

Before Starting the CoC Application

The CoC Consolidated Application is made up of two parts: the CoC Application and the CoC Priority Listing, with all of the CoC's project applications either approved and ranked, or rejected. The Collaborative Applicant is responsible for submitting both the CoC Application and the CoC Priority Listing in order for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for:

- Reviewing the FY 2016 CoC Program Competition NOFA in its entirety for specific application and program requirements.

- Using the CoC Application Detailed Instructions while completing the application in e-snaps.

- Answering all questions in the CoC application. It is the responsibility of the Collaborative Applicant to ensure that all imported and new responses in all parts of the application are fully reviewed and completed. When doing this keep in mind:

- This year, CoCs will see that a few responses have been imported from the FY 2015 CoC Application.

- For some of the questions HUD has provided documents to assist Collaborative Applicants in completing responses.

- For other questions, the Collaborative Applicant must be aware of responses provided by project applications in their Project Applications.

- Some questions require the Collaborative Applicant to attach a document to receive credit. This will be identified in the question.

- All questions marked with an asterisk (*) are mandatory and must be completed in order to submit the CoC Application.

For CoC Application Detailed Instructions click [here](#).

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1A-1. CoC Name and Number: NC-500 - Winston-Salem/Forsyth County CoC

1A-2. Collaborative Applicant Name: City of Winston-Salem

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Michigan Coalition Against Homelessness

1B. Continuum of Care (CoC) Engagement

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1B-1. From the list below, select those organizations and persons that participate in CoC meetings. Then select "Yes" or "No" to indicate if CoC meeting participants are voting members or if they sit on the CoC Board. Only select "Not Applicable" if the organization or person does not exist in the CoC's geographic area.

Organization/Person Categories	Participates in CoC Meetings	Votes, including electing CoC Board	Sits on CoC Board
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	No
Local Jail(s)	No	No	No
Hospital(s)	Yes	Yes	Yes
EMT/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	No
Public Housing Authorities	Yes	Yes	No
CoC Funded Youth Homeless Organizations	Not Applicable		Not Applicable
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	No
Street Outreach Team(s)	Yes	Yes	No
Youth advocates	Yes	Yes	No
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Govt: VA, Social Services, Public Health, & Library	Yes	Yes	Yes
Private Businesses, Attorneys, & Landlords	Yes	Yes	Yes
Non-Profit (funders, employment agencies, & disability advocates) & Faith-Based Organizations	Yes	Yes	Yes

Applicant must select Yes, No or Not Applicable for all of the listed organization/person categories in 1B-1.

1B-1a. Describe in detail how the CoC solicits and considers the full range of opinions from individuals or organizations with knowledge of homelessness or an interest in preventing and ending homelessness in the geographic area. Please provide two examples of organizations or individuals from the list in 1B-1 to answer this question.

Annually, the CoC publicly invites new members to join the CoC through a cable TV PSA. Also, all persons inquiring about the CoC are invited to come to CoC meetings, which are all open meetings. New members are encouraged to present their interests. Committees, subcommittees, and workgroups have diverse, active representation that cut across the organizational levels of the CoC. The CoC includes a Homeless Caucus of homeless/formerly homeless persons. Its Chair is on the CoC Board and is involved in national HIV/AIDS and harm reduction advocacy. The congregational seasonal shelter also brings wide and diverse membership and energy to CoC planning meetings including the Shelter Providers Committee. VA reps are active in CoC meetings, which helped the CoC to complete the Mayor's Challenge to End Veteran Homelessness. Victim services, family and homeless youth providers are active in the Families, Children & Youth Committee, which is helping the CoC end family and youth homelessness.

1B-1b. List Runaway and Homeless Youth (RHY)-funded and other youth homeless assistance providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.

Youth Service Provider (up to 10)	RHY Funded?	Participated as a Voting Member in at least two CoC Meetings between July 1, 2015 and June 20, 2016.	Sat on CoC Board as active member or official at any point between July 1, 2015 and June 20, 2016.
Catholic Charities Diocese of Charlotte	Yes	Yes	No
Youth in Transition	No	Yes	No
Winston-Salem/Forsyth County Schools, Project HOPE	No	Yes	Yes
North Carolina Foster Care Independence Program, NC LINKS	No	Yes	Yes

1B-1c. List the victim service providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.

Victim Service Provider for Survivors of Domestic Violence (up to 10)	Participated as a Voting Member in at least two CoC Meetings between July 1, 2015 and June 30, 2016	Sat on CoC Board as active member or official at any point between July 1, 2015 and June 30, 2016.
Family Services, Inc.	Yes	Yes
Next Step Ministries, Inc.	Yes	No
Community Intervention & Educational Services & Eliza's Helping Hands	No	No
The House of Ruth, Inc.	No	No
Legal Aid of North Carolina	No	No
Forsyth County District Attorney's Office, DV Unit	No	No
Safe on Seven (coordinated entry for DV led by Family Services)	Yes	Yes

1B-2. Explain how the CoC is open to proposals from entities that have not previously received funds in prior CoC Program competitions, even if the CoC is not applying for new projects in 2016. (limit 1000 characters)

The Collaborative Applicant, City of Winston-Salem, coordinates an open solicitation and review process. Funding availability is advertised by newspaper, website, and email to CoC members (Att. 3 & 4) and the public. The CA conducts an annual grant workshop for interested parties which is focused on helping new applicants. The CoC promotes new membership, and meetings are a primary means of funding promotion. Since 2012, 19 new CoC projects have been submitted to HUD, evidence of the CoC's open process and responsiveness to CoC program change and new opportunities. The 2016 Project Priority Listing includes 3 new projects. The CA also is a CDBG, HOME & ESG entitlement jurisdiction and coordinates State ESG applications, helping entities access additional funding. New CoC project proposals are rated on capacity, strategic priority, project approach and design, cost effectiveness, and ranked by an objective panel, then voted on by a Commission with strict conflict of interest rules.

1B-3. How often does the CoC invite new members to join the CoC through a publicly available invitation? Annually

1C. Continuum of Care (CoC) Coordination

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1C-1. Does the CoC coordinate with Federal, State, Local, private and other entities serving homeless individuals and families and those at risk of homelessness in the planning, operation and funding of projects? Only select "Not Applicable" if the funding source does not exist within the CoC's geographic area.

Funding or Program Source	Coordinates with Planning, Operation and Funding of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Housing and service programs funded through Federal, State and local government resources.	Yes

1C-2. The McKinney-Vento Act, requires CoC's to participate in the Consolidated Plan(s) (Con Plan(s)) for the geographic area served by the CoC. The CoC Program Interim rule at 24 CFR 578.7 (c) (4) requires the CoC to provide information required to complete the Con Plan(s) within the CoC's geographic area, and 24 CFR 91.100(a)(2)(i) and 24 CFR 91.110 (b)(2) requires the State and local Con Plan jurisdiction(s) consult with the CoC. The following chart asks for the information about CoC and Con Plan jurisdiction coordination, as well as CoC and ESG recipient coordination.

CoCs can use the CoCs and Consolidated Plan Jurisdiction Crosswalk to assist in answering this question.

	Number
Number of Con Plan jurisdictions with whom the CoC geography overlaps	2
How many Con Plan jurisdictions did the CoC participate with in their Con Plan development process?	2
How many Con Plan jurisdictions did the CoC provide with Con Plan jurisdiction level PIT data?	2
How many of the Con Plan jurisdictions are also ESG recipients?	2
How many ESG recipients did the CoC participate with to make ESG funding decisions?	2
How many ESG recipients did the CoC consult with in the development of ESG performance standards and evaluation process for ESG funded activities?	2

1C-2a. Based on the responses provided in 1C-2, describe in greater detail how the CoC participates with the Consolidated Plan jurisdiction(s) located in the CoC's geographic area and include the frequency and type of interactions between the CoC and the Consolidated Plan jurisdiction(s). (limit 1000 characters)

The CoC participates in events with 2 CP jurisdictions: with the city/county PJ twice a year and with the state at least once per year. The Collaborative Applicant (CA) also leads the city/county PJ and coordinates entitlement and State ESG funding using the CoC rating process. The CA participates in all ConPlan hearings and events. The CA and CoC reps participate in state ESG processes, such as state ESG meetings of which 2 were in August. The CA holds 3 workshops for the 5-year CP, including one on homelessness for CoC members, who have contact with the PJ in CoC meetings monthly. The last local CP event occurred 10/20/15 and included CoC participation. The CA and other CoC reps annually review the state's CP and attend public hearings or provide comments, including for the state's draft 2016- 2020 CP, and attended the state's annual public hearing on 11/3/15. The CA/PJ collects and submits to HUD and the state the local PIT and HIC data, which is used in the state ConPlan.

1C-2b. Based on the response in 1C-2, describe how the CoC is working with ESG recipients to determine local ESG funding decisions and how the CoC assists in the development of performance standards and evaluation of outcomes for ESG-funded activities. (limit 1000 characters)

The CoC CA also leads the local ConPlan PJ and coordinates entitlement and State ESG funding using a single application process for both. Per the CoC Governance Charter, the CoC appoints a Rating Panel to approve performance measures and make state and entitlement ESG funding recommendations, which are reviewed by the CoC Operating Cabinet and approved by the governing CoC Board, the Commission on Ending Homelessness, before the CA's board provides authority to submit ESG applications to HUD or the state. CoC and ESG programs enter data in an HMIS administered by the CA. This data is provided to the CoC Rating Panel, which considers performance in making CoC and ESG funding decisions. The CA also provides PIT data to the state ESG office and ConPlan jurisdiction. A group of reps from North Carolina CoCs, including ours, are helping the state to incorporate system performance measures into state ESG applications.

1C-3. Describe how the CoC coordinates with victim service providers and non-victim service providers (CoC Program funded and non-CoC funded) to ensure that survivors of domestic violence are provided housing and services that provide and maintain safety and security. Responses must address how the service providers ensure and maintain the safety and security of participants and how client choice is upheld. (limit 1000 characters)

Victim service providers (VSPs) are key CoC members. VSP members help to

ensure client safety and access to all CoC programs (coordinated entry, RRH, & PSH). One VSP runs CoC-funded RRH case management. DV clients access other RRH via ESG; TH via DOJ; and services (Head Start) via HHS. Coordinated entry has specific protocols to protect personally identifiable information and client safety; meetings use de-identified data to assess households and maintain confidentiality. Case managers assigned to DV cases have extensive training in working with victims. Safety planning is integral to case management services. Victim safety is not compromised in housing; clients are not placed in close proximity to their batterer; and at every stage client choice is upheld. VSPs are active in CoC meetings and on the CoC Board, helping to instill safety policies/practices. The CoC's DV providers do not use HMIS. Our CoC is on the statewide team developing a comparable database.

1C-4. List each of the Public Housing Agencies (PHAs) within the CoC's geographic area. If there are more than 5 PHAs within the CoC's geographic area, list the 5 largest PHAs. For each PHA, provide the percentage of new admissions that were homeless at the time of admission between July 1, 2015 and June 30, 2016 and indicate whether the PHA has a homeless admissions preference in its Public Housing and/or Housing Choice Voucher (HCV) program.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program from 7/1/15 to 6/30/16 who were homeless at entry	PHA has General or Limited Homeless Preference
Housing Authority of Winston-Salem (NC012)	2.73%	Yes-Public Housing
Piedmont Triad Regional Council (NC166)	0.00%	Yes-Both

If you select "Yes--Public Housing," "Yes--HCV," or "Yes--Both" for "PHA has general or limited homeless preference," you must attach documentation of the preference from the PHA in order to receive credit.

1C-5. Other than CoC, ESG, Housing Choice Voucher Programs and Public Housing, describe other subsidized or low-income housing opportunities that exist within the CoC that target persons experiencing homelessness. (limit 1000 characters)

A cadre of housing placement staff do outreach to landlords of assisted and unassisted housing and to critical funding programs. SSVF and VASH are instrumental programs in our CoC making Veteran homelessness rare, brief, and non-recurring. The PHA is a vital member of the Coordinated Entry team. The PHA's HOME TBRA has been used to house homeless households since 1994, and the PHA uses it to move homeless persons to Section 8. The PHA worked with the CoC to set preferences for homeless persons. State Key Assistance supports a 12-unit PH project, Hunters Hill, which houses homeless

persons. A major capital campaign led by businesses and foundations recently completed a large project, The Commons, which houses homeless families and youth ages 18-24. Rapid re-housing case managers help clients to access Section 8, 202 and 811 projects and other subsidized housing. AIDS Care Services is a CoC member and provides HOPWA assistance, and CoC-member Catholic Charities provides RHY assistance.

1C-6. Select the specific strategies implemented by the CoC to ensure that homelessness is not criminalized in the CoC's geographic area. Select all that apply.

Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
Implemented communitywide plans:	<input checked="" type="checkbox"/>
No strategies have been implemented	<input type="checkbox"/>
Other:(limit 1000 characters)	
Collaboration between law enforcement (for the entire geographic area), behavioral health and social service providers; training of law enforcement in person-centered approaches; coordination with Human Relations Commission to enforce fair housing	<input checked="" type="checkbox"/>
Development and funding for local reentry programs, including the Collaborative Applicant's Successful Outcomes After Release program; Re-Entry Coalition started recently which meets monthly	<input checked="" type="checkbox"/>
Community-wide plans: 1) Mental Health Treatment Court and Veteran Treatment Court; 2) CoC is working with law students to develop a CoC decriminalization plan; 3) Integration of harm reduction strategies into decriminalization planning; 4) development of a services and employment program for panhandlers; 5) fair chance hiring/ban the box; 6) negotiate with landlords on criminal records; and 7) work with DA to reduce non-violent convictions.	<input checked="" type="checkbox"/>

1D. Continuum of Care (CoC) Discharge Planning

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1D-1. Select the system(s) of care within the CoC's geographic area for which there is a discharge policy in place that is mandated by the State, the CoC, or another entity for the following institutions? Check all that apply.

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1D-2. Select the system(s) of care within the CoC's geographic area with which the CoC actively coordinates with to ensure institutionalized persons that have resided in each system of care for longer than 90 days are not discharged into homelessness. Check all that apply.

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1D-2a. If the applicant did not check all boxes in 1D-2, explain why there is no coordination with the institution(s) that were not selected and explain how the CoC plans to coordinate with the institution(s) to ensure persons

**discharged are not discharged into homelessness.
(limit 1000 characters)**

1E. Centralized or Coordinated Assessment (Coordinated Entry)

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

The CoC Program Interim Rule requires CoCs to establish a Centralized or Coordinated Assessment System which HUD refers to as the Coordinated Entry Process. Based on the recent Coordinated Entry Policy Brief, HUD's primary goals for the coordinated entry process are that assistance be allocated as effectively as possible and that it be easily accessible no matter where or how people present for assistance.

**1E-1. Explain how the CoC's coordinated entry process is designed to identify, engage, and assist homeless individuals and families that will ensure those who request or need assistance are connected to proper housing and services.
(limit 1000 characters)**

The CoC's Community Intake Center (CIC), covers the entire geography and receives referrals from all entities that identify, engage, and assist homeless individuals and families, including street outreach (hospital-based Empowerment Team & faith-based City With Dwellings), local shelters, WS/FC Schools, and the Public Library. While partners provide the best advertisement, persons contacting 211 information & referral (English/Spanish) are directed to CIC. The CIC uses a multi-agency team to do assessments which are used with the VI-SPDAT and By-Name List to prioritize homeless persons for housing, services, and other assistance. The CIC also gives participants briefings on navigating the system. The CoC is developing a Rapid Response Team to engage with coordinated entry those homeless persons who frequently use hospitals or jails, particularly the unsheltered homeless. In sum, coordinated entry staff help lower barriers by facilitating brokerage of services with providers.

1E-2. CoC Program and ESG Program funded projects are required to participate in the coordinated entry process, but there are many other organizations and individuals who may participate but are not required to do so. From the following list, for each type of organization or individual, select all of the applicable checkboxes that indicate how that organization or individual participates in the CoC's coordinated entry process. If there are other organizations or persons who participate but are not on this list,

enter the information in the blank text box, click "Save" at the bottom of the screen, and then select the applicable checkboxes.

Organization/Person Categories	Participate s in Ongoing Planning and Evaluation	Makes Referrals to the Coordinate d Entry Process	Receives Referrals from the Coordinate d Entry Process	Operates Access Point for Coordinate d Entry Process	Participate s in Case Conferenci ng	Does not Participate	Does not Exist
Local Government Staff/Officials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CDBG/HOME/Entitlement Jurisdiction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Law Enforcement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Jail(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hospital(s)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EMT/Crisis Response Team(s)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health Service Organizations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substance Abuse Service Organizations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Affordable Housing Developer(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Housing Authorities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-CoC Funded Youth Homeless Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Administrators/Homeless Liaisons	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-CoC Funded Victim Service Organizations	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Street Outreach Team(s)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homeless or Formerly Homeless Persons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VA; CoC-Funded Victim Service Organizations; and Community Action Agency	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Forsyth County Public Library	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability Advocates	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1F. Continuum of Care (CoC) Project Review, Ranking, and Selection

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1F-1. For all renewal project applications submitted in the FY 2016 CoC Program Competition complete the chart below regarding the CoC's review of the Annual Performance Report(s).

How many renewal project applications were submitted in the FY 2016 CoC Program Competition?	13
How many of the renewal project applications are first time renewals for which the first operating year has not expired yet?	0
How many renewal project application APRs were reviewed by the CoC as part of the local CoC competition project review, ranking, and selection process for the FY 2016 CoC Program Competition?	13
Percentage of APRs submitted by renewing projects within the CoC that were reviewed by the CoC in the 2016 CoC Competition?	100.00%

1F-2 - In the sections below, check the appropriate box(es) for each selection to indicate how project applications were reviewed and ranked for the FY 2016 CoC Program Competition. Written documentation of the CoC's publicly announced Rating and Review procedure must be attached.

Performance outcomes from APR reports/HMIS:	
% permanent housing exit destinations	<input checked="" type="checkbox"/>
% increases in income	<input checked="" type="checkbox"/>
Monitoring criteria:	
Utilization rates	<input checked="" type="checkbox"/>
Drawdown rates	<input checked="" type="checkbox"/>
Frequency or Amount of Funds Recaptured by HUD	<input checked="" type="checkbox"/>

Need for specialized population services:

Youth	<input checked="" type="checkbox"/>
Victims of Domestic Violence	<input checked="" type="checkbox"/>
Families with Children	<input checked="" type="checkbox"/>
Persons Experiencing Chronic Homelessness	<input checked="" type="checkbox"/>
Veterans	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1F-2a. Describe how the CoC considered the severity of needs and vulnerabilities of participants that are, or will be, served by the project applications when determining project application priority. (limit 1000 characters)

All CoC projects use the VI-SPDAT as a beginning point to determine vulnerability and severity of needs. Administering the VI-SPDAT offers an opportunity for the provider and participant to discuss factors that may be correlated with vulnerability such as low/no income; substance abuse; criminal records; chronic homelessness; domestic violence; LGBTQ status; health or behavioral health challenges or disabilities; high use of crisis or emergency services; unsheltered situations; and victimization to which the participant may be subject, including physical assault, human trafficking, or sex trafficking. The CoC adopted a performance scorecard that favors projects for which the VI-SPDAT has been administered prior to referral. The performance scorecard also favors low barrier projects for which vulnerable persons are not screened out for any of these factors. To facilitate uniformity, the scorecard also favors projects for which all referrals are through coordinated entry.

1F-3. Describe how the CoC made the local competition review, ranking, and selection criteria publicly available, and identify the public medium(s) used and the date(s) of posting. Evidence of the public posting must be attached. (limit 750 characters)

The Collaborative Applicant (CA), City of Winston-Salem, published the RFP for local project applications (new and renewal), including scoring criteria, on 6/09/16 by newspaper, website, and email to CoC members. Details of the Rating Panel’s review, ranking, and selection criteria were discussed and distributed at the Operating Cabinet meeting on 8/16/16, and published on the CA’s website on 8/26/16 after Commission (i.e., CoC Board) vote. While no projects were rejected, the CA notified applicants of reductions due to reallocation on 8/26/16. The CA notified the CoC via email on 8/26/16 that the final review and ranking information, as well as meeting minutes, were publicly posted on the CA’s website. (Attachments 3 & 4)

1F-4. On what date did the CoC and Collaborative Applicant publicly post all parts of the FY 2016 CoC Consolidated Application that included the final project application ranking? (Written documentation of the public posting, with the date of the posting clearly visible, must be attached. In addition, evidence of communicating decisions to the CoC's full membership must be attached). 09/08/2016

1F-5. Did the CoC use the reallocation process in the FY 2016 CoC Program Competition to reduce or reject projects for the creation of new projects? (If the CoC utilized the reallocation process, evidence of the public posting of the reallocation process must be attached.) Yes

1F-5a. If the CoC rejected project application(s), on what date did the CoC and Collaborative Applicant notify those project applicants that their project application was rejected? (If project applications were rejected, a copy of the written notification to each project applicant must be attached.) 08/26/2016

1F-6. In the Annual Renewal Demand (ARD) is the CoC's FY 2016 CoC's FY 2016 Priority Listing equal to or less than the ARD on the final HUD-approved FY2016 GIW? Yes

1G. Continuum of Care (CoC) Addressing Project Capacity

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

1G-1. Describe how the CoC monitors the performance of CoC Program recipients. (limit 1000 characters)

The Collaborative Applicant (CA) is the Recipient of all CoC grants and conducts desk monitoring monthly and on-site, compliance and performance monitoring annually for all subrecipients using a risk-based schedule submitted to HUD with the Annual Action Plan. The CA also monitors results based on performance measures quarterly using HMIS reports and posts results to an on-line system for management review. The CA is also the HMIS Administrator and reviews projects monthly for optimal utilization; eligibility of clients and activities; maximum rates of housing stability and income increase; and participants' decrease in time homeless, use of mainstream benefits, and destinations upon exit. The CA prepares and presents a threshold and performance review of projects for the CoC's Rating Panel for the annual ranking and reallocation process, which is reported to CoC members and publicly posted. System performance data also is now beginning to be regularly presented at CoC meetings.

1G-2. Did the Collaborative Applicant include accurately completed and appropriately signed form HUD-2991(s) for all project applications submitted on the CoC Priority Listing? Yes

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2A-1. Does the CoC have a Governance Charter that outlines the roles and responsibilities of the CoC and the HMIS Lead, either within the Charter itself or by reference to a separate document like an MOU/MOA? In all cases, the CoC's Governance Charter must be attached to receive credit, In addition, if applicable, any separate document, like an MOU/MOA, must also be attached to receive credit. Yes

2A-1a. Include the page number where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document referenced in 2A-1. In addition, in the textbox indicate if the page number applies to the CoC's attached governance charter or attached MOU/MOA. CoC Gov. Charter p. 11, MOU pp. 1-2

2A-2. Does the CoC have a HMIS Policies and Procedures Manual? If yes, in order to receive credit the HMIS Policies and Procedures Manual must be attached to the CoC Application. Yes

2A-3. Are there agreements in place that outline roles and responsibilities between the HMIS Lead and the Contributing HMIS Organization (CHOs)? Yes

2A-4. What is the name of the HMIS software ServicePoint

used by the CoC (e.g., ABC Software)?

2A-5. What is the name of the HMIS software vendor (e.g., ABC Systems)? Bowman Systems, LLC

2B. Homeless Management Information System (HMIS) Funding Sources

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2B-1. Select the HMIS implementation coverage area: Statewide

*** 2B-2. In the charts below, enter the amount of funding from each funding source that contributes to the total HMIS budget for the CoC.**

2B-2.1 Funding Type: Federal - HUD

Funding Source	Funding
CoC	\$127,318
ESG	\$38,650
CDBG	\$0
HOME	\$0
HOPWA	\$0
Federal - HUD - Total Amount	\$165,968

2B-2.2 Funding Type: Other Federal

Funding Source	Funding
Department of Education	\$0
Department of Health and Human Services	\$0
Department of Labor	\$0
Department of Agriculture	\$0
Department of Veterans Affairs	\$6,000
Other Federal	\$0
Other Federal - Total Amount	\$6,000

2B-2.3 Funding Type: State and Local

Funding Source	Funding

City	\$0
County	\$0
State	\$0
State and Local - Total Amount	\$0

2B-2.4 Funding Type: Private

Funding Source	Funding
Individual	\$0
Organization	\$0
Private - Total Amount	\$0

2B-2.5 Funding Type: Other

Funding Source	Funding
Participation Fees	\$0
Other - Total Amount	\$0

2B-2.6 Total Budget for Operating Year	\$171,968
---	------------------

2C. Homeless Management Information System (HMIS) Bed Coverage

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2C-1. Enter the date the CoC submitted the 2016 HIC data in HDX, (mm/dd/yyyy): 04/28/2016

2C-2. Per the 2016 Housing Inventory Count (HIC) Indicate the number of beds in the 2016 HIC and in HMIS for each project type within the CoC. If a particular project type does not exist in the CoC then enter "0" for all cells in that project type.

Project Type	Total Beds in 2016 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ESG) beds	350	29	251	78.19%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	118	6	77	68.75%
Rapid Re-Housing (RRH) beds	91	0	91	100.00%
Permanent Supportive Housing (PSH) beds	471	0	265	56.26%
Other Permanent Housing (OPH) beds	0	0	0	

2C-2a. If the bed coverage rate for any project type is below 85 percent, describe how the CoC plans to increase the bed coverage rate for each of these project types in the next 12 months. (limit 1000 characters)

The WS/FC CoC's ES bed coverage is just below 85% due to the local Rescue Mission using its own data system and not being willing to join HMIS. Over the past few years, the CoC has reduced the number of TH beds, so there is not a lot of TH inventory. The local Rescue Mission's TH inventory represents 29.7% of the CoC's TH beds, which along with the beds of another faith-based TH provider, keeps TH below 85%. The CoC continues to work closely with non-HMIS members. The HMIS Administrator offers free licenses for organizations willing to join HMIS. Regarding PSH, VASH is included on the NC-500 HIC with 100% HMIS beds, but it does not participate in HMIS. There was a HIC data entry error in the HMIS columns, so actual HMIS PSH bed coverage is shown in the chart above (56.26%). If VASH beds were excluded from bed coverage calculations, then the PSH bed coverage rate is 100%. The CoC is in conversation with the VA about HMIS participation.

2C-3. If any of the project types listed in question 2C-2 above have a coverage rate below 85 percent, and some or all of these rates can be attributed to beds covered by one of the following program types, please indicate that here by selecting all that apply from the list below.

VA Grant per diem (VA GPD):	<input type="checkbox"/>
VASH:	<input checked="" type="checkbox"/>
Faith-Based projects/Rescue mission:	<input checked="" type="checkbox"/>
Youth focused projects:	<input type="checkbox"/>
Voucher beds (non-permanent housing):	<input type="checkbox"/>
HOPWA projects:	<input type="checkbox"/>
Not Applicable:	<input type="checkbox"/>

2C-4. How often does the CoC review or assess its HMIS bed coverage? Quarterly

2D. Homeless Management Information System (HMIS) Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2D-1. Indicate the percentage of unduplicated client records with null or missing values and the percentage of "Client Doesn't Know" or "Client Refused" within the last 10 days of January 2016.

Universal Data Element	Percentage Null or Missing	Percentage Client Doesn't Know or Refused
3.1 Name	0%	0%
3.2 Social Security Number	4%	2%
3.3 Date of birth	2%	0%
3.4 Race	2%	2%
3.5 Ethnicity	2%	0%
3.6 Gender	1%	0%
3.7 Veteran status	2%	0%
3.8 Disabling condition	1%	0%
3.9 Residence prior to project entry	9%	0%
3.10 Project Entry Date	0%	0%
3.11 Project Exit Date	0%	0%
3.12 Destination	20%	0%
3.15 Relationship to Head of Household	2%	0%
3.16 Client Location	1%	0%
3.17 Length of time on street, in an emergency shelter, or safe haven	10%	0%

2D-2. Identify which of the following reports your HMIS generates. Select all that apply:

CoC Annual Performance Report (APR):	<input checked="" type="checkbox"/>
ESG Consolidated Annual Performance and Evaluation Report (CAPER):	<input checked="" type="checkbox"/>
Annual Homeless Assessment Report (AHAR) table shells:	<input checked="" type="checkbox"/>
HIC/PIT, System Performance Measure (SPM), and Youth RHYMIS Export reports	<input checked="" type="checkbox"/>

None	<input type="checkbox"/>
------	--------------------------

2D-3. If you submitted the 2016 AHAR, how many AHAR tables (i.e., ES-ind, ES-family, etc) were accepted and used in the last AHAR?

12

2D-4. How frequently does the CoC review data quality in the HMIS?

Monthly

2D-5. Select from the dropdown to indicate if standardized HMIS data quality reports are generated to review data quality at the CoC level, project level, or both.

Both Project and CoC

2D-6. From the following list of federal partner programs, select the ones that are currently using the CoC's HMIS.

VA Supportive Services for Veteran Families (SSVF):	<input checked="" type="checkbox"/>
VA Grant and Per Diem (GPD):	<input checked="" type="checkbox"/>
Runaway and Homeless Youth (RHY):	<input checked="" type="checkbox"/>
Projects for Assistance in Transition from Homelessness (PATH):	<input type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

2D-6a. If any of the Federal partner programs listed in 2D-6 are not currently entering data in the CoC's HMIS and intend to begin entering data in the next 12 months, indicate the Federal partner program and the anticipated start date. (limit 750 characters)

The WS/FC CoC does not currently have a PATH Program.

2E. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

The data collected during the PIT count is vital for both CoC's and HUD. HUD needs accurate data to understand the context and nature of homelessness throughout the country, and to provide Congress and the Office of Management and Budget (OMB) with information regarding services provided, gaps in service, and performance. Accurate, high quality data is vital to inform Congress' funding decisions.

2E-1. Did the CoC approve the final sheltered PIT count methodology for the 2016 sheltered PIT count? Yes

2E-2. Indicate the date of the most recent sheltered PIT count: (mm/dd/yyyy) 01/27/2016

2E-2a. If the CoC conducted the sheltered PIT count outside of the last 10 days of January 2016, was an exception granted by HUD? Not Applicable

2E-3. Enter the date the CoC submitted the sheltered PIT count data in HDX: (mm/dd/yyyy) 04/28/2016

2F. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2F-1. Indicate the method(s) used to count sheltered homeless persons during the 2016 PIT count:

Complete Census Count:	<input checked="" type="checkbox"/>
Random sample and extrapolation:	<input type="checkbox"/>
Non-random sample and extrapolation:	<input type="checkbox"/>
	<input type="checkbox"/>

2F-2. Indicate the methods used to gather and calculate subpopulation data for sheltered homeless persons:

HMIS:	<input checked="" type="checkbox"/>
HMIS plus extrapolation:	<input type="checkbox"/>
Interview of sheltered persons:	<input checked="" type="checkbox"/>
Sample of PIT interviews plus extrapolation:	<input type="checkbox"/>
	<input type="checkbox"/>

2F-3. Provide a brief description of your CoC's sheltered PIT count methodology and describe why your CoC selected its sheltered PIT count methodology. (limit 1000 characters)

The CoC selected a sheltered PIT methodology to maximize data quality, build reliance on HMIS data, and also provide data to the state. The CoC distributed a PIT summary count form, developed by the state, with instructions to collect

data on all Homeless Population and Subpopulation categories. Providers used HMIS and other records to complete the survey. Survey results were submitted to the CA, which is also the HMIS administrator. The CA checked the data against HMIS for accuracy and consistency and reconciled it with the housing inventory. After data was confirmed, the City (CA) compiled and submitted it to the statewide homeless coalition and HUD HDX. Shelter providers also submitted a list of chronically homeless persons, which was reconciled with survey data to produce an unduplicated list of chronically homeless persons, and the names were incorporated into the By-Name List.

2F-4. Describe any change in methodology from your sheltered PIT count in 2015 to 2016, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to the implementation of your sheltered PIT count methodology (e.g., enhanced training or change in partners participating in the PIT count). (limit 1000 characters)

There was no change in methodology from the CoC's sheltered PIT count in 2015 to 2016.

2F-5. Did your CoC change its provider coverage in the 2016 sheltered count? No

2F-5a. If "Yes" in 2F-5, then describe the change in provider coverage in the 2016 sheltered count. (limit 750 characters)

2G. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2G-1. Indicate the methods used to ensure the quality of the data collected during the sheltered PIT count:

Training:	<input checked="" type="checkbox"/>
Follow-up:	<input checked="" type="checkbox"/>
HMIS:	<input checked="" type="checkbox"/>
Non-HMIS de-duplication techniques:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>

2G-2. Describe any change to the way your CoC implemented its sheltered PIT count from 2015 to 2016 that would change data quality, including changes to training volunteers and inclusion of any partner agencies in the sheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual sheltered PIT count methodology (e.g. change in sampling or extrapolation methods). (limit 1000 characters)

There was no change in the implementation of the WS/FC CoC's sheltered PIT count from 2015 to 2016 that would change data quality.

2H. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

HUD requires CoCs to conduct an unsheltered PIT count every 2 years (biennially) during the last 10 days in January; however, HUD also strongly encourages CoCs to conduct the unsheltered PIT count annually at the same time that they conduct annual sheltered PIT counts. HUD required CoCs to conduct the last biennial PIT count during the last 10 days in January 2015.

2H-1. Did the CoC approve the final unsheltered PIT count methodology for the most recent unsheltered PIT count? Yes

2H-2. Indicate the date of the most recent unsheltered PIT count (mm/dd/yyyy): 01/27/2016

2H-2a. If the CoC conducted the unsheltered PIT count outside of the last 10 days of January 2016, or most recent count, was an exception granted by HUD? Not Applicable

2H-3. Enter the date the CoC submitted the unsheltered PIT count data in HDX (mm/dd/yyyy): 04/28/2016

2I. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Methods

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2I-1. Indicate the methods used to count unsheltered homeless persons during the 2016 or most recent PIT count:

Night of the count - complete census:	<input type="checkbox"/>
Night of the count - known locations:	<input checked="" type="checkbox"/>
Night of the count - random sample:	<input type="checkbox"/>
Service-based count:	<input checked="" type="checkbox"/>
HMIS:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>

2I-2. Provide a brief description of your CoC's unsheltered PIT count methodology and describe why your CoC selected this unsheltered PIT count methodology. (limit 1000 characters)

The CoC selected a method to provide the most complete and accurate data for the geography. Street outreach, police, and fire department provided information in advance on known locations. Then, 18 trained teams of 4-5 persons each covered the entire geography in shifts from 9pm-12am and 1-4am. Teams kept logs of location and gender of persons found. Most unsheltered persons agreed to participate in a short interview, with unique identifiers assigned to each person based on personal information and interview results, so that data could be unduplicated. The statewide homeless coalition's survey form was used to collect all data. During the analysis of data, unique identifiers were reviewed to ensure an unduplicated count of unsheltered persons. For the service-based count on the following day, if persons slept in places not meant for human habitation and were not interviewed the prior evening, then similar interview techniques were used, using the unique identifiers to de-duplicate.

2I-3. Describe any change in methodology from your unsheltered PIT count in 2015 (or 2014 if an unsheltered count was not conducted in 2015) to 2016, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to implementation of your sheltered PIT count methodology (e.g., enhanced training or change in partners participating in the count). (limit 1000 characters)

There was no change in methodology from our unsheltered PIT count in 2015 to 2016.

2I-4. Has the CoC taken extra measures to identify unaccompanied homeless youth in the PIT count? Yes

2I-4a. If the response in 2I-4 was "no" describe any extra measures that are being taken to identify youth and what the CoC is doing for homeless youth. (limit 1000 characters)

2J. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Data Quality

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

2J-1. Indicate the steps taken by the CoC to ensure the quality of the data collected for the 2016 unsheltered PIT count:

Training:	<input checked="" type="checkbox"/>
"Blitz" count:	<input checked="" type="checkbox"/>
Unique identifier:	<input checked="" type="checkbox"/>
Survey questions:	<input checked="" type="checkbox"/>
Enumerator observation:	<input type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

2J-2. Describe any change to the way the CoC implemented the unsheltered PIT count from 2015 (or 2014 if an unsheltered count was not conducted in 2015) to 2016 that would affect data quality. This includes changes to training volunteers and inclusion of any partner agencies in the unsheltered PIT count planning and implementation, if applicable. Do not include information on changes in actual methodology (e.g. change in sampling or extrapolation method). (limit 1000 characters)

The WS/FC CoC did not institute any changes from 2015 to 2016 that would affect data quality.

3A. Continuum of Care (CoC) System Performance

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

3A-1. Performance Measure: Number of Persons Homeless - Point-in-Time Count.

* 3A-1a. Change in PIT Counts of Sheltered and Unsheltered Homeless Persons

Using the table below, indicate the number of persons who were homeless at a Point-in-Time (PIT) based on the 2015 and 2016 PIT counts as recorded in the Homelessness Data Exchange (HDX).

	2015 PIT (for unsheltered count, most recent year conducted)	2016 PIT	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	571	544	-27
Emergency Shelter Total	456	413	-43
Safe Haven Total	0	0	0
Transitional Housing Total	93	93	0
Total Sheltered Count	549	506	-43
Total Unsheltered Count	22	38	16

3A-1b. Number of Sheltered Persons Homeless - HMIS.

Using HMIS data, enter the number of homeless persons who were served in a sheltered environment between October 1, 2014 and September 30, 2015 for each category provided.

	Between October 1, 2014 and September 30, 2015
Universe: Unduplicated Total sheltered homeless persons	1,585
Emergency Shelter Total	1,492
Safe Haven Total	0
Transitional Housing Total	138

3A-2. Performance Measure: First Time Homeless.

Describe the CoC's efforts to reduce the number of individuals and families who become homeless for the first time. Specifically, describe what the CoC is doing to identify risk factors of becoming homeless.

(limit 1000 characters)

In order to reduce first-time homelessness, the CoC identifies risk factors by analyzing HMIS data and in-depth screening at coordinated intake using the VI-SPDAT to identify vulnerabilities such as low/no income; substance abuse; criminal records; chronic homelessness; domestic violence; LGBTQ status; health or behavioral health issues; high use of crisis services; unsheltered situations; and victimization like assault or human/sex trafficking; fact-finding with mainstream eviction prevention providers about frequent users; identifying frequent users at hospitals and jail; and households in neighborhoods with high frequency of eviction. The CoC coordinates with prevention providers and is piloting a diversion protocol at initial phone contact. The CoC partners with mainstream and prevention agencies by having them as CoC members.

3A-3. Performance Measure: Length of Time Homeless.

Describe the CoC’s efforts to reduce the length of time individuals and families remain homeless. Specifically, describe how your CoC has reduced the average length of time homeless, including how the CoC identifies and houses individuals and families with the longest lengths of time homeless.

(limit 1000 characters)

The CoC used its Zero: 2016 planning process and housing surges to speed movement through coordinated intake to PH. SPM data show Average and Median LOT for ES were 73 days and 42 days, respectively. Last year Veteran LOT dramatically decreased from 102 days to 53 days. HMIS is used to examine LOTs. Now, CoC efforts are reducing the LOT among chronic homeless and families w/kids. To reduce LOT, the CoC is expanding data sharing to facilitate identification, placement on the By-Name List and prioritization. The CoC adopted Notice CPD-14-012, prioritizing housing to the longest homeless, and through coordination, uses RRH & PSH to house people quickly and stably. Our PHA moves PSH clients to vouchers and dedicates units for homeless, expediting PSH placements. Surges decreased placement time from 60 days to as short as 1 week. The surges reduce LOT, and are successful due to the CoC’s planning and partnership with PHA.

*** 3A-4. Performance Measure: Successful Permanent Housing Placement or Retention.**

In the next two questions, CoCs must indicate the success of its projects in placing persons from its projects into permanent housing.

3A-4a. Exits to Permanent Housing Destinations:

Fill in the chart to indicate the extent to which projects exit program participants into permanent housing (subsidized or non-subsidized) or the retention of program participants in CoC Program-funded permanent supportive housing.

	Between October 1, 2014 and September 30, 2015
Universe: Persons in SSO, TH and PH-RRH who exited	188
Of the persons in the Universe above, how many of those exited to permanent destinations?	162
% Successful Exits	86.17%

3A-4b. Exit To or Retention Of Permanent Housing:
 In the chart below, CoCs must indicate the number of persons who exited from any CoC funded permanent housing project, except rapid re-housing projects, to permanent housing destinations or retained their permanent housing between October 1, 2014 and September 31, 2015.

	Between October 1, 2014 and September 30, 2015
Universe: Persons in all PH projects except PH-RRH	212
Of the persons in the Universe above, indicate how many of those remained in applicable PH projects and how many of those exited to permanent destinations?	206
% Successful Retentions/Exits	97.17%

3A-5. Performance Measure: Returns to Homelessness: Describe the CoCs efforts to reduce the rate of individuals and families who return to homelessness. Specifically, describe strategies your CoC has implemented to identify and minimize returns to homelessness, and demonstrate the use of HMIS or a comparable database to monitor and record returns to homelessness. (limit 1000 characters)

The CoC has measures in place to minimize and identify returns to homelessness. CoC strategies to prevent returns include: 1) using diversion programs to avoid returns to ES/TH; 2) improving entry/exit data to distinguish true returns from continued homelessness; 3) enhancing follow-up for persons who exit to stay with family/friends, so they remain with family/friends or move to more stable housing; and 4) expanding access to programs to increase disability income (e.g., SOAR) and jobs programs to increase employment income. The Community Intake Center (coordinated entry) uses a By-Name List to identify/track recidivism. The CoC uses an HMIS Recidivism report to monitor individual returns to homelessness from PH projects. The CoC also looks at system-wide data (SPM Measure 2). In all PH, the CoC only had a 4.93% return rate in 2 years (20 clients returned to homeless/406 exits from PH). With SO, ES, TH, and PH combined, the CoC has a total return rate of 25% (most in ES) in 2 years.

3A-6. Performance Measure: Job and Income Growth. Performance Measure: Job and Income Growth. Describe the CoC's specific strategies to assist CoC Program-funded projects to increase program participants' cash income from employment and non-employment non-cash sources. (limit 1000 characters)

The CA monitors income performance for CoC projects. Current SPM data show 31% of adults exiting have increased income. Additionally, over 90% of participants exit with 1+ non-cash sources. As indicated in 3A-6a, employment income increases are due to partnerships with mainstream employment organizations, improved assessments, and co-locating housing placement services with employment services (i.e., Community Intake Center (coordinated entry) at Goodwill's Prosperity Center). In addition to co-locating services, United Way oversees coordinated entry/assessment and uses a collaborative approach--giving case managers of partner agencies responsibility for cash and non-cash income objectives for their assigned participants, referring participants to Financial Pathways training, and including SOAR workers, who assist with SSI/SSDI income (to date over \$2.3 million in Forsyth County). CoC partner agencies also provide cash/non-cash income services on site tailored to participants' needs.

3A-6a. Describe how the CoC is working with mainstream employment organizations to aid homeless individuals and families in increasing their income. (limit 1000 characters)

The CoC Community Intake Center is strategically housed within the Prosperity Center at Goodwill Industries, our mainstream employment organization, to help persons with job readiness, job training, and job search. Goodwill is a member of the CoC Operating Cabinet (OC). Recently, the Prosperity Ctr. started more in-depth assessments, so CoC participants have a more fluid and productive transition to Goodwill or other mainstream employment. Goodwill connects CoC participants to the NC Employment Security Commission (ESC) and its resources, and ESC is a CoC member. All (100%) of CoC-funded projects use Goodwill and ESC mainstream employment services to increase participants' income. Another OC member, NC Housing Foundation, implemented The Commons, a supportive housing community with employment opportunities built into the campus; and the CoC co-located RRH services on this campus to facilitate participant access to vocational services, especially among families and transition age youth.

3A-7. What was the the criteria and decision-making process the CoC used to identify and exclude specific geographic areas from the CoC's unsheltered PIT count? (limit 1000 characters)

The CoC's unsheltered PIT Count covers the entire geography. The decision-making process includes the Empowerment Team (E Team)--formerly PATH--now funded/operated by Wake Forest Baptist Health to provide street outreach/engagement. The E Team is a highly trained, multi-disciplinary team with extensive experience in outreach to unsheltered persons with mental illness and uses Critical Time Intervention. With input from law enforcement & fire dept., they identify locations where people are living unsheltered and map priority areas. No areas are uninhabitable, and the count errs on covering areas where no unsheltered persons are known to be located. They work with ES providers to track movement between shelter and unsheltered locations. Others include faith-based City with Dwellings & Homeless Opportunities and Treatment--outpatient psych. for unsheltered. PIT Count Teams encourage all

persons to seek shelter or access coordinated entry, which leads to PH, and arrange for transportation.

3A-7a. Did the CoC completely exclude geographic areas from the the most recent PIT count (i.e., no one counted there and, for communities using samples the area was excluded from both the sample and extrapolation) where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g. disasters)? No

3A-7b. Did the CoC completely exclude geographic areas from the the most recent PIT count (i.e., no one counted there and, for communities using samples the area was excluded from both the sample and extrapolation) where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g. deserts, wilderness, etc.)? (limit 1000 characters)

There were no geographic areas completely excluded for the January 2016 PIT count. The WS/FC CoC covered the entire geographic area.

3A-8. Enter the date the CoC submitted the system performance measure data into HDX. The System Performance Report generated by HDX must be attached. (mm/dd/yyyy) 08/10/2016

3A-8a. If the CoC was unable to submit their System Performance Measures data to HUD via the HDX by the deadline, explain why and describe what specific steps they are taking to ensure they meet the next HDX submission deadline for System Performance Measures data. (limit 1500 characters)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 1: Ending Chronic Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

To end chronic homelessness by 2017, HUD encourages three areas of focus through the implementation of Notice CPD 14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status.

- 1. Targeting persons with the highest needs and longest histories of homelessness for existing and new permanent supportive housing;**
- 2. Prioritizing chronically homeless individuals, youth and families who have the longest histories of homelessness; and**
- 3. The highest needs for new and turnover units.**

3B-1.1. Compare the total number of chronically homeless persons, which includes persons in families, in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).

