiter Rd.	415	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Clemmons 3 Pump Sta. (ww) 7717 Lasiter Rd.	50	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Clemmons 4 Pump Sta. (ww) 3452 North Lake Shore Dr.	50	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Clemmons 5 Pump Sta. (ww) 3638 North Lake Shore Dr.	225	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Chitty Pump Station (86) (w) 2230 S. Stratford Rd	3000	Steel	A	Auxiliary Power	Fuel Oil**
Deep River Pump Station (ww) 852 Twin Creek Rd, Kernersville	750	Steel	A	Auxiliary Power	Fuel Oil**ULS (will call for)
Duke Power Pump Station (ww) 500 Utility Dr.	196	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Eagle Ridge Pump Station (ww) 1407 Pleasant Fork Church Rd.	75	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Fairoaks Pump Station (ww) 7760 Fairoaks Dr. Clemmons	275		A	Auxiliary Power	Fuel Oil**ULS (will call for)
15 th St. Pump Station (w) 703 15 th St.	3000	Steel	A	Auxiliary Power	Fuel Oil **

Hwy 421 Pump Station (w) 2738 W. Mtn. St, Kernersville	3000	Steel	A	Auxiliary Power	Fuel Oil **
Kaplans Pump Station (ww) 1314 Lewisville Clemmons Rd.	150	Steel	A	Auxiliary Power	Fuel Oil ** ULS (will call for)
Kernermill Pump Station (ww) 4355 Bell West Dr.	1500	Steel	A	Auxiliary Power	Fuel Oil **ULS
Lewisville Pump Station (ww) 421 Williams	115	Steel	A	Auxiliary Power	Fuel Oil ** ULS (will call for)
Linville Springs Pump Sta. (ww) 199 Rockford Rd.	115	Steel	A	Auxiliary Power	Fuel Oil ** ULS (will call for)
Lowery St. Pump Sta. (ww) 3201 Lowery St.	500	Steel	A	Auxiliary Power	Fuel Oil ** ULS (will call for)
Mallard Lakes Pump Sta. (ww) 1790 Mallard Lakes Dr.	300	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Martin Mill Pump Sta. (ww) 5080 Reidsville Rd.	175	Steel	A	Auxiliary Power	Fuel Oil ** ULS (will call for)
North Lake Pump Sta. (ww) 987 La Plata Dr.	500 lbs.	Steel	A	Auxiliary Power	Propane
Montroyal Pump Station (ww) 580 Montroyal Rd, Rural Hall	150	Steel	A	Auxiliary Power	Fuel Oil**ULS (will call for)
Plum St. Pump Station (ww) 3271 Plum St.	75	Steel	A	Auxiliary Power	Fuel Oil**ULS (will call for)
Reedy Fork Pump Station (ww) 833 Cross Creek Rd.	275	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Side Road Pump Station (w) 3110 Sides Rd.	3000	Steel	A	Auxiliary Power	Fuel Oil **
Somerset Pump Station (ww) 1800 Old Salem Rd.	200	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Southfork Pump Station (ww) 4690 Ebert Street	5000	Steel	A	Auxiliary Power	Fuel Oil**ULS (Keep fill)

