



Winston-Salem

REQUEST FOR QUOTATIONS

Cisco Network Parts

BIDS WILL BE OPENED AT

12:00 Noon, Thursday, December 14, 2017

in

City/County Purchasing Department

City Hall Suite 324

101 North Main Street

Winston-Salem, NC 27102

ADVERTISEMENT FOR BIDS

Pursuant to Section 143-129 of the General Statutes of North Carolina, sealed proposals endorsed “**Cisco Network Parts**” to be furnished to the City of Winston-Salem will be received by the City/County Purchasing Department in Suite 324, City Hall Building, 101 North Main Street, Winston-Salem, NC until **12:00 Noon, Thursday, December 14, 2017**, at which time they will be publicly opened and read.

To obtain the completed proposal specifications or for instructions on submitting proposals contact Jerry Bates via email jerryjb@cityofws.org, by phone 336-747-6939, or visit the Purchasing Department during regular office hours at the same location as above. The City reserves the right to reject any or all proposals.

Jerry Bates
Purchasing Director

This document IS NOT the complete proposal. To obtain the completed proposal specifications contact Jerry Bates via email jerryjb@cityofws.org, by phone 336-747-6939, or visit the Purchasing Department, City Hall Building, Suite 324, 101 North Main Street, Winston-Salem, NC during regular office hours.

INSTRUCTIONS TO PROPOSERS

This entire set of documents constitutes the RFQ. The proposer must return the RFQ with all information necessary to properly analyze the proposer's response. Proposer's notes, exceptions, and comments may be rendered on an attachment, provided the same format of this RFQ text is followed. **All proposals shall be returned in a sealed container/envelope marked Cisco Network Parts**, and submitted to the City/County Purchasing Department in Suite 324, City Hall Building, 101 North Main Street, Winston-Salem, NC **by 12:00 Noon, Thursday, December 14, 2017. Late proposals will not be considered.**

PROPOSER QUESTIONS AND INQUIRIES

Questions or inquires relative to this RFQ must be submitted **in writing only** to Jerry Bates, City/County Purchasing Director, 101 North Main Street, Winston-Salem, NC 27101 or e-mail: jerryjb@cityofws.org (**Email is preferred**). Fax: (336) 727-2443. **All inquiries must be made by 12:00 Noon, Friday, December 8, 2017.** The City will provide written responses to all inquiries received by this date, and responses will be made available to all recipients of this RFP. Any oral responses made by any representative of the City may not be relied upon. Any supplements or amendments to this RFP will be in writing and furnished to potential bidders.

RFP Response Submission

Proposals must be submitted in a **sealed container/envelope** containing **one original (please mark document as original)** proposal showing original signatures and seals, and **one (1) copy** of the complete proposal.

Overview

The City of Winston-Salem has undertaken a project to extend network services via fiber optic cabling for fire stations throughout the City which will provide Wi-Fi capability and enhanced internet services at these locations. To accomplish this, the City is soliciting bids for this Request for Quote (RFQ) using a parts list provided by Cisco for network switches and wireless access points in addition to Tripp Lite wall mount racks and APC uninterruptable power supplies.

Requirements

- The awarded vendor **Must** be an authorized Cisco reseller.
- All network equipment **Must** be new and certified by Cisco.
- The Vendor **Must** provide a letter from Cisco Systems, Inc. that references this bid number (**FB18164**) and confirms that the Vendor is a Certified Partner authorized to sell the products required in this bid. The Vendor must send its request for the letter via email to ncbids@external.cisco.com. Letters signed by anyone other than the administrator of this email address will not be accepted. Letters for this request will take up to two (2) business days to process. Letters provided for prior bids shall not meet the requirement for this bid. Failure to provide the Cisco letter with the bid proposal will render bid non-responsive.
- Due to the City's existing SmartNet contract, SmartNet is not being quoted in this response.
- The City will append all new equipment to its existing SmartNet contract.
- The Vendor **Must** provide inside shipping delivery costs.
- The Vendor **Must** complete the parts list below with no substitutions.

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