	2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT Count of sheltered and unsheltered chronically homeless persons	98	95	-3
Sheltered Count of chronically homeless persons	90	78	-12
Unsheltered Count of chronically homeless persons	8	17	9

3B-1.1a. Using the "Differences" calculated in question 3B-1.1 above, explain the reason(s) for any increase, or no change in the overall TOTAL number of chronically homeless persons in the CoC, as well as the change in the unsheltered count, as reported in the PIT count in 2016 compared to 2015. (limit 1000 characters)

Sheltered chronically homeless persons decreased by 12 and unsheltered increased by 9 for a net decrease of 3 persons. The increase in the unsheltered chronically homeless persons is attributed to the following. First, the CoC updated its methodology to follow Notice CPD-15-010. As such the CoC developed a set of questions for staff and volunteers to use in determining chronicity of both sheltered and unsheltered homeless persons, and the survey may have revealed more about the chronic status of unsheltered persons than in the prior count. Second, the increase in unsheltered may be attributed to weather, with more persons staying on the street instead of shelters on the night of the 2016 PIT because temperatures were warmer. In 2015, it was about 25°F, and in 2016, it was about 31°F. The Total PIT Count of Sheltered and Unsheltered Chronically Homeless decreased slightly from 2015 to 2016, so the minor increase among unsheltered chronically homeless most likely is not significant.

3B-1.2. Compare the total number of PSH beds (CoC Program and non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2016 Housing Inventory Count, as compared to those identified on the 2015 Housing Inventory Count.

	2015	2016	Difference
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC.	147	125	-22

3B-1.2a. Explain the reason(s) for any increase, or no change in the total number of PSH beds (CoC program funded or non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2016 Housing Inventory Count compared to those identified on the 2015 Housing Inventory Count. (limit 1000 characters)

The CoC actually had an increase of 10 dedicated beds for chronically homeless persons from 2015 to 2016, which was attributed to an increase in the dedicated HAWS Collaborative PSH program. Between the 2015 and 2016 PIT, the CoC developed a deeper understanding of dedicated vs. prioritized CH beds per HUD's additional guidance in CoC project applications. The 2015 HIC should have shown 115 dedicated CH beds instead of 147, because two of the CoC's non-dedicated CH PSH programs used to count some of their beds occupied by chronic clients as chronic beds (namely, Shelter Plus Care 1 had 11 CH beds and CPHS SPC had 21 CH beds occupied by CH clients, but the beds were not "dedicated" CH beds). Thus, in 2016, these two programs reported no dedicated beds, and they now count their beds as 100% prioritized at turnover. Again, the 2015 dedicated CH bed count should have been 115, which increased to 125 dedicated CH beds in 2016.

3B-1.3. Did the CoC adopt the Orders of Priority into their standards for all CoC Program funded PSH as described in Notice CPD-14-012: Prioritizing Persons Yes

Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status?

3B-1.3a. If “Yes” was selected for question 3B-1.3, attach a copy of the CoC’s written standards or other evidence that clearly shows the incorporation of the Orders of Priority in Notice CPD 14-012 and indicate the page(s) for all documents where the Orders of Priority are found. 5

3B-1.4. Is the CoC on track to meet the goal of ending chronic homelessness by 2017? Yes

This question will not be scored.

3B-1.4a. If the response to question 3B-1.4 was “Yes” what are the strategies that have been implemented by the CoC to maximize current resources to meet this goal? If “No” was selected, what resources or technical assistance will be implemented by the CoC to reach to goal of ending chronically homelessness by 2017? (limit 1000 characters)

The CoC has recommitted to Zero: 2016, and receives technical assistance as a member of the Chronic Action Collaborative along with 12 other peer communities. The CoC will reach its goal of ending chronic homelessness by 2017, due to its coordinated approach for allocating resources and making housing placements. Through coordinated entry/assessment, the CoC uses SSVF, VASH, HOME, ESG, and CoC programs to maximize efficiency and expand housing and service opportunities. The CoC’s main strategies for ending chronic homelessness are: 1) adopting Notice CPD-14-012 system-wide systematizing recordkeeping and documentation of CH status; 2) using a Housing First approach and By-Name List to prioritize for PSH & RRH and rapidly house participants; 3) collaborating with the PHA to move participants from PSH to other PH; 4) working with mainstream providers to maximize services and benefits for each participant; and 5) implementing housing surges to take advantage of CoC, HOME, and HCV.

3B. Continuum of Care (CoC) Strategic Planning Objectives

3B. Continuum of Care (CoC) Strategic Planning Objectives

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

HUD will evaluate CoC's based on the extent to which they are making progress to achieve the goal of ending homelessness among households with children by 2020.

3B-2.1. What factors will the CoC use to prioritize households with children during the FY2016 Operating year? (Check all that apply).

Vulnerability to victimization:	<input checked="" type="checkbox"/>
Number of previous homeless episodes:	<input checked="" type="checkbox"/>
Unsheltered homelessness:	<input checked="" type="checkbox"/>
Criminal History:	<input checked="" type="checkbox"/>
Bad credit or rental history (including not having been a leaseholder):	<input checked="" type="checkbox"/>
Head of household has mental/physical disabilities:	<input checked="" type="checkbox"/>
Length of homelessness	<input checked="" type="checkbox"/>
Severity of needs	<input checked="" type="checkbox"/>
N/A:	<input type="checkbox"/>

3B-2.2. Describe the CoC's strategies including concrete steps to rapidly rehouse every household with children within 30 days of those families becoming homeless. (limit 1000 characters)

Families are identified through coordinated intake. The CoC is building on coordinated entry/access and using Action Planning to earmark resources and prioritize RRH to rehouse families within 30 days of homelessness. The 2016 CoC application includes a new RRH project dedicated to families and youth. The CoC is implementing a new diversion protocol at the CoC's only shelter for families to: 1) prevent homelessness; 2) shorten RRH time; 3) facilitate coordinated entry; and 4) expedite PH placement. The CoC prioritizes families for housing assistance using Family VI-SPDAT scores, LOT homeless, and severity of needs. The CoC uses CoC and ESG funds together in RRH, so that the eligible activities are complementary. The CoC increased HOME TBRA for homeless families with kids, and access to this and all other assistance is available through coordinated entry. The CoC continues to strengthen PHA and landlord relationships to eliminate entry barriers and shorten rehousing time.

3B-2.3. Compare the number of RRH units available to serve families from the 2015 and 2016 HIC.

	2015	2016	Difference
RRH units available to serve families in the HIC:	17	11	-6

3B-2.4. How does the CoC ensure that emergency shelters, transitional housing, and permanent housing (PSH and RRH) providers within the CoC do not deny admission to or separate any family members from other members of their family based on age, sex, gender or disability when entering shelter or housing? (check all strategies that apply)

CoC policies and procedures prohibit involuntary family separation:	<input checked="" type="checkbox"/>
There is a method for clients to alert CoC when involuntarily separated:	<input checked="" type="checkbox"/>
CoC holds trainings on preventing involuntary family separation, at least once a year:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

3B-2.5. Compare the total number of homeless households with children in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).

PIT Count of Homelessness Among Households With Children

	2015 (for unsheltered count,		
FY2016 CoC Application		Page 43	09/12/2016

	most recent year conducted)	2016	Difference
Universe: Total PIT Count of sheltered and unsheltered homeless households with children:	52	49	-3
Sheltered Count of homeless households with children:	52	49	-3
Unsheltered Count of homeless households with children:	0	0	0

3B-2.5a. Explain the reason(s) for any increase, or no change in the total number of homeless households with children in the CoC as reported in the 2016 PIT count compared to the 2015 PIT count. (limit 1000 characters)

This is not applicable. The sheltered count of homeless households with children decreased from 2015 to 2016. The unsheltered count of homeless households with children was zero in both 2015 and 2016.

3B-2.6. From the list below select the strategies to the CoC uses to address the unique needs of unaccompanied homeless youth including youth under age 18, and youth ages 18-24, including the following.

Human trafficking and other forms of exploitation?	Yes
LGBTQ youth homelessness?	Yes
Exits from foster care into homelessness?	Yes
Family reunification and community engagement?	Yes
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs?	Yes
Unaccompanied minors/youth below the age of 18?	Yes

3B-2.6a. Select all strategies that the CoC uses to address homeless youth trafficking and other forms of exploitation.

Diversion from institutions and decriminalization of youth actions that stem from being trafficked:	<input type="checkbox"/>
Increase housing and service options for youth fleeing or attempting to flee trafficking:	<input type="checkbox"/>
Specific sampling methodology for enumerating and characterizing local youth trafficking:	<input type="checkbox"/>
Cross systems strategies to quickly identify and prevent occurrences of youth trafficking:	<input type="checkbox"/>
Community awareness training concerning youth trafficking:	<input checked="" type="checkbox"/>
Building relationships between CoC members and organizations addressing human trafficking	<input checked="" type="checkbox"/>

N/A:	<input type="checkbox"/>
------	--------------------------

3B-2.7. What factors will the CoC use to prioritize unaccompanied youth including youth under age 18, and youth ages 18-24 for housing and services during the FY 2016 operating year? (Check all that apply)

Vulnerability to victimization:	<input checked="" type="checkbox"/>
Length of time homeless:	<input checked="" type="checkbox"/>
Unsheltered homelessness:	<input checked="" type="checkbox"/>
Lack of access to family and community support networks:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input type="checkbox"/>

3B-2.8. Using HMIS, compare all unaccompanied youth including youth under age 18, and youth ages 18-24 served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2014 (October 1, 2013-September 30, 2014) and FY 2015 (October 1, 2014 - September 30, 2015).

	FY 2014 (October 1, 2013 - September 30, 2014)	FY 2015 (October 1, 2014 - September 30, 2015)	Difference
Total number of unaccompanied youth served in HMIS contributing programs who were in an unsheltered situation prior to entry:	21	19	-2

3B-2.8a. If the number of unaccompanied youth and children, and youth-headed households with children served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2015 is lower than FY 2014 explain why. (limit 1000 characters)

Overall, the unsheltered population in our CoC is small, and it is rare to find unaccompanied youth and children or youth-headed households with children living in unsheltered situations. The unsheltered PIT Count in January typically finds no youth in the CoC. Also, the Salvation Army of Winston-Salem has a policy in place not to turn away any household with children, including youth-headed households with children. If their shelter is over capacity, then they put

the families in hotels. The CoC's shelters which house single men and women are serving 18-24 year old youth and keeping them from living in unsheltered situations. Due to the small numbers of unsheltered homeless and the nature of our community, the CoC is working on understanding the issues facing unaccompanied youth and children and youth-headed households, because the problem is well hidden and youth continue to live in risky and unstable situations.

3B-2.9. Compare funding for youth homelessness in the CoC's geographic area in CY 2016 and CY 2017.

	Calendar Year 2016	Calendar Year 2017	Difference
Overall funding for youth homelessness dedicated projects (CoC Program and non-CoC Program funded):	\$122,987.00	\$135,086.00	\$12,099.00
CoC Program funding for youth homelessness dedicated projects:	\$0.00	\$0.00	\$0.00
Non-CoC funding for youth homelessness dedicated projects (e.g. RHY or other Federal, State and Local funding):	\$122,987.00	\$135,086.00	\$12,099.00

3B-2.10. To what extent have youth services and educational representatives, and CoC representatives participated in each other's meetings between July 1, 2015 and June 30, 2016?

Cross-Participation in Meetings	# Times
CoC meetings or planning events attended by LEA or SEA representatives:	24
LEA or SEA meetings or planning events (e.g. those about child welfare, juvenile justice or out of school time) attended by CoC representatives:	13
CoC meetings or planning events attended by youth housing and service providers (e.g. RHY providers):	24

3B-2.10a. Based on the responses in 3B-2.10, describe in detail how the CoC collaborates with the McKinney-Vento local educational authorities and school districts. (limit 1000 characters)

The Winston-Salem/Forsyth County Schools operates Project HOPE, which serves homeless youth in our CoC. Project HOPE has been a strong collaborator, and the Homeless Liaison serves on the CoC's Operating Cabinet. Since 1996, the CoC has benefitted from Project HOPE efforts, both in street/shelter outreach and in the school setting. Project HOPE works directly with the State educational coordinators, and communicates back to the CoC through the Families, Children & Youth Subcommittee and Operating Cabinet. Project HOPE staff and school-based Home School Coordinators work with case managers to coordinate services for families residing in shelters and make referrals to the Community Intake Center. Lastly, through the United Way, the CoC is tracking school system data on student mobility, and subsequently is investing resources in schools where mobility is high in order to increase financial stability for families and thus increase stability of the student population

in those schools.

3B-2.11. How does the CoC make sure that homeless individuals and families who become homeless are informed of their eligibility for and receive access to educational services? Include the policies and procedures that homeless service providers (CoC and ESG Programs) are required to follow. (limit 2000 characters)

The CoC adopted a Policy on Education. Also, contracts between the Recipient and Subrecipients require that each project designate staff to ensure that children of program participants are enrolled in school and connected to early childhood programs and other appropriate services. The CoC's Policy on Education requires the following. First, the educational needs of children must be taken into account when families with children are placed into emergency shelter, transitional housing, and permanent housing programs. CoC and ESG funded programs are required to have policies and procedures that are consistent with and which do not restrict the exercise of rights provided by subtitle B of title VII of the the McKinney-Vento Homeless Assistance Act as amended by the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness. In the case of programs that provide housing or services to families with children, CoC- and ESG-funded providers have a designated staff person responsible for ensuring that children being served in the program are enrolled in school and connected to appropriate services in the community, including early childhood programs such as Head Start, part C of the Individuals with Disabilities Education Act and programs authorized under subtitle B of title VII of the HEARTH Act. Lastly, when families are placed in emergency shelter, transitional housing, and permanent housing, CoC and ESG funded programs place families with children as close as possible to their school of origin so as not to disrupt such children's education. However, the decision to maintain a child's enrollment at their school of origin will consider any history of domestic violence or child abuse within the child's home environment.

3B-2.12. Does the CoC or any HUD-funded projects within the CoC have any written agreements with a program that services infants, toddlers, and youth children, such as Head Start; Child Care and Development Fund; Healthy Start; Maternal, Infant, Early Childhood Home Visiting programs; Public Pre-K; and others? (limit 1000 characters)

Family Services, CoC member & DV provider, is the CoC's liaison for early childhood services and supports. Family Services, through a written grant agreement, operates Head Start with about 120 staff; and its Family Advocates, with support from Salvation Army case managers, recruit children who are staying at the CoC's only shelter for families w/children. Head Start works with local agencies to achieve optimum health and development of infants, toddlers, and young children, including education, health/nutrition, and family services. Our CoC has a privately funded Nurse Family Partnership, conducting home visits/health practices with prenatal parents & parents with infants. WS/FC

Schools, a CoC member, receives state funding for public NC Pre-K. Due to waiting lists for Head Start & NC Pre-K (~600 each), WS/FC Schools is starting an early childhood effort, with \$45 million in local private funds. Project HOPE, formerly CoC SSO funded, actively serves homeless children in our schools.

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Objective 3: Ending Veterans Homelessness

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

Opening Doors outlines the goal of ending Veteran homelessness by the end of 2016. The following questions focus on the various strategies that will aid communities in meeting this goal.

3B-3.1. Compare the total number of homeless Veterans in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).

	2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT count of sheltered and unsheltered homeless veterans:	60	67	7
Sheltered count of homeless veterans:	58	61	3
Unsheltered count of homeless veterans:	2	6	4

3B-3.1a. Explain the reason(s) for any increase, or no change in the total number of homeless veterans in the CoC as reported in the 2016 PIT count compared to the 2015 PIT count. (limit 1000 characters)

Most important, in 2015, the WS/FC CoC succeeded in the Mayor’s Challenge to End Veteran Homelessness by making Veteran homelessness rare, brief and non-recurring. Our entire region has experienced an increase in homeless veterans over the past few years, which is evidenced by the small increase in PIT counts. Based on input from veterans, the increase may be due to the availability of housing and housing assistance (e.g., VASH and SSVF) in our CoC, which attracts persons seeking services from throughout our region. Also, our CoC developed its first GPD, Veterans Helping Veterans Heal (VHVH) in 2011, which is attracting veterans from across the region to the 24-bed TH program and increases our numbers of sheltered veterans and increases length of time homeless. The CoC is working to ensure rapid transition to permanent housing from VHVH.

3B-3.2. Describe how the CoC identifies, assesses, and refers homeless veterans who are eligible for Veterean's Affairs services and housing to appropriate reources such as HUD-VASH and SSVF. (limit 1000 characters)

The CoC participates in all regional Stand Downs each year to identify, assess, and refer veterans to appropriate resources. The Community Intake Center, which facilitates the CoC's coordinated entry/assessment and maintains a By-Name List of veterans, is in regular communication with shelter staff and street outreach teams to identify veterans at the point of engagement/admission. HUD-VASH and SSVF case managers are included in all coordinated case planning, and GPD staff are working to ensure rapid transition to PH. The CoC hosted two Veteran Housing Placement Days in 2015, which led to the Mayor's Challenge success. VA Benefits and Medical Center staff are key members of the CoC and help to ensure that eligible veterans are identified and linked to appropriate resources. Also, local nonprofits, like HARRY Veterans Community Outreach Services and National Association for Black Veterans (NABVETS), engage veterans and connect them to housing and services in the CoC.

3B-3.3. Compare the total number of homeless Veterans in the CoC and the total number of unsheltered homeless Veterans in the CoC, as reported by the CoC for the 2016 PIT Count compared to the 2010 PIT Count (or 2009 if an unsheltered count was not conducted in 2010).

	2010 (or 2009 if an unsheltered count was not conducted in 2010)	2016	% Difference
Total PIT Count of sheltered and unsheltered homeless veterans:	36	67	86.11%
Unsheltered Count of homeless veterans:	6	6	0.00%

3B-3.4. Indicate from the dropdown whether you are on target to end Veteran homelessness by the end of 2016. Yes

This question will not be scored.

3B-3.4a. If "Yes", what are the strategies being used to maximize your current resources to meet this goal? If "No" what resources or technical assistance would help you reach the goal of ending Veteran homelessness by the end of 2016? (limit 1000 characters)

The CoC has recommitted to Zero: 2016, and receives technical assistance as a member of the Veteran Action Collaborative along with 12 other peer

communities. Other strategies include: 1) working closely with VA to identify and house veterans, as well as involving HUD-VASH & SSVF case managers in coordinated assessment; 2) maintaining a By-Name List of homeless veterans; 3) working with GPD to reduce length of stay in TH and rapidly transition participants to PH; 4) implementing in Housing Placement Days as part of Zero: 2016 efforts; and 5) including the goal of ending Veteran homelessness in the CoC's Action Planning Cycles, where continuous focus is on implementing strategies and making quality improvements.

4A. Accessing Mainstream Benefits

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

4A-1. Does the CoC systematically provide information to provider staff about mainstream benefits, including up-to-date resources on eligibility and program changes that can affect homeless clients? Yes

4A-2. Based on the CoC's FY 2016 new and renewal project applications, what percentage of projects have demonstrated they are assisting project participants to obtain mainstream benefits? This includes all of the following within each project: transportation assistance, use of a single application, annual follow-ups with participants, and SOAR-trained staff technical assistance to obtain SSI/SSDI?

FY 2016 Assistance with Mainstream Benefits

Total number of project applications in the FY 2016 competition (new and renewal):	13
Total number of renewal and new project applications that demonstrate assistance to project participants to obtain mainstream benefits (i.e. In a Renewal Project Application, "Yes" is selected for Questions 2a, 2b and 2c on Screen 4A. In a New Project Application, "Yes" is selected for Questions 5a, 5b, 5c, 6, and 6a on Screen 4A).	13
Percentage of renewal and new project applications in the FY 2016 competition that have demonstrated assistance to project participants to obtain mainstream benefits:	100%

4A-3. List the organizations (public, private, non-profit and other) that you collaborate with to facilitate health insurance enrollment, (e.g., Medicaid, Medicare, Affordable Care Act options) for program participants. For each organization you partner with, detail the specific outcomes resulting from the partnership in the establishment of benefits. (limit 1000 characters)

The CoC is among 20 H2 communities, increasing collaboration among housing and health providers. In 2016, Project Homeless Connect transformed into Project Housing and Health Connect (PH2C), where 295 homeless persons received free services provided by 89 volunteers and 35 service providers. The CoC's Rapid Response Team is developing a housing project to stabilize frequent users of the shelters, jail, and hospital. HealthCare Access, a local nonprofit, coordinates care for the uninsured, with 5,871 active patients (90% are ages 19-64), charity care valued at \$28,844,322 in 2015, and 1,600+

persons helped with ACA applications. It is also a healthcare site for World Outreach for victims of human trafficking. HealthCare Access connects uninsured persons to medical providers who donate their time. Also, the CA and a for-profit healthcare provider are developing a community healthcare facility to serve persons, including the homeless, who would not otherwise have access to health care.

4A-4. What are the primary ways the CoC ensures that program participants with health insurance are able to effectively utilize the healthcare benefits available to them?

Educational materials:	<input checked="" type="checkbox"/>
In-Person Trainings:	<input checked="" type="checkbox"/>
Transportation to medical appointments:	<input checked="" type="checkbox"/>
CoC-funded and other case managers work with nurse, social worker, or other health professional to ensure participants attend appointments and have access to benefits	<input checked="" type="checkbox"/>
Connect participants to Medicaid transportation	<input checked="" type="checkbox"/>
Case managers have quarterly group meetings, which cover necessary information on accessing healthcare	<input checked="" type="checkbox"/>
Not Applicable or None:	<input type="checkbox"/>

4B. Additional Policies

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

4B-1. Based on the CoCs FY 2016 new and renewal project applications, what percentage of Permanent Housing (PSH and RRH), Transitional Housing (TH), and SSO (non-Coordinated Entry) projects in the CoC are low barrier?

FY 2016 Low Barrier Designation

Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO project applications in the FY 2016 competition (new and renewal):	12
Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications that selected "low barrier" in the FY 2016 competition:	12
Percentage of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications in the FY 2016 competition that will be designated as "low barrier":	100%

4B-2. What percentage of CoC Program-funded Permanent Supportive Housing (PSH), Rapid Re-Housing (RRH), SSO (non-Coordinated Entry) and Transitional Housing (TH) FY 2016 Projects have adopted a Housing First approach, meaning that the project quickly houses clients without preconditions or service participation requirements?

FY 2016 Projects Housing First Designation

Total number of PSH, RRH, non-Coordinated Entry SSO, and TH project applications in the FY 2016 competition (new and renewal):	12
Total number of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications that selected Housing First in the FY 2016 competition:	12
Percentage of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications in the FY 2016 competition that will be designated as Housing First:	100%

4B-3. What has the CoC done to ensure awareness of and access to housing and supportive services within the CoC's geographic area to persons that could benefit from CoC-funded programs but are not currently participating in a CoC funded program? In particular, how does the CoC reach out to for persons that are least likely to request housing or services in the absence of special outreach?

Direct outreach and marketing:	<div style="border: 1px solid black; width: 30px; height: 30px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">X</div>
--------------------------------	---

Use of phone or internet-based services like 211:	<input checked="" type="checkbox"/>
Marketing in languages commonly spoken in the community:	<input checked="" type="checkbox"/>
Making physical and virtual locations accessible to those with disabilities:	<input checked="" type="checkbox"/>
Partnering with local hospitals to identify frequent users to engage them in housing services at point of admission	<input checked="" type="checkbox"/>
Developing a Rapid Response Team, so Housing Stabilization Staff have immediate access to clients often difficult to engage	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
Not applicable:	<input type="checkbox"/>

4B-4. Compare the number of RRH units available to serve populations from the 2015 and 2016 HIC.

	2015	2016	Difference
RRH units available to serve all populations in the HIC:	77	65	-12

4B-5. Are any new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction? No

4B-6. If "Yes" in Questions 4B-5, then describe the activities that the project(s) will undertake to ensure that employment, training and other economic opportunities are directed to low or very low income persons to comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD's implementing rules at 24 CFR part 135? (limit 1000 characters)

4B-7. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children and youth defined as homeless under other Federal statutes? No

4B-7a. If "Yes", to question 4B-7, describe how the use of grant funds to serve such persons is of equal or greater priority than serving persons defined as homeless in accordance with 24 CFR 578.89. Description must

include whether or not this is listed as a priority in the Consolidated Plan(s) and its CoC strategic plan goals. CoCs must attach the list of projects that would be serving this population (up to 10 percent of CoC total award) and the applicable portions of the Consolidated Plan. (limit 2500 characters)

4B-8. Has the project been affected by a major disaster, as declared by the President Obama under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Public Law 93-288) in the 12 months prior to the opening of the FY 2016 CoC Program Competition? No

4B-8a. If "Yes" in Question 4B-8, describe the impact of the natural disaster on specific projects in the CoC and how this affected the CoC's ability to address homelessness and provide the necessary reporting to HUD. (limit 1500 characters)

4B-9. Did the CoC or any of its CoC program recipients/subrecipients request technical assistance from HUD since the submission of the FY 2015 application? This response does not affect the scoring of this application. Yes

4B-9a. If "Yes" to Question 4B-9, check the box(es) for which technical assistance was requested.

This response does not affect the scoring of this application.

CoC Governance:	<input type="checkbox"/>
CoC Systems Performance Measurement:	<input type="checkbox"/>
Coordinated Entry:	<input type="checkbox"/>
Data reporting and data analysis:	<input type="checkbox"/>
HMIS:	<input checked="" type="checkbox"/>
Homeless subpopulations targeted by Opening Doors: veterans, chronic, children and families, and unaccompanied youth:	<input type="checkbox"/>
Maximizing the use of mainstream resources:	<input checked="" type="checkbox"/>

Retooling transitional housing:	<input type="checkbox"/>
Rapid re-housing:	<input type="checkbox"/>
Under-performing program recipient, subrecipient or project:	<input type="checkbox"/>
Zero: 2016	<input checked="" type="checkbox"/>
Not applicable:	<input type="checkbox"/>

4B-9b. Indicate the type(s) of Technical Assistance that was provided, using the categories listed in 4B-9a, provide the month and year the CoC Program recipient or sub-recipient received the assistance and the value of the Technical Assistance to the CoC/recipient/sub recipient involved given the local conditions at the time, with 5 being the highest value and a 1 indicating no value.

Type of Technical Assistance Received	Date Received	Rate the Value of the Technical Assistance
HMIS Governance & Transition	06/13/2016	5
H2 Housing & Health (maximizing mainstream resources)	07/28/2016	5
Zero: 2016	08/24/2016	5

4C. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
01. 2016 CoC Consolidated Application: Evidence of the CoC's communication to rejected participants	Yes	NC-500 2016 CoC C...	09/07/2016
02. 2016 CoC Consolidated Application: Public Posting Evidence	Yes	NC-500 2016 CoC C...	09/09/2016
03. CoC Rating and Review Procedure (e.g. RFP)	Yes	NC-500 Rating and...	09/07/2016
04. CoC's Rating and Review Procedure: Public Posting Evidence	Yes	NC-500 Rating and...	09/07/2016
05. CoCs Process for Reallocating	Yes	NC-500 Process fo...	09/07/2016
06. CoC's Governance Charter	Yes	NC-500 CoC's Gove...	09/07/2016
07. HMIS Policy and Procedures Manual	Yes	NC-500 HMIS Polic...	09/07/2016
08. Applicable Sections of Con Plan to Serving Persons Defined as Homeless Under Other Fed Statutes	No		
09. PHA Administration Plan (Applicable Section(s) Only)	Yes	NC-500 PHA Admini...	09/07/2016
10. CoC-HMIS MOU (if referenced in the CoC's Governance Charter)	No	NC-500 CoC-HMIS MOU	09/07/2016
11. CoC Written Standards for Order of Priority	No	NC-500 CoC Writte...	09/07/2016
12. Project List to Serve Persons Defined as Homeless under Other Federal Statutes (if applicable)	No		
13. HDX-system Performance Measures	Yes	NC-500 HDX System...	09/07/2016
14. Other	No	NC-500 Winston-Sa...	09/08/2016
15. Other	No	NC-500 Letters of...	09/09/2016

Attachment Details

Document Description: NC-500 2016 CoC Consolidated Application:
Evidence of CoC's Communication to
Rejected/Reduced Participants

Attachment Details

Document Description: NC-500 2016 CoC Consolidated Application:
Public Posting Evidence

Attachment Details

Document Description: NC-500 Rating and Review Procedure

Attachment Details

Document Description: NC-500 Rating and Review Procedure: Public
Posting Evidence

Attachment Details

Document Description: NC-500 Process for Reallocating

Attachment Details

Document Description: NC-500 CoC's Governance Charter

Attachment Details

Document Description: NC-500 HMIS Policy and Procedures Manual

Attachment Details

Document Description:

Attachment Details

Document Description: NC-500 PHA Administration Plan

Attachment Details

Document Description: NC-500 CoC-HMIS MOU

Attachment Details

Document Description: NC-500 CoC Written Standards for Order of Priority

Attachment Details

Document Description:

Attachment Details

Document Description: NC-500 HDX System Performance Measures

Attachment Details

Document Description: NC-500 Winston-Salem/Forsyth Count Zero:
2016 Performance Management Tracker

Attachment Details

Document Description: NC-500 Letters of Support and Recognition

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. Identification	08/12/2016
1B. CoC Engagement	Please Complete
1C. Coordination	09/12/2016
FY2016 CoC Application	Page 62
	09/12/2016

1D. CoC Discharge Planning	09/07/2016
1E. Coordinated Assessment	09/09/2016
1F. Project Review	09/09/2016
1G. Addressing Project Capacity	09/12/2016
2A. HMIS Implementation	08/23/2016
2B. HMIS Funding Sources	08/30/2016
2C. HMIS Beds	09/09/2016
2D. HMIS Data Quality	09/09/2016
2E. Sheltered PIT	09/12/2016
2F. Sheltered Data - Methods	09/12/2016
2G. Sheltered Data - Quality	08/16/2016
2H. Unsheltered PIT	09/01/2016
2I. Unsheltered Data - Methods	09/12/2016
2J. Unsheltered Data - Quality	08/19/2016
3A. System Performance	09/12/2016
3B. Objective 1	09/12/2016
3B. Objective 2	09/12/2016
3B. Objective 3	09/05/2016
4A. Benefits	09/12/2016
4B. Additional Policies	09/01/2016
4C. Attachments	09/09/2016
Submission Summary	No Input Required

NC-500
Consolidated Application Attachment 1

2016 Evidence of the CoC's Communication to Rejected Participants

The WS/FC CoC (NC-500) did not reject any projects in the FY 2016 CoC Program Competition. The Collaborative Applicant, per the Governance Charter, notified the Project Applicant/Subrecipient of Reductions due to Reallocation, on August 26, 2016. *(See Communication documents that follow.)*



Winston-Salem

**Community and Business
Development Department**

City of Winston-Salem
P.O. Box 2511
Winston-Salem, NC 27102
CityLink 311 (336.727.8000)
Fax 336.727.2878
www.cityofws.org

August 26, 2016

Mr. Larry Woods, Executive Director
Housing Authority of the City of Winston-Salem
500 West Fourth Street, Suite 300
Winston-Salem, NC 27101

RE: Continuum of Care Grant Reductions by Reallocation

Dear Mr. Woods:

This letter is a follow-up to the Continuum of Care's review of the attached "2016 Project Priority Listing as Approved by Rating Panel" at the August 16, 2016 Operating Cabinet meeting. Ms. Karen Durell and Ms. Kelly Church, Housing Authority representatives, participated in the meeting. As discussed in the meeting, funding for several renewal projects which are underspending is proposed to be reduced to be reallocated to new projects.

The CenterPoint Shelter Plus Care grant, which is administered by the Housing Authority, is proposed to be reduced. During the most recent year, \$135,198 was spent, which was 54% of the \$248,092 total of grant funds available. The amount of the proposed reduced grant is \$130,093. The reduced grant will be sufficient to serve most tenants. However, if necessary, tenants could be transferred to other rental assistance programs. These programs include other Continuum of Care Tenant-based Rental Assistance programs, the HOME Tenant-based Rental Assistance programs or other rental assistance programs.

Please contact me with any questions at (336) 734-1250 or ritchieb@cityofws.org or Mellin Parker at (336) 734-1310 or mellinp@cityofws.org.

Sincerely,

D. Ritchie Brooks, Director
Community & Business Development

Enclosures

cc: Evan Raleigh, Deputy Director
Mellin L. Parker, Planning Senior Project Supervisor
Tim West, Planning Program Supervisor
Karen Durell, Chief Operating Officer, Housing Authority of the City of Winston-Salem

CityLink311

Call 311 or 336-727-8000
citylink@cityofws.org

City Council: Mayor Allen Joiner; Vivian H. Burke, Mayor Pro Tempore, Northeast Ward; Denise D. Adams, North Ward; Dan Besse, Southwest Ward; Robert C. Clark, West Ward; Molly Leight, South Ward; Jeff MacIntosh, Northwest Ward; Derwin L. Montgomery, East Ward; James Taylor, Jr., Southeast Ward; City Manager: Lee D. Garrity

Tim West

From: Karen Durell <kdurell@haws.org>
Sent: Friday, August 26, 2016 2:30 PM
To: Tim West
Cc: Mellin Parker; Hundt, Jackie
Subject: RE: Continuum of Care Grant Reallocation Notification

Receipt acknowledged.

Karen

Sent from my Verizon 4G LTE smartphone

----- Original message -----

From: Tim West <timw@cityofws.org>
Date: 8/26/16 10:06 AM (GMT-06:00)
To: Karen Durell <kdurell@haws.org>
Cc: Mellin Parker <mellinp@cityofws.org>, "Hundt, Jackie" <ghundt@triad.rr.com>, Tim West <timw@cityofws.org>
Subject: Continuum of Care Grant Reallocation Notification

Good morning!

Please acknowledge receipt of the attached letter of notification that the Housing Authority's project applications will be included as part of the 2016 Continuum of Care Consolidated Application submission. However, the "CPHS SPC" project application will be submitted at a reduced amount due to reallocation of funding. The original of the attached letter has been mailed to you today.

As discussed in the Continuum of Care Operating Cabinet meeting on August 16, 2016, reallocation allows the CoC to fund new projects to increase capacity to improve our system's outcomes and reduce homelessness.

Thank you for your participation in the CoC planning process, as well as your ongoing hard work to help end homelessness in Winston-Salem/Forsyth County.

Please let me know if you have any questions.

Tim West, Planning Program Supervisor
Community and Business Development Department
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
(physical address: 100 East First Street, Suite 423, ZIP 27101)
Phone (336) 734-1305
Cell Phone (336) 403-2599
Fax (336) 747-9312
timw@cityofws.org
www.cityofws.org



Community and Business Development Department

City of Winston-Salem
P.O. Box 2511
Winston-Salem, NC 27102
CityLink 311 (336.727.8000)
Fax 336.727.2878
www.cityofws.org

August 26, 2016

Ms. Twana Roebuck, Executive Director
Experiment in Self-Reliance, Inc.
3480 Dominion Street
Winston-Salem, NC 27105

RE: Continuum of Care Grant Reductions by Reallocation

Dear Ms. Roebuck:

Thank you for participating in the Continuum of Care's review of the attached "2016 Project Priority Listing as Approved by Rating Panel" at the August 16, 2016 Operating Cabinet meeting. As discussed in the meeting, funding for several renewal projects which are underspending is proposed to be reduced to be reallocated to new projects. The reductions of ESR's projects are summarized below:

Table with 4 columns: Project Name, Current Amount, Proposed Amount, Change. Rows include ESR Shelter Plus Care PRA (2009), ESR Shelter Plus Care PRA (2011), Veterans Shelter Plus Care (2010), Shelter Plus Care--Fifth Street, and Totals.

During the most recent year, \$95,849 was spent, which was 72% of the \$132,970 total of grants available. We estimate that the \$113,777 in reduced funding, which constitutes 82% of the current grant amounts, will be sufficient to provide assistance to tenants of Fifth Street Apartments and Fifth Street II Apartments. However, as discussed in the Continuum of Care meeting, and which included discussions with the Housing Authority representative to the Continuum of Care, if necessary funds available from the Continuum of Care Tenant-based Rental Assistance and HOME Tenant-based Rental Assistance programs could also be used to assist tenants in the two projects.

Please contact me with any questions at (336) 734-1250 or ritchieb@cityofws.org or Mellin Parker at (336) 734-1310 or mellinp@cityofws.org.

Sincerely,

[Handwritten signature of D. Ritchie Brooks]

D. Ritchie Brooks, Director
Community & Business Development

Enclosures

- cc: Evan Raleigh, Deputy Director
Mellin L. Parker, Planning Senior Project Supervisor
Tim West, Planning Program Supervisor
Karen Durell, Chief Operating Officer, Housing Authority of the City of Winston-Salem



Tim West

From: Debra Perkins <Debra.Perkins@eistr.org>
Sent: Monday, August 29, 2016 8:50 AM
To: Tim West; Twana Roebuck
Cc: Mellin Parker; Hundt, Jackie
Subject: RE: Continuum of Care Grant Reallocation Notification

Hi Tim, we received the email with the letter attached. I made a copy to make sure Twana saw it. Hope this will work out for all of us.

Thanks, Debra

From: Tim West [mailto:timw@cityofws.org]
Sent: Friday, August 26, 2016 9:51 AM
To: Twana Roebuck; Debra Perkins
Cc: Mellin Parker; Hundt, Jackie; Tim West
Subject: Continuum of Care Grant Reallocation Notification

Good morning!

Please acknowledge receipt of the attached letter of notification that Experiment in Self-Reliance's four project applications will be included as part of the 2016 Continuum of Care Consolidated Application submission but at reduced amounts due to reallocation of funding. The original of the attached letter has been mailed to you today.

As discussed in the Continuum of Care Operating Cabinet meeting on August 16, 2016, reallocation allows the CoC to fund new projects to increase capacity to improve our system's outcomes and reduce homelessness.

Thank you for your participation in the CoC planning process, as well as your ongoing hard work to help end homelessness in Winston-Salem/Forsyth County.

Please let me know if you have any questions.

Tim West, Planning Program Supervisor
Community and Business Development Department
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
(physical address: 100 East First Street, Suite 423, ZIP 27101)
Phone (336) 734-1305
Cell Phone (336) 403-2599
Fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

City of Winston-Salem
ONE TEAM
Committed to Excellence

All e-mails including attachments sent to and from this address are subject to being released to the media and the public in accordance with the North Carolina Public Records Law.

NC-500
Consolidated Application Attachment 2

2016 CoC Consolidated Application: Public Posting Evidence

Table of Contents

Item	Page No.
Collaborative Applicant – City of Winston-Salem Screenshot of the Website with Link to Consolidated Application & Priority Listing <i>dated 09/08/2016</i>	2
CoC Notification of Public Posting via Email (Consolidated Application & Priority Listing) <i>dated 09/08/2016</i>	5



Forms Jobs Sign In

SERVICES RESIDENTS BUSINESS DEVELOPMENT GOVERNMENT



Keyword here!

HOME DEPARTMENTS COMMUNITY AND BUSINESS DEVELOPMENT PLANNING

Homelessness

PRINT PAGE

COMMUNITY AND BUSINESS DEVELOPMENT

The purpose of HUD Continuum of Care (CoC) Homeless Assistance Programs is to reduce the incidence of homelessness in communities by assisting homeless individuals and families to move to self-sufficiency and permanent housing.

Continuum of Care Grants

The City of Winston-Salem serves as the Collaborative Applicant for Continuum of Care grant funds from the US Department of Housing and Urban Development (HUD). The purpose of HUD Continuum of Care Homeless Assistance Programs is to reduce the incidence of homelessness in communities by assisting homeless individuals and families to move to self-sufficiency and permanent housing. The City of Winston-Salem, in cooperation with the Winston-Salem/Forsyth County Continuum of Care and its member agencies, coordinates annual Continuum of Care submissions.

2016 CoC Consolidated Grant Application

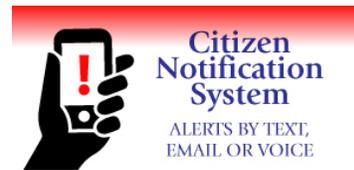
The Continuum of Care (CoC) Homeless Assistance programs are offered by the U.S. Department of Housing and Urban Development (HUD) to address homelessness in local communities. The FY 2016 CoC Consolidated Application is posted here, which is comprised of the 2016 CoC Application and the 2016 CoC Project Priority Listing. The 2016 Project Priority Listing indicates all of the CoC projects included in the Federal Fiscal Year 2016 CoC application. All projects were accepted, and no projects were rejected. Complete details on the application, rating, and review process also are posted here under 2016 WS/FC CoC (NC-500) Project Grant Application Materials & Overall Funding Process. The WSFC Continuum of Care Governance Charter, which describes the funding process, including the process of the CoC Rating Panel, is posted below on this page under Continuum of Care Governance.

1. [2016 Continuum of Care Application \[pdf/13mb/224p\]](#)
2. [2016 Continuum of Care Project Priority Listing \[pdf/113kb/24p\]](#)
3. [2016 HUD Approved GIW \[pdf/103kb/2p\]](#)

2016 WS/FC CoC (NC-500) Project Grant Application Materials & Overall Funding Process

1. [RFP 2016 Continuum of Care Homeless Grants\[pdf/320kb/5p\]](#)
2. [CoC Renewal Project Application Form 2016 \[pdf/287kb/5p\]](#)
3. [CoC New Project Application Form 2016 \[pdf/340kb/11p\]](#)
4. [2016 Renewal Project Scorecard and Threshold Requirements \[pdf/259kb/7p\]](#)
5. [2016 New Project Scorecard \[pdf/119kb/5p\]](#)
6. [Reallocation Process \[pdf/76kb/1p\]](#)
7. [Evidence of Projects Submitted on Time \[pdf/562kb/3p\]](#)
8. [August 15, 2016 Minutes of Rating Panel meeting \[pdf/83kb/1p\]](#)
9. [2016 Renewal Project Performance Data and Scoring \[pdf/121kb/4p\]](#)
10. [2016 New Project Summaries and Scoring \[pdf/98kb/2p\]](#)
11. [2016 Project Priority Listing as Approved by Rating Panel \[pdf/77kb/1p\]](#)
12. [August 16, 2016 Minutes of Operating Cabinet meeting \[pdf/78kb/2p\]](#)

- About CBD
- Code Enforcement
- Business Development
- Housing Development
- Minority/Women's Business (M/WBE)
- Planning
 - Funding Sources
 - Homelessness
 - Housing Production
 - Infrastructure and Site Development
 - Links
 - Reports
 - Self-Sufficiency/Public Services
 - Continuum of Care Survey
- Specialized Permits
- Staff
- Calendar
- News
- Citizen Feedback



13. [2016 Project Priority Listing as Approved by Winston-Salem/Forsyth County Commission on Ending Homelessness \[pdf/73kb/1p\]](#)
14. [NC-500's Notification of 2016 Project Priority Listing Approved by WS/FC Commission on Ending Homelessness \[pdf/42/kb/1p\]](#)
15. [August 25, 2016 Minutes of Ten Year Plan Commission on Ending Homelessness Board Meeting \[pdf/53kb/1p\]](#)

Microsoft Word versions of the application forms are available by contacting Tim West at 336-734-1305 or by [e-mail to Tim West](#).

2015 CoC Consolidated Grant Application

The Continuum of Care Homeless Assistance programs are offered by the U.S. Department of Housing and Urban Development (HUD) to address homelessness in local communities. The 2015 Project Priority Listing of Continuum of Care projects for inclusion in the Federal Fiscal Year 2015 CoC application is posted here. It includes all projects that were accepted. No projects were rejected. The 2015 Project Performance Rating Factors Rubric used to prioritize projects for the 2015 submission, which includes the 2015 CoC Project Type Priority Order Ranking, is also provided. Also, the WSFC Continuum of Care Governance Charter, which describes the funding process, including the process of the CoC Ratings Panel, is posted here. In addition, the 2015 Consolidated Application is posted here.

1. [2015 Project Priority Listing \[pdf/176kb/1p\]](#)
2. [2015 Project Performance Rating Factors Rubric \[pdf/136kb/3p\]](#)
3. [WSFC Continuum of Care Governance Charter \[pdf/7mb/46p\]](#)
4. [2015 Continuum of Care Application \[pdf/11.7mb/288p\]](#)
5. [2015 Continuum of Care Project Priority Listing \[pdf/375kb/17p\]](#)

CoC Grant Awards

- [2015 CoC Grant Awards \[pdf/15kb/1p\]](#)

Continuum of Care Satisfaction Survey

Consumers of homeless services are encouraged to complete and submit the following survey.

- [CoC Satisfaction Survey \[pdf/256kb/1p\]](#)

Emergency Solutions Grants (ESG) Program

Both City and State ESG funds are handled through the City's Consolidated Application process. [Access the City's application materials](#). Recent awards are listed below:

1. [2016 ESG Awards \[pdf/17kb/1p\]](#)
2. [2015 ESG Award \[pdf/15kb/1p\]](#)

Continuum of Care Governance

1. [CoC Governance Charter \[pdf/7mb/46p\]](#)

Ten-Year Plan to End Chronic Homelessness

1. [The Winston-Salem/Forsyth County Ten-Year Plan to End Chronic Homelessness \[pdf/4.2mb/44p\]](#)
2. [Ten-Year Plan Executive Summary \[pdf\]](#)



Shelter & Housing for the Homeless



Bethesda Center



Samaritan Ministries



Fifth Street II Apartments

Notify me about changes on this page

Receive E-Mail Notification When New Information is Posted on this Page

As a member, enjoy the benefits of MyCityofWS, including your choice of newsletters, and notifications about events and site updates. [Login and Manage Your Subscriptions Now.](#)

Login and Subscribe

SPOTLIGHT ON...