CITY OF WS UNDERGROUND AND ABOVE GROUND FUEL STORAGE TANKS

Site	Tank Capacity (Gal)	Tank Material	Aboveground (A) or Underground (U)	Primary Use	Fuel Type
Tanglewood Pump Station(ww) 4205 Clubhouse Rd. Clemmons	500		A	Auxiliary Power	Fuel Oil **ULS (will call for)
Tobaccoville East (Hwy 65)(w) 1255 Bethania-Rural Hall Rd.	3000	Steel	A	Auxiliary Power	Fuel Oil **
Tobaccoville West (Hwy65)(w) 2171 Bethania-Rural Hall Rd.	560	Steel	A	Auxiliary Power	Fuel Oil **
Village Club Pump Sta. (ww) 349 Craver Point Dr.	110	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
W. Clemmonsville Pump Sta. (ww) 2961 Claxton Dr.	175	Steel	A	Auxiliary Power	Fuel Oil **ULS (will call for)
Yadkin River (w) Pump Station Idols Rd.	12,000	Steel	A	Auxiliary Power	Fuel Oil **
Yadkin River Idol's Pump Station (w) 5485 Dock Davis Rd	6,000	Steel	A	Auxiliary Power	Fuel Oil **
Muddy Creek 4561 Cooper Rd	1000	Steel	A	Fueling	Diesel Fuel
Muddy Creek 4561 Cooper Rd	10,000		A	Heat/Aux. Power	Fuel Oil **ULS
Muddy Creek 4561 Cooper Rd	10,000		A	Auxiliary Power	Fuel Oil **ULS
Manson Mead Complex	550	Steel	A	Fueling	Diesel
Elledge Plant 2801 Griffith Rd	3000	Fiberglass	U	Fuel	Gasoline
Elledge Plant 2801 Griffith Rd.	6000	steel	A	Auxiliary Power	Fuel Oil **
Triad Parking Deck	550	Steel	A	Generator	Fuel Oil **
Public Safety Bldg 725 N. Cherry St.	1000	Steel	A	Generator	Fuel Oil**
Beaty Pub. Safety Ctr. 1200 N. Patterson Ave.	110	Steel	A	Generator	#2 Fuel Oil
Fire Station #1 651 N. Marshall St.	550	Steel	A	fueling	Diesel
Fire Station #1 651 N. Marshall St	275	Steel Dbl Wall	A	Generator	#2 Fuel Oil **
Fire Station #2 405 Somerset Dr.	550	Steel	A	Fueling	Diesel
Fire Station #2 405 Somerset Dr.	120 (Day Tank)	Steel	A	Generator	#2 Fuel Oil **
Fire Station #3 2995 N. Liberty St.	550	Steel	A	Fueling	Diesel

Fire Station #3- 2995 N Liberty	120		A	Generator	#2 Fuel Oil-Off Rd. Diesel
Fire Station #4 290 MLK Dr.	550	Steel	A	Fueling	Diesel
Fire Station #4 -290 MLK Dr.	120		A	Generator	#2 Fuel Oil-Off Rd. Diesel
Fire Station #5 771 Palmer Lane	550	Steel	A	Fueling	Diesel
Fire Station #5 771 Palmer Ln	330		A	Generator	#2 Fuel Oil

CITY OF WS UNDERGROUND AND ABOVE GROUND FUEL STORAGE TANKS

Site	Tank Capacity	Tank Material	Aboveground (A) or Underground (U)	Primary Use	Fuel Type
Fire Station #6 1717 W. Academy St	550	Steel	A	Fueling	Diesel
Fire Station #6 1717 W. Academy St	120 (Day Tank)	Steel	A	Generator	#2 Fuel Oil **
Fire Station #7 100 Arbor Rd.	550	Steel	A	Fueling	Diesel
Fire Station #7 100 Arbor Rd- North end of the bldg.	110	Steel	A	Generator	#2 Fuel Oil
Fire Station #8 2417 Reynolda Rd	550	Steel	A	Fueling	Diesel
Fire Station #8 2417 Reynolda Rd	120 (Day Tank)	Steel	A	Generator	#2 Fuel Oil **
Fire Station #9 4685 Ogburn Ave	550	Steel	A	Fueling	Diesel
Fire Station #9 4685 Ogburn Ave	120 (Day Tank)	Steel	A	Generator	#2 Fuel Oil **
Fire Station #10 4700 Country Club Rd	550	Steel	A	Fueling	Diesel
Fire Station #10-	120		A	Generator	Off Rd. Diesel
Fire Station #11 2745 Waughtown St	550	Steel	A	Fueling	Diesel
Fire Station #11 2745 Waughtown St	110		A	Generator	#2 Fuel Oil
Fire Station #12 3620 New Walkertown Rd	270	Steel	A	Generator	Fuel Oil **
Fire Station #12 3620 New Walkertown Rd	550	Steel	A	Fueling	Diesel
Fire Station #14 5754 Shattalon Dr	550	Steel	A	Fueling	Diesel
Fire Station #14 5754 Shattalon Dr	120 (Day Tank)	Steel	A	Generator	#2 Fuel Oil **
Fire Station #14 4548 Shattalon Dr	550	Steel	A	Fueling	Diesel