- [Discover Winston-Salem](#)
- [WSTV Schedule](#)
- [Zoning Cases](#)
- [Street Closings](#)
- [Departments](#)
- [Commend an Employee](#)
- [En Espanol](#)
- [Volunteer](#)

CONNECT WITH US

- [City Edition](#)
- [Rollout News](#)
- [Biking and Walking Newsletter](#)
- [Social Media](#)
- [Social Media Policy](#)
- [MyCityofWS](#)
- [Contact Us](#)
- [Home](#)



SITE MENU

- [Services](#)
- [Residents](#)
- [Business](#)
- [Development](#)
- [Government](#)
- [Forms](#)
- [Jobs](#)
- [Sign In](#)

CONTACT US

City Link 311
311 or (336) 727-8000
citylink@cityofws.org
 101 N. Main Street
 Winston-Salem, NC 27101
 PO Box 2511
 Winston-Salem, NC 27102
[City Directory](#)
thewebmaster@cityofws.org



From: Tim West timw@cityofws.org
Subject: 2016 HUD Continuum of Care Application and Project Priority Listing Posted
Date: September 8, 2016 at 3:52 PM

To: Kathleen Wiener Kathleen.Wiener@uwforysyth.org, Alex Hudson alex@youthintransition.org, Andrea Kurtz Andrea.Kurtz@uwforysyth.org, Ashley Love alove@aidscareservice.org, Bianca Green greenbl@forysyth.cc, Brian Hahne bhahne@NCHSM.org, Carolyn Moolhuyzen moolhucc@forysyth.cc, Collin Miller cmiller@aidscareservice.org, Dan Kornelis korneldw@forysyth.cc, Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, Diane Evans devans@nchsm.org, Dolores Hill hilldm@forysyth.cc, Jackie Hundt (ghundt@triad.rr.com) ghundt@triad.rr.com, Jennifer Herb jennifer.herb@va.gov, Joetta Shepherd jshepherd@fsifamily.org, John Fennell john.fennell@va.gov, Jose Perez (perezj2@forysyth.cc) perezj2@forysyth.cc, Karen Durell kdurell@haws.org, Kate Sullivan kathy.sullivan2@va.gov, Katie Bryant (katie@sttimothys.ws) katie@sttimothys.ws, Kelly Church kchurch@haws.org, Kenneth Heater (ken.heater@wsrescue.org) ken.heater@wsrescue.org, Laura Lama LAURAL@cityofws.org, Lisa Parrish lisa.parrish@uss.salvationarmy.org, Lynne Garms (lynne.garms@wsrescue.org) lynne.garms@wsrescue.org, Margaret Elliott melliot@crisiscontrol.org, Max Goelling drmax@nopodiums.com, Melissa Bunker melissa.bunker@cardinalinnovations.org, Mellin Parker mellinp@cityofws.org, Michael Bergondo michael.bergondo@va.gov, Obie Johnson (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, Pam Peoples-Joyner PJOYNER@WSPD.ORG, Pamela Ingram pamela.ingram@eirs.org, Paulette Dodson (nextstepdv@gmail.com) nextstepdv@gmail.com, Rebecca Sauter rsauter@nwpcog.org, Reni Geiger rgeiger@goodwillnwc.org, Rochelle Smith - Bethesda Center (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, Rose Fisher Rose.Fisher@uwforysyth.org, Russ May russ@anthonyplot.org, Sahirah Hobes sahirah.hobes@va.gov, Sandra Sherrill sandra_sherrill@yahoo.com, Sheila Mitchell smitchell@lscarolinas.net, Sonjia Kurosky (sonjia.kurosky@samaritanforysyth.org) sonjia.kurosky@samaritanforysyth.org, Tammi O'Quinn tpoquinn@wsfcs.k12.nc.us, Tanya McDougal mcdougl@forysyth.cc, Tashina Oladunjoye Tashina.Oladunjoye@uss.salvationarmy.org, Twana Roebuck (twana.roebuck@eirs.org) twana.roebuck@eirs.org, Valene Franco (valenef@legalaidnc.org) valenef@legalaidnc.org, Wanda Brendle- Moss (wandabrendlemoss@gmail.com) wandabrendlemoss@gmail.com, Andy Hagler andy@triadmentalhealth.org, Ann Sain saina@yadtel.net, Annette Bowles annette.bowles@va.gov, Annette Kelly annetteckelly@icloud.com, Barry Washington barryswashington@yahoo.com, Becky Dubois bjdubois@charlottedioocese.org, Bev Gwynn bgwynn@haws.org, Brenda Evans bevans2525@gmail.com, Brittany Holmes bholmes@familyservicesforysyth.org, Carl Potter (cpotter@bethesdacenter.org) cpotter@bethesdacenter.org, Carol Fulton carolfulton@xfirechurch.com, Charles McKenzie CF46mmk@gmail.com, Charles Wilson cfwilson1@triad.rr.com, Ciat Shabazz harrycos@gmail.com, Darryl Whitaker docwhitaker@godsrepairshop.org, David Harold (david.harold@gmail.com) david.harold@gmail.com, David Holston david@sunnysidemistry.org, DeShanna Johnson (deshannam@yahoo.com) deshannam@yahoo.com, Don Timmons don.timmons@hospicecarecenter.org, Elizabeth Arnold earnold@wakehealth.edu, Ginny Britt ginnybritt@gmail.com, Greg Cooney greg.cooney@wsrescue.org, Gregory Williams ginnieman1@gmail.com, Harold Smith Eureka@eurekahouse.org, Jain Umesh jainumesh@hotmail.com, Jane Thompson jet1teach@aol.com, Jeremy Moseley mmoseley@wakehealth.edu, Jesse Duncan jduncan@aidscareservice.org, Joe Crocker joe@kbr.org, John Mack jmack@bethesdacenter.org, Johnnie Johnson johnnie.johnson@eirs.org, Kelly Smith kellysnowsmith@gmail.com, Ken Bower kbower@thefellowshiphome.org, Kenneth Holly kholly@nbncommunity.org, Kenneth Koontz Kenneth.Koontz@uwforysyth.org, Kenneth Simington ksimington@wsfcs.k12.nc.us, Kristin O'Leary kristino@ywcaws.org, Kristie Coble Kristie.Coble@uwforysyth.org, Lea Thullberry lea@sttimothys.ws, Linda Jackson Barnes lindajb@cityofws.org, Lorie Ferguson lferguson@wsfcs.k12.nc.us, Michael pastormichael@centraltriadchurch.com, Michael Thomas mthomas@goodwillnwc.org, Michelle Cutter michiellecutter55@gmail.com, Mischelle Houser (womenofwisdomfellowship@yahoo.com) womenofwisdomfellowship@yahoo.com, Monica Banks bankml14@wfu.edu, Nan Griswold (nanhgris@aol.com) nanhgris@aol.com, Nancy Copely dsandnbc@bellsouth.net, Patrick McGinley kilcarmick@gmail.com, Peter Moorman (pmoorman@NCHSM.org) pmoorman@NCHSM.org, Petey Crowder peteyc@1stpres.com, rahim.skinner@cardinalinnovations.org, Rea Austin rea27120@yahoo.com, Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org) richard@citywithdwellings.org, Robert Feikema bfeikema@fsifamily.org, Ron Hairston (ronhairston5@gmail.com) ronhairston5@gmail.com, Ronald Conner rconner@nchsm.org, Stanley Colbert stanley.colbert@uss.salvationarmy.org, Stephanie Funderburk sfunderburk@haws.org, Steve Miller steven.miller@ncommerce.com, Steven Scoggin sscoggin@wakehealth.edu, T. J. Reynolds-Emwanta (tjemwanta@gmail.com) tjemwanta@gmail.com, Tracy Nicholson tracyn@legalaidnc.org, Wanda Nichols wandan@cityofws.org, Willis Miller (willis.miller@samaritanforysyth.org) willis.miller@samaritanforysyth.org, Yvette Stackhouse yvettes@legalaidnc.org

Cc: Mellin Parker mellinp@cityofws.org, Hundt, Jackie ghundt@triad.rr.com

To Winston-Salem/Forsyth County Continuum of Care Members:

This message is to make you aware that the following documents have been posted to the City of Winston-Salem's web site today:

1. 2016 Continuum of Care Application
2. 2016 Continuum of Care Project Priority Listing

The web page is:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

The Continuum of Care (CoC) Homeless Assistance programs are offered by the U.S. Department of Housing and Urban Development (HUD) to address homelessness in local communities. The FY 2016 CoC Consolidated Application is posted here, which is comprised of the 2016 CoC Application and the 2016 CoC Project Priority Listing. The 2016 Project Priority Listing indicates all of the CoC projects included in the Federal Fiscal Year 2016 CoC application and indicates the project rankings. All projects were accepted, and no projects were rejected. Complete details on the application, rating, and review process also are posted on the web page under *2016 WS/FC CoC (NC-500) Project Grant Application Materials & Overall Funding Process*.

Please let me know if you have any questions.

Tim West, Planning Program Supervisor
Community and Business Development Department
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
(physical address: 100 East First Street, Suite 423, ZIP 27101)
Phone (336) 734-1305
Cell Phone (336) 403-2599
Fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

City of Winston-Salem
ONE TEAM
Committed to Excellence

All e-mails including attachments sent to and from this address are subject to being released to the media and the public in accordance with the North Carolina Public Records Law.

NC-500
Consolidated Application Attachment 3
2016 CoC Rating and Review Procedure

Table of Contents

Item	Page No.
Rating Panel Process Excerpt from CoC Governance Charter	2
RFP Advertisement (email, newspaper, and HUD correction email)	4
Request for Proposals	11
Communication of HUD Posting of NOFA for FY 2016 CoC Program	16
New Project Scorecard	21
New Project Summaries and Scores by Panel Members	26
Renewal Project Performance Scorecard (includes Threshold Review) <i>(Objective Criteria for Review, Ranking, and Selection Process)</i>	28
Performance Monitoring Results for Renewal Projects	35
Performance Monitoring Scores for Renewal Projects	37
2016 Project Priority Listing as Approved by Rating Panel (includes Reallocation Recommendation)	39
Evidence Project Applications Submitted on Time (i.e., 30 days before deadline)	40
Rating Panel Meeting Minutes	43
Operating Cabinet Meeting Minutes	44
Commission on Ending Homelessness Meeting Minutes	46
Final 2016 Project Priority Listing as Approved by WS/FC Commission on Ending Homelessness	47

NC-500

CoC Community Rating Panel and Rating Panel Process **Excerpt from CoC Governance Charter** (Complete Charter Appears in Attachment 6 of Consolidated Application)

VIII. COMMUNITY RATINGS PANEL

Section 1: Definition. A “Community Ratings Panel” (also hereinafter “panel”) shall be established to review funding applications and make funding recommendations for review by the Operating Cabinet.

Section 2: Composition. The Community Ratings Panel shall consist of a minimum of 5 members and maximum of 7 members. Members of the Community Ratings Panel may be members of the Winston-Salem/Forsyth County CoC, but shall not be staff or board members of agencies which receive HUD Continuum of Care or Emergency Solutions Grants (ESG) Program funding.

Section 3: Officers. The officers of the panel shall include a chairperson and a vice chairperson. Officers shall be elected by the panel. Officers shall serve one-year terms, but shall hold office until September or until a successor has been elected. Officers may be re-elected to a particular office for a maximum of two consecutive terms.

- A. **Chairperson of the Operating Cabinet Involvement.** Term limits to panel membership notwithstanding, the Chairperson of the Operating Cabinet shall be a standing member of the Community Ratings Panel, shall not serve as an officer of the rating panel, and shall preside over the election of officers for the panel.

Section 4: Community Ratings Panel Members.

- A. **Selection of Panel Members.** The Community Ratings Panel membership will be nominated and approved by the Operating Cabinet. The initial election shall result in election of at least 5 panel members. At the initial election, the first three panel members shall be elected for a one-year term, and the remaining panel members shall be elected for a two-year term.
- B. **Subsequent Community Ratings Panel Elections.** After the initial election, panel members shall be elected for a three-year term. Elections shall be held in September each year as needed, and panel members’ expiring terms shall be extended through the end of September. New panel members shall take office in October after election, subject to the provisions of Section I below.
- C. **Specific Member Provisions.** If the Chairperson of the Operating Cabinet is a staff or board member of a CoC or ESG funded agency, the Operating Cabinet shall select another Operating Cabinet Member to serve on the panel.

- D. **Term Length.** Each panel member shall be elected or re-elected for a three-year term. A panel member shall serve no more than two full, consecutive terms. Any panel member having served six consecutive years shall be ineligible for panel membership for at least one year.
- E. **Attendance.** When a panel member is absent for two meetings, the panel chairperson or Operating Cabinet Chairperson shall advise the Operating Cabinet, which may vote to retain or remove the panel member from the panel.
- F. **Resignation.** A panel member may resign at any time by giving written notice to the panel chairperson or the Operating Cabinet Chairperson.
- G. **Removal.** Any panel member may be removed by vote of the Operating Cabinet, subject to determination by the Operating Cabinet that the best interests of the Winston-Salem/Forsyth County CoC will be served thereby.
- H. **Vacancies.** The remaining term of any terminating panel member may be filled through the elections process, or may remain vacant, at the discretion of the Chairperson of the Operating Cabinet, so long as there is a minimum of 5 panel members.
- I. The panel term limits and election schedules described above notwithstanding, the Operating Cabinet may extend Panel Member term lengths and may delay elections to accommodate a Continuum of Care or Emergency Solutions Grants funding cycle.

Section 4: Funding Recommendation Procedure. The Community Ratings Panel shall schedule meetings as needed to develop funding recommendations in a timely manner to meet funding deadlines. Upon development of funding recommendations, the panel chair or vice chair shall provide such recommendations to the Operating Cabinet for review prior to submission to the Governance Commission for approval. Once approved by the Governance Commission, the funding recommendations shall be presented to the Collaborative Applicant for its consideration and submission to HUD. Staff support for the Community Ratings Panel shall be provided by the agency serving as the Collaborative Applicant on behalf of the Continuum of Care.

- A. **Quorum.** A quorum shall be comprised of a majority of the panel members presenting and voting within the time period specified by the panel chairperson.
- B. **Voting.** Decisions shall be based on a majority of votes.
- C. **Minutes.** Minutes and attendance shall be recorded and maintained by the Collaborative Applicant for all Community Ratings Panel meetings.

From: Tim West timw@cityofws.org

Subject: HUD Funding Available

Date: June 9, 2016 at 11:16 AM

To: Kathleen Wiener Kathleen.Wiener@uwforysyt.org, Alex Hudson alex@youthintransition.org, Andrea Kurtz Andrea.Kurtz@uwforysyt.org, Andy Hagler andy@triadmentalhealth.org, Ann Sain saina@yadtel.net, Annette Bowles annette.bowles@va.gov, Annette Kelly annettekelly@icloud.com, Barry Washington barys.washington@yahoo.com, Becky Dubois bj.dubois@charlottediocese.org, Bev Gwynn bgwynn@haws.org, Bianca Green greenbl@forysyt.cc, Brenda Evans bevans2525@gmail.com, Brian Hahne bhahne@NCHSM.org, Brittany Holmes bholmes@familyservicesforysyt.org, Carl Potter (cpotter@bethesdacenter.org) cpotter@bethesdacenter.org, Carol Fulton carolfulton@xfirechurch.com, Carolyn Moolhuizen moolhucc@forysyt.cc, Charles McKenzie CF46mmk@gmail.com, Charles Wilson cfwilson1@triad.rr.com, Ciat Shabazz harryvcos@gmail.com, Dan Kornelis korneldw@forysyt.cc, Darryl Whitaker docwhitaker@godsrepairshop.org, David Harold (david.harold@gmail.com) david.harold@gmail.com, David Holston david@sunnysidemistry.org, Dennis Gayda gatorpack21@gmail.com, Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, DeShanna Johnson djohnson@cphs.org, Diane Evans devans@nchsm.org, Don Timmons don.timmons@hospicecarecenter.org, Elizabeth Arnold earnold@wakehealth.edu, Ginny Britt ginnybritt@gmail.com, Greg Cooney greg.cooney@wsrescue.org, Harold Smith Eureka@eurekahouse.org, Jackie Hundt (ghundt@triad.rr.com) ghundt@triad.rr.com, Jain Umesh jainumesh@hotmail.com, James Allison james_allison@uss.salvationarmy.org, Jane Thompson jet1teach@aol.com, Jennifer Herb jennifer.herb@va.gov, Jeremy Moseley mmoseley@wakehealth.edu, Jesse Duncan jduncan@aidscareservice.org, Joe Crocker joe@kbr.org, Joetta Shepherd jshepherd@fsifamily.org, John Fennell john.fennell@va.gov, John Mack jmack@bethesdacenter.org, Johnnie Johnson johnnie.johnson@eistr.org, Jose Perez (perezj2@forysyt.cc) perezj2@forysyt.cc, Karen Durell kdurell@haws.org, Katie Bryant (katie@sttimothys.ws) katie@sttimothys.ws, Kelly Smith kellysnowsmith@gmail.com, Ken Bower kbower@thefellowshiphome.org, Kenneth Heater (ken.heater@wsrescue.org) ken.heater@wsrescue.org, Kenneth Holly kholly@nbncommunity.org, Kenneth Koontz Kenneth.Koontz@uwforysyt.org, Kenneth Simington ksimington@wsfcs.k12.nc.us, Kristin O'Leary kristino@ywca.org, Kristle Coble Kristle.Coble@uwforysyt.org, Laura Lama LAURAL@cityofws.org, Lea Thullberry lea@sttimothys.ws, Leona Williams (lwilliams@cphs.org) lwilliams@cphs.org, Linda Jackson Barnes lindajb@cityofws.org, Lisa Parrish lisa.parrish@uss.salvationarmy.org, Lorie Ferguson lferguson@wsfcs.k12.nc.us, Margaret Elliott mellioth@crisiscontrol.org, Max Goelling drmax@nopodiums.com, Mellin Parker mellinp@cityofws.org, Michael pastormichael@centraltriadchurch.com, Michael Thomas mthomas@goodwillnwnc.org, Michelle Cutter michiellecutter55@gmail.com, Mischelle Houser (womenofwisdomfellowship@yahoo.com) womenofwisdomfellowship@yahoo.com, Monica Banks bankml14@wfu.edu, Nan Griswold (nanhgris@aol.com) nanhgris@aol.com, Nancy Copely dsandnbc@bellsouth.net, Obie Johnson (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, Pam Peoples-Joyner PJOYNER@WSPD.ORG, Pamela Ingram pamelaingram@eistr.org, Paulette Dodson (nextstepdv@gmail.com) nextstepdv@gmail.com, Peter Moorman (pmoorman@NCHSM.org) pmoorman@NCHSM.org, Petey Crowder peteyc@1stpres.com, Rahim Skinner rskinner@cphs.org, Rea Austin rea27120@yahoo.com, Reni Geiger rgeiger@goodwillnwnc.org, Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org) richard@citywithdwellings.org, Rivkah meder rmeder@acs.ws.microsoftonline.com, Robert Feikema bfeikema@fsifamily.org, Rochelle Smith - Bethesda Center (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, Ron Hairston (ronhairston5@gmail.com) ronhairston5@gmail.com, Ronald Conner rconnor@nchsm.org, Rose Fisher Rose.Fisher@uwforysyt.org, Russ May russ@anthonyplot.org, Sahirah Hobes sahirah.hobes@va.gov, Sandra Sherrill sandra_sherrill@yahoo.com, Sheila Mitchell smitchell@iscarolinas.net, Sonjia Kurosky (sonjia.kurosky@samaritanforysyt.org) sonjia.kurosky@samaritanforysyt.org, Stephanie Funderburk sfunderburk@haws.org, Steve Miller steven.miller@ncommerce.com, Steven Scoggin sscoggin@wakehealth.edu, T. J. Reynolds-Ermwanta (tjermwanta@gmail.com) tjermwanta@gmail.com, Tammi O'Quinn tpoquinn@wsfcs.k12.nc.us, Tanya McDougal mcdouglt@forysyt.cc, Tashina Oladunjoye Tashina.Oladunjoye@uss.salvationarmy.org, Tracy Nicholson tracyn@legalaidnc.org, Twana Roebuck (twana.roebuck@eistr.org) twana.roebuck@eistr.org, Valene Franco (valenef@legalaidnc.org) valenef@legalaidnc.org, Wanda Brendle- Moss (wandabrendlemoss@gmail.com) wandabrendlemoss@gmail.com, Wanda Nichols wandan@cityofws.org, Willis Miller (willis.miller@samaritanforysyt.org) willis.miller@samaritanforysyt.org, Yvette Stackhouse yvettes@legalaidnc.org, Dolores Hill hilldm@forysyt.cc, Lynne Garms (lynne.garms@wsrescue.org) lynne.garms@wsrescue.org, Rebecca Sauter rsauter@nwpcog.org, Alan Hodges alan.hodges@hanes.com, Chad Nance chad@camelcitydispatch.com, Chris Henson (ssnow@bbandt.com) ssnow@bbandt.com, Daniel Anthony anthonylawfirm@windstream.net, Daniel Anthony daniel_b_anthony@hotmail.com, Everette Witherspoon witherel@forysyt.cc, Gary Gunderson ggunders@wakehealth.edu, Hank Marsh (hemarsh@daymarkrecovery.org) hemarsh@daymarkrecovery.org, Jan Morgan jdmorgan@wsfcs.k12.nc.us, John Thacker thackejt@forysyt.cc, Lisa Hinson lhinson@cphs.org, Molly Leight mleight@triad.rr.com, Paula Stephen paulastephen@earthlink.net, Vivian Joiner vivian@sweetpotatoes.ws, Mickle, London micklel@wssu.edu, Evans, Brenda bevans2525@gmail.com, jefriley75@yahoo.com, Bob Patterson bpatterson@familyservicesforysyt.org, Perkins, Debra Debra.Perkins@eistr.org, Shadowe Magaraci (Shadowe.Magaraci@eistr.org) Shadowe.Magaraci@eistr.org

Cc: Ritchie Brooks ritchieb@cityofws.org, Evan Raleigh EVANR@cityofws.org, Mellin Parker mellinp@cityofws.org, Hundt, Jackie ghundt@triad.rr.com, Wanda Nichols wandan@cityofws.org, Diane Greer dianemg@cityofws.org, Laura Lama LAURAL@cityofws.org, Tim West timw@cityofws.org, Shavonda L. Holloway SHAVONDAH@cityofws.org

The Request for Proposals (RFP) for HUD Continuum of Care (CoC) Homeless Assistance was published by the City of Winston-Salem today. Both renewal and new project proposals must be submitted to the City by **5:00 p.m. on Thursday, July 7, 2016.**

A grant application workshop will be held to provide information and assistance to those interested in applying for funds. The workshop will be held on Wednesday, June 22, 2016 from 12:00 noon to 1:00 p.m. in Room 230 of City Hall at 101 N. Main Street in Winston-Salem.

The RFP and **2016 CoC Grant Application Materials** may be found on the City's web site at:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

Please let me know if you have any questions.

Tim West, Planning Program Supervisor
Community & Business Development Dept.
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
phone (336) 734-1305
cell (336) 403-2599
fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

City of Winston-Salem
ONE TEAM
Committed to Excellence

All e-mails including attachments sent to and from this address are subject to being released to the media and the public in accordance with the North Carolina Public Records Law.

**Request for Proposals for
CONTINUUM OF CARE
HOMELESS ASSISTANCE GRANTS**

The City of Winston-Salem seeks proposals for funding to be available under the Continuum of Care Homeless Assistance Grants Program. Proposals are due by 5:00 p.m. on July 7, 2016. The full Request for Proposals with detailed information is available at <http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>. A grant application workshop will be held on Wednesday, June 22, 2016 from 12:00 noon to 1:00 p.m. in Room 230 of City Hall at 101 N. Main Street. This workshop will be held to provide information and assistance to those interested in applying for funds. Workshop attendance is strongly encouraged. For more information, contact Mellin Parker at (336) 734-1310 or mellinp@cityofws.org.

The Chronicle June 9, 2016

From: Tim West timw@cityofws.org

Subject: RE: HUD Funding Available

Date: June 23, 2016 at 10:28 AM

To: Kathleen Wiener Kathleen.Wiener@uwforysith.org, Alex Hudson alex@youthintransition.org, Andrea Kurtz Andrea.Kurtz@uwforysith.org, Andy Hagler andy@triadmentalhealth.org, Ann Sain saina@yadtel.net, Annette Bowles annette.bowles@va.gov, Annette Kelly annettekelly@icloud.com, Barry Washington baryswashington@yahoo.com, Becky Dubois bjdubois@charlottediocese.org, Bev Gwynn bgwynn@haws.org, Bianca Green greenbl@forysith.cc, Brenda Evans bevans2525@gmail.com, Brian Hahne bhahne@NCHSM.org, Brittany Holmes bholmes@familyservicesforysith.org, Carl Potter (cpotter@bethesdacenter.org) cpotter@bethesdacenter.org, Carol Fulton carolfulton@xfirechurch.com, Carolyn Moolhuizen moolhucc@forysith.cc, Charles McKenzie CF46mmk@gmail.com, Charles Wilson cfwilson1@triad.rr.com, Ciat Shabazz harryvcos@gmail.com, Dan Kornelis korneldw@forysith.cc, Darryl Whitaker docwhitaker@godsrepairshop.org, David Harold (david.harold@gmail.com) david.harold@gmail.com, David Holston david@sunnysidemistry.org, Dennis Gayda gatorpack21@gmail.com, Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, DeShanna Johnson djohnson@cphs.org, Diane Evans devans@nchsm.org, Don Timmons don.timmons@hospicecarecenter.org, Elizabeth Arnold earnold@wakehealth.edu, Ginny Britt ginnybritt@gmail.com, Greg Cooney greg.cooney@wsrescue.org, Harold Smith Eureka@eurekahouse.org, Jackie Hundt (ghundt@triad.rr.com) ghundt@triad.rr.com, Jain Umesh jainumesh@hotmail.com, James Allison james_allison@uss.salvationarmy.org, Jane Thompson jet1teach@aol.com, Jennifer Herb jennifer.herb@va.gov, Jeremy Moseley mmoseley@wakehealth.edu, Jesse Duncan jduncan@aidscareservice.org, Joe Crocker joe@kbr.org, Joetta Shepherd jshepherd@fsifamily.org, John Fennell john.fennell@va.gov, John Mack jmack@bethesdacenter.org, Johnnie Johnson johnnie.johnson@eistr.org, Jose Perez (perezj2@forysith.cc) perezj2@forysith.cc, Karen Durell kdurell@haws.org, Katie Bryant (katie@sttimothys.ws) katie@sttimothys.ws, Kelly Smith kellysnowsmith@gmail.com, Ken Bower kbower@thefellowshiphome.org, Kenneth Heater (ken.heater@wsrescue.org) ken.heater@wsrescue.org, Kenneth Holly kholly@nbncommunity.org, Kenneth Koontz Kenneth.Koontz@uwforysith.org, Kenneth Simington ksimington@wsfcs.k12.nc.us, Kristin O'Leary kristino@ywcaws.org, Kristle Coble Kristle.Coble@uwforysith.org, Laura Lama LAURAL@cityofws.org, Lea Thullberry lea@sttimothys.ws, Leona Williams (lwilliams@cphs.org) lwilliams@cphs.org, Linda Jackson Barnes lindajb@cityofws.org, Lisa Parrish lisa.parrish@uss.salvationarmy.org, Lorie Ferguson lferguson@wsfcs.k12.nc.us, Margaret Elliott mellriott@crisiscontrol.org, Max Goelling drmax@nopodiums.com, Mellin Parker mellinp@cityofws.org, Michael pastormichael@centraltriadchurch.com, Michael Thomas mthomas@goodwillnwnc.org, Michelle Cutter michiellecutter55@gmail.com, Michelle Houser (womenofwisdomfellowship@yahoo.com) womenofwisdomfellowship@yahoo.com, Monica Banks bankml14@wfu.edu, Nan Griswold (nanhgris@aol.com) nanhgris@aol.com, Nancy Copely dsandnbc@bellsouth.net, Obie Johnson (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, Pam Peoples-Joyner PJOYNER@WSPD.ORG, Pamela Ingram pamelaingram@eistr.org, Paulette Dodson (nextstepdv@gmail.com) nextstepdv@gmail.com, Peter Moorman (pmoorman@NCHSM.org) pmoorman@NCHSM.org, Petey Crowder peteyc@1stpres.com, Rahim Skinner rskinner@cphs.org, Rea Austin rea27120@yahoo.com, Reni Geiger rgeiger@goodwillnwnc.org, Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org) richard@citywithdwellings.org, Rivkah meder rmeder@acswws.microsoftonline.com, Robert Feikema bfeikema@fsifamily.org, Rochelle Smith - Bethesda Center (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, Ron Hairston (ronhairston5@gmail.com) ronhairston5@gmail.com, Ronald Conner rconnor@nchsm.org, Rose Fisher Rose.Fisher@uwforysith.org, Russ May russ@anthonyplot.org, Sahirah Hobes sahirah.hobes@va.gov, Sandra Sherrill sandra_sherrill@yahoo.com, Sheila Mitchell smitchell@iscarolinas.net, Sonjia Kurosky (sonjia.kurosky@samaritanforysith.org) sonjia.kurosky@samaritanforysith.org, Stephanie Funderburk sfunderburk@haws.org, Steve Miller steven.miller@nccommerce.com, Steven Scoggin sscoggin@wakehealth.edu, T. J. Reynolds-Ermwanta (tjermwanta@gmail.com) tjermwanta@gmail.com, Tammi O'Quinn tpoquinn@wsfcs.k12.nc.us, Tanya McDougal mcdouglt@forysith.cc, Tashina Oladunjoye Tashina.Oladunjoye@uss.salvationarmy.org, Tracy Nicholson tracyn@legalaidnc.org, Twana Roebuck (twana.roebuck@eistr.org) twana.roebuck@eistr.org, Valene Franco (valenef@legalaidnc.org) valenef@legalaidnc.org, Wanda Brendle- Moss (wandabrendlemoss@gmail.com) wandabrendlemoss@gmail.com, Wanda Nichols wandan@cityofws.org, Willis Miller (willis.miller@samaritanforysith.org) willis.miller@samaritanforysith.org, Yvette Stackhouse yvettes@legalaidnc.org, Dolores Hill hilldm@forysith.cc, Lynne Garms (lynne.garms@wsrescue.org) lynne.garms@wsrescue.org, Rebecca Sauter rsauter@nwpcog.org, Alan Hodges alan.hodges@hanes.com, Chad Nance chad@camelcitydispatch.com, Chris Henson (ssnow@bbandt.com) ssnow@bbandt.com, Daniel Anthony anthonylawfirm@windstream.net, Daniel Anthony daniel_b_anthony@hotmail.com, Everette Witherspoon witherel@forysith.cc, Gary Gunderson ggunders@wakehealth.edu, Hank Marsh (hemarsh@daymarkrecovery.org) hemarsh@daymarkrecovery.org, Jan Morgan jdmorgan@wsfcs.k12.nc.us, John Thacker thackejt@forysith.cc, Lisa Hinson lhinson@cphs.org, Molly Leight mleight@triad.rr.com, Paula Stephen paulastephen@earthlink.net, Vivian Joiner vivian@sweetpotatoes.ws, Mickle, London micklel@wssu.edu, Evans, Brenda bevans2525@gmail.com, jefriley75@yahoo.com, Bob Patterson bpatterson@familyservicesforysith.org, Perkins, Debra Debra.Perkins@eistr.org, Shadowe Magaraci (Shadowe.Magaraci@eistr.org) Shadowe.Magaraci@eistr.org, Tonya Atkins tatkins@bethesdacenter.org, Romonda Gaston (rgaston@haws.org) rgaston@haws.org, michellemcbryde@elizashelpinghands.org, Gerald Green ggreen38@gmail.com, Nicole Shoults Nicole.Shoults@uwforysith.org

Cc: Ritchie Brooks ritcheib@cityofws.org, Evan Raleigh EVANR@cityofws.org, Mellin Parker mellinp@cityofws.org, Hundt, Jackie ghundt@triad.rr.com, Wanda Nichols wandan@cityofws.org, Diane Greer dianemg@cityofws.org, Laura Lama LAURAL@cityofws.org, Shavonda L. Holloway SHAVONDAH@cityofws.org

To Continuum of Care Members and Interested Parties:

Please note that HUD revised the Continuum of Care grant notice, correcting the Permanent Housing Bonus to 5% of total local CoC funds. Therefore, the estimated amount of permanent housing bonus funds in the 2016 funding round is \$92,367 rather than the previously estimated amount of \$277,101. The amount of bonus funds is for all bonus projects combined, not per project. The corrected Request for Proposals and the 2016

CoC Grant Application Materials may be found on the City's web site at:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

Bonus funds are one way that new projects may be funded. However, the activities that may be funded by bonus funds are limited, as described in HUD's message (which I pasted below) and in the Request for Proposals. New projects also may be funded by reallocation of funds from existing projects, but again, the eligible new project types are strictly defined by HUD. Please see the Request for Proposals for information on project types that may be funded by reallocation or bonus funds.

As a reminder, all agencies currently receiving CoC funds through the City must submit renewal applications, which is a process described in the Request for Proposals.

All new and renewal proposals must be submitted to the City by **5:00 p.m. on Thursday, July 7, 2016.**

Thanks to those who attended the grant workshop yesterday.

Please let me know if you have any questions.

Thank you,

Tim West, Planning Program Supervisor
Community and Business Development Department
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
(physical address: 100 East First Street, Suite 423, ZIP 27101)
Phone (336) 734-1305
Cell Phone (336) 403-2599
Fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

From: Tim West

Sent: Thursday, June 09, 2016 11:17 AM

To: Kathleen Wiener; Alex Hudson; Andrea Kurtz; Andy Hagler; Ann Sain; Annette Bowles; Annette Kelly; Barry Washington; Becky Dubois; Bev Gwynn; Bianca Green; Brenda Evans; Brian Hahne; Brittany Holmes; Carl Potter (cpotter@bethesdacenter.org); Carol Fulton; Carolyn Moolhuyzen; Charles McKenzie; Charles Wilson; Ciat Shabazz ; Dan Kornelis; Darryl Whitaker; David Harold (david.harold@gmail.com); David Holston; Dennis Gayda; Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org); DeShanna Johnson; Diane Evans; Don Timmons; Elizabeth Arnold; Ginny Britt; Greg Cooney; Harold Smith; Jackie Hundt (ghundt@triad.rr.com); Jain Umesh; James Allison; Jane Thompson; Jennifer Herb; Jeremy Moseley; Jesse Duncan; Joe Crocker; Joetta Shepherd; John Fennell; John Mack; Johnnie Johnson; Jose Perez (perezj2@forsyth.cc); Karen Durell; Katie Bryant (katie@sttimothys.ws); Kelly Smith; Ken Bower; Kenneth Heater (ken.heater@wsrescue.org); Kenneth Holly; Kenneth Koontz; Kenneth Simington; Kristin O'Leary; Kristle Coble; Laura Lama; Lea Thullberry; Leona Williams (lwilliams@cphs.org); Linda Jackson Barnes; Lisa Parrish; Lorie Ferguson; Margaret Elliott; Max Goelling; Mellin Parker; Michael; Michael Thomas; Michielle Cutter; Mischelle Houser (womenofwisdomfellowship@yahoo.com); Monica Banks; Nan Griswold (nanhgris@aol.com); Nancy Copely; Obie Johnson (ojohnson@wakehealth.edu); Pam Peoples-Joyner; Pamela Ingram; Paulette Dodson (nextstepdv@gmail.com); Peter Moorman (pmoorman@NCHSM.org); Petey Crowder; Rahim Skinner; Rea Austin; Reni Geiger; Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org); Rivkah meder; Robert Feikema; Rochelle Smith - Bethesda Center

(rsmith@bethesdacenter.org); Ron Hairston (ronhairston5@gmail.com); Ronald Conner; Rose Fisher; Russ May; Sahirah Hobes; Sandra Sherrill; Sheila Mitchell; Sonjia Kurosky (sonjia.kurosky@samaritanforsyth.org); Stephanie Funderburk; Steve Miller; Steven Scoggin; T. J. Reynolds-Emwanta (tjremwanta@gmail.com); Tammi O'Quinn; Tanya McDougal; Tashina Oladunjoye; Tracy Nicholson; Twana Roebuck (twana.roebuck@eisc.org); Valene Franco (valenef@legalaidnc.org); Wanda Brendle- Moss (wandabrendlemoss@gmail.com); Wanda Nichols; Willis Miller (willis.miller@samaritanforsyth.org); Yvette Stackhouse; Dolores Hill; Lynne Garms (lynne.garms@wsrescue.org); Rebecca Sauter; Alan Hodges; Chad Nance; Chris Henson (ssnow@bbandt.com); Daniel Anthony; Daniel Anthony; Everette Witherspoon; Gary Gunderson; Hank Marsh (hemarsh@daymarkrecovery.org); Jan Morgan; John Thacker; Lisa Hinson; Molly Leight; Paula Stephen; Vivian Joiner; Mickle, London; Evans, Brenda; jefriley75@yahoo.com; Bob Patterson; Perkins, Debra; Shadowe Magaraci (Shadowe.Magaraci@eisc.org)

Cc: Ritchie Brooks; Evan Raleigh; Mellin Parker; Hundt, Jackie; Wanda Nichols; Diane Greer; Laura Lama; Tim West; Shavonda L. Holloway

Subject: HUD Funding Available

Importance: High

The **Request for Proposals (RFP) for HUD Continuum of Care (CoC) Homeless Assistance** was published by the City of Winston-Salem today. Both renewal and new project proposals must be submitted to the City by **5:00 p.m. on Thursday, July 7, 2016.**

A grant application workshop will be held to provide information and assistance to those interested in applying for funds. The workshop will be held on Wednesday, June 22, 2016 from 12:00 noon to 1:00 p.m. in Room 230 of City Hall at 101 N. Main Street in Winston-Salem.

The RFP and **2016 CoC Grant Application Materials** may be found on the City's web site at:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

Please let me know if you have any questions.

Tim West, Planning Program Supervisor
Community & Business Development Dept.
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
phone (336) 734-1305
cell (336) 403-2599
fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

From: HUD Exchange Mailing List [mailto:news@hudexchange.info]

Sent: Tuesday, June 21, 2016 10:26 AM

To: Tim West

Subject: Correction: FY 2016 Continuum of Care (CoC) Program Registration Notice

Is this email not displaying correctly? [View it in your browser.](#)



HUD Exchange Mailing List

Correction: FY 2016 Continuum of Care (CoC) Program Registration Notice

The [FY 2016 CoC Program Registration Notice](#) posted on Friday, April 22, 2016 contained an error that stated HUD would continue the Permanent Housing Bonus at 15 percent of the CoC's Final Pro Rata Need (FPRN). A corrected version of the Notice has been posted on the [FY 2016 Continuum of Care \(CoC\) Program Competition: Funding Availability](#) on the HUD Exchange and on HUD's website at www.hud.gov.

The revised version of the Notice clarifies that the Permanent Housing Bonus amount available to CoCs is **5 percent** of a CoC's FPRN. The correction is found on page 35 in Section IV.B.6 which states:

"HUD will continue the Permanent Housing Bonus. All CoCs may create new projects through the permanent housing bonus up to 5 percent of the CoC's FPRN for the following types of new projects for those CoCs that meet the criteria provided in V.4. of this Notice and additional criteria provided in the FY 2016 CoC Program Competition NOFA:

1. New permanent supportive housing projects that will serve 100 percent chronically homeless families and individuals including youth experiencing chronic homelessness; and
2. New rapid rehousing projects that will serve homeless individuals and families, including youth, coming directly from the streets or emergency shelters, or fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homeless."

HUD apologizes for any confusion caused by this error.



Visit the HUD Exchange at <https://www.hudexchange.info>

Request for Proposals (RFP)
HUD Continuum of Care (CoC) Homeless Assistance
Issued June 9, 2016

*Corrected June 21, 2016 Pursuant to HUD Correction of Permanent Housing Bonus
Percentage to 5%*

INTRODUCTION

As the Collaborative Applicant for the Winston-Salem/Forsyth County Continuum of Care, the City of Winston-Salem (City) is accepting proposals for Continuum of Care Homeless Assistance funding from the U.S. Department of Housing and Urban Development (HUD).

FUNDS AVAILABILITY

The amount of funding estimated to be available from HUD is \$1,847,338, which is based on the amount of currently funded projects which are eligible for renewal funding. New projects can be funded only through reallocation from existing projects or through a bonus funding process, as described below. New project activities are limited by HUD to permanent supportive housing, rapid re-housing, homeless management information systems, and coordinated intake and assessment programs.

DEADLINE

Both renewal and new project proposals must be submitted to the City by **5:00 p.m. on Thursday, July 7, 2016**. Submission procedures are described below. A grant application workshop will be held to provide information and assistance to those interested in applying for funds. Workshop attendance is strongly encouraged. The workshop will be held on Wednesday, June 22, 2016 from 12:00 noon to 1:00 p.m. in Room 230 of City Hall at 101 N. Main Street in Winston-Salem.

BACKGROUND

HUD publishes a CoC Notice of Funding Availability (NOFA) for each funding year. The 2016 NOFA is expected to be published in June 2016, with a deadline approximately 60 days after publication. To allow time for the local review and decision-making process, the City is publishing this RFP in advance of the NOFA. The City reserves the right to publish additional information subject to NOFA publication.

A single, consolidated submission of all selected projects in Winston-Salem/Forsyth County will be submitted to HUD by the City of Winston-Salem. Funding will be derived from Federal Fiscal Year 2016 allocations of HUD funds and is subject to funding availability under the NOFA. The City reserves the right to request that applicant organizations submit adjusted project budgets based on the amount of funding made available by HUD.

KEY INFORMATION

- a. Threshold Requirements -- All projects must meet the threshold criteria shown in the attached Appendix A – Threshold Criteria for Continuum of Care Grant Proposals.
- b. Eligible activities under the Continuum of Care regulations include acquisition of property, rehabilitation of property, new construction, leasing, rental assistance, supportive services, operating costs, homeless management information system (HMIS) costs, project administrative costs, relocation, indirect costs, and CoC planning costs. However, project types are limited to the program components described below.
- c. New projects may only be funded through reallocation of funds from existing projects or through the permanent housing bonus process. HUD strictly limits the type of projects for which reallocated or bonus funds may be used.
- d. Regarding reallocation, CoCs may reduce or eliminate funds from eligible renewal projects to create projects of the following types: (a) new permanent supportive housing projects where all beds will be dedicated for use by chronically homeless individuals and families; (b) new rapid rehousing projects for homeless individuals and families who enter directly from the streets or emergency shelters, youth up to age 24, and persons fleeing domestic violence situations; (c) new Supportive Services Only (SSO) projects specifically for a centralized or coordinated assessment system; and (d) new dedicated Homeless Management Information System (HMIS) projects.
- e. HUD will continue the Permanent Housing Bonus. All CoCs may create new projects through the permanent housing bonus in a combined total amount of up to 5 percent (5%) of total non-bonus funding. The estimated amount of bonus funding for 2016 is \$92,367. Bonus funding is available only for the following types of new projects: (a) new permanent supportive housing projects that will serve 100 percent chronically homeless families and individuals including youth experiencing chronic homelessness; and (b) new rapid rehousing projects that will serve homeless individuals and families, including youth, coming directly from the streets or emergency shelters, or fleeing violence as specified by HUD in the definition of homelessness.
- f. Proposed funding for new projects cannot supplant funding from other sources.
- g. Participants in CoC-funded projects must meet HUD's eligibility requirements, which vary by program component. More information on the CoC regulations is found below.
- h. Permanent supportive housing projects may serve families or individuals. An adult participant in each household served in any permanent supportive housing program must be disabled.
- i. Projects may not charge participants program fees in any program.
- j. Funds are not available for transitional housing.
- k. Funds are not available for supportive services, unless they are part of a permanent supportive housing project, a rapid re-housing project or a coordinated intake and assessment project.
- l. Emergency shelter and services are not eligible for funding under the CoC Program.
- m. All eligible funding costs except leasing must be matched with no less than a 25 percent cash or in-kind match. Leasing costs are not required to be matched.
- n. All projects will be limited to requests for one year of assistance, unless a different term is required by HUD. Upon expiration, projects may be renewed subject to HUD requirements, local priorities, satisfactory performance, and availability of funds.

- o. Collaborative efforts by community agencies are encouraged. As an example of collaborative initiatives, the CoC is implementing a centralized/coordinated intake and assessment system as required by HUD for the CoC program. Also, a collaborative rapid rehousing program has been implemented.

PROJECT RANKING PROCESS

HUD requires that all projects be ranked and prioritized in a two-tiered list. Tier 1 will be the top priority projects. Tier 2 will be lower priority projects. Either new or renewal projects may be in Tier 1 or 2. The placement of each project on the priority list will be determined through a multi-stage process including review by the Continuum of Care Rating Panel, Continuum of Care Operating Cabinet and the Commission on Ending Homelessness, prior to review by the Winston-Salem City Council.

This year, existing projects, all together, are eligible to request renewal in an amount of up to \$1,847,337. That amount is the CoC's eligible funding base, which is called by HUD the "Annual Renewal Demand" or "ARD". Project amounts of new and renewal projects totaling no more than 85% of the ARD amount of \$1,847,337 (which equals \$1,570,236) may be submitted to HUD in Tier 1. Any other new or renewal projects must be submitted in Tier 2.

Based on the highly competitive nature of last year's process, ranking of each project will be critical in determining the likelihood of funding. Projects ranked in Tier 2, particularly at the bottom of Tier 2, have a low probability of funding. New projects created through reallocation or bonus funding may be included in either Tier 1 or Tier 2.

Renewal projects will be reviewed and ranked through the CoC process based on performance. New project proposals will be reviewed in reference to organizational capacity, strategic priority, project approach and design, and cost effectiveness and ranked through the CoC process.

HUD PROGRAM INFORMATION

All parties intending to apply for funding are strongly encouraged to review the program regulations, including those organizations that are currently or were previously funded. Proposals that do not conform to the regulations will not be considered for funding. The regulations for the Continuum of Care Program may be found at [this link](#).

FUNDS AVAILABILITY

Once awarded by HUD, grant funds are estimated to be made available by HUD by **the first half of calendar year 2017**. However, the awarding of funds and the timing of awards and grant-making by HUD is outside of the control of the City of Winston-Salem. Agencies seeking renewal funding must be aware of all operating year start and end dates and must make arrangements to accommodate any period for which a HUD funding award is denied or delayed. It should be noted that projects created through reallocation are not renewal projects and may have different start dates than the grants from which funds were taken.

SUBMISSION PROCEDURE

Please use the Continuum of Care Homeless Assistance Grant Application materials to prepare and submit a project proposal, and provide complete but concise responses. Separate forms are available for new and renewal projects. This RFP and the application forms are available on the City's website at [this link](#).

Submit one hard copy of the completed Grant Application materials with **a cover letter signed by the organization's authorized representative**, as follows:

By Mail:

Ms. Mellin L. Parker
Planning Sr. Project Supervisor
Community and Business Development
Department
City of Winston-Salem
P. O. Box 2511
Winston-Salem, NC 27102-2511

By Delivery:

Ms. Mellin Parker
Planning Sr. Project Supervisor
Community and Business Development
City of Winston-Salem
Bryce A. Stuart Municipal Building
100 East First Street (Corner of Church Street)
Winston-Salem, NC 27102-2511

In addition to hard copy submission, please email the completed Grant Application materials, a scan of the signed transmittal letter, and any attachments to timw@cityofws.org.

The City may request additional information for any project, if needed pursuant to the CoC NOFA or related materials. If your project is selected for submission to HUD, you may be requested to provide additional information within a timeframe to be specified by the City of Winston-Salem.

Please direct any questions to Mellin Parker at (336) 734-1310 or mellinp@cityofws.org or Tim West at (336) 734-1305 or timw@cityofws.org.

Appendix A
Threshold Criteria for Continuum of Care Grant Proposals

I. Criteria for Continuum of Care Grant Participation

- a) Must have documentation of having served HUD-eligible homeless persons or families, through activities that are eligible under the CoC Interim Rule, during the twelve months prior to the deadline stated in the Request for Proposals
- b) Must propose an eligible activity for an eligible homeless population, pursuant to HUD requirements
- c) Must be an eligible contractor for federal funds per <https://www.sam.gov/>, must have a current tax exempt status as verified by the IRS and must not owe any overdue tax debts, as documented on IRS 990 submissions to the IRS
- d) Must not propose to use HUD funds to supplant current funding
- e) Must identify matching funds prior to application submission
- f) Must provide the information listed below in Section II and must have satisfactory organizational status, experience and capacity to submit, implement and operate the proposed project, as determined by the City of Winston-Salem

II. Information on Organizational Status Sponsors of CoC projects must provide the following items to the City for review, unless the organization has already submitted these items to the City:

- a) Signed authorization to apply for CoC Funding
- b) Most recent IRS 990, as submitted to the IRS
- c) Most recent audit report and auditor's management letter
- d) By-Laws
- e) Articles of Incorporation
- g) IRS 501(c)3 designation letter (status in place for at least one year prior to application deadline)
- f) Current Board roster
- g) Copies of budgets for last year, current year and next year (if available)
- h) Copies of Code of Conduct, Personnel Policies, Procurement Policies, and Accounting Procedures for the Organization (as applicable)

From: Tim West timw@cityofws.org
Subject: HUD Continuum of Care Funding
Date: June 29, 2016 at 4:47 PM

To: Kathleen Wiener Kathleen.Wiener@uwforysyth.org, Alex Hudson alex@youthintransition.org, Andrea Kurtz Andrea.Kurtz@uwforysyth.org, Andy Hagler andy@triadmentalhealth.org, Ann Sain saina@yadtel.net, Annette Bowles annette.bowles@va.gov, Annette Kelly annettekelly@icloud.com, Barry Washington baryswashington@yahoo.com, Becky Dubois bjdubois@charlottediocese.org, Bev Gwynn bgwynn@haws.org, Bianca Green greenbl@forysyth.cc, Brenda Evans bevans2525@gmail.com, Brian Hahne bhahne@NCHSM.org, Brittany Holmes bholmes@familyservicesforysyth.org, Carl Potter (cpotter@bethesdacenter.org) cpotter@bethesdacenter.org, Carol Fulton carolfulton@xfirechurch.com, Carolyn Moolhuizen moolhuicc@forysyth.cc, Charles McKenzie CF46mmk@gmail.com, Charles Wilson cfwilson1@triad.rr.com, Ciat Shabazz harryvcos@gmail.com, Dan Kornelis korneldw@forysyth.cc, Darryl Whitaker docwhitaker@godsrepairshop.org, David Harold (david.harold@gmail.com) david.harold@gmail.com, David Holston david@sunnysideministry.org, Dennis Gayda gatorpack21@gmail.com, Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, DeShanna Johnson djohnson@cphs.org, Diane Evans devans@nchsm.org, Don Timmons don.timmons@hospicecarecenter.org, Elizabeth Arnold earnold@wakehealth.edu, Ginny Britt ginnybritt@gmail.com, Greg Cooney greg.cooney@wsrescue.org, Harold Smith Eureka@eurekahouse.org, Jackie Hundt (ghundt@triad.rr.com) ghundt@triad.rr.com, Jain Umesh jainumesh@hotmail.com, James Allison james_allison@uss.salvationarmy.org, Jane Thompson jet1teach@aol.com, Jennifer Herb jennifer.herb@va.gov, Jeremy Moseley mmoseley@wakehealth.edu, Jesse Duncan jduncan@aidscareservice.org, Joe Crocker joe@kbr.org, Joetta Shepherd jshepherd@fsifamily.org, John Fennell john.fennell@va.gov, John Mack jmack@bethesdacenter.org, Johnnie Johnson johnnie.johnson@eistr.org, Jose Perez (perezj2@forysyth.cc) perezj2@forysyth.cc, Karen Durell kdurell@haws.org, Katie Bryant (katie@sttimothys.ws) katie@sttimothys.ws, Kelly Smith kellysnowsmith@gmail.com, Ken Bower kbower@thefellowshiphome.org, Kenneth Heater (ken.heater@wsrescue.org) ken.heater@wsrescue.org, Kenneth Holly kholly@nbncommunity.org, Kenneth Koontz Kenneth.Koontz@uwforysyth.org, Kenneth Simington ksimington@wsfcs.k12.nc.us, Kristin O'Leary kristino@ywcaws.org, Kristle Coble Kristle.Coble@uwforysyth.org, Laura Lama LAURAL@cityofws.org, Lea Thullberry lea@sttimothys.ws, Leona Williams (lwilliams@cphs.org) lwilliams@cphs.org, Linda Jackson Barnes lindajb@cityofws.org, Lisa Parrish lisa.parrish@uss.salvationarmy.org, Lorie Ferguson lpferguson@wsfcs.k12.nc.us, Margaret Elliott mellriott@crisiscontrol.org, Max Goelling drmax@nopodiums.com, Mellin Parker mellinp@cityofws.org, Michael pastormichael@centraltriadchurch.com, Michael Thomas mthomas@goodwillnwnc.org, Michelle Cutter michiellecutter55@gmail.com, Mischelle Houser (womenofwisdomfellowship@yahoo.com) womenofwisdomfellowship@yahoo.com, Monica Banks bankml14@wfu.edu, Nan Griswold (nanhgris@aol.com) nanhgris@aol.com, Nancy Copely dsandnbc@bellsouth.net, Obie Johnson (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, Pam Peoples-Joyner PJOYNER@WSPD.ORG, Pamela Ingram pamelaingram@eistr.org, Paulette Dodson (nextstepdv@gmail.com) nextstepdv@gmail.com, Peter Moorman (pmoorman@NCHSM.org) pmoorman@NCHSM.org, Petey Crowder peteyc@1stpres.com, Rahim Skinner rskinner@cphs.org, Rea Austin rea27120@yahoo.com, Reni Geiger rgeiger@goodwillnwnc.org, Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org) richard@citywithdwellings.org, Rivkah meder rmeder@acswws.microsoftonline.com, Robert Feikema bfeikema@fsifamily.org, Rochelle Smith - Bethesda Center (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, Ron Hairston (ronhairston5@gmail.com) ronhairston5@gmail.com, Ronald Conner rconnor@nchsm.org, Rose Fisher Rose.Fisher@uwforysyth.org, Russ May russ@anthonyplot.org, Sahirah Hobes sahirah.hobes@va.gov, Sandra Sherrill sandra_sherrill@yahoo.com, Sheila Mitchell smitchell@iscarolinas.net, Sonjia Kurosky (sonjia.kurosky@samaritanforysyth.org) sonjia.kurosky@samaritanforysyth.org, Stephanie Funderburk sfunderburk@haws.org, Steve Miller steven.miller@nccommerce.com, Steven Scoggin sscoggin@wakehealth.edu, T. J. Reynolds-Ermwanta (tjermwanta@gmail.com) tjermwanta@gmail.com, Tammi O'Quinn tpoquinn@wsfcs.k12.nc.us, Tanya McDougal mcdougatl@forysyth.cc, Tashina Oladunjoye Tashina.Oladunjoye@uss.salvationarmy.org, Tracy Nicholson tracyn@legalaidnc.org, Twana Roebuck (twana.roebuck@eistr.org) twana.roebuck@eistr.org, Valene Franco (valenef@legalaidnc.org) valenef@legalaidnc.org, Wanda Nichols wandan@cityofws.org, Willis Miller (willis.miller@samaritanforysyth.org) willis.miller@samaritanforysyth.org, Yvette Stackhouse yvettes@legalaidnc.org, Dolores Hill hilldm@forysyth.cc, Lynne Garms (lynne.garms@wsrescue.org) lynne.garms@wsrescue.org, Rebecca Sauter rsauter@nwpcog.org, Alan Hodges alan.hodges@hanes.com, Chad Nance chad@camelcitydispatch.com, Chris Henson (ssnow@bbandt.com) ssnow@bbandt.com, Daniel Anthony anthonylawfirm@windstream.net, Daniel Anthony daniel_b_anthony@hotmail.com, Everette Witherspoon witherel@forysyth.cc, Gary Gunderson ggunders@wakehealth.edu, Hank Marsh (hemarsh@daymarkrecovery.org) hemarsh@daymarkrecovery.org, Jan Morgan jdmorgan@wsfcs.k12.nc.us, John Thacker thackejt@forysyth.cc, Lisa Hinson lhinson@cphs.org, Molly Leight mleight@triad.rr.com, Paula Stephen paulastephen@earthlink.net, Vivian Joiner vivian@sweetpotatoes.ws, Mickle, London micklel@wssu.edu, Evans, Brenda bevans2525@gmail.com, jefriley75@yahoo.com, Bob Patterson bpatterson@familyservicesforysyth.org, Perkins, Debra Debra.Perkins@eistr.org, Shadowe Magaraci (Shadowe.Magaraci@eistr.org) Shadowe.Magaraci@eistr.org, Tonya Atkins tatkins@bethesdacenter.org, Romonda Gaston (rgaston@haws.org) rgaston@haws.org, michellemcbryde@elizashelpinghands.org, Gerald Green ggreen38@gmail.com, Nicole Shoults Nicole.Shoults@uwforysyth.org
Cc: Ritchie Brooks ritcheib@cityofws.org, Evan Raleigh EVANR@cityofws.org, Mellin Parker mellinp@cityofws.org, Hundt, Jackie ghundt@triad.rr.com, Wanda Nichols wandan@cityofws.org, Diane Greer dianemg@cityofws.org, Laura Lama LAURAL@cityofws.org, Shavonda L. Holloway SHAVONDAH@cityofws.org

To Continuum of Care Members and Interested Parties:

I wanted to make you aware that HUD has published the Notice of Funding Availability (NOFA) for the 2016 Continuum of Care grants. You will find the link to the NOFA In HUD's message below. I encourage all interested parties to review the NOFA, which provides clear information on HUD's homeless policy, HUD's priorities for funding and other information

preferences for funding and other information.

On June 9th the City of Winston-Salem published a Request for Proposals (RFP) for new and renewal projects to be funded under this NOFA. Currently funded projects must apply for renewal. Also, both currently funded agencies and new providers are encouraged to apply for new projects through reallocation or through the housing bonus offered by HUD. Please note that all requests to HUD will be submitted in a single application by the City of Winston-Salem. Proposals are due to the City by **July 7, 2016 at 5:00 p.m.** The 2016 CoC Grant Application Materials are available on the City's web page at:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

Please let me know any questions.

Thank you,

Tim West, Planning Program Supervisor
Community and Business Development Department
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
(physical address: 100 East First Street, Suite 423, ZIP 27101)
Phone (336) 734-1305
Cell Phone (336) 403-2599
Fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

From: HUD Exchange Mailing List [mailto:news@hudexchange.info]

Sent: Wednesday, June 29, 2016 12:47 PM

To: Tim West

Subject: The FY 2016 CoC Program Competition is Now Open

Is this email not displaying correctly? [View it in your browser.](#)



HUD Exchange Mailing List

The FY 2016 CoC Program Competition is Now Open

The Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2016 Continuum of Care (CoC) Program Competition has been posted to the [FY 2016 CoC Program Competition: Funding Availability page](#) on the HUD Exchange.

- The FY 2016 CoC Program Competition is administered under the CoC Program interim rule (24 CFR part 578) and covers the application and award process for the FY 2016 CoC Program funds.
- The electronic application, *e-snaps*, is **not yet available**. HUD strongly encourages CoCs, Collaborative Applicants, project applicants, and stakeholders to use the time before *e-snaps* opens to:

- Carefully and thoroughly read the FY 2016 CoC Program Competition NOFA to clearly understand what has changed from last year; and
- Begin to plan local competitions based on the information, new and changed, from the previous competition, provided in the FY 2016 CoC Program Competition NOFA.
- An announcement will be made on the [FY 2016 CoC Program Competition: Funding Availability page](#) on the HUD Exchange and via listserv message when the *e-snaps* is available. For your planning purposes, we anticipate this will occur sometime after July 6, 2016.
- HUD will issue a Preliminary Annual Renewal Demand (ARD) Report that includes each CoC's Preliminary Pro Rata Need (PPRN) and ARD amounts no earlier than July 8, 2016, followed by a final ARD Report no earlier than August 5, 2016 that will include each CoC's PPRN, ARD, CoC Planning, and Permanent Housing Bonus amounts available.

What's New and Special Considerations for the FY 2016 CoC Program Competition

The list below highlights some important information about what has changed, what is new, and special considerations that CoCs should make while planning for the FY 2016 CoC Program Competition. This list is not exhaustive, so please plan to watch the upcoming 2016 NOFA Broadcast and read the Competition Focus Messages for additional information.

- Tier 1 is now 93 percent of the CoC's ARD amount, up from the 85 percent in the FY 2015 CoC Program Competition, which means CoCs will have an opportunity to protect more of the higher priority projects.
- The amount available for the FY 2016 Permanent Housing Bonus is 5 percent of the CoC's Final Pro Rata Need (FPRN), which allows HUD to provide permanent housing bonus funding to more CoCs.
- Tier 2 project-level scoring has been revised to include:
 - Up to 50 points based on CoC Application score;
 - Up to 35 points based on where the CoC ranks a project in Tier 2 in the local ranking process;
 - Up to 5 points based on the type of project in Tier 2; and
 - Up to 10 points based on each Tier 2 project's commitment to a Housing First approach. It is important to note that any project that identifies through the project application as Housing First will be required to operate as such.

- After several years of preparing for and providing information on performance measures, this is the first Competition where CoCs will be rated for submitting system performance measures, which will be worth 10 points. You can find more information about the [System Performance Measures](#) on the HUD Exchange.
- The local ranking process continues to be crucial to making the CoC program as effective as possible. CoCs should use objective, performance-based criteria to rate projects and should consider both the need to serve particular populations (for example, survivors of domestic violence, youth, and persons with substance use disorders) of people experiencing homelessness and the effectiveness of their projects in reducing homelessness.

HUD strongly encourages CoCs to consider the needs of special populations when making local ranking decisions. In particular, HUD has received many questions about transitional housing (TH) projects that serve people fleeing domestic violence. HUD recognizes that in many communities CoC-funded domestic violence programs are vital, particularly in those places where there are no other projects serving people fleeing domestic violence within a reasonable distance. We encourage CoCs to ensure that these programs are reviewed and ranked with special attention to the needs of the population in mind and that these programs are not unfairly disadvantaged in the local decision-making process. However, we also want to ensure that like all CoC-funded projects, projects serving people fleeing domestic violence are as effective as possible, and we encourage CoCs, when they have TH projects serving households fleeing domestic violence that are lower performing, to reallocate to other types of projects serving people fleeing domestic violence. HUD will release an additional message on this issue shortly.

Listserv Communications

All information related to the FY 2016 CoC Program Competition is communicated via the HUD Exchange Mailing List. Join the mailing list to receive important updates and reminders.

If you are aware or suspect that the Collaborative Applicant, CoC members, or interested stakeholders are not currently receiving these listserv messages, please forward the following link, <https://www.hudexchange.info/maillinglist/>, to them to register for the listserv messages as this is the only form of communication used by HUD to the public.

If you have questions related to subscribing to the HUD Exchange mailing list or have issues receiving listserv messages in your inbox please contact info@hudexchange.info. Please be sure to add news@hudexchange.info and info@hudexchange.info to your contact list or safe senders list. This ensures that messages from the HUD Exchange go to your inbox and are not filtered to your spam or junk folder.

Questions

If you have questions pertaining to *e-snaps* technical issues, please submit your questions to the *e-snaps* [Ask A Question \(AAQ\) portal](#) on the HUD Exchange website. To submit a question to the *e-snaps* AAQ portal, select “*e-snaps*” from the “My question is related to” drop down list on Step 2 of the question submission process.

If you have questions related to the CoC Program interim rule or a policy related question, please submit your questions to the [CoC Program AAQ portal](#). To submit a question to the CoC Program AAQ portal, select “CoC Program” from the “My question is related to” drop down list on Step 2 of the question submission process.

The AAQ portal accepts question submissions 24/7. However, responses are usually provided between 8:00 AM and 5:00 PM Eastern Time, Monday through Friday, except for weekends and federal holidays. Additionally, per the FY 2016 CoC Program Competition NOFA, starting 2 days prior to the application deadline for FY 2016 funds, the AAQ will respond only to emergency technical support questions up to the deadline of Wednesday, September 14, 2016 at 7:59:59 PM EDT.



Visit the HUD Exchange at <https://www.hudexchange.info>



**City of Winston-Salem
HUD Continuum of Care Program
2016 New Project SCORECARD**

Agency or Agencies: _____

Program or Project Name: _____

NOTE TO PANEL: ONLY THE NEW PROJECTS ARE TO BE SCORED THIS YEAR. THE RENEWAL PROJECTS WILL NOT BE SCORED BY THE PANEL, BUT WILL HAVE PERFORMANCE SCORES CALCULATED BY STAFF. PLEASE BE SURE TO COMPLETE ONE OF THESE SCORECARDS FOR EACH OF THE NEW PROJECTS.

Section numbers below refer to sections of the application form. The point system below is a guide to panel scoring. Panel members have discretion to use “in-between” numbers, including decimals, to indicate gradations of scoring.

SCORING CHART			
Total Possible Points = 100			
Section 3: ORGANIZATIONAL CAPACITY			27 Points Maximum
<i>Scoring Criteria</i>			Points Available
			Points Awarded
A	Mission—Does the project support the mission of the organization? 3 points—clearly defined connection to mission 1 point—the project may have potential to support the mission 0 points—this project does not support the agency’s mission		3
B	Experience—Will the experience of the organization contribute to the project success? 6 points—clearly states relevant experiences and length of time 3 points—agency can do it, with training and assistance 0 points—it isn’t clear there’s a way for them to do this project successfully		6
C	Structure—Are organizational structure and human resources appropriate to support the project? 6 points—clearly describes strong structure 5 points—agency is making slight adjustments to make it possible 3 points—agency needs to make a major change in structure/staff 1 point—agency probably would need outside help; questionable 0 points—it isn’t clear they can get organized to do it		6

D	Capacity and timing—Does the organization have what is needed to start and finish the project in a timely and effective manner? 6 points—clearly has the capacity to succeed & in a timely manner 4 points—agency can do it & do it on time, but could use a more clearly stated plan 2 points—need more information to tell if they can do it 1 point—agency would need to hire new/different staff or consultants to do it; timing not clear 0 point—it isn't clear there's a way for them to do this project successfully & on time	6	
E	Collaboration—Will collaboration contribute to project success? 6 points—clearly states project is part of a collaborative initiative 4 points—references being part of a collaborative initiative, but not clear the degree they're invested in the collaborative effort 2 points—describes working with some other organizations, but not clear it is part of a collaborative effort 1 point—just describes referrals between agencies and/or homeless council meeting attendance 0 points—not part of a collaboration and referrals not even clear	6	
TOTAL CAPACITY POINTS			

Section 4: STRATEGIC PRIORITY —Does the project help the community meet strategic objectives? (see Appendix 1 of application)		29 Points Maximum	
	<i>Scoring Criteria</i>	Points Available	Points Awarded
A	Need—Does the proposal establish the need and potential benefits? 6 points—describes the population and needs clearly, and the populations include chronically homeless persons 4 points—describes the population; need not clearly described and/or does not include chronically homeless persons 0 points—no clear statement of population or need	6	

B	<p>Strategies—Is the proposal consistent with the strategies listed in Exhibit 1 of the application? Applicants are to organize their response using the 4 Roman numerals in Exhibit 1 to make it easy to score.</p> <p>6 points—used all 4 strategic elements from Exhibit 1 4 points—used 3 elements from Exhibit 1 2 points—used 2 elements from Exhibit 1 1 points—used 1 element from Exhibit 1 0 points—used no elements from Exhibit 1</p>	6	
C	<p>Performance Measures</p> <p>6 points—indicated 2 measures with target # and % 4 points—indicated measures but targets incomplete 0 points—failure to describe measures or goals not relevant</p>	6	
D	<p>Performance Results</p> <p>6 points—had successful performance on 2 goals 4 points—had success on at least 1 goal 1 point—described goals, but appears not to know results 0 points—no clearly measured goals</p>	6	
	<p>Supplemental Questionnaire—</p> <p>5 points—applicant completed Supplemental Questionnaire in Exhibit 2 of the application</p> <p>3 points—Supplemental Questionnaire partially completed</p> <p>0 points—applicant did not complete Supplemental Questionnaire at all</p>	5	
TOTAL STRATEGIC POINTS			

Section 5: PROJECT APPROACH AND DESIGN		21 Points Maximum	
<i>Scoring Criteria</i>		Points Available	Points Awarded
A	<p>Coordinated Intake and Assessment</p> <p>6 points—project will serve households who are assessed through the Community Intake Center (coordinated Intake and Assessment)</p> <p>0 points—no participation indicated</p>	6	

B	<p>Services—Are services appropriate to help participants meet the objectives of the funding program?</p> <p>6 points—describes type, frequency and duration of services, as well as a follow-up plan and all appear to be appropriate and sufficient to meet needs and to succeed on performance measures; services are available but housing is not conditioned on participation; housing is not conditioned on sobriety</p> <p>4 points—type, frequency or duration not clearly described or appear to be insufficient to meet needs of the participants</p> <p>0 points—services not clearly described or not tied to needs</p>	6	
C	<p>Housing First—Is the project based on Housing First or other best practices?</p> <p>6 points—Housing First fully implemented, and there is full, relevant response to all parts of the questions</p> <p>0 points—does not use Housing First or unresponsive to question</p>	6	
D	<p>Duplication—Does the proposed project duplicate services?</p> <p>3 points—clearly not a duplication or if a duplication, service is provided as part of a team/collaborative effort</p> <p>2 points—some duplication, but focuses on a specific subpopulation that other agencies don't serve</p> <p>1 point—good case made for the service, but it is clearly a duplication of services</p> <p>0 points—duplication of services and no case made to support it</p>	3	
TOTAL QUALITY POINTS			

Section 6: COST EFFECTIVENESS		23 Points Maximum	
<i>Scoring Criteria</i>		Points Available	Points Awarded
A	<p>CoC Proposed Project Budget/Funds Requested</p> <p>6 points—lists all the activities and the funds requested and the budget is attached</p> <p>0 points—does not list all the activities or funds requested and/or the budget is not attached</p>	6	
B	<p>Matching & Other Funds Status—Does the project meet or exceed the 25% match requirement?</p> <p>6 points—fills out all information and match is at least 25%</p> <p>0 points—information missing and/or match less than 25%</p>	6	
C	<p>Leverage</p> <p>4 points—Leverage is at least 150% of HUD request</p> <p>3 points—Leverage is at least 100% of HUD request</p> <p>1 points—Leverage is at least 75% of HUD request</p> <p>0 points—Leverage is less than 75 % of HUD request</p>	4	
D	<p>Average Cost</p> <p>4 points—all information is provided</p> <p>0 points—all information is not provided</p>	4	
E	<p>Sustainability—is a sustainability plan described?</p> <p>3 points—a plan is described and appears to be reasonable</p> <p>0 points—a reasonable plan is not described</p>	3	
TOTAL COST EFFECTIVENESS POINTS			
TOTAL POINTS			
Additional Comments:			
THIS PROPOSAL HAS BEEN REVIEWED AND SCORED BY:			
Name		Date	

2016 Continuum of Care New Project Proposals

1. FAST (Families Accessing Support Team) Housing

Description: FAST is a rapid re-housing program for 20 homeless family and youth households. The Salvation Army will provide case management, housing search and placement, and United Way will provide temporary financial assistance. The estimated HUD grant budget is:

	SAWS	UWFC	City	Total
Staff & Services	\$48,775.00	\$0.00	\$0.00	\$48,775.00
Financial Assistance	\$0.00	\$41,880.00	\$0.00	\$41,880.00
Administrative Funds	\$1,466.00	\$1,707.00	\$3,172.00	\$6,345.00
Total Funds	\$50,241.00	\$43,587.00	\$3,172.00	\$97,000.00

2. Community Intake Center 2

CIC2 is a grant request from the United Way of Forsyth County for funds to add an Outreach Specialist to the CIC staff. The position will conduct assessments of persons in shelters and on the streets. It will also maintain the prioritized by-name list of people who are homeless. The Outreach Specialist will serve about 10 households per week and double the capacity of the CIC. The estimated HUD grant budget is:

	UWFC	City	Total
Staff	\$46,729.00	\$0.00	\$46,729.00
Administrative Funds	\$1,636.00	\$1,635.00	\$3,271.00
Total Funds	\$48,365.00	\$1,635.00	\$50,000.00

3. Bethesda Center Permanent Supportive Housing (BC-PSH)

BC-PSH is a proposal for one part-time Case Manager (30 hours/week) at The Bethesda Center and long-term rental assistance administered by the Housing Authority for 9 adult men and women. The proposed HUD grant budget is:

	BC	HAWS	City	Total
Staff & Services	\$24,872.00	\$0.00	\$0.00	\$24,872.00
Financial Assistance	\$0.00	\$61,452.00	\$0.00	\$61,452.00
Administrative Funds	\$868.00	\$2,154.00	\$3,021.00	\$6,043.00
Total Funds	\$25,740.00	\$63,606.00	\$3,021.00	\$92,367.00

2016 Continuum of Care New Project Scores				
Panel Member	FAST	CIC2	BC-PSH	AVERAGE
A	92	80	87	86.33
B	88	92	80.5	86.83
C	81	89	78	82.67
D	94	89	95	92.67
Total	355	350	340.5	348.50
Average	88.75	87.5	85.125	87.13
From mean:	1.625	0.375	-2	

Note: Rating Panel members use the New Project Scorecard document to rate projects on a 100-point scale. Members' scores are averaged for the final result. Categories for scoring include: Organizational Capacity; Strategic Priority; Project Approach and Design; and Cost Effectiveness.

Winston-Salem/Forsyth County Continuum of Care 2016 Renewal Project Performance Scorecard

This scorecard will be used by the Continuum of Care (CoC) Rating Panel to score applications for CoC renewal funding. Scores will be used in developing project rankings for submission to HUD, and both scores and data will be considered by the Rating Panel in any recommendations for reallocation of funds from existing projects to new projects.

This scorecard has the following goals:

1. Fund organizations that exhibit the capacity to run effective and efficient programs
2. Fund projects that consider the severity of needs and length of time homeless of participants and that serve the most vulnerable populations
3. Fund projects with the best results in participant engagement and success
4. Fund projects that contribute to overall successful system performance
5. Fund projects that exhibit effective stewardship of CoC funding
6. Reallocate resources from lower performing projects to higher performing projects and whenever doing so better helps end homelessness

The 2015 Renewal Project Performance Rating Factors Rubric was updated to develop this 2016 Performance Scorecard. It reflects current HUD CoC policy/program requirements and CoC project and system performance measures. The majority of data collected for this process comes from Homeless Management Information System (HMIS) reports. HMIS reports used include the 0625 Annual Performance Report (APR), the new 0700 series of System Performance reports, the 0252 Data Completeness Report Card, the Recidivism to Shelter or TH Post Care for PH Programs Report, and the Counts & Demographics Report. Generally, the data reflects project performance between July 1, 2015 and June 30, 2016. Where indicated, some data may reflect the most applicable period, such as the period of the most recent grant operating year for which an Annual Performance Report (APR) has been submitted to HUD.

THRESHOLD REVIEW	The WS/FC Rating Panel conducts a threshold review of each project prior to performance rating to make sure it meets eligibility requirements as stated in the <i>Notice of Funding Availability for the FY 2016 Continuum of Care Program Competition FR-6000-N-25</i> . Project Applicants and Subrecipients are rated on a PASS/FAIL basis for meeting the <i>WS/FC CoC 2016 Renewal Project Threshold Requirements</i> (See attachment.)
-------------------------	--

Maximum Scores Possible by Project Type:

- Permanent Supportive Housing (PSH) = 105 points (or 92 points if no Participant Leavers during the 12-month period)
- Rapid Rehousing (RRH) = 96 (or 83 points if no Participant Leavers during the 12-month period)
- Supportive Services Only (SSO) = 71 (or 68 if no Participant Leavers during the 12-month period)

Note: Also, newer projects may not have data for the time periods indicated by the performance measure, which also may reduce the maximum score possible.

PROJECT PERFORMANCE & OPERATION	Explanation of Rating Factor	Points			
		0	2	4	6
1-RRH. HUD CoC Standard Project Performance Measures in APR for RRH Housing Performance: % of "Persons exiting to permanent housing (per data element 3.12 of the 2014 HMIS Data Standards) during the operating year."	[# who exited to other PH destinations]/[# of persons exiting the program during the operating year] x100 from APRQ29a1 + APRQ29a2 and APRQ7 <i>Source: HMIS Report 0625 – APR</i>	<70%	70-79%	80-90%	>90%
1-PSH. HUD CoC Standard Project Performance Measures in APR for PSH Housing Performance: % of participants achieving housing stability OR "The % of persons who remained in the permanent housing program as of the end of the operating year or exited to permanent housing (subsidized or unsubsidized) during the operating year."	[# who remained in PSH + # who exited to other PH] divided by [# of persons who exited PH project + # of persons who did not leave the project (i.e., total # served in operating year)] x100 from APRQ36a1 and crosscheck with APRQ29a1 + APRQ29a2 and APRQ8 <i>Source: HMIS Report 0625 – APR</i>	<80%	80-89%	90-99%	100%
1-SSO. HUD CoC Standard Project Performance Measures in APR for SSO/CIC Additional Performance: % of households presenting at coordinated CIC for whom Assessment Team Housing Plans are developed and presented to them.	[Actual # of households who have a Housing Plan developed and presented to them by CIC]/[total # of households served by the program during the operating year] x100 <i>Source: HMIS Report 0625 – APR and program data</i>	<80%	80-89%	90-95%	>95%
		Points			
		0	1	2	3
2. Project's Bed Utilization Rate (PSH ONLY)	<i>Source: Housing Inventory Chart and HMIS Report 0625 – APR</i>	<65%	65-79%	80-95%	>95%
3. Participants Enter from Emergency Shelter or Streets (PSH & RRH ONLY)	Percentage of Persons Entering from an Emergency Shelter or the streets [APRQ20a1 Emergency Shelter + Place not meant for habitation]/[APRQ8 Total Adults Served] x100 <i>Source: HMIS Report 0625 – APR</i>	<85%	85-89%	90-95%	>95%
4. Percentage Exiting to a Known Destination N/A if no LEAVERS	Percentage of Persons Exiting to a Known Destination [APRQ29a1 + APRQ29a2 for Don't Know/Refused and Info Missing]/[Q7 Total Leavers] x100 <i>Source: HMIS Report 0625 – APR</i>	<80%	80-89%	90-95%	>95%
5. Adult Participants Employed at Exit (PSH & RRH ONLY) N/A if no LEAVERS	Percentage of Adults Employed at Exit [APRQ25a1 Adults w/earned income]/[APRQ25a2 Total Adult Leavers] x100 <i>Source: HMIS Report 0625 – APR</i>	<20%	20-24%	25-30%	>30%

PROJECT PERFORMANCE & OPERATION	Explanation of Rating Factor	Points			
		0	1	2	3
6. Participants Remain in PSH 12 months or longer (PSH ONLY)	Percentage of Persons Remaining in PSH 12 Months or longer [APRQ27: Sum Person Count in Rows from 366 days to more than 1825 days]/[APRQ8 Total Persons] x100 <i>Source: HMIS Report 0625 – APR</i>	<80%	80-89%	90-99%	100%

COC SYSTEM PERFORMANCE & AREAS OF FOCUS OR STRATEGIC PLANNING	Explanation of Rating Factor	Points			
		0	1	2	3
7. HUD CoC System Performance Measures (SPM) Metric 2 – The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness (PSH & RRH ONLY)	<ul style="list-style-type: none"> SPM Metric 2b.2: Returns to SO, ES, SH, TH, and PH projects within 2 years after exits to permanent housing destinations. <i>Source: Recidivism to Shelter or TH Post Care for PH Programs and HMIS Report 0701 - Results are given as both a number of returns and a percent of returns based on the total exits 2 years prior.</i>	RRH >20%	RRH 11-20%	RRH 1-10%	RRH 0%
		PSH >15%	PSH 7.6-15%	PSH 1-7.5%	PSH 0%

		Points	
		0	1 or 2 (see below)
8a. – 8f. HUD CoC System Performance Measures (SPM) Metric 4 – Employment and Income Growth for Homeless Persons in CoC Program-funded Projects (PSH & RRH ONLY) 8d. – 8f. (Metrics 4.4, 4.5, and 4.6) are N/A if no LEAVERS	<ul style="list-style-type: none"> SPM Metric 4.1: Change in employment income during the reporting period for system stayers SPM Metric 4.2: Change in non-employment cash income during the reporting period for system stayers SPM Metric 4.3: Change in total cash income during the reporting period for system stayers SPM Metric 4.4: Change in employment income from entry to exit for system leavers SPM Metric 4.5: Change in non-employment cash income from entry to exit for system leavers SPM Metric 4.6: Change in total cash income from entry to exit for system leavers <i>Source: HMIS Report 0703 - Results for each metric are given as the percentage of adults who increased across stated metric.</i>	Negative Change Applies to 8a. - 8f. (SPM Metrics 4.1-4.6)	Positive and No Change 1 point for 8a., 8b., 8d., & 8e. (SPM 4.1, 4.2, 4.4, & 4.5) 2 points for 8c. & 8f. (SPM 4.3 & 4.6)

COC SYSTEM PERFORMANCE & AREAS OF FOCUS OR STRATEGIC PLANNING	Explanation of Rating Factor	Points			
		0			5
9-RRH. and 9-PSH. HUD CoC System Performance Measures (SPM) Metric 7b.1 and 7b.2 -- Successful Placement in or Retention of Permanent Housing (SSO excluded)	<ul style="list-style-type: none"> SPM Metric 7b.1: RRH ONLY Change in exits to permanent housing destinations SPM Metric 7b.2: PSH ONLY Change in exit to or retention of permanent housing <i>Source: HMIS Report 0706 - Results are given as a percentage showing successful exits in both current and prior years.</i>	Negative Change			Positive and No Change
		Points			
		0	1	2	3
10. HUD CoC Focus on Accessing Mainstream Benefits (PSH & RRH ONLY) % of Participants with 1+ Sources of Non-Cash Income at Exit N/A if no LEAVERS	[# of all participants (adults and children) with 1+Source of non-cash benefit]/[# of all leavers (adults and children)] from APRQ26a2. Leavers Only HMIS APR v27: (Tab K - Q 26 Column B, Row 23)/(Tab K - Q 26 Column B, Row 26) x100 <i>Source: HMIS Report 0625 - APR</i>	<41%	41-61%	62-85%	>85%
11a. HUD CoC Performance and Strategic Planning Objectives – Obj. 1 Ending Chronic Homelessness % of Chronically Homeless Households Served	(# of CH heads of households served by project/total # of households served by project) x100 <i>Source: Count and Demographics Report</i>	<26%	26-50%	51-75%	>75%
11b. HUD CoC Performance and Strategic Planning Objectives – Obj. 1 Ending Chronic Homelessness (PSH ONLY) PSH Bed Prioritization/Dedication for CH Participants (i.e., Project follows HUD Notice CPD-14-012.)	% of beds prioritized or dedicated for CH participants <i>Source: Project Application</i>	0-49%	50-74%	75-99%	100%
		Points			
		0			2
12. HUD CoC Performance and Strategic Planning Objectives – Obj. 2 Ending Homelessness Among Households with Children and Ending Youth Homelessness	Increase Progress Towards Ending Homelessness Among Households with Children and Ending Youth Homelessness: Project is dedicated to serving 100% of this Opening Doors’ target population. <i>Source: Project Application</i>	NO			YES
13. HUD CoC Performance and Strategic Planning Objectives – Obj. 3 Ending Veterans Homelessness	Increase Progress Towards Ending Veteran Homelessness: Project is dedicated to serving 100% of this Opening Doors’ target population. <i>Source: Project Application</i>	NO			YES

HMIS PERFORMANCE	Explanation of Rating Factor	Points			
		0	2	4	6
14. HMIS Performance Measure: Project Accountability – Maintain high levels of Data Completeness (DV excluded)	Rating of data completeness -- HUD UDE ONLY Grade for all 18 elements based on data standards effective Oct. 1, 2014. <i>Source: HMIS Report 0252 - Data Completeness Report Card</i>	<88%	88-94.99%	95-98.99%	>99%
15. HMIS Data Sharing	Project Applicant and Subrecipients have signed or agreed to sign the CoC's data sharing agreement. <i>Source: Collaborative Applicant/LSA HMIS Records</i>	NO			YES

FINANCIAL EFFICIENCY & ACCOUNTABILITY	Explanation of Rating Factor	Points			
		0	1	2	3
16-RRH. Cost per PH Exit – RRH projects	RRH: Grant dollars awarded/PH Exits (i.e., # of households, (using avg. hh size) exiting to PH) <i>Source: Project Applicant Financial Records and HMIS Report 0625 – APR</i>	>\$6,750	\$4,501-6,750	\$2,250-4,500	<\$2,250
16-PSH. Cost per PH Success – PSH projects	PSH: Grant dollars awarded/PH Success (i.e., # of households (using avg. hh size) achieving housing stability, retention or exit to PH) <i>Source: Project Applicant Financial Records and HMIS Report 0625 – APR</i>	>\$9,000	\$6,001-9,000	\$3,000-6,000	<\$3,000
16-SSO. Cost per PH Success – SSO projects	SSO/CIC: Grant dollars awarded/Housing Plan Success (i.e., # of hh with housing plan from 1-SSO) <i>Source: Project Applicant Financial Records and HMIS Report 0625 – APR</i>	>\$2,500	\$1,626-2,500	\$750-1,625	<\$750
17. Percentage of Grant Award for Housing	[Housing Dollars/Total Grant Award] x100 <i>Source: GIW</i>	<50%	50-69%	70-90%	>90%
18. Funds Recaptured for Last Ending Operating Year	Percentage of Funds Recaptured for Last Ending Operating Year out of Total Grant Award <i>Source: Project Applicant Financial Records</i>	>25%	10-24%	5-9%	<5%

PROJECT APPROACH & COORDINATION	Explanation of Rating Factor	Points			
		0			6
19. Housing First Approach (Low Barrier)	Project quickly moves participants into PH. Project ensures participants are not screened out for: “having too little or no income; active or history of substance abuse; having a criminal record with exceptions for state-mandated restrictions; and history of domestic violence.” Project does not terminate participants for: “failure to participate in supportive services; failure to make progress on a service plan; loss of income or failure to improve income; being a victim of domestic violence; and any other activity not covered in a lease agreement typically found in the project’s geographic area.” <i>Source: Project Practices, Standards, and Key Elements Survey & Project Application</i>	NO			YES
20. Project Considers Severity of Needs Experienced by Program Participants	CIC assessment team considers VI-SPDAT score (i.e., severity of needs) in making referrals to CoC project.	NO			YES
21. Participation in Coordinated Intake	Project receives and houses referrals from Coordinated Intake Center <i>Source: Project Application</i>	NO			YES
22. Project Applicant and Subrecipients are active participants in CoC meetings/process	Project Applicant and Subrecipients have participated in more than half of all Operating Cabinet and full CoC meetings. <i>Source: Meeting Minutes</i>	NO			YES

PROJECT PRACTICES, STANDARDS, & KEY ELEMENTS	Explanation of Rating Factor	Points			
		0 - 10			
23. Project Practices, Standards, and Key Elements	Project operates using best practices, standards, and key elements in accordance with federal and local policies or standards. <ul style="list-style-type: none"> • PSH (5 statements @ 2 points each) • RRH (10 statements @ 1 point each) • CIC (10 statements @ 1 point each) <i>Source: Project Practices, Standards, and Key Elements Survey</i>	(See explanation of scoring in adjacent column.)			