Fire Station #15 4548 Shattalon Dr	120 (Day Tank)	Steel	A	Generator	#2 Fuel Oil **
Fire Station #15 4548 Shattalon Dr.	550	Steel	A	Fueling	Diesel
Fire Station #16 1701 Pope Rd	550	Steel	A	Fueling	Diesel
Fire Station #16 1701 Pope Rd	120 (Day Tank)	Steel	A	Fueling	#2 Fuel Oil **
Fire Station #18 1505 Peace Haven Rd	550	Steel	A	Fueling	Diesel
Fire Station #18 1505 Peach Haven Rd	120 (Day Tank)	Steel	A	Generator	#2 Fuel Oil **
Fire Station #20	120		A	Generator	#2 Off Rd. Diesel
Fire Station #20 5991 Koger Lane	550	Steel	A	Fueling	Diesel

CITY OF WS UNDERGROUND AND ABOVE GROUND FUEL STORAGE TANKS

Site	Tank Capacity	Tank Material	Aboveground (A) or Underground (U)	Primary Use	Fuel Type
Bethabara Park- Museum	275	Steel	A	Fueling	Diesel
Bethabara Park	275	Steel	A	Fueling	Gasoline
Winston Lake Golf Course	550	Steel	A	Fueling	Diesel
Winston Lake Golf Course	550	Steel	A	Fueling	Gasoline
City Yard 650 Stadium Dr	20,000*	Steel	U	Fueling	ULSD
City Yard 650 Stadium Dr	20,000*	Steel	U	Fueling	Gasoline
City Yard Annex 1550 MLK Dr	10,000*	Steel	U	Fueling	ULSD
City Yard Annex 1550 MLK Dr	10,000*	Steel	U	Fueling	Gasoline
WS Transit Auth (WSTA) 1060 N Trade St	10,000*	Steel	U	Fueling	Gasoline
WS Transit Auth (WSTA) 1060 N Trade St	12,000*	Steel	U	Fueling	ULSD
WS Transit Auth (WSTA) 1060 N. Trade St.	12,000*	Steel	U	Fueling	ULSD
*BULK TANKER DELIVERIES - NOT INCLUDED IN THIS BID					

** Any fuel delivery to these non-regulated tanks must be ticketed as No. 2 Fuel Oil as per NC State Regulation 15ANCAC 2N.

The undersigned hereby declares that he has carefully examined the specifications herein referred to and will provide all the material and equipment in accordance with the specifications attached hereto; and the requirements under them for the following sum to wit: **Any exception to the Detailed Specifications must be noted; otherwise you will be expected to supply exactly as quoted.** Attaching manufacturer's literature in lieu of noted exceptions is not acceptable but may be included as additional information.

TERMS AND CONDITIONS: The undersigned guarantees all parts against defects and agrees to replace and to install at his own expense any part or parts of the apparatus damaged by reason of defective material, design, or imperfect workmanship during manufacturer's standard warranty period.

BID AUTHORIZATION AND SIGNATURE

This proposal must be signed by a responsible official of the offering company.

COMPANY

TELEPHONE NUMBER

AUTHORIZED SIGNATURE

TYPED NAME AND TITLE

FEDERAL IDENTIFICATION #

MAILING ADDRESS, (P.O. BOX OR STREET)

FAX TELEPHONE NUMBER

CITY, STATE AND ZIP CODE

E-MAIL ADDRESS

On this ___ day of _____, 20___ before me _____
(name)

to me personally known, being duly sworn, did execute the foregoing proposal, and did so state that

he/she was properly authorized by _____
(Company name)

SEAL

to execute the proposal and did so on his/her free act and deed.

Notary Public _____ My commission expires _____

The following information is requested for statistical purposes only. Provisions or omission of this information will NOT affect the award of this contract.

Bidder certifies that:

- A) Yes, we are a woman-owned business
 No, we are not a woman-owned business
-

- B) Yes, we are a minority-owned business
 No, we are not a minority-owned business
If yes, please identify in appropriate box below:

- Black
 Hispanic
 Native American Indian
 Asian American, including Indian Subcontinent/Pacific Islands
 Socially and Economically Disadvantaged
 Disabled



Winston-Salem

NO BID / PROPOSAL INFORMATION FORM

Bid No. _____

Bid Description: _____

If your firm elects not to submit a proposal, please complete and email this form to:

Name: _____

Title: _____

Email: _____

Please check all that apply:

Cannot provide the product(s) or services required

Cannot be competitive

Cannot meet specifications described in attached bid

Cannot provide insurance required

Cannot provide bonding required

Cannot comply with indemnification requirements

Job too large

Job too small

Do not wish to do business with the City of Winston-Salem

Company's current workload does not allow for additional work

Other Reason:

Company Name: _____

Agent Name: _____

Office Phone: _____

Email: _____