Winston-Salem/Forsyth County Continuum of Care
 Local Project Application Threshold Review for Project Applicants and Subrecipients

Agency:	
Project:	

Criterion	Yes	No	N/A
Application is complete and accurate, including required attachments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Match documentation was submitted for prior year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quarterly Financial Drawdowns/Spend Rate/Funds Recaptured Reviewed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
APR filed on time and e-snaps APR matches HMIS APR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No unresolved HUD Monitoring Findings on grant-funded project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has documentation of having served HUD-eligible homeless persons or families, through CoC-eligible activities during the twelve months prior to the deadline stated in the Request for Proposals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposes an eligible activity for an eligible homeless population, pursuant to HUD requirements (including eligibility under the NOFA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is an eligible contractor for federal funds per https://www.sam.gov/ , has a current tax exempt status as verified by the IRS and does not owe any overdue tax debts, as documented on IRS 990 submissions to the IRS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does not propose to use HUD funds to supplant current funding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identified matching funds prior to application submission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has satisfactory organizational status, experience and capacity to submit, implement and operate the proposed project, as determined by the City of Winston-Salem, and has submitted all required organizational documents (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted authorization to apply for CoC Funding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted most recent IRS 990, as submitted to the IRS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted most recent audit report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted by-laws	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted Articles of Incorporation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted IRS 501(c)3 designation letter, with status in place for at least one year prior to application deadline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted current board roster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted copies of budgets for last year, current year and next year (if available)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted copies of Code of Conduct, Personnel Policies, Procurement Policies, and Accounting Procedures for the Organization (as applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Explanation for N/A items: _____

Review completed by (print and sign name): _____

Date: _____

	HMIS	HMIS	SSO	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-RRH	PH-RRH
HMIS ID	NA-HMIS	NA-HMIS	5402	4711	1278	5039	5038	5040	1106	774	772	974	766 (excludes non-HMIS Family Service data)
Applicant/Subrecipients	City of W-S	City of W-S	United Way	HAWS	HAWS	Experiment in Self-Reliance	Experiment in Self-Reliance	Experiment in Self-Reliance	Experiment in Self-Reliance	HAWS	HAWS	United Way & Salvation Army of W-S	United Way, BC, ESR, ESR/SamMin, FamServ, SAWS
Project Name	Homeless Management Information System	Homeless Management Information System 2	Community Intake Center	Project New Hope	CPHS SPC	ESR Shelter Plus Care PRA (2009) (aka Fifth St. II w/ PRA 2009 in name)	ESR Shelter Plus Care PRA 2 (2011) (aka 5th St. II w/o PRA 2009 in name)	Veterans Shelter Plus Care (2010)	Shelter Plus Care--Fifth Street (2004)	Shelter Plus Care 3 (2006) (aka PSH 2 and formerly SPC3 and SPC4)	Shelter Plus Care 1 (2001) (aka PSH 1 and formerly HIV Shelter Plus Care (1996), SPC1, SPC2)	ROOF	ESR-PH Case Management (aka NC500 RRH w/o ROOF or SSVF)
GIW No	2	9	10	6	1	4	8	5	12	7	3	13	11
THRESHOLD REVIEW													
PASS/FAIL - Threshold Review by Rating Panel	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
Client Counts													
Total # of Clients Served (Adults + Children) (APR Q7)			470	21	96	3	2	3	12	10	114	2	321
Total # of Adults Served (APR Q7)			292	21	73	3	2	3	12	10	76	1	230
Total # of Households Served (APR Q9)			286	21	66	3	2	3	12	10	72	1	219
Total # of Clients Exiting Program - Leavers (Adults + Children) (APR Q7)			424	7	51	0	0	1	2	1	53	2	162
PROJECT PERFORMANCE & OPERATION													
1-RRH./1-PSH./1-SSO. APR Housing/Additional Perf Measure			100%	95%	98%	100%	100%	100%	100%	90%	97%	100%	89.51%
2 Bed Utilization (Sources: HIC and/or APR annual avg.)			N/A	95.00%	80.22%	100%	100%	83.33%	95.09%	100%	87.39%	N/A	N/A
3 Participants Enter from ES or Street			N/A	95%	87.67%	100%	100%	100%	100%	90%	71%	100%	93%
4 Exit to Known Destination			100%	100%	100%	N/A	N/A	100%	100%	100%	100%	100%	96.91%
5 Adults Employed at Exit			N/A	0%	17%	N/A	N/A	100%	50%	100%	31%	100%	20.66%
6 Participants Remain in PSH 12 mos. or more			N/A	52.38%	56.25%	100.00%	100.00%	100.00%	91.67%	90.00%	52.63%	N/A	N/A
COC SYSTEM PERFORMANCE & AREAS OF FOCUS OR STRATEGIC PLANNING													
7 returns			N/A	0.00%	0.00%	0.00%	0.00%	50.00%	0.00%	25.00%	6.06%	0.00%	7.07%
8a employ income stayers			N/A	no change	negative change	no change	no change	negative change	no change	no change	negative change	N/A	no change

Project Name	Homeless Management Information System	Homeless Management Information System 2	Community Intake Center	Project New Hope	CPHS SPC	ESR Shelter Plus Care PRA (2009) (aka Fifth St. II w/ PRA 2009 in name)	ESR Shelter Plus Care PRA 2 (2011) (aka 5th St. II w/o PRA 2009 in name)	Veterans Shelter Plus Care (2010)	Shelter Plus Care--Fifth Street (2004)	Shelter Plus Care 3 (2006) (aka PSH 2 and formerly SPC3 and SPC4)	Shelter Plus Care 1 (2001) (aka PSH 1 and formerly HIV Shelter Plus Care (1996), SPC1, SPC2)	ROOF	ESR-PH Case Management (aka NC500 RRH w/o ROOF or SSVF)
8b non-employ cash income stayers			N/A	positive change	positive change	no change	negative change	negative change	negative change	no change	negative change	N/A	no change
8c total cash income stayers			N/A	positive change	negative change	no change	negative change	negative change	negative change	no change	negative change	N/A	no change
8d employ income leavers			N/A	negative change	negative change	N/A	N/A	positive change	positive change	negative change	negative change	N/A	negative change
8e non-employ cash leavers			N/A	positive change	positive change	N/A	N/A	negative change	negative change	negative change	negative change	N/A	positive change
8f total cash income leavers			N/A	negative change	negative change	N/A	N/A	no change	no change	negative change	negative change	N/A	negative change
9-RRH./9-PSH. PH placement/retention			N/A	negative change	negative change	no change	no change	positive change	no change	negative change	positive change	N/A	positive change
10 mainstream benefits			N/A	100%	97%	N/A	N/A	100%	100%	0%	100%	100%	97.52%
11a % CH served by HH			56.80%	100%	65.15%	100%	100%	100%	100%	100.00%	56.41%	100%	55.74%
11b CH bed prioritized/dedicated			N/A	100%	100%	100%	100%	100%	100%	100%	100%	N/A	N/A
12 serve 100% youth/families with kids			NO	NO	NO	NO	NO	NO	NO	NO	NO	YES	NO
13 serve 100% veterans			NO	NO	NO	NO	NO	YES	NO	NO	NO	NO	NO
HMIS PERFORMANCE													
14 hmis dq			99.47%	93.94%	94.15%	100.00%	100.00%	100.00%	99.03%	100.00%	98.49%	100.00%	99.13%
15 hmis data sharing			YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
FINANCIAL EFFICIENCY & ACCOUNTABILITY													
16-RRH./16-PSH. /16-SSO. Cost per PH Exit or Success			\$156.22	\$3,637.90	\$3,888.82	\$7,303.33	\$7,306.00	\$7,299.33	\$6,694.83	\$6,429.33	\$5,213.44	\$24,981.00	\$7,696.55
17 % of \$ for housing	0%	0%	0%	94%	78%	93%	93%	94%	93%	94%	94%	94%	45%
18 Recaptured \$	51.75%	6.49%	2.16%	33.36%	45.50%	39.54%	N/A	N/A	30.98%	32.99%	44.59%	N/A	0.58%
PROJECT APPROACH & COORDINATION													
19 housing first			YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
20 Severity of Participants' Needs			YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
21 participates in coordinated intake			YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
22 active in CoC	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
PROJECT PRACTICES, STANDARDS, & KEY ELEMENTS													
23 project uses best practices, standards, and key elements			YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

	HMIS	HMIS	SSO	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-PSH	PH-RRH	PH-RRH
HMIS ID	NA-HMIS	NA-HMIS	5402	4711	1278	5039	5038	5040	1106	774	772	974	766 (excludes non-HMIS Family Service data)
Applicant/Subrecipients	City of W-S	City of W-S	United Way	HAWS	HAWS	Experiment in Self-Reliance	Experiment in Self-Reliance	Experiment in Self-Reliance	Experiment in Self-Reliance	HAWS	HAWS	United Way & Salvation Army of W-S	United Way, BC, ESR, ESR/SamMin, FamServ, SAWS
Project Name	Homeless Management Information System	Homeless Management Information System 2	Community Intake Center	Project New Hope	CPHS SPC	ESR Shelter Plus Care PRA (2009) (aka Fifth St. II w/ PRA 2009 in name)	ESR Shelter Plus Care PRA 2 (2011) (aka 5th St. II w/o PRA 2009 in name)	Veterans Shelter Plus Care (2010)	Shelter Plus Care--Fifth Street (2004)	Shelter Plus Care 3 (2006) (aka PSH 2 and formerly SPC3 and SPC4)	Shelter Plus Care 1 (2001) (aka PSH 1 and formerly HIV Shelter Plus Care (1996), SPC1, SPC2)	ROOF	ESR-PH Case Management (aka NC500 RRH w/o ROOF or SSVF)
GIW No	2	9	10	6	1	4	8	5	12	7	3	13	11
THRESHOLD REVIEW													
PASS/FAIL - Threshold Review by Rating Panel	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
Client Counts													
Total # of Clients Served (Adults + Children) (APR Q7)			470	21	96	3	2	3	12	10	114	2	321
Total # of Adults Served (APR Q7)			292	21	73	3	2	3	12	10	76	1	230
Total # of Households Served (APR Q9)			286	21	66	3	2	3	12	10	72	1	219
Total # of Clients Exiting Program - Leavers (Adults + Children) (APR Q7)			424	7	51	0	0	1	2	1	53	2	162
PROJECT PERFORMANCE & OPERATION													
1-RRH./1-PSH./1-SSO. APR Housing/Additional Perf Measure			6	4	4	6	6	6	6	4	4	6	4
2 Bed Utilization (Sources: HIC and/or APR annual avg.)			N/A	2	2	3	3	2	3	3	2	N/A	N/A
3 Participants Enter from ES or Street			N/A	0	0	3	3	3	3	0	0	3	0
4 Exit to Known Destination			3	3	3	N/A	N/A	3	3	3	3	3	3
5 Adults Employed at Exit			N/A	0	0	N/A	N/A	3	3	3	3	3	1
6 Participants Remain in PSH 12 mos. or more			N/A	0	0	3	3	3	2	2	0	N/A	N/A
COC SYSTEM PERFORMANCE & AREAS OF FOCUS OR STRATEGIC PLANNING													
7 returns			N/A	3	3	3	3	0	3	0	2	3	2
8a employ income stayers			N/A	1	0	1	1	0	1	1	0	N/A	1
8b non-employ cash income stayers			N/A	1	1	1	0	0	0	1	0	N/A	1
8c total cash income stayers			N/A	2	0	2	0	0	0	2	0	N/A	2
8d employ income leavers			N/A	0	0	N/A	N/A	1	1	0	0	N/A	0
8e non-employ cash leavers			N/A	1	1	N/A	N/A	0	0	0	0	N/A	1

Project Name	Homeless Management Information System	Homeless Management Information System 2	Community Intake Center	Project New Hope	CPHS SPC	ESR Shelter Plus Care PRA (2009) (aka Fifth St. II w/ PRA 2009 in name)	ESR Shelter Plus Care PRA 2 (2011) (aka 5th St. II w/o PRA 2009 in name)	Veterans Shelter Plus Care (2010)	Shelter Plus Care--Fifth Street (2004)	Shelter Plus Care 3 (2006) (aka PSH 2 and formerly SPC3 and SPC4)	Shelter Plus Care 1 (2001) (aka PSH 1 and formerly HIV Shelter Plus Care (1996), SPC1, SPC2)	ROOF	ESR-PH Case Management (aka NC500 RRH w/o ROOF or SSVF)	
8f total cash income leavers			N/A	0	0	N/A	N/A	2	2	0	0	N/A	0	
9-RRH./9-PSH. PH placement/retention			N/A	0	0	5	5	5	5	0	5	N/A	5	
10 mainstream benefits			N/A	3	3	N/A	N/A	3	3	0	3	3	3	
11a % CH served (# of CH HOH/# of HH served x100)			2	3	2	3	3	3	3	3	2	3	2	
11b CH bed prioritized/dedicated			N/A	3	3	3	3	3	3	3	3	N/A	N/A	
12 serve 100% youth/families with kids			0	0	0	0	0	0	0	0	0	2	0	
13 serve 100% veterans			0	0	0	0	0	2	0	0	0	0	0	
HMIS PERFORMANCE														
14 hmis dq			6	2	2	6	6	6	6	6	4	6	6	
15 hmis data sharing			6	6	6	6	6	6	6	6	6	6	6	
FINANCIAL EFFICIENCY & ACCOUNTABILITY														
16-RRH./16-PSH. /16-SSO. Cost per PH Exit or Success			3	2	2	1	1	1	1	1	2	0	0	
17 % of \$ for housing	0	0	0	3	2	3	3	3	3	3	3	3	0	
18 Recaptured \$	0	2	3	0	0	0	N/A	N/A	0	0	0	N/A	3	
PROJECT APPROACH & COORDINATION														
19 housing first			6	6	6	6	6	6	6	6	6	6	6	
20 Severity of Participants' Needs			6	6	6	6	6	6	6	6	6	6	6	
21 participates in coordinated intake			6	6	6	6	6	6	6	6	6	6	6	
22 active in CoC	6	6	6	6	6	6	6	6	6	6	6	6	6	
PROJECT PRACTICES, STANDARDS, & KEY ELEMENTS														
23 project uses best practices, standards, and key elements			10	10	10	10	10	10	10	10	10	10	10	
			POINTS EARNED	63	73	68	83	80	89	91	75	76	75	74
			MAX POINTS	71	105	105	92	89	102	105	105	105	80	96
			% SCORE	88.73%	69.52%	64.76%	90.22%	89.89%	87.25%	86.67%	71.43%	72.38%	93.75%	77.08%

**Winston-Salem/Forsyth County Continuum of Care
2016 Project Priority Listing as Approved by Rating Panel**

Rank #	Agency	Status	Project Name (HUD CoC Consolidated Project Name noted in brackets if different than Project Name)	Renewal Scorecard Percentage OR Rating Panel New Project Review Average Score	Eligible Amount	Proposed Amount to be Requested from HUD in FY2016 CoC Application	Change	Tier 1 ----- Tier 2 Split	Cumulative	Tier 2 Points
1	City of Winston-Salem	Renewal	Homeless Management Information System 2	N/A	\$101,842	\$101,842	\$0		\$101,842	
2	United Way, Salvation Army	Renewal	ROOF (Rapidly Opening Opportunities for Families)	93.75%	\$24,981	\$24,981	\$0		\$126,823	
3	Experiment in Self-Reliance	Renewal	ESR Shelter Plus Care PRA (2009)	90.22%	\$21,910	\$17,965	-\$3,945		\$144,788	
4	Experiment in Self-Reliance	Renewal	ESR Shelter Plus Care PRA (2011)	89.89%	\$14,612	\$11,981	-\$2,631		\$156,769	
5	United Way	Renewal	Community Intake Center	88.73%	\$48,115	\$48,115	\$0		\$204,884	
6	Experiment in Self-Reliance	Renewal	Veterans Shelter Plus Care (2010)	87.25%	\$21,898	\$17,956	-\$3,942		\$222,840	
7	Experiment in Self-Reliance	Renewal	Shelter Plus Care--Fifth Street	86.67%	\$80,338	\$65,875	-\$14,463		\$288,715	
8	Bethesda Center, ESR, Family Services, The Salvation Army, United Way, ESR/Samaritan Ministries	Renewal	Consolidated - Forsyth Rapid Re-housing Collaborative, REACH, Bethesda Center PH Case Management, Experiment in Self-Reliance PH Case Management, Samaritan Ministries PH Case Management, Family Services PH Case Management, Salvation Army WS PH Case Management [ESR-PH Case Management]	77.08%	\$759,188	\$759,188	\$0		\$1,047,903	
9	Housing Authority	Renewal	Consolidated - HIV Shelter Plus Care, Shelter Plus Care 1, & Shelter Plus Care 2 aka PSH1 [Shelter Plus Care 1 (2001)]	72.38%	\$366,244	\$366,244	\$0		\$1,414,147	
10	Housing Authority	Renewal	Consolidated - Shelter Plus Care 3 & Shelter Plus Care 4 aka PSH2 [Shelter Plus Care 3 (2006)]	71.43%	\$57,864	\$57,864	\$0		\$1,472,011	
11	Housing Authority	Renewal	CPHS SPC	64.76%	\$252,112	\$130,093	-\$122,019		\$1,602,104	
12	United Way, Salvation Army	New - Reallocation	FAST (Families Accessing Support Team) Housing	88.75%	\$0	\$97,000	\$97,000		\$1,699,104	
13	United Way	New - Reallocation	Community Intake Center 2	87.50%	\$0	\$50,000	\$50,000	\$18,920 ----- \$31,080	\$1,749,104	32.55
14	Bethesda Center, Housing Authority	New - Bonus	BC-PSH	85.125%	\$0	\$92,367	\$92,367		\$1,841,471	22.80
15	City of Winston-Salem	Renewal	Homeless Management Information System	N/A	\$25,476	\$25,476	\$0		\$1,866,947	13.50
16	Housing Authority	Renewal	Project New Hope	69.52%	\$72,758	\$72,758	\$0		\$1,939,705	5.74
SUBTOTAL					\$1,847,338	\$1,939,705	\$92,367			
17	City of Winston-Salem	Planning	Planning Grant (not in tiers)		N/A	\$55,420	N/A			
TOTAL						\$1,995,125				

Total of Eligible Renewal Grants [i.e., Annual Renewal Demand (ARD)]:	\$1,847,338
Tier 1 = 93% of ARD:	\$1,718,024
Tier 2 = 7% of ARD + Bonus (\$92,367 or 5% of ARD)	\$221,681
Maximum Award with Bonus (5% of ARD or \$92,367) and without Planning:	\$1,939,705

jackiehundt

CoC Registration and Application FY2016

Applicant Name: Winston-Salem/Forsyth County CoC

Applicant Number: NC-500

Project Name: NC-500 CoC Registration FY2016

Project Number: COC_REG_2016_135767

Project Priority List FY2016

FY2016 CoC Priority Listing Detailed Instructions

- Before Starting
- 1A. Identification
- 2. Reallocation
- 3. Grant(s) Eliminated
- 4. Grant(s) Reduced
- 5. New Project(s)
- 6. Balance Summary
- 7A. CoC New Project Listing**
- 7B. CoC Renewal Project Listing
- 7D. CoC Planning Project Listing
- Funding Summary
- Attachments
- Submission Summary

Continuum of Care (CoC) New Project Listing

Instructions: [Show Instructions](#)

[Show Filters] [Clear Filters]

View	View Submission	Amend	Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
			FAST (Families Ac...	2016-08-13 10:34:...	1 Year	City of Winston-S...	\$97,000	--	PH
			Community Intake ...	2016-08-13 10:18:...	1 Year	City of Winston-S...	\$50,000	--	SSO
			BC-PSH	2016-08-13 11:27:...	1 Year	City of Winston-S...	\$92,367	--	PH

1

eForms Logout

jackiehundt

CoC Registration and Application FY2016

Applicant Name: Winston-Salem/Forsyth County CoC

Applicant Number: NC-500

Project Name: NC-500 CoC Registration FY2016

Project Number: COC_REG_2016_135767

Project Priority List FY2016

FY2016 CoC Priority Listing Detailed Instructions

Before Starting

- 1A. Identification
2. Reallocation
3. Grant(s) Eliminated
4. Grant(s) Reduced
5. New Project(s)
6. Balance Summary
- 7A. CoC New Project Listing
- 7B. CoC Renewal Project Listing**
- 7D. CoC Planning Project Listing

Funding Summary

Attachments

Submission Summary

View Applicant Profile

Export to PDF
Get PDF Viewer

Continuum of Care (CoC) Renewal Project Listing

Instructions: [Show Instructions](#)

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

Update List

[Show Filters] [Clear Filters]

View	View Submission	Amend	Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
			Shelter Plus Care...	2016-08-13 11:10:...	1 Year	City of Winston-S...	\$366,244	--	PH
			ESR Shelter Plus ...	2016-08-13 10:30:...	1 Year	City of Winston-S...	\$21,910	--	PH
			Homeless Manageme...	2016-08-13 10:43:...	1 Year	City of Winston-S...	\$25,476	--	HMIS
			Veterans Shelter ...	2016-08-13 11:24:...	1 Year	City of Winston-S...	\$21,898	--	PH
			Homeless Manageme...	2016-08-13 11:01:...	1 Year	City of Winston-S...	\$101,842	--	HMIS
			Shelter Plus Care...	2016-08-13 11:13:...	1 Year	City of Winston-S...	\$57,864	--	PH
			ESR Shelter Plus ...	2016-08-13 10:32:...	1 Year	City of Winston-S...	\$14,612	--	PH
			Shelter Plus Care...	2016-08-13 11:17:...	1 Year	City of Winston-S...	\$80,338	--	PH
			CPHS SPC	2016-08-13 10:26:...	1 Year	City of Winston-S...	\$252,112	--	PH
			Project New Hope	2016-08-13 11:08:...	1 Year	City of Winston-S...	\$72,758	--	PH
			ROOF	2016-08-13 11:06:...	1 Year	City of Winston-S...	\$24,981	--	PH
			Community Intake ...	2016-08-13 10:05:...	1 Year	City of Winston-S...	\$48,115	--	SSO
			ESR-PH Case Manag...	2016-08-13 10:28:...	1 Year	City of Winston-S...	\$759,188	--	PH

1

Save & Back

Save

Save & Next

Back

Next

jackiehundt

CoC Registration and Application FY2016

Applicant Name: Winston-Salem/Forsyth County CoC

Applicant Number: NC-500

Project Name: NC-500 CoC Registration FY2016

Project Number: COC_REG_2016_135767

Project Priority List FY2016

FY2016 CoC Priority Listing Detailed Instructions

- Before Starting
- 1A. Identification
- 2. Reallocation
- 3. Grant(s) Eliminated
- 4. Grant(s) Reduced
- 5. New Project(s)
- 6. Balance Summary
- 7A. CoC New Project Listing
- 7B. CoC Renewal Project Listing
- 7D. CoC Planning Project Listing**
- Funding Summary
- Attachments
- Submission Summary

View Applicant Profile

Export to PDF
Get PDF Viewer

Continuum of Care (CoC) Planning Project Listing

Instructions: [Show Instructions](#)

Update List

[Show Filters] [Clear Filters]

View	View Submission	Amend	Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Comp Type
			NC-500 CoC Planni...	2016-08-13 11:25:...	1 Year	City of Winston-S...	\$55,420	CoC Planning Proj...

1

Save & Back

Save

Save & Next

Back

Next

Winston-Salem/Forsyth County Continuum of Care Rating Panel
2016 WS/FC HUD Continuum of Care Project Ranking/Review Process
August 15, 2016, 1:00 – 3:00 PM
AGENDA AND MINUTES

Agenda:

1. Welcome
2. Overview of 2016 Funding Process
3. Review and Approval of Renewal Project Scorecard
4. Review and Approval of Threshold Eligibility
5. Review of Renewal Project Performance, Scoring and Ranking
6. Review of New Projects and Collection of New Project Scores
7. Development of Funding Recommendation
8. Panel Membership and Election of Officers
9. Adjourn

Minutes:

Present: Brenda Evans, Chair; Ron Hairston, Vice Chair; Jeff Riley, London Mickle. Staff: Mellin Parker, Tim West. Consultant: Jackie Hundt.

Brenda welcomed the panel. Tim provided an overview of the funding process: issuance by the Collaborative Applicant of a Request for Proposals on June 9, 2016, for both new and renewal project applications; receipt of applications; distribution of project applications to Rating Panel members; threshold review; development of the Renewal Project Performance scorecard and scores; new project scoring by the panel; development of the panel recommendation; review by the CoC Operating Cabinet; vote by the Commission on Ending Homelessness; and submission to HUD. City Council has already authorized submission of the application, subject to project approvals by the Commission.

Jackie reviewed the Renewal Project Performance Scorecard, which included the threshold eligibility checklist. London moved and Ron seconded a motion to approve the scorecard as presented, which was approved unanimously. Tim reviewed the results of the threshold review, which was passed by all projects (applicants and subrecipients). Jeff moved and London seconded a motion to accept the threshold review, which was approved unanimously. Jackie also reviewed the Renewal Project Performance Data and Renewal Project Scores.

Tim briefly described the proposed new projects. The panel discussed the new projects in some detail and each panel member provided scores on each project based on the New Project Scorecard. To start the prioritization discussion, Jackie and Tim presented a project list that included renewal projects in performance score rank order, with the three new projects in a group near the bottom of tier 1 and the top of tier 2. The panel agreed to place the new projects there, with the three new projects in order by panel score (FAST Housing: 88.75%; CIC2: 87.50%; and BC-PSH: 85.125%, and the panel agreed to some reallocations in order to create a priority listing that increases the likelihood of funding for new projects and better utilizes CoC funds. The panel commented that the new project proposals were well written and all were projects that will improve the system of care. Jeff moved, London seconded and the panel approved the prioritized project list as a funding recommendation, as shown in the “2016 Project Priority Listing as Approved by Rating Panel”.

Brenda, Ron and Jeff agreed to serve an additional three-year term on the panel, subject to Operating Cabinet approval. London’s current term goes to September 30, 2017. Max will return to the panel after a short hiatus. Panel members requested that the vacant panel seats be filled. Tim will send panel members the Rating Panel Application Form to use to solicit new members.

8/16/16 WS-FC Operating Cabinet Meeting for the CoC for the Homeless

Pending Approval

Present:

Max Goelling	Katie Bryant
Karen Durell	Carolyn Moolhuyzen
Twana Roebuck	Wanda Brendle-Moss
Tim West	Pam Peoples Joyner
Andrea Kurtz	Obie Johnson
Rose Fisher	John Fennell
Rivkah Meder	Tammi O'Quinn
DeShanna Johnson	Jackie Hundt
Joetta Shepherd	Alex Hudson
Sahirah Hobes	Reni Geiger
Sonjia Kurosky	Rochelle Smith
Lisa Parrish	Laura Lama
Ken Heater	Kelly Church
Tashina Oladunjoye	Kathleen Wiener
Pamela Ingram	Nicole Shoults
Tonya Atkins	

- Max called the meeting to order and a moment of silence was observed
- Minutes from the 7/19/16 meeting were reviewed, Obie made a motion to approve, Karen seconded and all present approved

- **Cabinet Organizational Activities**

Agenda Items:

- Open Treasurer Seat: Max discussed open Treasurer Seat and asked for a volunteer to fill this vacancy. Carol Moolhuyzen volunteered, group voted, and all present approved.
- Volunteers for CoC Rating Panel: Max reviewed the CoC Rating Panel requirements and needs. This is a 3-year term, and it currently has 5 members including Max; however, he must remove himself from the panel until November due to a conflict of interest. The goal is to have 7 people serve on the panel. If you know someone that could serve, let Tim or Max know.
- Policy for Preventing Involuntary Family Separation: Tim and Tashina reviewed/trained on the policy for preventing involuntary family separation. This policy is specific for families with minor children. Tashina gave pointers on how The Salvation Army keeps families together through homelessness.
 - Place family together in one room within the shelter
 - Allow husbands to eat with families even if they are not in our shelter
 - Place mother with the girls and fathers with the boys if needing to house with other parents with the same gender children
 - Allow fathers to spend extra time with children after meals to watch movies, play games, etc.
 - Invite husband to activities we offer for families
 - Place family in a hotel as a temporary stay and work on moving them into the shelterGroup discussed the policy and asked what HUD's definition of family is; Tim will check and let the group know. Karen stated that HAWS has their own definition of family and HUD has supported their definition.
- 7/27/16 PIT Count Results: Laura discussed the preliminary numbers from the 7/27/16 PIT Count. Group discussed the need for services for single women in our community. There is not enough space in emergency shelters for single women. Alex requested that interviewers ask unaccompanied youth if they have ever been in foster care. Group discussed the subpopulations and how do we define "substance use disorder" and "seriously mentally ill"; HUD regulations give a definition of what constitutes a disability and we try to meet those requirements. Tim will send out the HUD regulation of disability and how these subpopulations are categorized to the group. Group feels we need to clarify our wording for these subpopulations.

- CoC Grant Priority List: Tim and Jackie reviewed the CoC Grant Priority List process, reviewed the 2016 renewal project performance scorecard, data was pulled from 7/1/15-6/30/16, 23 measures were reviewed for renewal projects. Reviewed 3 new projects that are being submitted in the grant request. Presented the proposed 2016 Project Priority Listing as Approved by Rating Panel document and discussed Rating Panel's recommendation for reallocation of funds and how these decisions were made. Now this will go to the TYP Commission Board for a vote. They will meet on 8/25/16 at 1:30pm at the Commons.
- **Committee Reports**
 - **Shelter Providers:** Ken reported that WSRM presented at the last meeting about their services. Next meeting Russ May will present on how to serve immigrant and Spanish speaking populations. They will meet again on 9/6/16.
 - **CIC:** Rose reports they are still using the by name list to prioritize.
 - **TYP Commission:** no report
 - **Family, Youth and Children:** Tashina reports that they continue to work on the diversion tool, and hope to have it completed in the next 2 meetings,. They will meet again on 9/13 at 2pm at The Salvation Army
 - **Homeless Caucus:** Wanda reports they are on hiatus until October.
 - **Health and Mental Health:** Obie reports that the Mental Health Collaborative meets on 8/17 at 5:30pm.

Other Business:

- Rivkah shared with the group HOPWA underwent a HUD civil rights audit/visit and as a result there will be statewide mandates given to implement policies that were being neglected.
- Twana introduced Pamela Ingram as the new Housing Services Manager for ESR. ESR will be having their final outdoor movie on 9/17.
- Tim shared that the community needs to develop a more cohesive plan regarding decriminalizing homelessness. He discussed ideas to work toward and asked whether or not we should develop a committee to work on this. This led to a group discussion about what has been done thus far in the community regarding this issue. Sonjia suggested working with the law students at Wake Forest (who do the expungement clinics). This was discussed amongst the group and Sonjia made a motion to finalize a plan with the help of the law students at Wake Forest, Andrea seconded, and Obie made an amendment that we appoint someone to be the point person on this task. It was decided that Tim will take the lead, all present voted on the amended motion and it was approved.
- Karen shared that she will be retiring in the next year and transitioning her responsibilities over to Kelly Church, who will be stepping into her role at HAWS.

There being no other business the meeting was adjourned.

Submitted by Kathleen Wiener, United Way with approval by Twana Roebuck, Secretary

8/25/16 Ten Year Plan Commission on Ending Homelessness Board Meeting
Pending Approval

Present:

Chris Henson	Kathleen Wiener
Ron Hairston	Brian Hahne
Paula Stephen	John Nichols
Alan Hodges	Craig Petris
Hank Marsh	Lakeisha Jordan
Lisa Hinson	Avril Staley
Jan Morgan	Wendy Hutchins
Dan Anthony	Jane Milner
Tim West	Diane Evans
Jackie Hundt	Teresa Wood
Andrea Kurtz	

- Andrea opened the meeting and introductions were made.
 - CoC Grants: Tim and Jackie gave an in-depth presentation about the CoC grant application to HUD. They discussed the application process (Multiple handouts were provided to aid in the discussion and are on file at United Way with hard copy records of meetings.). The Rating Panel meets and reviews applications then makes recommendations; these go to the OC for feedback; and then to TYP Commission for a vote on the recommendations made by the Rating Panel.
 - Reviewed the Housing First Model that our CoC follows.
 - Proposing 3 new projects in this grant application, and funding from these will come from bonus project money and reallocation of funds.
 - Reviewed the grant renewal projects.
 - CoC Planning grant is also being submitted, but it is not in competition for funding with the other projects. Anticipate that planning grant will get funded.
 - Discussed the performance review process for renewal projects and how points for projects are determined and ranked.
 - Discussed project priority listing as approved by the Rating Panel.
 - Conflict of interest policy was reviewed; no members present to vote have a conflict of interest.
- Dan made a motion to accept the 2016 project priority listing as provided by the Rating Panel; Alan seconded, all present approved.
- Strategic Planning: Andrea reported that we now have a contract with the City for strategic planning money; this should cover about half of the funds needed and she feels confident that she can obtain the additional funds from local foundations to support the rest of the plan. She now wants to develop a short-term committee to begin strategic planning. Dan, Alan and Tim will serve on this committee, and she will ask an OC member to also join.
 - PIT Data: The PIT count data from 7/27/16 was reviewed.
 - Commons Update: Brian Hahne from the Commons updated on the facility; they have now become operational and have housed 11 families thus far, and they are working with the CIC and Rapid Re-Housing Program.
 - Tour of the Commons was provided after this meeting ended.

September meeting is cancelled. Laura Lama from the City will come to the October meeting to discuss data.

There being no other business the meeting was adjourned.

Submitted by Kathleen Wiener, United Way

**Winston-Salem/Forsyth County Continuum of Care
2016 Project Priority Listing as Approved by Winston-Salem/Forsyth County Commission on Ending Homelessness**

Rank #	Agency	Status	Project Name (HUD CoC Consolidated Project Name noted in brackets if different than Project Name)	Renewal Scorecard Percentage OR Rating Panel New Project Review Average Score	Eligible Amount	Proposed Amount to be Requested from HUD in FY2016 CoC Application	Change	Tier 1 ----- Tier 2 Split	Cumulative	Tier 2 Points
1	City of Winston-Salem	Renewal	Homeless Management Information System 2	N/A	\$101,842	\$101,842	\$0		\$101,842	
2	United Way, Salvation Army	Renewal	ROOF (Rapidly Opening Opportunities for Families)	93.75%	\$24,981	\$24,981	\$0		\$126,823	
3	Experiment in Self-Reliance	Renewal	ESR Shelter Plus Care PRA (2009)	90.22%	\$21,910	\$17,965	-\$3,945		\$144,788	
4	Experiment in Self-Reliance	Renewal	ESR Shelter Plus Care PRA (2011)	89.89%	\$14,612	\$11,981	-\$2,631		\$156,769	
5	United Way	Renewal	Community Intake Center	88.73%	\$48,115	\$48,115	\$0		\$204,884	
6	Experiment in Self-Reliance	Renewal	Veterans Shelter Plus Care (2010)	87.25%	\$21,898	\$17,956	-\$3,942		\$222,840	
7	Experiment in Self-Reliance	Renewal	Shelter Plus Care--Fifth Street	86.67%	\$80,338	\$65,875	-\$14,463		\$288,715	
8	Bethesda Center, ESR, Family Services, The Salvation Army, United Way, ESR/Samaritan Ministries	Renewal	Consolidated - Forsyth Rapid Re-housing Collaborative, REACH, Bethesda Center PH Case Management, Experiment in Self-Reliance PH Case Management, Samaritan Ministries PH Case Management, Family Services PH Case Management, Salvation Army WS PH Case Management [ESR-PH Case Management]	77.08%	\$759,188	\$759,188	\$0		\$1,047,903	
9	Housing Authority	Renewal	Consolidated - HIV Shelter Plus Care, Shelter Plus Care 1, & Shelter Plus Care 2 aka PSH1 [Shelter Plus Care 1 (2001)]	72.38%	\$366,244	\$366,244	\$0		\$1,414,147	
10	Housing Authority	Renewal	Consolidated - Shelter Plus Care 3 & Shelter Plus Care 4 aka PSH2 [Shelter Plus Care 3 (2006)]	71.43%	\$57,864	\$57,864	\$0		\$1,472,011	
11	Housing Authority	Renewal	CPHS SPC	64.76%	\$252,112	\$130,093	-\$122,019		\$1,602,104	
12	United Way, Salvation Army	New - Reallocation	FAST (Families Accessing Support Team) Housing	88.75%	\$0	\$97,000	\$97,000		\$1,699,104	
13	United Way	New - Reallocation	Community Intake Center 2	87.50%	\$0	\$50,000	\$50,000	\$18,920 ----- \$31,080	\$1,749,104	32.55
14	Bethesda Center, Housing Authority	New - Bonus	BC-PSH	85.125%	\$0	\$92,367	\$92,367		\$1,841,471	22.80
15	City of Winston-Salem	Renewal	Homeless Management Information System	N/A	\$25,476	\$25,476	\$0		\$1,866,947	13.50
16	Housing Authority	Renewal	Project New Hope	69.52%	\$72,758	\$72,758	\$0		\$1,939,705	5.74
SUBTOTAL					\$1,847,338	\$1,939,705	\$92,367			
17	City of Winston-Salem	Planning	Planning Grant (not in tiers)		N/A	\$55,420	N/A			
TOTAL						\$1,995,125				

Total of Eligible Renewal Grants [i.e., Annual Renewal Demand (ARD)]:	\$1,847,338
Tier 1 = 93% of ARD:	\$1,718,024
Tier 2 = 7% of ARD + Bonus (\$92,367 or 5% of ARD)	\$221,681
Maximum Award with Bonus (5% of ARD or \$92,367) and without Planning:	\$1,939,705

NC-500
Consolidated Application Attachment 4

2016 CoC Rating and Review Procedure: Public Posting Evidence

Table of Contents

Item	Page No.
Collaborative Applicant – City of Winston-Salem Screenshots of the Website with Links to All Postings (08/29/2016, 08/26/2016, and 08/18/2016) <i>The website was updated with new postings throughout the CoC Rating and Review period per the dates cited in the following notifications.</i>	2
CoC Notification of Public Posting via Email/Memorandum (2016 Project Priority Listing and Meeting Minutes) <i>dated 08/26/2016</i>	11
CoC Circulation of Meeting Minutes via Email (Operating Cabinet Minutes) <i>dated 08/21/2016</i>	13
CoC Notification of Public Posting via Email (Rating and Review Procedure and Reallocation Process) <i>dated 08/12/2016</i>	14
CoC Notification of Public Posting via Email (RFP with HUD Correction) <i>dated 06/23/2016</i>	16
CoC Notification of Public Posting via Email (RFP) <i>dated 06/09/2016</i>	20
CoC Public Posting via newspaper of RFP <i>dated 06/09/2016</i>	22



SERVICES RESIDENTS BUSINESS DEVELOPMENT GOVERNMENT



Keyword here!

HOME DEPARTMENTS COMMUNITY AND BUSINESS DEVELOPMENT PLANNING

Homelessness

PRINT PAGE

COMMUNITY AND BUSINESS DEVELOPMENT

The purpose of HUD Continuum of Care (CoC) Homeless Assistance Programs is to reduce the incidence of homelessness in communities by assisting homeless individuals and families to move to self-sufficiency and permanent housing.

Continuum of Care Grants

The City of Winston-Salem serves as the Collaborative Applicant for Continuum of Care grant funds from the US Department of Housing and Urban Development (HUD). The purpose of HUD Continuum of Care Homeless Assistance Programs is to reduce the incidence of homelessness in communities by assisting homeless individuals and families to move to self-sufficiency and permanent housing. The City of Winston-Salem, in cooperation with the Winston-Salem/Forsyth County Continuum of Care and its member agencies, coordinates annual Continuum of Care submissions.

2016 WS/FC CoC (NC-500) Project Grant Application Materials & Overall Funding Process

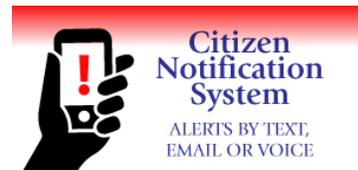
1. [RFP 2016 Continuum of Care Homeless Grants \[pdf/320kb/5p\]](#)
2. [CoC Renewal Project Application Form 2016 \[pdf/287kb/5p\]](#)
3. [CoC New Project Application Form 2016 \[pdf/340kb/11p\]](#)
4. [2016 Renewal Project Scorecard and Threshold Requirements \[pdf/259kb/7p\]](#)
5. [2016 New Project Scorecard \[pdf/119kb/5p\]](#)
6. [Reallocation Process \[pdf/76kb/1p\]](#)
7. [Evidence of Projects Submitted on Time \[pdf/562kb/3p\]](#)
8. [August 15, 2016 Minutes of Rating Panel meeting \[pdf/83kb/1p\]](#)
9. [2016 Renewal Project Performance Data and Scoring \[pdf/121kb/4p\]](#)
10. [2016 New Project Summaries and Scoring \[pdf/98kb/2p\]](#)
11. [2016 Project Priority Listing as Approved by Rating Panel \[pdf/77kb/1p\]](#)
12. [August 16, 2016 Minutes of Operating Cabinet meeting \[pdf/70kb/2p\]](#)
13. [2016 Project Priority Listing as Approved by Winston-Salem/Forsyth County Commission on Ending Homelessness \[pdf/73kb/1p\]](#)
14. [NC-500's Notification of 2016 Project Priority Listing Approved by WS/FC Commission on Ending Homelessness \[pdf/42/kb/1p\]](#)

Microsoft Word versions of the application forms are available by contacting Tim West at 336-734-1305 or by [e-mail to Tim West](#).

2015 CoC Consolidated Grant Application

The Continuum of Care Homeless Assistance programs are offered by the U.S. Department of Housing and Urban Development (HUD) to address homelessness in local communities. The 2015 Project Priority Listing of Continuum of Care projects for inclusion in the Federal Fiscal Year 2015 CoC application is posted here. It includes all projects that were accepted. No projects were rejected. The 2015 Project Performance Rating Factors Rubric used to prioritize projects for the 2015 submission, which includes the 2015 CoC Project Type Priority Order Ranking, is also provided. Also, the WSFC Continuum of Care Governance Charter, which describes the funding process, including

- About CBD
- Code Enforcement
- Business Development
- Housing Development
- Minority/Women's Business (M/WBE)
- Planning
 - Funding Sources
 - Homelessness
 - Housing Production
 - Infrastructure and Site Development
 - Links
 - Reports
 - Self-Sufficiency/Public Services
 - Continuum of Care Survey
- Specialized Permits
- Staff
- Calendar
- News
- Citizen Feedback



the process of the CoC Ratings Panel, is posted here. In addition, the 2015 Consolidated Application is posted here.

1. [2015 Project Priority Listing \[pdf/176kb/1p\]](#)
2. [2015 Project Performance Rating Factors Rubric \[pdf/136kb/3p\]](#)
3. [WSFC Continuum of Care Governance Charter \[pdf/7mb/46p\]](#)
4. [2015 Continuum of Care Application \[pdf/11.7mb/288p\]](#)
5. [2015 Continuum of Care Project Priority Listing \[pdf/375kb/17p\]](#)

CoC Grant Awards

- [2015 CoC Grant Awards \[pdf/15kb/1p\]](#)

Continuum of Care Satisfaction Survey

Consumers of homeless services are encouraged to complete and submit the following survey.

- [CoC Satisfaction Survey \[pdf/256kb/1p\]](#)

Emergency Solutions Grants (ESG) Program

Both City and State ESG funds are handled through the City's Consolidated Application process. [Access the City's application materials](#). Recent awards are listed below:

1. [2016 ESG Awards \[pdf/17kb/1p\]](#)
2. [2015 ESG Award \[pdf/15kb/1p\]](#)

Continuum of Care Governance

1. [CoC Governance Charter \[pdf/7mb/46p\]](#)

Ten-Year Plan to End Chronic Homelessness

1. [The Winston-Salem/Forsyth County Ten-Year Plan to End Chronic Homelessness \[pdf/4.2mb/44p\]](#)
2. [Ten-Year Plan Executive Summary \[pdf\]](#)



Shelter & Housing for the Homeless



Bethesda Center



Samaritan Ministries



Fifth Street II Apartments

Notify me about changes on this page

Receive E-Mail Notification When New Information is Posted on this Page

As a member, enjoy the benefits of MyCityofWS, including your choice of newsletters, and notifications about events and site updates. [Login and Manage Your Subscriptions Now.](#)

Login and Subscribe

SPOTLIGHT ON...

- [Discover Winston-Salem](#)
- [WSTV Schedule](#)
- [Zoning Cases](#)
- [Street Closings](#)
- [Departments](#)
- [Commend an Employee](#)
- [En Espanol](#)
- [Volunteer](#)

CONNECT WITH US

- [City Edition](#)
- [Rollout News](#)
- [Biking and Walking Newsletter](#)
- [Social Media](#)
- [Social Media Policy](#)
- [MyCityofWS](#)
- [Contact Us](#)
- [Home](#)



SITE MENU

- [Services](#)
- [Residents](#)
- [Business](#)
- [Development](#)
- [Government](#)
- [Forms](#)
- [Jobs](#)
- [Sign In](#)

CONTACT US

City Link 311
311 or (336) 727-8000
citylink@cityofws.org
 101 N. Main Street
 Winston-Salem, NC 27101
 PO Box 2511
 Winston-Salem, NC 27102
[City Directory](#)
thewebmaster@cityofws.org



SERVICES RESIDENTS BUSINESS DEVELOPMENT GOVERNMENT



Keyword here!

HOME DEPARTMENTS COMMUNITY AND BUSINESS DEVELOPMENT PLANNING

Homelessness

PRINT PAGE

COMMUNITY AND BUSINESS DEVELOPMENT

The purpose of HUD Continuum of Care (CoC) Homeless Assistance Programs is to reduce the incidence of homelessness in communities by assisting homeless individuals and families to move to self-sufficiency and permanent housing.

Continuum of Care Grants

The City of Winston-Salem serves as the Collaborative Applicant for Continuum of Care grant funds from the US Department of Housing and Urban Development (HUD). The purpose of HUD Continuum of Care Homeless Assistance Programs is to reduce the incidence of homelessness in communities by assisting homeless individuals and families to move to self-sufficiency and permanent housing. The City of Winston-Salem, in cooperation with the Winston-Salem/Forsyth County Continuum of Care and its member agencies, coordinates annual Continuum of Care submissions.

2016 WS/FC CoC (NC-500) Project Grant Application Materials & Overall Funding Process

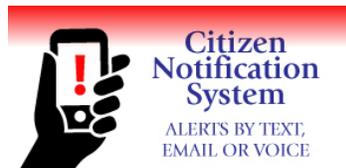
1. [RFP 2016 Continuum of Care Homeless Grants \[pdf/320kb/5p\]](#)
2. [CoC Renewal Project Application Form 2016 \[pdf/287kb/5p\]](#)
3. [CoC New Project Application Form 2016 \[pdf/340kb/11p\]](#)
4. [2016 Renewal Project Scorecard and Threshold Requirements \[pdf/259kb/7p\]](#)
5. [2016 New Project Scorecard \[pdf/119kb/5p\]](#)
6. [Reallocation Process \[pdf/76kb/1p\]](#)
7. [Evidence of Projects Submitted on Time \[pdf/562kb/3p\]](#)
8. [August 15, 2016 Minutes of Rating Panel meeting \[pdf/83kb/1p\]](#)
9. [2016 Renewal Project Performance Data and Scoring \[pdf/121kb/4p\]](#)
10. [2016 New Project Summaries and Scoring \[pdf/98kb/2p\]](#)
11. [2016 Project Priority Listing as Approved by Rating Panel \[pdf/77kb/1p\]](#)
12. [August 16, 2016 Minutes of Operating Cabinet meeting \[pdf/70kb/2p\]](#)
13. [2016 Project Priority Listing as Approved by Winston-Salem/Forsyth County Commission on Ending Homelessness \[pdf/73kb/1p\]](#)
14. [NC-500's Notification of 2016 Project Priority Listing Approved by WS/FC Commission on Ending Homelessness \[pdf/42/kb/1p\]](#)

Microsoft Word versions of the application forms are available by contacting Tim West at 336-734-1305 or by [e-mail to Tim West](#).

2015 CoC Consolidated Grant Application

The Continuum of Care Homeless Assistance programs are offered by the U.S. Department of Housing and Urban Development (HUD) to address homelessness in local communities. The 2015 Project Priority Listing of Continuum of Care projects for inclusion in the Federal Fiscal Year 2015 CoC application is posted here. It includes all projects that were accepted. No projects were rejected. The 2015 Project Performance Rating Factors Rubric used to prioritize projects for the 2015 submission, which includes the 2015 CoC Project Type Priority Order Ranking, is also provided. Also, the WSFC Continuum of Care Governance Charter, which describes the funding process, including

- About CBD
- Code Enforcement
- Business Development
- Housing Development
- Minority/Women's Business (M/WBE)
- Planning
 - Funding Sources
 - Homelessness
 - Housing Production
 - Infrastructure and Site Development
 - Links
 - Reports
 - Self-Sufficiency/Public Services
 - Continuum of Care Survey
- Specialized Permits
- Staff
- Calendar
- News
- Citizen Feedback



the process of the CoC Ratings Panel, is posted here. In addition, the 2015 Consolidated Application is posted here.

1. [2015 Project Priority Listing \[pdf/176kb/1p\]](#)
2. [2015 Project Performance Rating Factors Rubric \[pdf/136kb/3p\]](#)
3. [WSFC Continuum of Care Governance Charter \[pdf/7mb/46p\]](#)
4. [2015 Continuum of Care Application \[pdf/11.7mb/288p\]](#)
5. [2015 Continuum of Care Project Priority Listing \[pdf/375kb/17p\]](#)

CoC Grant Awards

- [2015 CoC Grant Awards \[pdf/15kb/1p\]](#)

Continuum of Care Satisfaction Survey

Consumers of homeless services are encouraged to complete and submit the following survey.

- [CoC Satisfaction Survey \[pdf/256kb/1p\]](#)

Emergency Solutions Grants (ESG) Program

Both City and State ESG funds are handled through the City's Consolidated Application process. [Access the City's application materials](#). Recent awards are listed below:

1. [2016 ESG Awards \[pdf/17kb/1p\]](#)
2. [2015 ESG Award \[pdf/15kb/1p\]](#)

Continuum of Care Governance

1. [CoC Governance Charter \[pdf/7mb/46p\]](#)

Ten-Year Plan to End Chronic Homelessness

1. [The Winston-Salem/Forsyth County Ten-Year Plan to End Chronic Homelessness \[pdf/4.2mb/44p\]](#)
2. [Ten-Year Plan Executive Summary \[pdf\]](#)



Shelter & Housing for the Homeless



Bethesda Center



Samaritan Ministries



Fifth Street II Apartments

Notify me about changes on this page

Receive E-Mail Notification When New Information is Posted on this Page

As a member, enjoy the benefits of MyCityofWS, including your choice of newsletters, and notifications about events and site updates. [Login and Manage Your Subscriptions Now.](#)

Login and Subscribe

SPOTLIGHT ON...

- [Discover Winston-Salem](#)
- [WSTV Schedule](#)
- [Zoning Cases](#)
- [Street Closings](#)
- [Departments](#)
- [Commend an Employee](#)
- [En Espanol](#)
- [Volunteer](#)

CONNECT WITH US

- [City Edition](#)
- [Rollout News](#)
- [Biking and Walking Newsletter](#)
- [Social Media](#)
- [Social Media Policy](#)
- [MyCityofWS](#)
- [Contact Us](#)
- [Home](#)



SITE MENU

- [Services](#)
- [Residents](#)
- [Business](#)
- [Development](#)
- [Government](#)
- [Forms](#)
- [Jobs](#)
- [Sign In](#)

CONTACT US

City Link 311
311 or (336) 727-8000
citylink@cityofws.org
 101 N. Main Street
 Winston-Salem, NC 27101
 PO Box 2511
 Winston-Salem, NC 27102
[City Directory](#)
thewebmaster@cityofws.org



Forms Jobs Sign In

SERVICES RESIDENTS BUSINESS DEVELOPMENT GOVERNMENT



Keyword here!

HOME DEPARTMENTS COMMUNITY AND BUSINESS DEVELOPMENT PLANNING

Homelessness

PRINT PAGE

COMMUNITY AND BUSINESS DEVELOPMENT

The purpose of HUD Continuum of Care (CoC) Homeless Assistance Programs is to reduce the incidence of homelessness in communities by assisting homeless individuals and families to move to self-sufficiency and permanent housing.

Continuum of Care Grants

The City of Winston-Salem serves as the Collaborative Applicant for Continuum of Care grant funds from the US Department of Housing and Urban Development (HUD). The purpose of HUD Continuum of Care Homeless Assistance Programs is to reduce the incidence of homelessness in communities by assisting homeless individuals and families to move to self-sufficiency and permanent housing. The City of Winston-Salem, in cooperation with the Winston-Salem/Forsyth County Continuum of Care and its member agencies, coordinates annual Continuum of Care submissions.

2016 CoC Grant Application Materials

1. [RFP 2016 Continuum of Care Homeless Grants\[pdf/320kb/5p\]](#)
2. [CoC Renewal Project Application Form 2016 \[pdf/287kb/5p\]](#)
3. [CoC New Project Application Form 2016 \[pdf/340kb/11p\]](#)
4. [The NC500 2016 Renewal Project Scorecard \[pdf/416 kb/7p\]](#)
5. [Reallocation Process \[pdf/79kb/1p\]](#)
6. [2016 CoC New Project Scoring Guide \[pdf/116kb/5p\]](#)

Microsoft Word versions of the application forms are available by contacting Tim West at 336-734-1305 or by [e-mail to Tim West](#).

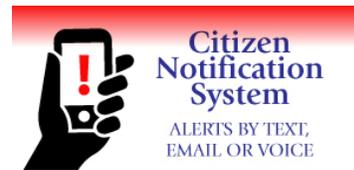
2015 CoC Consolidated Grant Application

The Continuum of Care Homeless Assistance programs are offered by the U.S. Department of Housing and Urban Development (HUD) to address homelessness in local communities. The 2015 Project Priority Listing of Continuum of Care projects for inclusion in the Federal Fiscal Year 2015 CoC application is posted here. It includes all projects that were accepted. No projects were rejected. The 2015 Project Performance Rating Factors Rubric used to prioritize projects for the 2015 submission, which includes the 2015 CoC Project Type Priority Order Ranking, is also provided. Also, the WSFC Continuum of Care Governance Charter, which describes the funding process, including the process of the CoC Ratings Panel, is posted here. In addition, the 2015 Consolidated Application is posted here.

1. [2015 Project Priority Listing \[pdf/176kb/1p\]](#)
2. [2015 Project Performance Rating Factors Rubric \[pdf/136kb/3p\]](#)
3. [WSFC Continuum of Care Governance Charter \[pdf/7mb/46p\]](#)
4. [2015 Continuum of Care Application \[pdf/11.7mb/288p\]](#)
5. [2015 Continuum of Care Project Priority Listing \[pdf/375kb/17p\]](#)

CoC Grant Awards

- About CBD
- Code Enforcement
- Business Development
- Housing Development
- Minority/Women's Business (M/WBE)
- Planning
 - Funding Sources
 - Homelessness
 - Housing Production
 - Infrastructure and Site Development
 - Links
 - Reports
 - Self-Sufficiency/Public Services
 - Continuum of Care Survey
- Specialized Permits
- Staff
- Calendar
- News
- Citizen Feedback



- [2015 CoC Grant Awards \[pdf/15kb/1p\]](#)

Continuum of Care Satisfaction Survey

Consumers of homeless services are encouraged to complete and submit the following survey.

- [CoC Satisfaction Survey \[pdf/256kb/1p\]](#)

Emergency Solutions Grants (ESG) Program

Both City and State ESG funds are handled through the City's Consolidated Application process. [Access the City's application materials](#). Recent awards are listed below:

1. [2016 ESG Awards \[pdf/17kb/1p\]](#)
2. [2015 ESG Award \[pdf/15kb/1p\]](#)

Continuum of Care Governance

1. [CoC Governance Charter \[pdf/7mb/46p\]](#)

Ten-Year Plan to End Chronic Homelessness

1. [The Winston-Salem/Forsyth County Ten-Year Plan to End Chronic Homelessness \[pdf/4.2mb/44p\]](#)
2. [Ten-Year Plan Executive Summary \[pdf\]](#)



Shelter & Housing for the Homeless



Bethesda Center



Samaritan Ministries



Fifth Street II Apartments

Notify me about changes on this page

Receive E-Mail Notification When New Information is Posted on this Page

As a member, enjoy the benefits of MyCityofWS, including your choice of newsletters, and notifications about events and site updates. [Login and Manage Your Subscriptions Now.](#)

Login and Subscribe



SPOTLIGHT ON...

- [Discover Winston-Salem](#)
- [WSTV Schedule](#)
- [Zoning Cases](#)
- [Street Closings](#)
- [Departments](#)
- [Commend an Employee](#)
- [En Espanol](#)
- [Volunteer](#)

CONNECT WITH US

- [City Edition](#)
- [Rollout News](#)
- [Biking and Walking Newsletter](#)
- [Social Media](#)
- [Social Media Policy](#)
- [MyCityofWS](#)
- [Contact Us](#)
- [Home](#)



SITE MENU

- [Services](#)
- [Residents](#)
- [Business](#)
- [Development](#)
- [Government](#)
- [Forms](#)
- [Jobs](#)
- [Sign In](#)

CONTACT US

City Link 311
311 or (336) 727-8000
citylink@cityofws.org
 101 N. Main Street
 Winston-Salem, NC 27101
 PO Box 2511
 Winston-Salem, NC 27102
[City Directory](#)
thewebmaster@cityofws.org



From: **Tim West** timw@cityofws.org
Subject: Notification of CoC Grants To Be Included in Submission to HUD
Date: August 26, 2016 at 4:55 PM



To: **Kathleen Wiener** Kathleen.Wiener@uwforysith.org, **Alex Hudson** alex@youthintransition.org, **Andrea Kurtz** Andrea.Kurtz@uwforysith.org, **Andy Hagler** andy@triadmentalhealth.org, **Ann Sain** saina@yadtel.net, **Annette Bowles** annette.bowles@va.gov, **Annette Kelly** annettekelly@icloud.com, **Barry Washington** barryswashington@yahoo.com, **Becky Dubois** bjdubois@charlottediocese.org, **Bev Gwynn** bgwynn@haws.org, **Bianca Green** greenbl@forsyth.cc, **Brenda Evans** bevans2525@gmail.com, **Brian Hahne** bhahne@NCHSM.org, **Brittany Holmes** bholmes@familyservicesforsyth.org, **Carl Potter** (cpotter@bethesdacenter.org) cpotter@bethesdacenter.org, **Carol Fulton** carolfulton@xfirechurch.com, **Carolyn Moolhuizen** moolhucc@forsyth.cc, **Charles McKenzie** CF46mmk@gmail.com, **Charles Wilson** cfwilson1@triad.rr.com, **Ciat Shabazz** harryvcos@gmail.com, **Dan Kornelis** korneldw@forsyth.cc, **Darryl Whitaker** docwhitaker@godsrepairshop.org, **David Harold** (david.harold@gmail.com) david.harold@gmail.com, **David Holston** david@sunnysidemistry.org, **Dennis Gayda** gatorpack21@gmail.com, **Derwin Montgomery - Bethesda Center** (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, **DeShanna Johnson** deshanna.johnson@cardinalinnovations.org, **Diane Evans** devans@nchsm.org, **Don Timmons** don.timmons@hospicecarecenter.org, **Elizabeth Arnold** earnold@wakehealth.edu, **Ginny Britt** ginnybritt@gmail.com, **Greg Cooney** greg.cooney@wsrescue.org, **Gregory Williams** ginnieman1@gmail.com, **Harold Smith** Eureka@eurekahouse.org, **Jackie Hundt** (ghundt@triad.rr.com) ghundt@triad.rr.com, **Jain Umesh** jainumesh@hotmail.com, **Jane Thompson** jet1teach@aol.com, **Jennifer Herb** jennifer.herb@va.gov, **Jeremy Moseley** mmoseley@wakehealth.edu, **Jesse Duncan** jduncan@aidscareservice.org, **Joe Crocker** joe@kbr.org, **Joetta Shepherd** jshepherd@fsifamily.org, **John Fennell** john.fennell@va.gov, **John Mack** jmack@bethesdacenter.org, **Johnnie Johnson** johnnie.johnson@eirs.org, **Jose Perez** (perezj2@forsyth.cc) perezj2@forsyth.cc, **Karen Durell** kdurell@haws.org, **Katie Bryant** (katie@sttimothys.ws) katie@sttimothys.ws, **Kelly Smith** kellysnowsmith@gmail.com, **Ken Bower** kbower@thefellowshiphome.org, **Kenneth Heater** (ken.heater@wsrescue.org) ken.heater@wsrescue.org, **Kenneth Holly** kholly@nbncommunity.org, **Kenneth Koontz** Kenneth.Koontz@uwforysith.org, **Kenneth Simington** ksimington@wsfcs.k12.nc.us, **Kristin O'Leary** kristino@ywcaws.org, **Kristle Coble** Kristle.Coble@uwforysith.org, **Laura Lama** LAURAL@cityofws.org, **Lea Thullberry** lea@sttimothys.ws, **Linda Jackson Barnes** lindajb@cityofws.org, **Lisa Parrish** lisa.parrish@uss.salvationarmy.org, **Lorie Ferguson** lpferguson@wsfcs.k12.nc.us, **Margaret Elliott** melliott@crisiscontrol.org, **Max Goelling** drmax@nopodiums.com, **Melissa Bunker** melissa.bunker@cardinalinnovations.org, **Mellin Parker** mellinp@cityofws.org, **Michael** pastormichael@centraltriadchurch.com, **Michael Thomas** mthomas@goodwillnwc.org, **Michelle Cutter** michellecutter55@gmail.com, **Mischelle Houser** (womenofwisdomfellowship@yahoo.com) womenofwisdomfellowship@yahoo.com, **Monica Banks** bankml14@wfu.edu, **Nan Griswold** (nanhgris@aol.com) nanhgris@aol.com, **Nancy Copely** dsandnbc@bellsouth.net, **Obie Johnson** (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, **Pam Peoples-Joyner** PJOYNER@WSPD.ORG, **Pamela Ingram** pamela.ingram@eirs.org, **Paulette Dodson** (nextstepdv@gmail.com) nextstepdv@gmail.com, **Peter Moorman** (pmoorman@NCHSM.org) pmoorman@NCHSM.org, **Petey Crowder** peteyc@1stpres.com, **rahim.skinner**@cardinalinnovations.org, **Rea Austin** rea27120@yahoo.com, **Reni Geiger** rgeiger@goodwillnwc.org, **Richard Cassidy - City with Dwellings/Anthony's Plot** (richard@citywithdwellings.org) richard@citywithdwellings.org, **Rivkah meder** rmeder@acswws.microsoftonline.com, **Robert Feikema** rfeikema@fsifamily.org, **Rochelle Smith - Bethesda Center** (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, **Ron Hairston** (ronhairston5@gmail.com) ronhairston5@gmail.com, **Ronald Conner** rconner@nchsm.org, **Rose Fisher** Rose.Fisher@uwforysith.org, **Russ May** russ@anthonysplot.org, **Sahirah Hobes** sahirah.hobes@va.gov, **Sandra Sherrill** sandra_sherrill@yahoo.com, **Sheila Mitchell** smitchell@lscarolinas.net, **Sonja Kurosky** (sonja.kurosky@samaritanforsyth.org) sonja.kurosky@samaritanforsyth.org, **Stanley Colbert** stanley.colbert@uss.salvationarmy.org, **Stephanie Funderburk** sfunderburk@haws.org, **Steve Miller** steven.miller@ncommerce.com, **Steven Scoggin** sscoggin@wakehealth.edu, **T. J. Reynolds-Emwanta** (tjemwanta@gmail.com) tjemwanta@gmail.com, **Tammi O'Quinn** tpoquinn@wsfcs.k12.nc.us, **Tanya McDougal** mcdouglt@forsyth.cc, **Tashina Oladunjoye** Tashina.Oladunjoye@uss.salvationarmy.org, **Tracy Nicholson** tracyn@legalaidnc.org, **Twana Roebuck** (twana.roebuck@eirs.org) twana.roebuck@eirs.org, **Valene Franco** (valenef@legalaidnc.org) valenef@legalaidnc.org, **Wanda Brendle- Moss** (wandabrendlemoss@gmail.com) wandabrendlemoss@gmail.com, **Wanda Nichols** wandan@cityofws.org, **Willis Miller** (willis.miller@samaritanforsyth.org) willis.miller@samaritanforsyth.org, **Yvette Stackhouse** yvettes@legalaidnc.org, **Colin Miller** cmiller@aidscareservice.org

Cc: **Mellin Parker** mellinp@cityofws.org, **Hundt, Jackie** ghundt@triad.rr.com

To Winston-Salem/Forsyth County Continuum of Care Members, including CoC Project Applicants:

Please note the attached memo, which references items posted to:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

The information posted on the web site includes the "2016 Project Priority Listing as Approved by Winston-Salem/Forsyth County Commission on Ending Homelessness". No project applications were received this year that were rejected. However, pursuant to the published reallocation process, funding for several renewal projects was reallocated to fund new projects to increase capacity to improve the Continuum of Care system's outcomes and reduce homelessness.

Thanks to all for your commitment to end homelessness.

Tim West, Planning Program Supervisor
Community and Business Development Department
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
(physical address: 100 East First Street, Suite 423, ZIP 27101)
Phone (336) 734-1305
Cell Phone (336) 403-2599
Fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

Memorandum



Winston-Salem

Community and Business
Development Department

P.O. Box 2511
Winston-Salem, NC 27102
CityLink 311 (336.727.8000)
Fax 336.727.2878

TO: Continuum of Care Members
FROM: D. Ritchie Brooks, Director
DATE: August 26, 2016
SUBJECT: Continuum of Care Information
CC: Evan Raleigh, Deputy Director
Mellin L. Parker, Planning Senior Project Supervisor

Please note that the following items have been posted to our web page at <http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>:

1. 2016 Project Priority Listing as Approved by Winston-Salem/Forsyth County Commission on Ending Homelessness
2. Continuum of Care Rating Panel Minutes for August 15, 2016
3. Continuum of Care Operating Cabinet Minutes for August 16, 2016, summarizing the Operating Cabinet's discussion of the Rating Panel's recommendations

In addition, on our web page are previously posted items which include the Request for Proposals (posted June, 9, 2016), as well as the Continuum of Care's rating and review procedures and process for reallocating (posted August 12, 2016).

If you have any questions, please contact me at 734-1250 or ritchieb@cityofws.org or Mellin L. Parker at 734-1310 or mellinp@cityofws.org.

Thank you,

A handwritten signature in cursive script that reads "D. Ritchie Brooks".

D. Ritchie Brooks
Director

CityLink311

Call 311 or 336-727-8000
citylink@cityofws.org

City Council: Mayor Allen Joiner; Vivian H. Burke, Mayor Pro Tempore, Northeast Ward; Denise D. Adams, North Ward; Dan Besse, Southwest Ward; Robert C. Clark, West Ward; Molly Leight, South Ward; Jeff MacIntosh, Northwest Ward; Derwin L. Montgomery, East Ward; James Taylor, Jr., Southeast Ward; City Manager: Lee D. Garrity



From: Kathleen Wiener Kathleen.Wiener@uwforysyth.org

Subject: OC August Minutes

Date: August 21, 2016 at 5:53 PM

To: Alex Hudson alex@youthintransition.org, Andrea Kurtz Andrea.Kurtz@uwforysyth.org, Bianca Green greenbl@forysyth.cc, Brian Hahne bhahne@NCHSM.org, Carolyn Moolhuizen moolhucc@forysyth.cc, Dan Kornelis korneldw@forysyth.cc, Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, DeShanna Johnson deshanna.johnson@cardinalinnovations.org, Diane Evans devans@nchsm.org, Dolores Hill hilldm@forysyth.cc, Jackie Hundt (ghundt@triad.rr.com) ghundt@triad.rr.com, Jennifer Herb jennifer.herb@va.gov, Joetta Shepherd jshepherd@fsifamily.org, John Fennell john.fennell@va.gov, Jose Perez (perezj2@forysyth.cc) perezj2@forysyth.cc, Karen Durell kdurell@haws.org, Kate Sullivan kathy.sullivan2@va.gov, Kathleen Wiener Kathleen.Wiener@uwforysyth.org, Katie Bryant (katie@sttimothys.ws) katie@sttimothys.ws, Kelly Church kchurch@haws.org, Kenneth Heater (ken.heater@wsrescue.org) ken.heater@wsrescue.org, Laura Lama (laural@cityofws.org) laural@cityofws.org, Lisa Parrish lisa.parrish@uss.salvationarmy.org, Lynne Garms (lynne.garms@wsrescue.org) lynne.garms@wsrescue.org, Margaret Elliott mellott@crisiscontrol.org, Max Goelling drmax@nopodiums.com, Melissa Bunker melissa.bunker@cardinalinnovations.org, Mellin Parker mellinp@cityofws.org, Michael Bergondo michael.bergondo@va.gov, Obie Johnson (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, Pam Peoples-Joyner (pjoyner@wspd.org) pjoyner@wspd.org, Pamela Ingram pamela.ingram@eirs.org, Paulette Dodson (nextstepdv@gmail.com) nextstepdv@gmail.com, Rebecca Sauter rsauter@nwpcog.org, Reni Geiger rgeiger@goodwillnwc.org, Rivkah meder rmeder@acsws.microsoftonline.com, Rochelle Smith - Bethesda Center (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, Rose Fisher Rose.Fisher@uwforysyth.org, Russ May russ@anthonyplot.org, Sahirah Hobes sahirah.hobes@va.gov, Sandra Sherrill sandra_sherrill@yahoo.com, Sheila Mitchell smitchell@lscarolinas.net, Sonjia Kurosky (sonjia.kurosky@samaritanforysyth.org) sonjia.kurosky@samaritanforysyth.org, Tammi O'Quinn tpoquinn@wsfcs.k12.nc.us, Tanya McDougal mcdougalt@forysyth.cc, Tashina Oladunjoye Tashina.Oladunjoye@uss.salvationarmy.org, Tim West timw@cityofws.org, Twana Roebuck (twana.roebuck@eirs.org) twana.roebuck@eirs.org, Valene Franco (valenef@legalaidnc.org) valenef@legalaidnc.org, Wanda Brendle- Moss (wandabrendlemoss@gmail.com) wandabrendlemoss@gmail.com

Kathleen Wiener, Grants and Projects Manager
United Way of Forsyth County, Inc.
301 N. Main Street, Suite 1700
Winston-Salem, NC 27101
Phone (336) 721-9378 Fax (336) 724-1045
kathleen.wiener@uwforysyth.org



PLEASE NOTE: SUMMER HOURS
Monday-Thursday • 7:30am-6:00pm
Friday • Closed



8.16.16 Operating
Cabinet Minutes.docx

From: Tim West timw@cityofws.org
Subject: HUD Continuum of Care Grant Materials
Date: August 12, 2016 at 4:01 PM



To: Kathleen Wiener Kathleen.Wiener@uwforysyt.org, Alex Hudson alex@youthintransition.org, Andrea Kurtz Andrea.Kurtz@uwforysyt.org, Andy Hagler andy@triadmentalhealth.org, Ann Sain saina@yadtel.net, Annette Bowles annette.bowles@va.gov, Annette Kelly annettekelly@icloud.com, Barry Washington barys.washington@yahoo.com, Becky Dubois bjdubois@charlottediocese.org, Bev Gwynn bgwynn@haws.org, Bianca Green greenbl@forysyt.cc, Brenda Evans bevans2525@gmail.com, Brian Hahne bhahne@NCHSM.org, Brittany Holmes bholmes@familyservicesforysyt.org, Carl Potter (cpotter@bethesdacenter.org) cpotter@bethesdacenter.org, Carol Fulton carolfulton@xfirechurch.com, Carolyn Moolhuizen moolhucc@forysyt.cc, Charles McKenzie CF46mmk@gmail.com, Charles Wilson cfwilson1@triad.rr.com, Ciat Shabazz harryvcos@gmail.com, Dan Kornelis korneldw@forysyt.cc, Darryl Whitaker docwhitaker@godsrepairshop.org, David Harold (david.harold@gmail.com) david.harold@gmail.com, David Holston david@sunnysideministry.org, Dennis Gayda gatorpack21@gmail.com, Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, DeShanna Johnson deshanna.johnson@cardinalinnovations.org, Diane Evans devans@nchsm.org, Don Timmons don.timmons@hospicecarecenter.org, Elizabeth Arnold earnold@wakehealth.edu, Ginny Britt ginnybritt@gmail.com, Greg Cooney greg.cooney@wsrescue.org, Gregory Williams ginnieman1@gmail.com, Harold Smith Eureka@eurekahouse.org, Jackie Hundt (ghundt@triad.rr.com) ghundt@triad.rr.com, Jain Umesh jainumesh@hotmail.com, Jane Thompson jet1teach@aol.com, Jennifer Herb jennifer.herb@va.gov, Jeremy Moseley mmoseley@wakehealth.edu, Jesse Duncan jduncan@aidscareservice.org, Joe Crocker joe@kbr.org, Joetta Shepherd jshepherd@fsifamily.org, John Fennell john.fennell@va.gov, John Mack jmack@bethesdacenter.org, Johnnie Johnson johnnie.johnson@eistr.org, Jose Perez (perezj2@forysyt.cc) perezj2@forysyt.cc, Karen Durell kdurell@haws.org, Katie Bryant (katie@sttimothys.ws) katie@sttimothys.ws, Kelly Smith kellysnowsmith@gmail.com, Ken Bower kbower@thefellowshiphome.org, Kenneth Heater (ken.heater@wsrescue.org) ken.heater@wsrescue.org, Kenneth Holly kholly@nbncommunity.org, Kenneth Koontz Kenneth.Koontz@uwforysyt.org, Kenneth Simington ksimington@wsfcs.k12.nc.us, Kristin O'Leary kristino@ywcaws.org, Kristle Coble Kristle.Coble@uwforysyt.org, Laura Lama LAURAL@cityofws.org, Lea Thullberry lea@sttimothys.ws, Linda Jackson Barnes lindajb@cityofws.org, Lisa Parrish lisa.parrish@uss.salvationarmy.org, Lorie Ferguson lpferguson@wsfcs.k12.nc.us, Margaret Elliott melliott@crisiscontrol.org, Max Goelling drmax@nopodiums.com, Melissa Bunker melissa.bunker@cardinalinnovations.org, Mellin Parker mellinp@cityofws.org, Michael pastormichael@centraltriadchurch.com, Michael Thomas mthomas@goodwillnwc.org, Michelle Cutter michellecutter55@gmail.com, Michelle Houser (womenofwisdomfellowship@yahoo.com) womenofwisdomfellowship@yahoo.com, Monica Banks bankml14@wfu.edu, Nan Griswold (nanhgris@aol.com) nanhgris@aol.com, Nancy Copely dsandnbc@bellsouth.net, Obie Johnson (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, Pam Peoples-Joyner PJOYNER@WSPD.ORG, Pamela Ingram pamelaingram@eistr.org, Paulette Dodson (nextstepdv@gmail.com) nextstepdv@gmail.com, Peter Moorman (pmoorman@NCHSM.org) pmoorman@NCHSM.org, Petey Crowder peteyc@1stpres.com, rahim.skinner@cardinalinnovations.org, Rea Austin rea27120@yahoo.com, Reni Geiger rgeiger@goodwillnwc.org, Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org) richard@citywithdwellings.org, Rivkah meder rmeder@acsws.microsoftonline.com, Robert Feikema bfeikema@fsifamily.org, Rochelle Smith - Bethesda Center (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, Ron Hairston (ronhairston5@gmail.com) ronhairston5@gmail.com, Ronald Conner rconnor@nchsm.org, Rose Fisher Rose.Fisher@uwforysyt.org, Russ May russ@anthonyplot.org, Sahirah Hobes sahirah.hobes@va.gov, Sandra Sherrill sandra_sherrill@yahoo.com, Sheila Mitchell smitchell@iscarolinas.net, Sonjia Kurosky (sonjia.kurosky@samaritanforysyt.org) sonjia.kurosky@samaritanforysyt.org, Stanley Colbert stanley.colbert@uss.salvationarmy.org, Stephanie Funderburk sfunderburk@haws.org, Steve Miller steven.miller@ncommerce.com, Steven Scoggin sscoggin@wakehealth.edu, T. J. Reynolds-Emwanta (tjemwanta@gmail.com) tjemwanta@gmail.com, Tammi O'Quinn tpoquinn@wsfcs.k12.nc.us, Tanya McDougal mcdougalt@forysyt.cc, Tashina Oladunjoye Tashina.Oladunjoye@uss.salvationarmy.org, Tracy Nicholson tracyn@legallaidnc.org, Twana Roebuck (twana.roebuck@eistr.org) twana.roebuck@eistr.org, Valene Franco (valenef@legallaidnc.org) valenef@legallaidnc.org, Wanda Brendle- Moss (wandabrendlemoss@gmail.com) wandabrendlemoss@gmail.com, Wanda Nichols wandan@cityofws.org, Willis Miller (willis.miller@samaritanforysyt.org) willis.miller@samaritanforysyt.org, Yvette Stackhouse yvettes@legallaidnc.org

To Winston-Salem/Forsyth County Continuum of Care Members:

Please note that the following items have been posted on our web page:

1. [The NC500 2016 Renewal Project Scorecard \[pdf/416 kb/7p\]](#)
2. [Reallocation Process \[pdf/79kb/1p\]](#)
3. [2016 CoC New Project Scoring Guide \[pdf/116kb/5p\]](#)

Here is the web page address:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

Please let me know any questions.

Tim West, Planning Program Supervisor
Community and Business Development Department
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
(physical address: 100 East First Street, Suite 423, ZIP 27101)
Phone (336) 734-1305
Cell Phone (336) 403-2599
Fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

City of Winston-Salem
ONE TEAM
Committed to Excellence

All e-mails including attachments sent to and from this address are subject to being released to the media and the public in accordance with the North Carolina Public Records Law.

From: Tim West timw@cityofws.org

Subject: RE: HUD Funding Available

Date: June 23, 2016 at 10:28 AM

To: Kathleen Wiener Kathleen.Wiener@uwforysyth.org, Alex Hudson alex@youthintransition.org, Andrea Kurtz Andrea.Kurtz@uwforysyth.org, Andy Hagler andy@triadmentalhealth.org, Ann Sain saina@yadtel.net, Annette Bowles annette.bowles@va.gov, Annette Kelly annettekelly@icloud.com, Barry Washington baryswashington@yahoo.com, Becky Dubois bjdubois@charlottediocese.org, Bev Gwynn bgwynn@haws.org, Bianca Green greenbl@forysyth.cc, Brenda Evans bevans2525@gmail.com, Brian Hahne bhahne@NCHSM.org, Brittany Holmes bholmes@familyservicesforysyth.org, Carl Potter (cpotter@bethesdacenter.org) cpotter@bethesdacenter.org, Carol Fulton carolfulton@xfirechurch.com, Carolyn Moolhuizen moolhucc@forysyth.cc, Charles McKenzie CF46mmk@gmail.com, Charles Wilson cfwilson1@triad.rr.com, Ciat Shabazz harryvcos@gmail.com, Dan Kornelis korneldw@forysyth.cc, Darryl Whitaker docwhitaker@godsrepairshop.org, David Harold (david.harold@gmail.com) david.harold@gmail.com, David Holston david@sunnysideministry.org, Dennis Gayda gatorpack21@gmail.com, Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, DeShanna Johnson djohnson@cphs.org, Diane Evans devans@nchsm.org, Don Timmons don.timmons@hospicecarecenter.org, Elizabeth Arnold earnold@wakehealth.edu, Ginny Britt ginnybritt@gmail.com, Greg Cooney greg.cooney@wsrescue.org, Harold Smith Eureka@eurekahouse.org, Jackie Hundt (ghundt@triad.rr.com) ghundt@triad.rr.com, Jain Umesh jainumesh@hotmail.com, James Allison james_allison@uss.salvationarmy.org, Jane Thompson jet1teach@aol.com, Jennifer Herb jennifer.herb@va.gov, Jeremy Moseley mmoseley@wakehealth.edu, Jesse Duncan jduncan@aidscareservice.org, Joe Crocker joe@kbr.org, Joetta Shepherd jshepherd@fsifamily.org, John Fennell john.fennell@va.gov, John Mack jmack@bethesdacenter.org, Johnnie Johnson johnnie.johnson@eistr.org, Jose Perez (perezj2@forysyth.cc) perezj2@forysyth.cc, Karen Durell kdurell@haws.org, Katie Bryant (katie@sttimothys.ws) katie@sttimothys.ws, Kelly Smith kellysnowsmith@gmail.com, Ken Bower kbower@thefellowshiphome.org, Kenneth Heater (ken.heater@wsrescue.org) ken.heater@wsrescue.org, Kenneth Holly kholly@nbncommunity.org, Kenneth Koontz Kenneth.Koontz@uwforysyth.org, Kenneth Simington ksimington@wsfcs.k12.nc.us, Kristin O'Leary kristino@ywca.org, Kristle Coble Kristle.Coble@uwforysyth.org, Laura Lama LAURAL@cityofws.org, Lea Thullberry lea@sttimothys.ws, Leona Williams (lwilliams@cphs.org) lwilliams@cphs.org, Linda Jackson Barnes lindajb@cityofws.org, Lisa Parrish lisa.parrish@uss.salvationarmy.org, Lorie Ferguson lferguson@wsfcs.k12.nc.us, Margaret Elliott mellriott@crisiscontrol.org, Max Goelling drmax@nopodiums.com, Mellin Parker mellinp@cityofws.org, Michael pastormichael@centraltriadchurch.com, Michael Thomas mthomas@goodwillnwnc.org, Michelle Cutter michiellecutter55@gmail.com, Michelle Houser (womenofwisdomfellowship@yahoo.com) womenofwisdomfellowship@yahoo.com, Monica Banks bankml14@wfu.edu, Nan Griswold (nanhgris@aol.com) nanhgris@aol.com, Nancy Copely dsandnbc@bellsouth.net, Obie Johnson (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, Pam Peoples-Joyner PJOYNER@WSPD.ORG, Pamela Ingram pamelaingram@eistr.org, Paulette Dodson (nextstepdv@gmail.com) nextstepdv@gmail.com, Peter Moorman (pmoorman@NCHSM.org) pmoorman@NCHSM.org, Petey Crowder peteyc@1stpres.com, Rahim Skinner rskinner@cphs.org, Rea Austin rea27120@yahoo.com, Reni Geiger rgeiger@goodwillnwnc.org, Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org) richard@citywithdwellings.org, Rivkah meder rmeder@acswws.microsoftonline.com, Robert Feikema bfeikema@fsifamily.org, Rochelle Smith - Bethesda Center (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, Ron Hairston (ronhairston5@gmail.com) ronhairston5@gmail.com, Ronald Conner rconnor@nchsm.org, Rose Fisher Rose.Fisher@uwforysyth.org, Russ May russ@anthonyplot.org, Sahirah Hobes sahirah.hobes@va.gov, Sandra Sherrill sandra_sherrill@yahoo.com, Sheila Mitchell smitchell@iscarolinas.net, Sonjia Kurosky (sonjia.kurosky@samaritanforysyth.org) sonjia.kurosky@samaritanforysyth.org, Stephanie Funderburk sfunderburk@haws.org, Steve Miller steven.miller@nccommerce.com, Steven Scoggin sscoggin@wakehealth.edu, T. J. Reynolds-Ermwanta (tjermwanta@gmail.com) tjermwanta@gmail.com, Tammi O'Quinn tpoquinn@wsfcs.k12.nc.us, Tanya McDougal mcdougatl@forysyth.cc, Tashina Oladunjoye Tashina.Oladunjoye@uss.salvationarmy.org, Tracy Nicholson tracyn@legalaidnc.org, Twana Roebuck (twana.roebuck@eistr.org) twana.roebuck@eistr.org, Valene Franco (valenef@legalaidnc.org) valenef@legalaidnc.org, Wanda Brendle- Moss (wandabrendlemoss@gmail.com) wandabrendlemoss@gmail.com, Wanda Nichols wandan@cityofws.org, Willis Miller (willis.miller@samaritanforysyth.org) willis.miller@samaritanforysyth.org, Yvette Stackhouse yvettes@legalaidnc.org, Dolores Hill hilldm@forysyth.cc, Lynne Garms (lynne.garms@wsrescue.org) lynne.garms@wsrescue.org, Rebecca Sauter rsauter@nwpcog.org, Alan Hodges alan.hodges@hanes.com, Chad Nance chad@camelcitydispatch.com, Chris Henson (ssnow@bbandt.com) ssnow@bbandt.com, Daniel Anthony anthonylawfirm@windstream.net, Daniel Anthony daniel_b_anthony@hotmail.com, Everette Witherspoon witherel@forysyth.cc, Gary Gunderson ggunders@wakehealth.edu, Hank Marsh (hemarsh@daymarkrecovery.org) hemarsh@daymarkrecovery.org, Jan Morgan jdmorgan@wsfcs.k12.nc.us, John Thacker thackejt@forysyth.cc, Lisa Hinson lhinson@cphs.org, Molly Leight mleight@triad.rr.com, Paula Stephen paulastephen@earthlink.net, Vivian Joiner vivian@sweetpotatoes.ws, Mickle, London micklel@wssu.edu, Evans, Brenda bevans2525@gmail.com, jefriley75@yahoo.com, Bob Patterson bpatterson@familyservicesforysyth.org, Perkins, Debra Debra.Perkins@eistr.org, Shadowe Magaraci (Shadowe.Magaraci@eistr.org) Shadowe.Magaraci@eistr.org, Tonya Atkins tatkins@bethesdacenter.org, Romonda Gaston (rgaston@haws.org) rgaston@haws.org, michellemcbryde@elizashelpinghands.org, Gerald Green ggreen38@gmail.com, Nicole Shoults Nicole.Shoults@uwforysyth.org

Cc: Ritchie Brooks ritcheib@cityofws.org, Evan Raleigh EVANR@cityofws.org, Mellin Parker mellinp@cityofws.org, Hundt, Jackie ghundt@triad.rr.com, Wanda Nichols wandan@cityofws.org, Diane Greer dianemg@cityofws.org, Laura Lama LAURAL@cityofws.org, Shavonda L. Holloway SHAVONDAH@cityofws.org

To Continuum of Care Members and Interested Parties:

Please note that HUD revised the Continuum of Care grant notice, correcting the Permanent Housing Bonus to 5% of total local CoC funds. Therefore, the estimated amount of permanent housing bonus funds in the 2016 funding round is \$92,367 rather than the previously estimated amount of \$277,101. The amount of bonus funds is for all bonus projects combined, not per project. The corrected Request for Proposals and the 2016

CoC Grant Application Materials may be found on the City's web site at:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

Bonus funds are one way that new projects may be funded. However, the activities that may be funded by bonus funds are limited, as described in HUD's message (which I pasted below) and in the Request for Proposals. New projects also may be funded by reallocation of funds from existing projects, but again, the eligible new project types are strictly defined by HUD. Please see the Request for Proposals for information on project types that may be funded by reallocation or bonus funds.

As a reminder, all agencies currently receiving CoC funds through the City must submit renewal applications, which is a process described in the Request for Proposals.

All new and renewal proposals must be submitted to the City by **5:00 p.m. on Thursday, July 7, 2016.**

Thanks to those who attended the grant workshop yesterday.

Please let me know if you have any questions.

Thank you,

Tim West, Planning Program Supervisor
Community and Business Development Department
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
(physical address: 100 East First Street, Suite 423, ZIP 27101)
Phone (336) 734-1305
Cell Phone (336) 403-2599
Fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

From: Tim West

Sent: Thursday, June 09, 2016 11:17 AM

To: Kathleen Wiener; Alex Hudson; Andrea Kurtz; Andy Hagler; Ann Sain; Annette Bowles; Annette Kelly; Barry Washington; Becky Dubois; Bev Gwynn; Bianca Green; Brenda Evans; Brian Hahne; Brittany Holmes; Carl Potter (cpotter@bethesdacenter.org); Carol Fulton; Carolyn Moolhuyzen; Charles McKenzie; Charles Wilson; Ciat Shabazz ; Dan Kornelis; Darryl Whitaker; David Harold (david.harold@gmail.com); David Holston; Dennis Gayda; Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org); DeShanna Johnson; Diane Evans; Don Timmons; Elizabeth Arnold; Ginny Britt; Greg Cooney; Harold Smith; Jackie Hundt (ghundt@triad.rr.com); Jain Umesh; James Allison; Jane Thompson; Jennifer Herb; Jeremy Moseley; Jesse Duncan; Joe Crocker; Joetta Shepherd; John Fennell; John Mack; Johnnie Johnson; Jose Perez (perezj2@forsyth.cc); Karen Durell; Katie Bryant (katie@sttimothys.ws); Kelly Smith; Ken Bower; Kenneth Heater (ken.heater@wsrescue.org); Kenneth Holly; Kenneth Koontz; Kenneth Simington; Kristin O'Leary; Kristle Coble; Laura Lama; Lea Thullberry; Leona Williams (lwilliams@cphs.org); Linda Jackson Barnes; Lisa Parrish; Lorie Ferguson; Margaret Elliott; Max Goelling; Mellin Parker; Michael; Michael Thomas; Michielle Cutter; Mischelle Houser (womenofwisdomfellowship@yahoo.com); Monica Banks; Nan Griswold (nanhgris@aol.com); Nancy Copely; Obie Johnson (ojohnson@wakehealth.edu); Pam Peoples-Joyner; Pamela Ingram; Paulette Dodson (nextstepdv@gmail.com); Peter Moorman (pmoorman@NCHSM.org); Petey Crowder; Rahim Skinner; Rea Austin; Reni Geiger; Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org); Rivkah meder; Robert Feikema; Rochelle Smith - Bethesda Center

(rsmith@bethesdacenter.org); Ron Hairston (ronhairston5@gmail.com); Ronald Conner; Rose Fisher; Russ May; Sahirah Hobes; Sandra Sherrill; Sheila Mitchell; Sonjia Kurosky (sonjia.kurosky@samaritanforsyth.org); Stephanie Funderburk; Steve Miller; Steven Scoggin; T. J. Reynolds-Emwanta (tjremwanta@gmail.com); Tammi O'Quinn; Tanya McDougal; Tashina Oladunjoye; Tracy Nicholson; Twana Roebuck (twana.roebuck@eisc.org); Valene Franco (valenef@legalaidnc.org); Wanda Brendle- Moss (wandabrendlemoss@gmail.com); Wanda Nichols; Willis Miller (willis.miller@samaritanforsyth.org); Yvette Stackhouse; Dolores Hill; Lynne Garms (lynne.garms@wsrescue.org); Rebecca Sauter; Alan Hodges; Chad Nance; Chris Henson (ssnow@bbandt.com); Daniel Anthony; Daniel Anthony; Everette Witherspoon; Gary Gunderson; Hank Marsh (hemarsh@daymarkrecovery.org); Jan Morgan; John Thacker; Lisa Hinson; Molly Leight; Paula Stephen; Vivian Joiner; Mickle, London; Evans, Brenda; jefriley75@yahoo.com; Bob Patterson; Perkins, Debra; Shadowe Magaraci (Shadowe.Magaraci@eisc.org)

Cc: Ritchie Brooks; Evan Raleigh; Mellin Parker; Hundt, Jackie; Wanda Nichols; Diane Greer; Laura Lama; Tim West; Shavonda L. Holloway

Subject: HUD Funding Available

Importance: High

The **Request for Proposals (RFP) for HUD Continuum of Care (CoC) Homeless Assistance** was published by the City of Winston-Salem today. Both renewal and new project proposals must be submitted to the City by **5:00 p.m. on Thursday, July 7, 2016.**

A grant application workshop will be held to provide information and assistance to those interested in applying for funds. The workshop will be held on Wednesday, June 22, 2016 from 12:00 noon to 1:00 p.m. in Room 230 of City Hall at 101 N. Main Street in Winston-Salem.

The RFP and **2016 CoC Grant Application Materials** may be found on the City's web site at:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

Please let me know if you have any questions.

Tim West, Planning Program Supervisor
Community & Business Development Dept.
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
phone (336) 734-1305
cell (336) 403-2599
fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

From: HUD Exchange Mailing List [mailto:news@hudexchange.info]

Sent: Tuesday, June 21, 2016 10:26 AM

To: Tim West

Subject: Correction: FY 2016 Continuum of Care (CoC) Program Registration Notice

Is this email not displaying correctly? [View it in your browser.](#)



HUD Exchange Mailing List

Correction: FY 2016 Continuum of Care (CoC) Program Registration Notice

The [FY 2016 CoC Program Registration Notice](#) posted on Friday, April 22, 2016 contained an error that stated HUD would continue the Permanent Housing Bonus at 15 percent of the CoC's Final Pro Rata Need (FPRN). A corrected version of the Notice has been posted on the [FY 2016 Continuum of Care \(CoC\) Program Competition: Funding Availability](#) on the HUD Exchange and on HUD's website at www.hud.gov.

The revised version of the Notice clarifies that the Permanent Housing Bonus amount available to CoCs is **5 percent** of a CoC's FPRN. The correction is found on page 35 in Section IV.B.6 which states:

"HUD will continue the Permanent Housing Bonus. All CoCs may create new projects through the permanent housing bonus up to 5 percent of the CoC's FPRN for the following types of new projects for those CoCs that meet the criteria provided in V.4. of this Notice and additional criteria provided in the FY 2016 CoC Program Competition NOFA:

1. New permanent supportive housing projects that will serve 100 percent chronically homeless families and individuals including youth experiencing chronic homelessness; and
2. New rapid rehousing projects that will serve homeless individuals and families, including youth, coming directly from the streets or emergency shelters, or fleeing domestic violence situations and other persons meeting the criteria of paragraph (4) of the definition of homeless."

HUD apologizes for any confusion caused by this error.



Visit the HUD Exchange at <https://www.hudexchange.info>



From: Tim West timw@cityofws.org
Subject: HUD Funding Available
Date: June 9, 2016 at 11:16 AM

To: Kathleen Wiener Kathleen.Wiener@uwforysyth.org, Alex Hudson alex@youthintransition.org, Andrea Kurtz Andrea.Kurtz@uwforysyth.org, Andy Hagler andy@triadmentalhealth.org, Ann Sain saina@yadtel.net, Annette Bowles annette.bowles@va.gov, Annette Kelly annettekelly@icloud.com, Barry Washington baryswashington@yahoo.com, Becky Dubois bjubois@charlottediocese.org, Bev Gwynn bgwynn@haws.org, Bianca Green greenbl@forysyth.cc, Brenda Evans bevans2525@gmail.com, Brian Hahne bhahne@NCHSM.org, Brittany Holmes bholmes@familyservicesforysyth.org, Carl Potter (cpotter@bethesdacenter.org) cpotter@bethesdacenter.org, Carol Fulton carolfulton@xfirechurch.com, Carolyn Moolhuizen moolhuicc@forysyth.cc, Charles McKenzie CF46mmk@gmail.com, Charles Wilson cfwilson1@triad.rr.com, Ciat Shabazz harryvcos@gmail.com, Dan Kornelis korneldw@forysyth.cc, Darryl Whitaker docwhitaker@godsrepairshop.org, David Harold (david.harold@gmail.com) david.harold@gmail.com, David Holston david@sunnysidemistry.org, Dennis Gayda gatorpack21@gmail.com, Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, DeShanna Johnson djohnson@cphs.org, Diane Evans devans@nchsm.org, Don Timmons don.timmons@hospicecarecenter.org, Elizabeth Arnold earnold@wakehealth.edu, Ginny Britt ginnybritt@gmail.com, Greg Cooney greg.cooney@wsrescue.org, Harold Smith Eureka@eurekahouse.org, Jackie Hundt (ghundt@triad.rr.com) ghundt@triad.rr.com, Jain Umesh jainumesh@hotmail.com, James Allison james_allison@uss.salvationarmy.org, Jane Thompson jet1teach@aol.com, Jennifer Herb jennifer.herb@va.gov, Jeremy Moseley mmoseley@wakehealth.edu, Jesse Duncan jduncan@aidscareservice.org, Joe Crocker joe@kbr.org, Joetta Shepherd jshepherd@fsifamily.org, John Fennell john.fennell@va.gov, John Mack jmack@bethesdacenter.org, Johnnie Johnson johnnie.johnson@eistr.org, Jose Perez (perezj2@forysyth.cc) perezj2@forysyth.cc, Karen Durell kdurell@haws.org, Katie Bryant (katie@sttimothys.ws) katie@sttimothys.ws, Kelly Smith kellysnowsmith@gmail.com, Ken Bower kbower@thefellowshiphome.org, Kenneth Heater (ken.heater@wsrescue.org) ken.heater@wsrescue.org, Kenneth Holly kholly@nbncommunity.org, Kenneth Koontz Kenneth.Koontz@uwforysyth.org, Kenneth Simington ksimington@wsfcs.k12.nc.us, Kristin O'Leary kristino@ywca.org, Kristle Coble Kristle.Coble@uwforysyth.org, Laura Lama LAURAL@cityofws.org, Lea Thullberry lea@sttimothys.ws, Leona Williams (lwilliams@cphs.org) lwilliams@cphs.org, Linda Jackson Barnes lindajb@cityofws.org, Lisa Parrish lisa.parrish@uss.salvationarmy.org, Lorie Ferguson lferguson@wsfcs.k12.nc.us, Margaret Elliott mellioth@crisiscontrol.org, Max Goelling drmax@nopodiums.com, Mellin Parker mellinp@cityofws.org, Michael pastormichael@centraltriadchurch.com, Michael Thomas mthomas@goodwillnwnc.org, Michelle Cutter michiellecutter55@gmail.com, Mischelle Houser (womenofwisdomfellowship@yahoo.com) womenofwisdomfellowship@yahoo.com, Monica Banks bankml14@wfu.edu, Nan Griswold (nanhgris@aol.com) nanhgris@aol.com, Nancy Copely dsandnbc@bellsouth.net, Obie Johnson (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, Pam Peoples-Joyner PJOYNER@WSPD.ORG, Pamela Ingram pamelaingram@eistr.org, Paulette Dodson (nextstepdv@gmail.com) nextstepdv@gmail.com, Peter Moorman (pmoorman@NCHSM.org) pmoorman@NCHSM.org, Petey Crowder peteyc@1stpres.com, Rahim Skinner rskinner@cphs.org, Rea Austin rea27120@yahoo.com, Reni Geiger rgeiger@goodwillnwnc.org, Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org) richard@citywithdwellings.org, Rivkah meder rmeder@acsus.microsoftonline.com, Robert Feikema bfeikema@fsifamily.org, Rochelle Smith - Bethesda Center (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, Ron Hairston (ronhairston5@gmail.com) ronhairston5@gmail.com, Ronald Conner rconnor@nchsm.org, Rose Fisher Rose.Fisher@uwforysyth.org, Russ May russ@anthonyplot.org, Sahirah Hobes sahirah.hobes@va.gov, Sandra Sherrill sandra_sherrill@yahoo.com, Sheila Mitchell smitchell@iscarolinas.net, Sonjia Kurosky (sonjia.kurosky@samaritanforysyth.org) sonjia.kurosky@samaritanforysyth.org, Stephanie Funderburk sfunderburk@haws.org, Steve Miller steven.miller@ncommerce.com, Steven Scoggin sscoggin@wakehealth.edu, T. J. Reynolds-Ermwanta (tjermwanta@gmail.com) tjermwanta@gmail.com, Tammi O'Quinn tpoquinn@wsfcs.k12.nc.us, Tanya McDougal mcdouglt@forysyth.cc, Tashina Oladunjoye Tashina.Oladunjoye@uss.salvationarmy.org, Tracy Nicholson tracyn@legalaidnc.org, Twana Roebuck (twana.roebuck@eistr.org) twana.roebuck@eistr.org, Valene Franco (valenef@legalaidnc.org) valenef@legalaidnc.org, Wanda Brendle- Moss (wandabrendlemoss@gmail.com) wandabrendlemoss@gmail.com, Wanda Nichols wandan@cityofws.org, Willis Miller (willis.miller@samaritanforysyth.org) willis.miller@samaritanforysyth.org, Yvette Stackhouse yvettes@legalaidnc.org, Dolores Hill hilldm@forysyth.cc, Lynne Garms (lynne.garms@wsrescue.org) lynne.garms@wsrescue.org, Rebecca Sauter rsauter@nwpcog.org, Alan Hodges alan.hodges@hanes.com, Chad Nance chad@camelcitydispatch.com, Chris Henson (ssnow@bbandt.com) ssnow@bbandt.com, Daniel Anthony anthonylawfirm@windstream.net, Daniel Anthony daniel_b_anthony@hotmail.com, Everette Witherspoon witherel@forysyth.cc, Gary Gunderson ggunders@wakehealth.edu, Hank Marsh (hemarsh@daymarkrecovery.org) hemarsh@daymarkrecovery.org, Jan Morgan jdmorgan@wsfcs.k12.nc.us, John Thacker thackejt@forysyth.cc, Lisa Hinson lhinson@cphs.org, Molly Leight mleight@triad.rr.com, Paula Stephen paulastephen@earthlink.net, Vivian Joiner vivian@sweetpotatoes.ws, Mickle, London micklel@wssu.edu, Evans, Brenda bevans2525@gmail.com, jefriley75@yahoo.com, Bob Patterson bpatterson@familyservicesforysyth.org, Perkins, Debra Debra.Perkins@eistr.org, Shadowe Magaraci (Shadowe.Magaraci@eistr.org) Shadowe.Magaraci@eistr.org

Cc: Ritchie Brooks ritchieb@cityofws.org, Evan Raleigh EVANR@cityofws.org, Mellin Parker mellinp@cityofws.org, Hundt, Jackie ghundt@triad.rr.com, Wanda Nichols wandan@cityofws.org, Diane Greer dianemg@cityofws.org, Laura Lama LAURAL@cityofws.org, Tim West timw@cityofws.org, Shavonda L. Holloway SHAVONDAH@cityofws.org

The Request for Proposals (RFP) for HUD Continuum of Care (CoC) Homeless Assistance was published by the City of Winston-Salem today. Both renewal and new project proposals must be submitted to the City by **5:00 p.m. on Thursday, July 7, 2016.**

A grant application workshop will be held to provide information and assistance to those interested in applying for funds. The workshop will be held on Wednesday, June 22, 2016 from 12:00 noon to 1:00 p.m. in Room 230 of City Hall at 101 N. Main Street in Winston-Salem.

The RFP and **2016 CoC Grant Application Materials** may be found on the City's web site at:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

Please let me know if you have any questions.

Tim West, Planning Program Supervisor
Community & Business Development Dept.
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
phone (336) 734-1305
cell (336) 403-2599
fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

City of Winston-Salem
ONE TEAM
Committed to Excellence

All e-mails including attachments sent to and from this address are subject to being released to the media and the public in accordance with the North Carolina Public Records Law.

**Request for Proposals for
CONTINUUM OF CARE
HOMELESS ASSISTANCE GRANTS**

The City of Winston-Salem seeks proposals for funding to be available under the Continuum of Care Homeless Assistance Grants Program. Proposals are due by 5:00 p.m. on July 7, 2016. The full Request for Proposals with detailed information is available at <http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>. A grant application workshop will be held on Wednesday, June 22, 2016 from 12:00 noon to 1:00 p.m. in Room 230 of City Hall at 101 N. Main Street. This workshop will be held to provide information and assistance to those interested in applying for funds. Workshop attendance is strongly encouraged. For more information, contact Mellin Parker at (336) 734-1310 or mellinp@cityofws.org.

The Chronicle June 9, 2016

NC-500
Consolidated Application Attachment 5

2016 CoC Process for Reallocating

Table of Contents

Item	Page No.
Winston-Salem/Forsyth County Continuum of Care (NC-500) Reallocation Process for FY2016 Continuum of Care Competition	2
CoC Notification of Public Posting via Email (Rating and Review Procedure and Reallocation Process) <i>dated 08/12/2016</i>	3

Winston-Salem/Forsyth County Continuum of Care (NC-500)
Reallocation Process for FY2016 Continuum of Care Program Competition

The Winston-Salem Forsyth County CoC (hereinafter CoC) manages the performance of all projects in the community and reallocates resources whenever doing so will improve the CoC's capacity to end homelessness. The CoC encourages new and existing providers to apply for new projects through reallocation. The CoC reallocates funds using the following process.

The CoC, through the Collaborative Applicant, the City of Winston-Salem, issues a Request for Proposals (RFP) for new and renewal project applications, with a deadline at least 30 days prior to HUD's Continuum of Care grant deadline. The local RFP specifies that new projects may only be funded through reallocation of funds from existing projects or through the permanent housing bonus process. HUD strictly limits the type of projects for which reallocated or bonus funds may be used.

In 2016, HUD will allow the CoC to reduce or eliminate funds from eligible renewal projects to use reallocation to create projects of the following types: (a) new permanent supportive housing projects where all beds will be dedicated for use by chronically homeless individuals and families; (b) new rapid rehousing projects for homeless individuals and families who enter directly from the streets or emergency shelters, youth up to age 24, and persons fleeing domestic violence situations; (c) new Supportive Services Only (SSO) projects specifically for a centralized or coordinated assessment system; and (d) new dedicated Homeless Management Information System (HMIS) projects.

All projects considered for funding must pass a threshold review. The Winston-Salem/Forsyth County CoC Rating Panel reviews all applications received which pass threshold review. The panel develops a priority listing of projects recommended for funding, including a consideration and discussion of projects losing or gaining funds through reallocation. The panel reviews renewal projects based on performance and new projects based on organizational capacity, strategic priority, project approach and design, and cost effectiveness. Recommendations to reallocate funds consider both HUD's policy priorities and strategic objectives and the CoC's needs and priorities, in relation to new and existing renewal project proposals, as well as performance and spending history of existing renewal projects.

The recommended priority listing is presented to the CoC Operating Cabinet for discussion and to the Commission on Ending Homelessness for a vote. A single priority listing of projects is developed for submission to HUD. The priority listing indicates to HUD the renewal grants which have been eliminated or reduced in funding, so as to create one or more new projects through the reallocation process.

The RFP, Threshold Review, New Project Application Scoring Guide and Renewal Project Performance Scorecard are posted annually by the Collaborative Applicant, distributed to the CoC and are found at <http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>.

From: Tim West timw@cityofws.org
Subject: HUD Continuum of Care Grant Materials
Date: August 12, 2016 at 4:01 PM



To: Kathleen Wiener Kathleen.Wiener@uwforysith.org, Alex Hudson alex@youthintransition.org, Andrea Kurtz Andrea.Kurtz@uwforysith.org, Andy Hagler andy@triadmentalhealth.org, Ann Sain saina@yadtel.net, Annette Bowles annette.bowles@va.gov, Annette Kelly annettekelly@icloud.com, Barry Washington barys.washington@yahoo.com, Becky Dubois bjdubois@charlottediocese.org, Bev Gwynn bgwynn@haws.org, Bianca Green greenbl@forysith.cc, Brenda Evans bevans2525@gmail.com, Brian Hahne bhahne@NCHSM.org, Brittany Holmes bholmes@familyservicesforysith.org, Carl Potter (cpotter@bethesdacenter.org) cpotter@bethesdacenter.org, Carol Fulton carolfulton@xfirechurch.com, Carolyn Moolhuizen moolhucc@forysith.cc, Charles McKenzie CF46mmk@gmail.com, Charles Wilson cfwilson1@triad.rr.com, Ciat Shabazz harryvcos@gmail.com, Dan Kornelis korneldw@forysith.cc, Darryl Whitaker docwhitaker@godsrepairshop.org, David Harold (david.harold@gmail.com) david.harold@gmail.com, David Holston david@sunnysideministry.org, Dennis Gayda gatorpack21@gmail.com, Derwin Montgomery - Bethesda Center (dmontgomery@bethesdacenter.org) dmontgomery@bethesdacenter.org, DeShanna Johnson deshanna.johnson@cardinalinnovations.org, Diane Evans devans@nchsm.org, Don Timmons don.timmons@hospicecarecenter.org, Elizabeth Arnold earnold@wakehealth.edu, Ginny Britt ginnybritt@gmail.com, Greg Cooney greg.cooney@wsrescue.org, Gregory Williams ginnieman1@gmail.com, Harold Smith Eureka@eurekahouse.org, Jackie Hundt (ghundt@triad.rr.com) ghundt@triad.rr.com, Jain Umesh jainumesh@hotmail.com, Jane Thompson jet1teach@aol.com, Jennifer Herb jennifer.herb@va.gov, Jeremy Moseley mmoseley@wakehealth.edu, Jesse Duncan jduncan@aidscareservice.org, Joe Crocker joe@kbr.org, Joetta Shepherd jshepherd@fsifamily.org, John Fennell john.fennell@va.gov, John Mack jmack@bethesdacenter.org, Johnnie Johnson johnnie.johnson@eistr.org, Jose Perez (perezj2@forysith.cc) perezj2@forysith.cc, Karen Durell kdurell@haws.org, Katie Bryant (katie@sttimothys.ws) katie@sttimothys.ws, Kelly Smith kellysnowsmith@gmail.com, Ken Bower kbower@thefellowshiphome.org, Kenneth Heater (ken.heater@wsrescue.org) ken.heater@wsrescue.org, Kenneth Holly kholly@nbncommunity.org, Kenneth Koontz Kenneth.Koontz@uwforysith.org, Kenneth Simington ksimington@wsfcs.k12.nc.us, Kristin O'Leary kristino@ywcaws.org, Kristle Coble Kristle.Coble@uwforysith.org, Laura Lama LAURAL@cityofws.org, Lea Thullberry lea@sttimothys.ws, Linda Jackson Barnes lindajb@cityofws.org, Lisa Parrish lisa.parrish@uss.salvationarmy.org, Lorie Ferguson lpferguson@wsfcs.k12.nc.us, Margaret Elliott melliott@crisiscontrol.org, Max Goelling drmax@nopodiums.com, Melissa Bunker melissa.bunker@cardinalinnovations.org, Mellin Parker mellinp@cityofws.org, Michael pastormichael@centraltriadchurch.com, Michael Thomas mthomas@goodwillnwc.org, Michelle Cutter michellecutter55@gmail.com, Michelle Houser (womenofwisdomfellowship@yahoo.com) womenofwisdomfellowship@yahoo.com, Monica Banks bankml14@wfu.edu, Nan Griswold (nanhgris@aol.com) nanhgris@aol.com, Nancy Copely dsandnbc@bellsouth.net, Obie Johnson (ojohnson@wakehealth.edu) ojohnson@wakehealth.edu, Pam Peoples-Joyner PJOYNER@WSPD.ORG, Pamela Ingram pamelia.ingram@eistr.org, Paulette Dodson (nextstepdv@gmail.com) nextstepdv@gmail.com, Peter Moorman (pmoorman@NCHSM.org) pmoorman@NCHSM.org, Petey Crowder peteyc@1stpres.com, rahim.skinner@cardinalinnovations.org, Rea Austin rea27120@yahoo.com, Reni Geiger rgeiger@goodwillnwc.org, Richard Cassidy - City with Dwellings/Anthony's Plot (richard@citywithdwellings.org) richard@citywithdwellings.org, Rivkah meder rmeder@acsws.microsoftonline.com, Robert Feikema bfeikema@fsifamily.org, Rochelle Smith - Bethesda Center (rsmith@bethesdacenter.org) rsmith@bethesdacenter.org, Ron Hairston (ronhairston5@gmail.com) ronhairston5@gmail.com, Ronald Conner rconnor@nchsm.org, Rose Fisher Rose.Fisher@uwforysith.org, Russ May russ@anthonyplot.org, Sahirah Hobes sahirah.hobes@va.gov, Sandra Sherrill sandra_sherrill@yahoo.com, Sheila Mitchell smitchell@iscarolinas.net, Sonjia Kurosky (sonjia.kurosky@samaritanforysith.org) sonjia.kurosky@samaritanforysith.org, Stanley Colbert stanley.colbert@uss.salvationarmy.org, Stephanie Funderburk sfunderburk@haws.org, Steve Miller steven.miller@ncommerce.com, Steven Scoggin sscoggin@wakehealth.edu, T. J. Reynolds-Emwanta (tjemwanta@gmail.com) tjemwanta@gmail.com, Tammi O'Quinn tpoquinn@wsfcs.k12.nc.us, Tanya McDougal mcdougalt@forysith.cc, Tashina Oladunjoye Tashina.Oladunjoye@uss.salvationarmy.org, Tracy Nicholson tracyn@legallaidnc.org, Twana Roebuck (twana.roebuck@eistr.org) twana.roebuck@eistr.org, Valene Franco (valenef@legallaidnc.org) valenef@legallaidnc.org, Wanda Brendle- Moss (wandabrendlemoss@gmail.com) wandabrendlemoss@gmail.com, Wanda Nichols wandan@cityofws.org, Willis Miller (willis.miller@samaritanforysith.org) willis.miller@samaritanforysith.org, Yvette Stackhouse yvettes@legallaidnc.org

To Winston-Salem/Forsyth County Continuum of Care Members:

Please note that the following items have been posted on our web page:

1. [The NC500 2016 Renewal Project Scorecard \[pdf/416 kb/7p\]](#)
2. [Reallocation Process \[pdf/79kb/1p\]](#)
3. [2016 CoC New Project Scoring Guide \[pdf/116kb/5p\]](#)

Here is the web page address:

<http://www.cityofws.org/Departments/Community-and-Business-Development/Planning/Homelessness>

Please let me know any questions.

Tim West, Planning Program Supervisor
Community and Business Development Department
City of Winston-Salem
PO Box 2511
Winston-Salem, NC 27102
(physical address: 100 East First Street, Suite 423, ZIP 27101)
Phone (336) 734-1305
Cell Phone (336) 403-2599
Fax (336) 747-9312
timw@cityofws.org
www.cityofws.org

City of Winston-Salem
ONE TEAM
Committed to Excellence

All e-mails including attachments sent to and from this address are subject to being released to the media and the public in accordance with the North Carolina Public Records Law.

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

This Governance Charter (the “Charter”) establishes the Winston-Salem/Forsyth County Continuum of Care (NC 500) (hereinafter “CoC”) and formalizes its governance structure. The CoC shall be a membership organization. The Charter is effective as of August 30, 2014.

I. BACKGROUND AND OBJECTIVES

Section 1: The McKinney-Vento Homeless Assistance Act formerly provided three separate homeless assistance programs—the Supportive Housing, Shelter Plus Care, and Moderate Rehabilitation/Single Room Occupancy programs. In 2009, Congress amended the McKinney-Vento Homeless Assistance Act with the Homeless Emergency Assistance and Rapid Transition to Housing Act (the “HEARTH Act”). The HEARTH Act consolidated the three separate homeless assistance programs into a single grant program. This new, consolidated grant program is known as the “Continuum of Care Program.”

Section 2: Pursuant to the HEARTH Act, the U.S. Department of Housing and Urban Development (“HUD”) promulgated regulations for the Continuum of Care Program. The regulations, known as the “interim rule,” are codified at 24 C.F.R. § 578 *et seq.* The interim rule sets forth a framework for creating a “local” continuum of care.

Section 3: HUD defines a local continuum of care as a geographically based group of representatives that carries out the planning responsibilities of the Continuum of Care Program and is composed of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic area and are available to participate.

Section 4: Now, as a requirement of the receipt of federal funding from HUD under the Continuum of Care Program, and pursuant to the HEARTH Act, this Charter establishes a local continuum of care for Winston-Salem and Forsyth County, North Carolina and formalizes its governance structure. The local continuum of care shall be known as the “Winston-Salem/Forsyth County Continuum of Care (NC-500).”

Section 5: The Winston-Salem/Forsyth County CoC shall be a homeless assistance-planning network, covering Winston-Salem (HUD geographic code 373180) and Forsyth County, North Carolina (HUD geographic code 379067). The CoC shall be designed to promote a communitywide commitment to the goal of ending homelessness. This goal will be achieved and sustained when data from the Homeless Management Information System (HMIS) confirms that homeless individuals and families are able to reenter a permanent housing situation within 30 days of becoming homeless as defined by HUD. The Winston-Salem/Forsyth County CoC is designed to: (1) advise funding decisions

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

made within the community for efforts to serve homeless individuals and families by nonprofit providers, State and local governments, and others; (2) determine service priorities for limited resources; (3) promote access to and effective utilization of mainstream programs by homeless individuals and families; and (4) optimize self-sufficiency among individuals and families experiencing homelessness.

II. DEFINITIONS

Administrator: The “Administrator” shall be the City of Winston-Salem, North Carolina or its representative.

Applicant: An “applicant” shall mean an “eligible applicant” designated by the Winston-Salem/Forsyth County CoC to apply for assistance. Applicants are responsible for carrying out the projects that the Winston-Salem/Forsyth County CoC identifies through its planning responsibilities.

Collaborative Applicant: A “collaborative applicant” shall mean a particular “eligible applicant” designated by the Winston-Salem/Forsyth County CoC to coordinate and submit Consolidated Continuum of Care Program funding applications to HUD. The Collaborative Applicant shall apply for any grant for HUD Continuum of Care Program planning funds on behalf of the CoC. The Collaborative Applicant designated by the CoC is the City of Winston-Salem.

Coordinated Assessment System: A “coordinated assessment system” shall mean a centralized or coordinated process designed to coordinate program participant intake assessment and provision of referrals.

Eligible Applicant: An “eligible applicant” shall mean a private nonprofit organization, State, local government, or instrumentality of State and local government.

Fiscal Agent: A “fiscal agent” shall mean a tax-exempt organization in the community selected by the Governing Commission to administer charitable and other funds on behalf of the CoC.

Governing Commission: The “Governing Commission” shall mean the group of independent commissioners that provides governance to the work of the CoC.

Members: A “member” of the CoC shall mean an individual or organization which joins the Winston-Salem/Forsyth County CoC and participates in at least one membership meeting or other activity of the CoC per year.

Operating Cabinet: The “Operating Cabinet” shall be a work group designated by the full membership which performs the work of the CoC and provides advice, recommendations and support to the Governing Committee.

Program Participant: A “program participant” shall mean an individual or family who is assisted with Winston-Salem/Forsyth County CoC program funds.

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

Recipient: A “recipient” shall mean an applicant that signs a grant agreement with HUD.

Shelter or Housing Provider: A “shelter or housing provider” shall mean a provider of shelter or housing as listed in the CoC’s Housing Inventory Chart (HIC).

Subrecipient: A “subrecipient” shall mean a private nonprofit organization, State, local government, or instrumentality of State or local government that receives a subgrant from a recipient to carry out a project.

III. MEMBERS

Section 1: Definition. The Winston-Salem/Forsyth County CoC shall be composed of “Members.”

Section 2: Members. Members may include but are not limited to individuals or organizations or nonprofit agencies, including homeless service providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent that these groups are represented in the CoC’s geographic area.

Section 3: Charter Members. Those organizations or individuals who sign onto this Charter shall become members of the Winston-Salem/Forsyth County CoC by virtue of signing.

Section 4: New Members. Additional members may join the Winston-Salem/Forsyth County CoC by attending a meeting of the full CoC membership and providing contact information for meeting notices and other communications.

Section 5: Invitation for New Members. At least annually, the Operating Cabinet shall publicly invite new members to join the Winston-Salem/Forsyth County CoC. This invitation shall be issued in September each year.

Section 6: Resignation and Removal. Members may resign from the CoC at any time by giving written or oral notice to the Chairperson. In addition, members may be removed from the CoC by a two-thirds vote of Cabinet Members for repeated absence, misconduct, failure to participate, disruptive or obstructive conduct, or violation of CoC policies.

Section 7: Meetings of the Full Membership. Meeting of the full membership of the CoC shall be held at least four times per year, with regular published agendas. Meetings shall be open meetings.

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

IV. GOVERNING COMMISSION

Section 1: Definition. The Winston-Salem/Forsyth County CoC shall be governed by the Winston-Salem/Forsyth County Commission on Ending Homelessness, hereinafter "Governing Commission" to act on behalf of the Winston-Salem/Forsyth County CoC as its decision-making body as authorized herein. The Governing Commission shall be an independent board appointed to provide oversight and governance to the Winston-Salem/Forsyth County CoC.

Section 2: Commissioners. The Commission is comprised of 16 voting commissioners. Five commissioners are appointed by the City Council, upon the recommendation of the Mayor. Five commissioners are appointed by the County Commissioners. Five commissioners shall be nominated by the Operating Cabinet and appointed by the City. The Mayor and the Chairperson of the County Commissioners shall appoint the chairperson of the Governing Commission.

- A. **Selection of Commissioners by the City Council.** The City Council shall select representatives from the community. Of the five commissioners appointed by the City Council: (1) one shall have experience in rental real estate or property management, (2) two shall be in business or professional practice, (1) one shall have an accounting, financial or CPA background, and (1) one shall be a commissioner at large;
- B. **Selection of Commissioners by Forsyth County Board of Commissioners.** Of the five commissioners appointed by the County, (1) one shall be representative of mental health services, (1) one shall be a representative from the Department of Social Services, (1) one shall be a representative from law enforcement or public safety, (1) one shall be a representative of the educational system, and (1) one shall be a commissioner at large.
- C. **Selection of Membership by the Operating Cabinet.** Of the five commissioners nominated by the Operating Cabinet, (1) one shall be an individual who is homeless or formerly homeless, (2) two shall be representatives from organizations representing facilities or programs on the Continuum of Care Housing Inventory Chart (HIC), (1) one shall be the Chair of the Operating Cabinet, and (1) one shall be a commissioner at large.
- D. **Selection of the Chair of the Governing Commission.** The Mayor and the Chairperson of the County Commissioners shall appoint the chairperson of the Governing Commission.
- E. **Ex Officio Members.** (1) One elected City and (1) one elected County official shall be appointed as ex officio, non-voting commissioners.
- F. **Staff to the Governing Commission.** The City of Winston-Salem, Forsyth County and the Fiscal Agent shall provide staff members to support the

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

operation of the Governing Commission.

Section 3: Purpose of the Governing Commission. The purpose of the Governing Commission is to implement the vision of the Winston-Salem/Forsyth County Continuum of Care by overseeing implementation of the strategic initiatives and investments of the CoC.

- A. **HMIS Lead Organization.** The Governing Commission shall designate an HMIS Lead Organization who shall be the single eligible applicant to manage the HMIS. The HMIS Lead may contract with another organization or organizations to administer the HMIS.
- B. **HMIS Governing Committee Representatives.** The Governing Commission shall designate a representative and an alternative representative from the CoC to the Statewide HMIS Governing Committee

Section 4: Funding. The Governing Commission shall provide recommendations to the Collaborative Applicant on the application for and expenditure of HUD CoC and Emergency Solutions Grant funds.

Section 5: Community Vision. The Governing Commission shall at least once every five years evaluate the system-wide response to the needs of residents who experience homelessness or a housing crisis and develop a plan of addressing identified needs or gaps.

Section 6: Terms of Office. Commissioners shall serve for three-year terms and are limited to two consecutive terms. Initially, eight of the commissioners shall serve two-year terms, and eight of the commissioners shall serve three-year terms.

Section 7: Resignation and Removal. Commissioners may resign at any time by giving written or oral notice to the Chairperson and the Government body which appointed them to the Commission.

Section 8: Vacancies. When a commissioner resigns or is removed from the Governing Commission or cannot serve his or her full term for any other reason, the position may be filled in the manner in which it was originally appointed.

Section 8: Quorum. The commissioners present at any properly announced meeting shall constitute a quorum.

Section 10: Voting. Issues presented to the commissioners for a vote will be decided by a simple majority of votes cast. Commissioners may vote by voice in person or by submitting their vote by email or in writing to the Chairperson at least 24 hours before a vote is scheduled to be conducted.

Section 11: Policies and Procedures. The Governing Commission shall adopt such policies which are necessary to effectuate the governance, operation and management

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

of the CoC. Such policies shall include, but are not limited to a Conflict of Interest Policy.

Section 12: Code of Conduct. Commissioners must exercise care, diligence, and prudence when acting on behalf of the Winston-Salem/Forsyth County CoC. These individuals must complete on time the work they have agreed to undertake. Repeated failure to participate thoughtfully and respectfully in meetings or persistent disruptive or obstructive conduct during meetings will be grounds for removal.

Section 13: Other Administrative Duties. The Governing Commission may designate a tax-exempt organization in the community to administer charitable and other funds on behalf of the CoC.

Section 14: Meetings. The Governing Commission shall establish a published meeting schedule.

V. OPERATING CABINET

Section 1: Definition. The Winston-Salem/Forsyth County CoC shall establish an “Operating Cabinet” to manage the work of the CoC on behalf of the Winston-Salem/Forsyth County CoC. The Operating Cabinet shall be representative of the relevant organizations and projects serving homeless subpopulations. The Winston-Salem/Forsyth County CoC shall adopt a written process to select Operating Cabinet Members that shall be reviewed and updated at least once every 5 years.

Section 2: Chairperson. A “Chairperson” shall be appointed by the Administrator to preside over the Operating Cabinet. The Chairperson shall be a Winston-Salem/Forsyth County community member and shall serve on a volunteer basis.

- A. **Duties.** The Chairperson shall preside over meetings of the Operating Cabinet and meetings of the full CoC membership. The Chairperson shall also represent the CoC at other public meetings, publicly speak on behalf of the CoC and advocate for the interests of the CoC and shall be a voting commissioner.
- B. **Term.** The Chairperson shall serve a three-year term with the option of one term renewal. Terms shall begin on October 1.

Section 3: Vice-Chairperson. The Cabinet Members shall elect a Vice-Chairperson.

- A. The Vice Chair shall perform the duties of the chair, as needed in the absence of the chair.
- B. **Term:** The Vice-chair shall serve a one-year term. Elections shall occur at the next Operating Cabinet meeting following the ratification of the at-large Cabinet Member positions

Section 4: Secretary. The Cabinet Members shall elect a Secretary.

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

- A. **Duties.** The Secretary shall ensure that minutes are taken for each meeting, review minutes for completeness and accuracy prior to each meeting, and ensure that all CoC documents are maintained and published as needed.
- B. **Term.** The Secretary shall serve a one-year term. Elections shall occur at the next Operating Cabinet meeting following the ratification of the at-large Cabinet Member positions.

Section 5. Treasurer. The Directors shall elect a Treasurer.

- A. **Duties.** The Treasurer shall ensure that adequate, accurate, and up-to-date financial records are kept for any financial business undertaken by the Operating Cabinet.
- B. **Term.** The Treasurer shall serve a one-year term. Elections shall occur at the next Operating Cabinet meeting following the ratification of the at-large Cabinet Member positions.

Section 6. Number of Cabinet Members. In addition to a chairperson and ex officio members, there shall be between 20 and 35 Cabinet Members.

Section 7: Ex Officio Members. The Operating Cabinet shall include the following non-voting Ex Officio Cabinet Members:

- 1) The Administrator or its representative;
- 2) The Fiscal Agent or its representative;
- 3) Representatives from the Collaborative Applicant; and
- 4) Director of Coordinated Assessment System.

Section 8: At-Large Cabinet Members. The Operating Cabinet shall include at-large Cabinet Members. To the extent that representation is available, members shall be selected from the full membership to include:

- 1) One representative from each organization listed in the Housing Inventory Chart;
- 2) One representative from a street outreach program;
- 3) One representative each from the City of Winston-Salem and/or Forsyth County;
- 4) One representative from the U.S. Department of Veterans Affairs (VA);
- 5) One representative from the Veterans Administration Salisbury Medical Center;

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

- 6) Two representatives from providers of services to homeless persons not listed in the Housing Inventory Chart;
- 7) One representative from the Local Education Agency;
- 8) One representative from Local Management Entity (for mental health, substance abuse, and developmental disability services);
- 9) One representative from the Housing Authority of Winston-Salem
- 10) One homeless or formerly homeless Individual;
- 11) Two representatives from faith-based organizations;
- 12) One representative from health care services;
- 13) One representative from affordable housing developers;
- 14) One representative from local law enforcement; and
- 15) One to sixteen other at-large Cabinet Members.

Section 9: Selection of Cabinet Members.

- A. **Cabinet Member Serving in More Than One Capacity.** Nothing shall preclude an individual serving in more than one capacity listed in Section 8. However if an individual represents more than one category, that individual shall have only one vote on the Cabinet.
- B. **Population Representation.** To the extent possible representatives shall be selected to fill the Operating Cabinet which represent the key homeless sub-populations including substance use disorders, persons who are HIV+, veterans, chronically homeless, families with children, unaccompanied youth, seriously mentally ill, ex-offenders, victims of domestic violence, dating violence, sexual assault, stalking and trafficking.
- C. **Nomination.** The at-large Operating Cabinet Members shall be selected by nomination and ratification by the full CoC membership every two years (from the start date of the ratification of this Charter). This process shall occur at the second full council meeting of the calendar year.

Section 10: Regular Meetings. The Operating Cabinet shall hold at least ten meetings per year.

Section 11: Code of Conduct. Cabinet Members must exercise care, diligence, and prudence when acting on behalf of the Winston-Salem/Forsyth County CoC. These

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

individuals must complete on time the work they have agreed to undertake. Repeated failure to participate thoughtfully and respectfully in meetings or persistent disruptive or obstructive conduct during meetings will be grounds for removal.

Section 12: Attendance. Cabinet Members must attend Operating Cabinet meetings and be prepared to discuss matters presented for their deliberation. Absence without notice or explanation for three meetings within a calendar year or repeated failure to complete work assignments will be grounds for removal from the Operating Cabinet.

- A. **Absences and Proxies.** Cabinet Members who are unable to attend a regular or special meeting may designate a proxy to attend in their absence. Such proxies for the duration of the meeting designated shall be authorized to participate in discussions or voting for the duration of the proxy with all the power and authority of a regular Cabinet Member. Designation of a proxy must be communicated to the Chair.

Section 13: Resignation and Removal. Cabinet Members may resign from the Operating Cabinet at any time by giving written or oral notice to the Chairperson. In addition, Cabinet Members may be removed by a majority vote of remaining Cabinet Members for repeated absence, misconduct, failure to participate, disruptive or obstructive conduct, or violation of CoC policies.

Section 14: Vacancies. When a Cabinet Member resigns or is removed from the Operating Cabinet or cannot serve his or her full term for any other reason, the Operating Cabinet may appoint another member to fill the unexpired term.

Section 15: Quorum. The Cabinet Members present at any properly announced meeting shall constitute a quorum.

Section 16: Voting. Issues presented to the Cabinet Members for a vote will be decided by a simple majority of votes cast. Cabinet Members may vote by voice in person or by submitting their vote by email or in writing to the Chairperson at least 24 hours before a vote is scheduled to be conducted.

VI. RESPONSIBILITIES

Section 1: Meetings. The Operating Cabinet shall hold at least four meetings annually of the full membership of the Winston-Salem/Forsyth County CoC, with published agendas. The Chairperson may call additional meetings of the Operating Cabinet or full CoC membership by providing notice of such meetings at least ten days in advance, including the time, place and agenda of the meeting.

Section 2: Committees. The Operating Cabinet may appoint committees, subcommittees, or workgroups to assist the Winston-Salem/Forsyth County CoC in fulfilling its objectives.

Section 3: Charter Review. The Governing Commission and Operating Cabinet shall, in consultation with the Collaborative Applicant and the HMIS Lead, annually review this

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

Charter.

Section 4: Consultation and Monitoring. The Operating Cabinet, in partnership with the Administrator and Collaborative Applicant, shall consult with recipients and subrecipients of federal funding for homeless programs to establish performance measures and targets appropriate for the population and program type. The Governing Commission, in partnership with the Collaborative Applicant, shall also monitor recipient and sub-recipient performance on these measures, evaluate outcomes, and develop performance improvement plans for those programs that are underperforming on the established targets.

Section 5: Outcome Evaluation. The Governing Commission, in partnership with the Administrator, shall evaluate outcomes of projects funded under the Emergency Solutions Grants program and the Continuum of Care Program.

Section 6: Assessment System. The CoC shall, in consultation with recipients of Continuum of Care and Emergency Solutions Grants program funds within Winston-Salem/Forsyth County, establish and operate a centralized or coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The Operating Cabinet shall also develop a specific policy to guide the operation of the centralized or coordinated assessment system on how its system will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers.

Section 7: Prioritization Standards. The Operating Cabinet shall establish and follow written standards for system wide prioritization of supportive housing services. These standards shall include policies and procedures for: (1) evaluating individuals' and families' eligibility for assistance; (2) determining and prioritizing which eligible individuals and families will receive transitional housing assistance; (3) determining and prioritizing which eligible individuals and families will receive rapid re-housing assistance; (4) determining what percentage or amount of rent each program participant shall pay while receiving rapid re-housing assistance; and (5) determining and prioritizing which eligible individuals and families will receive permanent supportive housing assistance.

Section 8: Written Plan. The Operating Cabinet shall develop a written plan that includes: (1) coordinating the implementation of a housing and service system within Winston-Salem/Forsyth County that meets the needs of the homeless individuals and families; (2) planning for and conducting, at least biennially, a point-in-time count of homeless persons within Winston-Salem/Forsyth County; (3) conducting an annual gaps analysis of the homeless needs and services available within Winston-Salem/Forsyth County; (4) providing information required to complete the Winston-Salem/Forsyth County Consolidated Housing and Community Development Plan(s); and (5) consulting with State and local government Emergency Solutions Grants program recipients within Winston-Salem/Forsyth County on the plan for allocating Emergency Solutions Grants program funds and reporting on and evaluating the

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

performance of Emergency Solutions Grants program recipients and sub-recipients.

Section 9. Funding Decisions. The Governance Commission shall review Continuum of Care and Emergency Solutions Grant funding recommendations made by the Community Ratings Panel prior to such recommendations being submitted to the Collaborative Applicant for consideration of submission to HUD. The Operating Cabinet must approve any proposed grant agreement amendments before any Applicant submits such a request for an amendment to HUD.

VII. HOMELESS MANAGEMENT INFORMATION SYSTEM

Section 1: Definition. The Operating Cabinet shall designate a single Homeless Management Information System (“HMIS”) Administrator for Winston-Salem/Forsyth County.

Section 2: HMIS Lead. The Governing Commission shall designate an eligible applicant to manage the Winston-Salem/Forsyth County CoC’s HMIS. This eligible applicant shall be known as the “HMIS Lead.”

Section 3: HMIS Plan Review. The Operating Cabinet shall review, revise, and approve a privacy plan, security plan, and data quality plan for the HMIS. The Operating Cabinet shall also ensure consistent participation of recipients and sub-recipients in the HMIS, and ensure the HMIS is administered in compliance with requirements prescribed by HUD.

Section 4: Database. The Operating Cabinet shall, in partnership with local domestic violence service providers, support their participation in a database that meets the HUD standards for an HMIS system, but is secure and separate from the general community HMIS system.

VIII. COMMUNITY RATINGS PANEL

Section 1: Definition. A “Community Ratings Panel” (also hereinafter “panel”) shall be established to review funding applications and make funding recommendations for review by the Operating Cabinet.

Section 2: Composition. The Community Ratings Panel shall consist of a minimum of 5 members and maximum of 7 members. Members of the Community Ratings Panel may be members of the Winston-Salem/Forsyth County CoC, but shall not be staff or board members of agencies which receive HUD Continuum of Care or Emergency Solutions Grants (ESG) Program funding.

Section 3: Officers. The officers of the panel shall include a chairperson and a vice chairperson. Officers shall be elected by the panel. Officers shall serve one-year terms, but shall hold office until September or until a successor has been elected. Officers may be re-elected to a particular office for a maximum of two consecutive terms.

A. **Chairperson of the Operating Cabinet Involvement.** Term limits to panel

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

membership notwithstanding, the Chairperson of the Operating Cabinet shall be a standing member of the Community Ratings Panel, shall not serve as an officer of the rating panel, and shall preside over the election of officers for the panel.

Section 4: Community Ratings Panel Members.

- A. **Selection of Panel Members.** The Community Ratings Panel membership will be nominated and approved by the Operating Cabinet. The initial election shall result in election of at least 5 panel members. At the initial election, the first three panel members shall be elected for a one-year term, and the remaining panel members shall be elected for a two-year term.
- B. **Subsequent Community Ratings Panel Elections.** After the initial election, panel members shall be elected for a three-year term. Elections shall be held in September each year as needed, and panel members' expiring terms shall be extended through the end of September. New panel members shall take office in October after election, subject to the provisions of Section I below.
- C. **Specific Member Provisions.** If the Chairperson of the Operating Cabinet is a staff or board member of a CoC or ESG funded agency, the Operating Cabinet shall select another Operating Cabinet Member to serve on the panel.
- D. **Term Length.** Each panel member shall be elected or re-elected for a three-year term. A panel member shall serve no more than two full, consecutive terms. Any panel member having served six consecutive years shall be ineligible for panel membership for at least one year.
- E. **Attendance.** When a panel member is absent for two meetings, the panel chairperson or Operating Cabinet Chairperson shall advise the Operating Cabinet, which may vote to retain or remove the panel member from the panel.
- F. **Resignation.** A panel member may resign at any time by giving written notice to the panel chairperson or the Operating Cabinet Chairperson.
- G. **Removal.** Any panel member may be removed by vote of the Operating Cabinet, subject to determination by the Operating Cabinet that the best interests of the Winston-Salem/Forsyth County CoC will be served thereby.
- H. **Vacancies.** The remaining term of any terminating panel member may be filled through the elections process, or may remain vacant, at the discretion of the Chairperson of the Operating Cabinet, so long as there is a minimum of 5 panel members.
- I. The panel term limits and election schedules described above notwithstanding, the Operating Cabinet may extend Panel Member term lengths and may delay elections to accommodate a Continuum of Care or Emergency Solutions Grants funding cycle.

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

Section 4: Funding Recommendation Procedure. The Community Ratings Panel shall schedule meetings as needed to develop funding recommendations in a timely manner to meet funding deadlines. Upon development of funding recommendations, the panel chair or vice chair shall provide such recommendations to the Operating Cabinet for review prior to submission to the Governance Commission for approval. Once approved by the Governance Commission, the funding recommendations shall be presented to the Collaborative Applicant for its consideration and submission to HUD. Staff support for the Community Ratings Panel shall be provided by the agency serving as the Collaborative Applicant on behalf of the Continuum of Care.

- A. **Quorum.** A quorum shall be comprised of a majority of the panel members presenting and voting within the time period specified by the panel chairperson.
- B. **Voting.** Decisions shall be based on a majority of votes.
- C. **Minutes.** Minutes and attendance shall be recorded and maintained by the Collaborative Applicant for all Community Ratings Panel meetings.

IX. Amendments Section 1: Charter Amendment Process.

- A. This Governance Charter shall be reviewed annually and amended as necessary.
- B. This Governance Charter may be amended by two-thirds vote of Cabinet Members present.
- C. Notice of any amendment of the charter must be presented in writing to the Operating Cabinet ten days before the meeting at which the said amendment will be voted upon.

X. Records and Notices.

Section 1. Records. The charter, records of membership, meeting minutes, policies, and other records of the CoC shall be maintained by the Collaborative Applicant or other party designated by the Administrator. The records shall be maintained at such party's offices and through its resources.

Section 2. Contacts. The official contact for any business of the CoC, unless otherwise specified in this charter, shall be the Chairperson of the Operating Cabinet. Notices may be sent to Chairperson, Winston-Salem/Forsyth County Continuum of Care, c/o City of Winston-Salem, Post Office Box 2511, Winston-Salem, North Carolina, 27102.

Section 3. Notices. Unless otherwise designated through this charter or by CoC action, official notices required under this charter shall be sent by the Collaborative Applicant or other party designated by the Administrator.

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

AIDS Care Service, Inc.

By: Lisa S. Sykes (SEAL)
Signature of Authorized Representative

Typed Name: Lisa S. Sykes

Title: Board Chair

ATTEST:

Marlin Yoder (SEAL)
Signature of Person Attesting

By (typed name): Marlin Yoder

Title: Treasurer

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Addiction Recovery Care Association, Inc.

By: Thom Elmore [SEAL]
Signature of Authorized Representative

Typed Name: THOM ELMORE

Title: EXECUTIVE DIRECTOR

ATTEST:

Lisa Goins (SEAL)
Signature of Person Attesting

By (typed name): Lisa Goins

Title: Interim Assistant Director

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Bethesda Center for the Homeless, Inc.

By: Kathryn Milam
Kathryn Milam, President



ATTEST:

Ben Schwab
Ben Schwab, Vice President

**WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER**

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Catholic Charities Diocese of Charlotte

By Gerard A. Carter (SEAL)
Signature of Authorized Representative

Typed Name: Gerard A. Carter, Ph.D.

Title: Executive Director/CEO

ATTEST:

Linda M. Franks (SEAL)
Signature of Person Attesting

By (typed name): Linda M. Franks

Title: Business Director

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Centerpoint Human Services

By: Betty P. Taylor (SEAL)
Signature of Authorized Representative

Typed Name: Betty P. Taylor

Title: CEO

ATTEST:

Gracie Woody (SEAL)
Signature of Person Attesting

By (typed name): Gracie Woody

Title: Exec Asst. to CEO



WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

ATTEST



Renee L. Phillips, City Secretary



CITY OF WINSTON-SALEM



Lee Garrity, City Manager

Approved as to form and legality

This the 2nd day of January 2015



Angela I. Carmon, City Attorney

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Richard L. Cassidy
City With Dwellings
By: [Signature]
Signature of Authorized Representative

North Carolina
Forsyth County

I, Donna B. Harper, a Notary Public for said County and State, do hereby certify that Richard L. Cassidy personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the 15th day of March, 2015.



[Signature]
Notary Public

My commission expires June 27, 2018.

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Crisis Control Ministry, Inc.

By Corena Norris-McCluney (SEAL)
Signature of Authorized Representative

Typed Name: Corena Norris-McCluney

Title: Board Chair

ATTEST:

Margaret P. Elliott (SEAL)
Signature of Person Attesting

By (typed name): Margaret P. Elliott

Title: Executive Director

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Eureka Ministry, Inc.

By Harold Smith (SEAL)
Signature of Authorized Representative

Typed Name: Harold Smith
Title: PRESIDENT

ATTEST:

Fonda Strickland (SEAL)
Signature of Person Attesting

By (typed name): Fonda Strickland
Title: Secretary

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Experiment in Self Reliance, Inc.

By: *Twana Wellman Reebuck* (SEAL)
Signature of Authorized Representative

Typed Name: *Twana Wellman Reebuck*
Title: *Executive Director*

ATTEST:
Debra N. Perkins (SEAL)
Signature of Person Attesting

By (typed name): *Debra N. Perkins*
Title: *Sr. Finance Director*

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

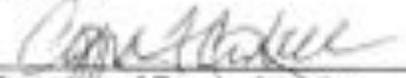
IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Family Services, Inc.

By:  (SEAL)
Signature of Authorized Representative

Typed Name: Robert J. Feikema
Title: President - CEO

ATTEST:

 (SEAL)
Signature of Person Attesting

By (typed name): CLIFFORD F. CAMPBELL
Title: CFO

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

ATTEST

FORSYTH COUNTY



Cora O. Platt

BY *Dudley W. Jr.* (SEAL)
Dudley W. Jr., County Manager

Name: *Carle D. Holt*
Title: *Clerk to the Board*

Approved as to form and legality.

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

This the *3rd* day of *Feb*, 20*15*

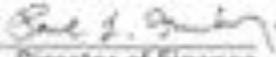
This the ___ day of _____, 20__

Gloria L. Woods
Gloria L. Woods, Assistant County Attorney

Paul L. Fulton, Jr., Director of Finance

*See attached
Finance Director
signature page 9/w
2-3-15*

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

11/27/2014 
Date Director of Finance

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Forsyth Futures

By Mari Krause
Signature of Authorized Representative



Typed Name: MARI KRAUSE

Title: INTERIM EXECUTIVE DIRECTOR

ATTEST:

Marian Manson Bell (SEAL)
Signature of Person Attesting



By (typed name): MARIAN MANSON BELL

Title: Executive Board of Forsyth Futures, Secretary

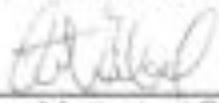
WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Goodwill Industries of Northwest North Carolina, Inc.

By  [SEAL]
Signature of Authorized Representative

Typed Name: At Gbel

Title: CEO

ATTEST:

 (SEAL)
Signature of Person Attesting

By (typed name): Robert V. Ford, Jr.

Title: Secretary/Treasurer



WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

H2A2R2R4Y Veterans Community Outreach Services, Inc.

By: *Pat Shabazz* (SEAL)
Signature of Authorized Representative

Typed Name: *Pat Shabazz*
Title: *Executive Director/President*

ATTEST:

Audrey J. Davis (SEAL)
Signature of Person Attesting

By (typed name): *Audrey J. Davis*
Title: *Secretary/Treasurer*

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Hosanna House of Transition, Inc.

By Sandra Sherrill [SEAL]
Signature of Authorized Representative

Typed Name: Sandra Sherrill

Title: CEO

ATTEST:

Larry Spates (SEAL)
Signature of Person Attesting

By (typed name): Larry Spates

Title: Chairman

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Housing Authority of the City of Winston-Salem

By Larry C. Woods [SEAL]
Signature of Authorized Representative

Typed Name: LARRY C. WOODS

Title: CEO

ATTEST:

Josephine E. Lodge (SEAL)
Signature of Person Attesting

By (typed name): Josephine E. Lodge

Title: EA & CEO

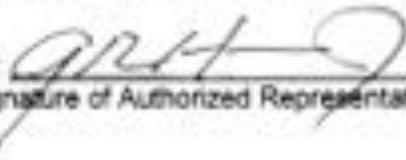
WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Legal Aid of North Carolina, Inc.

By 
Signature of Authorized Representative



Typed Name: George R. Hausen, Jr.

Title: Executive Director

ATTEST:


Signature of Person Attesting



By (typed name): Tonya Pruitt-Lyons

Title: Office Manager

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Next Step Ministries, Inc.

By [Signature] [SEAL]
Signature of Authorized Representative



Typed Name: Don Paul H. Jones

Title: Board President

ATTEST:

[Signature] (SEAL)
Signature of Person Attesting

By (typed name): LYNNE W. GARMES

Title: Executive Director

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

North Carolina Housing Foundation, Inc.

By *John Nichols* [SEAL]
Signature of Authorized Representative

Typed Name: *John Nichols*

Title: *Asst. V.P.*

ATTEST:

Tammy Vernon [SEAL]
Signature of Person Attesting

By (typed name) *Tammy Vernon*

Title: *Treasurer*

STATE OF NORTH CAROLINA

FORSYTH COUNTY

I, *Katie Ivester*, a Notary Public of Forsyth County, NC, do hereby certify that *Tammy Vernon* personally came before me this day, and acknowledged that he or she is the *Treasurer* of *NCHF, Inc.* and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its *Asst. V.P., John Nichols* with its corporate seal, and attested by him or her as the *Treasurer*.

WITNESS my hand and official seal, this the *5th* day of *February*, 2015

KATIE IVESTER
NOTARY PUBLIC
FORSYTH COUNTY, NC
My Commission Expires 9-25-2016

Katie Ivester
Notary Public

My commission expires *9/25/2016*



WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Samaritan Ministries

By Debbie Hunter (SEAL)
Signature of Authorized Representative

Typed Name: Debbie Hunter

Title: Board Chair

ATTEST:

Sonja Kuresky (SEAL)
Signature of Person Attesting

By (typed name): Sonja Kuresky
Title: Executive Director

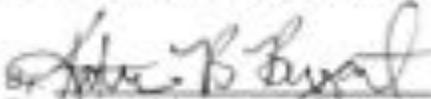
WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

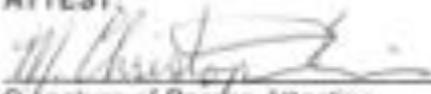
NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

St. Timothy's Episcopal Church

 [SEAL]
Signature of Authorized Representative

Typed Name: Katie B. Bryant
Title: Minister of Outreach, St. Timothy's

ATTEST:
 (SEAL)
Signature of Person Attesting

By (typed name): Michael Christopher Ervin
Title: Ministry Administrator, St. Timothy's

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Stepping Stones Ministries of the Triad, Inc.

By:  [SEAL]
Signature of Authorized Representative

Typed Name: Robert C. Lewis

Title: Board Chair Stepping Stones Ministries of the Triad, Inc.

ATTEST:

 (SEAL)
Signature of Person Attesting

By (typed name): Susan W. Denton

Title: Notary Public



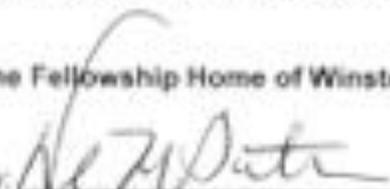
WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

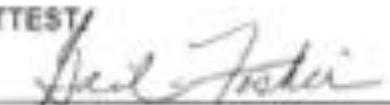
The Fellowship Home of Winston-Salem, North Carolina, Inc.

By:  [SEAL]
Signature of Authorized Representative

Typed Name: Dennis M. Gunde

Title: Board Member

ATTEST

 (SEAL)
Signature of Person Attesting

By (typed name): GAIL FISHER

Title: BOARD MEMBER

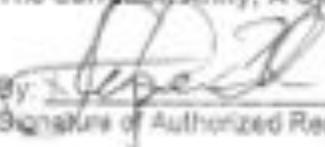
WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

The Salvation Army, A Georgia Corporation for TSP Winston Salem

 [SEAL]
Signature of Authorized Representative

Typed Name: STEPHEN ELLIS

Title: ASSISTANT SECRETARY

ATTEST:
 (SEAL)
Signature of Person Attesting

By (typed name): LARRY W. BORING

Title: SECRETARY

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

The United Way of Forsyth County, Inc.

By: C. D. Sordanius [SEAL]
Signature of Authorized Representative

Typed Name: Cynthia S. Sordanius

Title: President & CEO

ATTEST:

[Signature] (SEAL)
Signature of Person Attesting

By (typed name): Andrea K. H. H.

Title: Senior Director, Human Strategies

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

VHVH, Inc.

By [Signature] (SEAL)
Signature of Authorized Representative

Typed Name: John Nichols

Title: Asst. V.P.

ATTEST:

[Signature] (SEAL)
Signature of Person Attesting

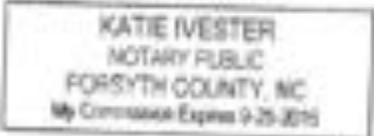
By (typed name): Tommy Vernon

Title: Treasurer

STATE OF NORTH CAROLINA
FORSYTH COUNTY

I, Katie Ivester, a Notary Public of Forsyth County, NC, do hereby certify that Tommy Vernon personally came before me this day, and acknowledged that he or she is the Treasurer of VHVH, Inc. and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its Asst. V.P. John Nichols with its corporate seal, and attested by him or her as the Treasurer.

WITNESS my hand and official seal, this the 4th day of February, 2010



[Signature]
Notary Public



My commission expires 9/29/2015

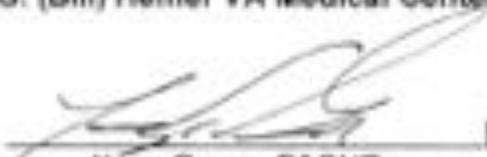
WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

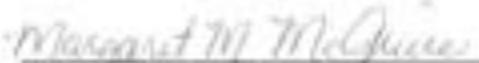
NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

W.G. (Bill) Hefner VA Medical Center

By  [SEAL] 8-27-15
Kaye Green, FACHE
Medical Center Director

ATTEST:

 (SEAL)
Signature of Person Attesting

By (typed name): Margaret M McGuire

Title: Notary Public, State of North Carolina



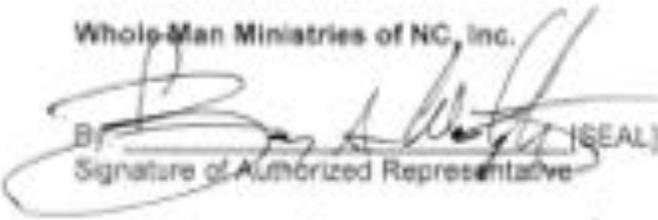
WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Whole Man Ministries of NC, Inc.

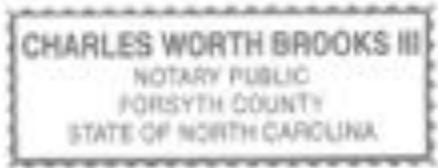

By Barry S. Washington (SEAL)
Signature of Authorized Representative

Typed Name: Barry S. Washington
Title: Pastor / Ex. Director

ATTEST:

Charles Worth Brooks III (SEAL)
Signature of Person Attesting

By (typed name): Charles Worth Brooks III
Title: Public Notary
Commission Expires: 12/27/2016



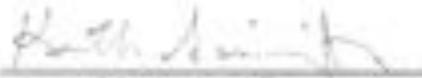
WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

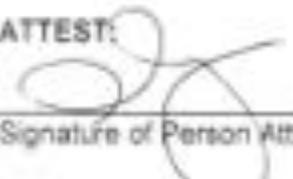
IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

Winston-Salem/Forsyth County Schools

By  (SEAL)
Signature of Authorized Representative

Typed Name: Kenneth Simington

Title: Chief Academic Officer

ATTEST:
 (SEAL)
Signature of Person Attesting

By (typed name): Theo R. Ikle, Jr.

Title: Chief of Staff

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

The Winston-Salem Rescue Mission, Inc.

By Kenneth E. Heater (SEAL)
Signature of Authorized Representative

Typed Name: Kenneth E Heater

Title: Executive Director

ATTEST:

Alexa Lane (SEAL)
Signature of Person Attesting

By (typed name): Alexa Lane

Title: Director of Finance

WINSTON-SALEM/FORSYTH COUNTY CONTINUUM OF CARE GOVERNANCE
CHARTER

XI. Ratification

NOW, THEREFORE, the parties named below have caused their duly authorized representatives to execute this Winston-Salem/Forsyth County Continuum of Care Governance Charter effective on its commencement date.

IN WITNESS WHEREOF, this Winston-Salem/Forsyth County Continuum of Care Governance Charter is signed under seal effective as of the date of commencement.

W.O.W. Women of Wisdom

By Mischelle Houser [SEAL]
Signature of Authorized Representative



Typed Name: Mischelle Houser

Title: Executive Director

ATTEST:

Terri Young (SEAL)
Signature of Person Attesting

By (typed name): Terri Young

Title: Chairman of Board

STATE OF NORTH CAROLINA

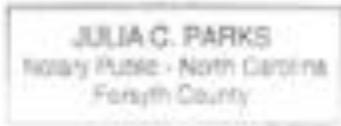
FORSYTH COUNTY

I, Julia C. Parks, a Notary Public of Forsyth County, NC, do hereby certify that Terri Young personally came before me this day, and acknowledged that he or she is the Chairman of Board of W.O.W. Women of Wisdom and that by authority duly given and on the act of the corporation, the foregoing instrument was signed in its name by its Mischelle Houser, sealed with its corporate seal, and attested by him or her as the Executive Director.

WITNESS my hand and official seal, this the 5 day of February, 2015

Julia C. Parks
Notary Public

My commission expires February 22, 2016



North Carolina Statewide Homeless Management System (NC HMIS) Operating Policy and Procedure

The purpose of HMIS is to record and store client-level information about the numbers, characteristics and needs of persons who use homeless housing and supportive services, to produce an unduplicated count of homeless persons for each Continuum of Care; to understand the extent and nature of homelessness locally, regionally and nationally; and to understand patterns of service usage and measure the effectiveness of programs and systems of care. These are minimum standards, additional Policies and Procedures may be added by the local Continuum of Care. **The following operating policies and procedures apply to all designated HMIS Lead Agencies and participating Agencies (Contributing HMIS Organizations – CHOs).**

PRIVACY STATEMENT

NC HMIS is committed to make North Carolina's HMIS safe for all types of programs and the clients whose information is recorded, and to maximize the opportunities to improve services through automation.

Toward that end:

- Sharing is a planned activity guided by Sharing Agreements between agencies (QSOBAAs). The agency may elect to keep private some or all of the client record including all identifying data.
- All organizations will screen for safety issues related to the use of the automation. NC HMIS has systematized the risk assessment related to clients through the NC HMIS Release, offered options in terms of the Search Screen, and provided guidance around the use of Un-Named Records and how the Privacy Notice is explained.
- NC HMIS has adopted a Privacy Notice that was developed in North Carolina to cover both HIPAA covered and non-covered organizations.
- The NC HMIS System runs in compliance with HIPAA, and all Federal and State laws and codes. All privacy procedures are designed to insure that the broadest range of providers may participate in the Project.
- Privacy Training is a requirement for all agencies and users on the NC HMIS system. We view our Privacy Training as an opportunity for all participating organizations to revisit and improve their overall privacy practice. Agencies are encouraged to put all of their staff through the training curricula – not just those with user access to the system and/or those that collect information from clients.
- All those issued user access to the system must successfully complete privacy training and sign a User's Agreement and Code of Ethics, and agencies must sign a NC HMIS Participation Agreement. Taken together, these documents obligate participants to core privacy procedures. If agencies decide to share information, they must sign an agreement that defines sharing practice (the Sharing QSOBAA).
- Policies have been developed that protect not only client's privacy, but also agency's privacy. Practice Principles around the use and publication of agency or CoC specific data have been developed and included in both the Policies and Procedures.
- The NC HMIS System allows programs with multiple components/locations that serve the same client to operate on the a single case plan, reducing the amount of staff and client's time

spent in documentation activities and ensuring that care is coordinated and messages to clients are reinforced and consistent.

□ It is understood that 2015 represents a development period as participants in NC HMIS adopt a new approach to System operation as well as privacy. Agencies will take some time to effect the changes identified in this Policy and mid-course adjustments may occur. As such, the policies and procedures identified in this document represent basic standards and all participating agencies will be given adequate time and support to come into compliance. Local CoCs may adapt this document to apply a stricter standard and may establish local timelines for full implementation.

Key Terms and Acronyms:

Term	Acronym (if used)	Brief Definition
Homeless Management Information System	HMIS	Data systems that meet HUD requirements and are used throughout the nation to measure homelessness and the effectiveness of related service delivery systems. The HMIS is also the primary reporting tool for HUD homeless service grants as well as other public money's related to homelessness.
Continuum of Care	CoC	Planning body charged with guiding the local response to homelessness.
North Carolina HMIS	NC HMIS	Title given to the North Carolina statewide implementation of the HMIS.
Michigan Coalition Against Homelessness	MCAH	The North Carolina Governance Committee and participating CoCs has employed MCAH to act as the Lead HMIS administrator.
ServicePoint	SP	The database used by North Carolina to record and report HMIS information.
Bowman System, Inc		North Carolina's Vendor for HMIS. They provide the technology (ServicePoint) and software and server support for the System.
Independent Jurisdictions	IJs	CoCs that are recognized by HUD usually organized around the higher population counties. Detroit is its own IJ.
North Carolina HMIS Governance Committee	GC	The NC Governance Committee composed of representatives from all CoC provides direct oversight on the Statewide HMIS project.
MCAH Interim Memorandum of Understanding	MOU	The Interim MOU enables MCAH to serve as the HMIS Lead Agency and administer the statewide HMIS implementation on behalf of the North Carolina CoCs.
Contributing HMIS Organizations	CHO	An organization that participates on the HMIS.
Participation Agreement		The Agreement between all participating agencies and MCAH that specifies the rights and responsibilities of MCAH and participating agencies.
NC Administrative Data Use Agreement / QSOBAA	Admin. QSOBAA	The Agreement signed by each Agency, local Lead HMIS Agency, and MCAH that governs the privacy standards for all those with administrative responsibility for the database
NC Sharing Agreement / QSOBAA	Sharing QSOBAA	The Agreement between agencies that elect to share information using the HMIS. The Agreement prevents the re-release of data and, in combination with the Participation Agreement, defines the rules of sharing.
User Agreement & Code of Ethics		The document each HMIS User signs agreeing to the HMIS standards of conduct.
Release of Information (Electronic)	ROI	An electronic ROI must be completed to share any person's data within the HMIS.
Privacy Notice		A document that details the Privacy rules applied to the System. It includes a description of the HMIS, the rights of clients, why we collect data and the legal uses of data/disclosures. It must be available to clients and be present on the agencies WEB Site.
HUD Public Notice		A description of why HUD requires grantees to collect information. It must be posted where-ever information is collected.
Privacy Script		Adapted by agencies based on what they collect and their sharing practice, the

		“script” is used by intake staff to standardize the privacy discussion with every client and is a critical part of the informed consent process.
NC HMIS Release of Information and Sharing Agreement	Release	A signed (paper) Release that specifies how the Search Screen will be configured and details each agencies sharing plan to support an “informed consent” process. A signed Release allows for reciprocal sharing between agencies/programs identified in the Release.
Sharing		Sharing refers to the sharing of data between agencies. It does not refer to basic entry into the HMIS. Sharing data between agencies requires a signed client Release of Information. Basic entry does not require an ROI as there is implied consent for the agency to keep records when a client provides information.
Visibility		Refers to the ability to see a client’s data between provider pages on the HMIS. Visibility is configured on the HMIS system in each Provider Page.
Visibility Groups		Visibility Groups are defined groups of Provider Pages where data is shared. Internal Visibility Groups control internal sharing. External Visibility Groups control sharing with other agencies and are defined with a Sharing QSOBAA.
Coverage Rate		The percent of the homeless population that is measured on the HMIS. Coverage estimates are used to project to a total homeless count that includes those served in Domestic Violence Providers or other non-participating Shelters or Outreach Programs. Coverage Memos provide guidance for estimating coverage. HUD also defines Bed Coverage (beds covered on the HMIS) and Service Coverage (person coverage for none residential programs).
Program Types		HUD defines 9 basic Program Types
		<ul style="list-style-type: none"> • ES: Emergency Shelter- Overnight shelters or shelters with a planned length of stay of less than 3 months. • TH: Transitional Housing- Transitional environments with a planned LOS of not more than 2 years and provide supportive services. • PH-PSH: Permanent Supportive Housing- Permanent Housing for the formerly homeless with services attached to persons served under this program. • PH-PH: Permanent Housing- Permanent housing that may be supported by a voucher but does not have services attached to the housing. • PH- RRH: Rapid Rehousing- A program that rapidly rehouses those that are identified as Literally Homeless. • HP: Homeless Prevention- A program that helps those who are at imminent risk of losing housing, to retain their housing. • SOP: Street Outreach Program- A program that serves homeless persons that are living on the street or other places not meant for habitation. • SSO: Services Only Program- A program that serves only with no residential component. These programs often provide case management and other forms of support and meet with clients in an office, at the household’s home, or in a shelter. • Safe Haven: A program that provides low-demand shelter for hard-to-serve persons with severe disabilities. The clients have often failed in other sheltering environments.
Length of Stay	LOS	The number of days between the beginning of services and the end of services. It is calculated using entry and exit dates or shelter stay dates. The HMIS offer calculations for discrete stays as well as the total stays across multiple sheltering events.
Point in Time Count	PIT	An annual count during the last week in January that is required for all CoCs. Every other year, that count also includes an “unsheltered” or street count.
Housing Inventory Chart	HIC	All residential programs (both HMIS and non-participating) must specify the number of beds and units available to homeless persons. The numbers are logged into related Provider Pages where the corresponding person data is recorded (for participating programs).

SOAR Across North Carolina	SOAR	Using the national “best practice” curriculum, the SOAR project reduces barriers to and supports the application for Supplemental Security Income or Supplemental Security Disability Insurance (SSI/SSDI) for North Carolina’s disabled homeless people.
Emergency Assistance Network	EAN	EAN agencies provide a mix of emergency services for people in need and report to funding organizations through NC HMIS.
Homeless Definition		<p>See Homeless Definition Crosswalk.</p> <p>HEARTH defines 4 categories of homelessness. Not all programs can serve all categories and some may utilize a different definition when delivering services. NC HMIS has adopted the HUD definition for counting the homeless.</p> <ul style="list-style-type: none"> • Category 1: Literally Homeless • Category 2: Imminent Risk of Homelessness • Category 3: Homeless under other Federal Statute • Category 4: Fleeing/Attempting to Flee DV
Projects for Assistance in Transition from Homelessness	PATH	PATH is funded by the Substance Abuse and Mental Health Services Administration (SAMHSA). It provides services to mentally ill homeless people, primarily through street outreach, to link them to permanent community housing. This program has different reporting requirements than HUD funded programs and uses HMIS to collect this information.
Shelter Plus Care	S+C	Refers to a federal program that provides Permanent Supportive Housing to disabled persons throughout the State of North Carolina. With the new HEARTH Regulation S+C was folded into CoC programming.
Housing Opportunities for Persons with AIDS	HOPWA	HOPWA provides housing assistance and related supportive services for persons with HIV/AIDs and family members who are homeless or at risk of homelessness. This program has different program reporting requirements than the other HUD-funded programs in this document.
Runaway and Homeless Youth Programs	RHY	RHY provides a range of services to youth up to age 21 experiencing homelessness. This federal program is required to participate on the HMIS effective 10/1/2014 and has specific operating rules.
Coordinated Assessment Programs	CA	North Carolina has implemented plans to better coordinate services to homeless persons. Each CoC must develop a plan based on their local providers and resources. The shared objective of these locally defined processes is to insure that access to homeless resources is optimized and based on a standardized assessment of need.

Policy Disclaimers and Updates

Operating Procedures defined in this document represent the minimum standards of participation on NC HMIS and general “best practice” operation procedures. Local Lead Agencies in coordination with their CoCs may include additional standards.

The Standards described in this document are not intended to supersede grant specific requirements and operating procedures as required by funding entities. PATH, HOPWA, RHY and VA providers have operating rules specific to HHS and the VA.

The NC HMIS Operating Policies and Procedures are updated routinely as HUD publishes additional guidance or as part of the annual review. Updates will be reviewed at the Monthly System Administrator Call-In and included in the Meeting Minutes distribution email. To allow for evolution of compliance standards without re-issuing core agreements, updated policies supersede related policies in previously published Policies and Procedures or

Agreements. Any changes from the previous year will be highlighted. A current copy of the Procedures may also be found on the NC HMIS WEB Site www.nchmis.org.

Agreements and Training Certifications:

- 1) All CoCs participating on the NC HMIS must sign the MCAH Interim MOU that designates the use of the North Carolina Statewide HMIS Vendor and identifies the Michigan Coalition Against Homelessness (MCAH) as the Statewide Lead Agency for administration of the statewide database. Each Jurisdiction will also identify a local Lead Agency that coordinates with MCAH and is responsible for specific tasks. The MOU supports the ability for multiple jurisdictions to participate on a single statewide HMIS information system.
- 2) Training is required for all users of the System. Agencies must provide new staff with a list of training requirements and assure that basic training has been completed. A basic overview of required training is presented below, however details of specific Web Casts and Live Training for new and existing Users may be found at www.nchmis.org Training Certifications must be maintained on file for all licensed users. Privacy and Definitions Training is also required for those staff that interview clients and collect information.
- 3) All Agencies must have fully executed and be in compliance with the following Agreements. An Implementation Agency Checklist may be found at www.nchmis.org
 - a) Administrative QSOBAA governing administrative access to the System.
 - b) Participation Agreement governing the basic operating principals of the System and rules of membership.
 - c) Sharing QSOBAA's (if applicable) governing the nature of the sharing and the re-release of data.
 - d) A board certified Confidentiality Policy governing the over Privacy and Security standards for the Agency.
 - e) User Agreement and Code of Ethics governing the individual's participation in the System.
- 4) Agencies must have an assigned Agency Administrator. The Agency Administrator is required to support the agency's use of the System including insuring that all users are properly trained. Training categories include:
 - a) Privacy and annual privacy updates (all users and those that collect data from clients)
 - b) Provider Page Training to understand the System Configuration for each provider (Local System Administrators and Agency Administrators).
 - c) Updated Workflow training (The steps to completing data entry. There may be multiple workflows depending on the fund sources and the services provided by the agency.)

- d) Reports Training (agency users and leadership tasked with supporting data quality as well as monitoring outcome and other performance issues.

Privacy and Security Plan:

All records entered into the HMIS and downloaded from the HMIS are required to be kept in a confidential and secure manner.

Oversight:

- 1) Agency Administrators with support from agency Leadership must:
 - a) Insure that all staff using the System complete annual privacy & security training. Training must be provided by NC HMIS Certified Trainers and based on the NC HMIS Privacy/Security Training Curriculums.
 - b) Adapt the Privacy Script Template and Client Release of Information and Sharing Plan to reflect their sharing choices.
 - c) Conduct a quarterly review of the Providers Visibility Set up and an annual security review of the agency that includes reviewing compliance with the Privacy and Security sections of this document. Finding from the review should be available upon request.
 - d) Insure the prompt removal of licenses to the HMIS when a staff person leaves the organization or revision of the user's access level as job responsibilities change.
 - e) Report any security or privacy incidents immediately to the Local Lead HMIS System Administrator (LSA) for the CoC Jurisdiction to insure that the record is closed as soon as possible. The Local System Administrator investigates the incident including running applicable audit reports. If the LSA determines that a possible breach has occurred and/or the staff involved violated privacy or security guidelines, the LSA will report to the chair of the CoC and NC HMIS Lead Director within 5 working days. A Corrective Action Plan will be negotiated. Components of the Plan must include at minimum supervision and retraining. It may also include removal of HMIS license, client notification if a breach has occurred, and any appropriate legal action. All confirmed breaches must be reported to the Governance Committee Executive Committee.
- 2) Criminal background checks must be completed on all System Administrators. All agencies should be aware of the risks associated with any persons given access to the System and limit access as necessary.
- 3) Local System Administrators conduct routine audits to insure compliance with the Operating Policies and Procedures. The audit will include a mix of system and on-site reviews. MCAH staff will also participate in local audits from time to time. Audits are designed to facilitate use of the System and agencies will be given adequate time to implement any required changes.
- 4) Agencies must have a formal grievance process. A copy of any HMIS-related grievance, and the Agency's response, must be submitted to the MCAH Project Manager, and CoC Lead within 5 days of completion of the agencies response.

Privacy:

- 1) All Agencies are required to have the **HUD Public Notice** posted and visible to clients where information is collected. See Appendix A for link to the Notice.
- 2) All Agencies must have a **Privacy Notice**. They may adopt the NC HMIS sample notice or integrate NC HMIS into their existing Notice. See Appendix A for a link to the sample Notice. All Privacy Notices must define the uses and disclosures of data collected on HMIS including:
 - a) The purpose for collection of client information.
 - b) A brief description of policies & procedures governing privacy including protections for vulnerable populations.
 - c) Data collection, use and purpose limitations. The Uses of Data must include uses related to de-identified data.
 - d) The client’s rights to copy/inspect/correct their record based on agency policy. Agencies may establish reasonable norms for the time and cost related to producing a copy of the report. The agency may say “no” to the request to correct information, but the agency must inform the client of its reasons in writing within 60 days of the request.
 - e) The client complaint procedure
 - f) Notice to the consumer that the Privacy Notice may be updated overtime and applies to all client information held by the Agency.
 - g) All Notices must be posted on the Agencies WEB Site.
- 3) All Agencies are required to have a **Privacy and Security Policy**. Agencies may elect to integrate the Privacy Policies defined in this document into an existing Privacy Policy. See Appendix A for link. All Privacy Policies must include:
 - a) Procedures defined in the Agencies Privacy Notice
 - b) Protections afforded those with increased privacy risks such as protections for victims of domestic violence, dating violence, sexual assault, and stalking. Protection include at minimum:
 - i) Closing of the profile search screen so that only the serving agency may see the record.
 - ii) The right to refuse sharing if the agency has established an external sharing plan.
 - iii) The right to be entered under an Un-Named Record Protocol where identifying information is not recorded in the System and the record is located through a randomly generated number (note: this

interface does allow for un-duplication because the components of the Unique Client Id are generated).

- iv) The right to have a record marked as inactive.
- v) The right to remove their record from the System.
- c) Agencies may create a paper record by printing the Assessment screens located within the HMIS. These records must be kept in accordance with the procedures that govern all hard copy information (see below).
- d) Client Information Storage and Disposal. Users may not store information from the System on personal portable storage devices. The Agency will retain the client record for a period of 7 years, after which time the forms will be discarded in a manner that ensures client confidentiality is not compromised.
- e) Remote Access and Usage: The Agency must establish a policy that governs use of the System when access is approved from remote locations. The policy must address:
 - i) The use of portable storage devices.
 - ii) The environments where use is approved.
 - iii) All browsers used to connect to the System must be secure. No user is allowed to access the database from a public or none-secured private network such as an airport, hotel, library, or internet café.
- 4) Agencies must protect **hard copy data** that includes client identifying information from unauthorized viewing or access.
 - a) Client files are locked in a drawer/file cabinet
 - b) Offices that contain files are locked when not occupied.
 - c) Files are not left visible for unauthorized individuals.
- 5) Agency provides a **Privacy Script** to all staff charged with explaining privacy to standardize the explanation of agency privacy rules. The Script must:
 - a) The Script must be developed to reflect the agencies sharing agreements and the level of risk associated with the type of data the Agency collects and shares.
 - b) The Script should be appropriate to the general education / literacy level of the Agencies clients.
 - c) A copy of the Script should be available to clients as they complete the intake interview.
- 6) Agencies that plan to share information through the System must sign a **Sharing QSOBAA** (Qualified Services Organization Business Associates Agreement).
 - a) Sharing QSOBAAs are managed by the CoC's LSA and negotiated within the CoC planning process.
 - b) The Agreement proscribes the re-release of information shared under the terms of the Agreement.
 - c) The Agreement specifies what is shared with whom.

- d) Agencies may share different information with different partners and may sign multiple Sharing QSOBAAs to define a layered sharing practice.
 - e) The signatories on the Agreement include authorized representatives from all Agencies covered by the Agreement.
 - f) All members of a Sharing QSOBAA are informed that by sharing the electronic record they are creating a common record that can impact the data reflected on Reports. Members of the sharing group agree to negotiate data conflicts.
 - g) No Agency may be added to the Agreement without the approval of all other participating agencies.
 - i) Documentation of that approval must be available for review and may include such items as meeting minutes, email response or other written documentation.
 - h) When a new member is added to the Sharing QSOBAA, the related Visibility Group is end-dated and a new Visibility Group is begun. **A new member may not be added to an existing Visibility Group.**
- 7) Agencies must have appropriate **Release(s) of Information** that are consistent with the type of data the agency's plan to share.
- a) The Agency adapts the NC HMIS Release of Information and Sharing Plan to reflect their sharing decisions and include a list of sharing partners and a description of the information to be shared.
 - b) If the Agency integrates the NC HMIS Release into their existing Releases, the Release must include the following components:
 - i) A brief description of NC HMIS and a discussion of why we collect information.
 - ii) A specific description of the Client Profile Search Screen and an opportunity for the client to request that the Screen be closed.
 - iii) A description of the Agency's sharing partners (if any) and a description of what is shared. **It must reflect items negotiated in the Agency's Sharing QSOBAA.**
 - iv) A defined term of the Agreement.
 - v) The NC HMIS Release is intended to allow for the exchange of information between all agencies included within the Sharing QSOBAA and may be completed one time to cover all entities.
- 8) An **automated ROI** is required to enable the sharing of any particular client's information between any Provider Pages on the System.
- i) Agencies should establish internal sharing by creating a Visibility Group(s) that includes all Agency provider pages where sharing is planned and allowed by law.
 - (1) **Internal sharing** does not require a signed Client Release of Information unless otherwise specified by law.

- (2) If new provider pages are added to the Agency tree, they may be included in the existing Visibility Group. The information available to that Provider Page will include all information covered by the Visibility Group from the beginning date of the Group – sharing will be retrospective.
 - ii) Agencies may elect to share information with other Agencies – **External Sharing** - by negotiating a Sharing QSOBAA (see 7 above).
 - (1) A signed and dated Client Release of Information(s) must be stored in the Client Record (paper or scanned onto the System) for all Automated ROIs that release data between different agencies – external sharing.
 - (2) To prevent retrospective sharing, a new Visibility Group is constructed whenever a new sharing partner is added to the agencies existing sharing plan / QSOBAA.
- 9) The Agency must have a procedure to assist clients that are hearing impaired or do not speak English as a primary language. For example:
- a) Provisions for Braille or audio
 - b) Available in multiple languages
 - c) Available in large print
- 10) **Agencies are required to maintain a culture that supports privacy.**
- a) Staff do not discuss client information in the presence of others without a need to know.
 - b) Staff eliminate unique client identifiers or any information that would allow the public to re-identify the client before releasing data to the public.
 - c) The Agency configures workspaces for intake that supports privacy of client interaction and data entry.
 - d) User accounts and passwords are not shared between users, or visible for others to see.
 - e) Program staff are educated to not save reports with client identifying data on portable media as evidenced through written training procedures or meeting minutes.
 - f) Staff are trained regarding use of email communication.
- 11) All staff using the System must complete Privacy and Security Training annually. Certificates documenting completion of training must be stored for review upon audit.
- 12) Victim Service Providers are precluded from entering client level data on the HMIS or providing client identified data to the HMIS. These providers will maintain a comparable database to respond to grant contracts.

Data Security:

- 1) All licensed Users of the System must be assigned **Access Levels** that are consistent with their job responsibilities and their business “need to know”.
- 2) All computers must have **virus protection with automatic updates**.
 - a) Agency Administrators or designated staff are responsible for monitoring all computers that connect to the HMIS to insure:
 - i) The Anti-Virus Software is using the up-to-date virus database.
 - ii) That updates are automatic.
 - iii) OS Updates are also run regularly.
- 3) All computers are protected by a Firewall.
 - a) Agency Administrators or designated staff are responsible for monitoring all computers that connect to the HMIS to insure:
 - i) For Single Computers, the Software and Version is current.
 - ii) For Network Computers, the Firewall Model and Version is current.
 - iii) That updates are automatic.
- 4) Physical access to computers that connect to the HMIS is controlled.
 - a) All workstations in secured locations (locked offices).
 - b) Workstations are logged off when not manned.
 - c) All workstations are password protected.
 - d) **All HMIS Users are proscribed from using a computer that is available to the public or from access the System from a public location through an internet connect that is not secured.** That is, staff are not allowed to use Internet Cafes, Libraries, Airport Wi-Fi or other non-secure internet connections.
- 5) A plan for remote access if staff will be using the NC HMIS System outside of the office such as doing entry from home. Concerns addressed in this plan should include the privacy surrounding the off-site entry.
 - a) The computer and environment of entry must meet all the standards defined above.
 - b) Downloads from the computer may not include client identifying information.
 - c) Staff must use an agency-owned computer.
 - d) System access settings should reflect the job responsibilities of the person using the System. Certain Access levels do not allow for downloads.

Remember that information security is never better than the trustworthiness of the staff licensed to use the System. The data at risk is the agency’s own and that of its sharing partners. If an accidental or purposeful breach occurs, the agency is required to notify MCAH. A full accounting of access to the record can be completed.

Disaster Recovery Plan:

The HMIS can be a critically important tool in the response to catastrophic events. The HMIS data is housed in a secure server bank in Shreveport, LA with nightly off-site backup. The solution means that data is immediately available via Internet connection if the catastrophe is in North Carolina and can be restored within 4 hours if the catastrophe is in Louisiana.

- 1) HMIS Data System (see “Bowman Systems Securing Client Data” for a detailed description of data security and Bowman’s Disaster Response Plan):
 - a) NC HMIS is required to maintain the highest level disaster recovery service by contracting with Bowman Systems for Premium Disaster Recovery that includes:
 - i) Off site, out-of state, on a different Internet provider and on a separate electrical grid backups of the application server via a secured Virtual Private Network (VPN) connection.
 - ii) Near-Instantaneous backups of application site (no files older than 5 minutes).
 - iii) Nightly off site replication of database in case of a primary data center failure.
 - iv) Priority level response (ensures downtime will not exceed 4 hours).
- 2) HMIS Lead Agencies:
 - a) HMIS Lead Agencies are required to back-up internal management data system’s nightly.
 - b) Data back-ups will include a solution for off-site storage for internal data systems.
- 3) Communication between staff of the Lead Agency, the CoC, and the Agencies in the event of a disaster is a shared responsibility and will be based on location and type of disaster.
 - a) Agency Emergency Protocols must include:
 - i) Emergency contact information including the names / organizations and numbers of local responders and key internal organization staff., designated representative of the CoCs, local HMIS Lead Agency, and the NC HMIS Project Director.
 - ii) Persons responsible for notification and the timeline of notification.
 - b) In the event of System Failure:
 - i) The NC HMIS Project Director or designee will notify all participating CoCs and local System Administrators should a disaster occur at Bowman System’s or in the NC HMIS Administrative Offices. Notification will include a description of the recovery plan related time lines. Local/assigned System Administrators are responsible for notifying Agencies.
 - ii) After business hours, NC HMIS staff report System Failures to Bowman System using the Emergency Contact protocol. An email is also launched to Local System Administrators and Emergency Shelter designated staff no later than one hour following identification of the failure.

- c) NC HMIS Project Director or designated staff will notify the HMIS Vendor if additional database services are required.
- 4) In the event of a local disaster:
 - a) NC HMIS in partnership with the local Lead Agency will provide access to additional hardware and user licenses to allow the CHO(s) to reconnect to the database as soon as possible.
 - b) NC HMIS in collaboration with the local Lead Agencies will also provide information to local responders as required by law and within best practice guidelines.
 - c) NC HMIS in collaboration with the local Lead Agencies will also provide access to organizations charged with crisis response within the privacy guidelines of the system and as allowed by law.

System Administration and Data Quality Plan:

1) Provider Page Set-Up:

- a) Provider Page are appropriately named per the NC HMIS naming standards **<agency name> - <county> - <program> - <project/funding>**. Example: “The Salvation Army – Wake County – Housing for Veterans - ESG”. Identification of funding stream is critical to completing required reporting to funding organization.
- b) Inactive Provider Pages are properly identified with “XXXCLOSED”> followed by the year of the last program exit >Provider Page Name. For example: XXXCLOSED2015 – The Salvation Army...
- c) HUD Data Standards are fully completed on all Provider Pages:
 - i) CoC code is correctly set.
 - ii) Program type codes are correctly set.
 - iii) Geocodes are set correctly for Principal Site provider pages.
 - iv) Bed and Unit Inventories are set for applicable residential programs.
 - v) The Federal Partner Funding Source section is completed for all projects receiving funding from one of the federal partners.
- d) User licenses are set up to “Enter Data As” (EDA) and users are trained to use EDA to navigate provider pages.
- e) All Agency Administrators and System Administrators complete Provider Page Set-Up Training. Set-up instructions will vary by funding and/or Provider type. Agency Administrators and System Administrators update instruction and respective Providers as new instructions are published.

2) Data Quality Plan:

- a) Agencies must require documentation at intake of the homeless status of consumers according to the reporting and eligibility guidelines issued by HUD. The “order of priority” for obtaining evidence of homeless status are (1) third party documentation, (2) worker observations, and (3) certification from the

person. Lack of third party documentation may not be used to refuse emergency shelter, outreach or domestic violence services. Local CoCs may designate the local central intake/coordinated assessment agencies to establish the homeless designation and maintain related documentation.

- b) 100% of clients must be entered into the System no more than 15 days after the information is collected from the client. If the information is not entered on the same day it is collected, the agency must assure that date associated with the information be the collection date by:
 - i) Entering entry/exit data including the UDEs on the Entry/Exit Tab of ServicePoint or
 - ii) Backdating the information into the System.
- c) All staff are required to be trained on the definition of Homelessness.¹
 - i) NC HMIS will provide a Homeless Definition Cross-Walk to support agency level training.
 - ii) Documentation of training must be available for audit. This should be maintained in the agency's HMIS binder.
 - iii) There is congruity between the following NC HMIS case record responses, based on the applicable homeless definition: (Housing Status and Residence Prior to Project Entry are being properly completed).
- d) Agency has a process to ensure the First and Last Names are spelled properly and the DOB is accurate.
 - i) An ID is requested at intake to support proper spelling of the client's name as well as the recording of the DOB.
 - ii) If no ID is available, staff request the legal spelling of the person's name.
 - iii) Programs that serve the chronic and higher risk populations are encouraged to use the Scan Card process within ServicePoint to improve un-duplication and to improve the efficiency of recording services.
 - iv) Data for clients with significant privacy needs may be entered under the "Un-Named Record" feature of the System. However, while identifiers are not stored using this feature, great care should be taken in creating the Un-Named Algorithm by carefully entering the first and last name and the DOB. Names and ServicePoint Id #s Cross-Walks (that are required to find the record again) must be maintained off-line in a secure location.
- e) Income, non-cash benefits and health insurance information are being updated at least annually and at exit.
- f) Agencies have an organized exit process that includes:
 - i) Clients and staff are educated on the importance of planning and communicating regarding discharge. This is evidenced through staff meeting minutes or other training logs and records.
 - ii) Discharge Destinations are properly mapped to the HUD Destination Categories.

¹ Specific instruction is available for PATH and HOPWA programs at www.dyns-services.com

- (1) NC HMIS provides a Destination Definition Document to support proper completion of exits (see Appendix A for link).
- iii) There is a procedure for communicating exit information to the person responsible for data entry.
- g) Agency Administrator/Staff regularly run data quality reports.
 - i) Report frequency should reflect the volume of data entered into the System. Frequency for funded programs will be governed by Grant Agreements, HUD reporting cycles, and local CoC Standards. However, higher volume programs such as shelters and services only programs must review and correct data at least monthly. In low volume longer stay programs, reports should be run following all intakes and exits and quarterly to monitor the recording of services and other required data elements.
 - ii) The program entry and exit dates should be recorded upon program entry or exit of all participants. Entry dates should record the first day of service or program entry with a new program entry date for each period/episode of service. Exit dates should record the last day of residence before the participant leaves the shelter/housing program or the last day a service was provided.
 - iii) Data quality screening and correction activities must include the following:
 - (1) Missing or inaccurate information in (red) Universal Data Element Fields.
 - (2) If funded through a Federal Partner Funding Source, missing program specific elements are also audited.
 - (3) Un-exited clients using the Length of Stay and Un-exited Client Data Quality Reports.
 - (4) Count reports for proper ratio of children to adults in families. (at least 1.25)
 - (5) Provider Page Completion Reports with an Annual update of the HUD Standards Information.
 - (6) Close all inactive provider pages within the agency tree. Audit of inactive pages includes closing all open services and exiting all un-exited clients.
 - (7) Insure that PH RRH providers have recorded a “Move In” date reflecting when the client was actually housed.
- h) CoCs and Agencies are required to review Outcome Performance Reports. Targets are adjusted by Project Type. The CoC’s HMIS Lead Agency, in collaboration with the CoC Reports Committee or designated CQI Committee, establishes local benchmark targets. See Appendix A for links and “Setting Targets” training podcast.
- i) NC HMIS publishes regional benchmarks on all defined measures annually (see Appendix A).
- j) Agencies are expected to participate in the CoCs Continuous Quality Improvement Plan as they are developed locally. See CQI materials designed to support Data Quality through Continuous Quality Improvement (see Appendix A).

3) Workflow Requirements:

- a) Assessments set in the Provider Page Configuration are appropriate for the funding stream.
- b) Users performing data entry have latest copies of the workflow guidance documents.
- c) If using paper, the intake data collection forms correctly align with the workflow.
- d) 100% of clients are entered into the System within 15 days of data collection.
- e) Agencies are actively monitoring program participation and exiting clients. Clients are exited within 30 days of last contact unless program guidelines specify otherwise.
- f) All required program information is being collected.
 - i) All HMIS participants are required to enter at minimum the Universal Data Elements and if completing entries and exits, the HUD CoC and ESG Exit (NC HMIS) Form.
 - ii) Programs that serve over time are required to complete additional program elements as defined by the funding stream. If the Agency is not reporting to a funding stream, they are encouraged to use the HUD CoC Entry (NC HMIS) and HUD CoC and ESG Exit (NC HMIS) forms.
- g) Data sharing is properly configured for sharing information internally between the agency's programs, including use of visibility groups.
- h) External data sharing aligns with any Sharing QSOBAA's including use of visibility groups.
- i) Visibility groups are managed appropriately (see Privacy 9).

4) Electronic Data Exchanges:

- a) Agencies electing to either import or export data from the NC HMIS must assure:
 - i) The quality of data being loaded onto the System meets all the data quality standards listed in this policy including timeliness, completeness, and accuracy. In all cases, the importing organization must be able to successfully generate all required reports including but not limited to the APR and the North Carolina Basic Counting Report.
 - ii) Agencies exporting data from NC HMIS must certify the privacy and security rights promised participants on the HMIS are met on the destination System. If the destination System operates under less restrictive rules, the client must be fully informed and approve the transfer during the intake process. The agency must have the ability to restrict transfers to those clients that do not approve the exchange.

5) Publication and Research:

- a) MCAH, another statewide entity or your local CoC may sponsor de-identified research to improve the understanding of homelessness and the effectiveness of homeless services.

- i) De-identification will involve the masking or removal of all identifying or potential identifying information such as the name, Unique Client ID, SS#, DOB, address, agency name, and agency location.
- ii) Geographic analysis will be restricted to prevent any data pools that are small enough to inadvertently identify a client by other characteristics or combination of characteristics.
- iii) Programs used to match and/or remove identifying information will not allow a re-identification process to occur. If retention of identifying information is maintained by a “trusted party” to allow for updates of an otherwise de-identified data set, the organization/person charged with retaining that data set will certify that they meet medical/behavior health security standards and that all identifiers are kept strictly confidential and separate from the de-identified data set.
- iv) CoCs will be provided a description of each Study being implemented. Agencies or CoCs may opt out of the Study through a written notice to MCHA or the Study Owner.
- b) MCAH, another statewide entity or the local CoC may sponsor identified research to improve the understanding of homelessness and the effectiveness of homeless services.
 - i) All identified research must be governed through an Institutional Research Board including requirements for client informed consent.
 - ii) CoCs will be provided a description of each Study being implemented. Agencies or CoCs may opt out of the Study through a written notice to MCHA or the Study Owner.
- c) Annually MCAH in conjunction with other State and local partners may publish information about the scope and causes of homelessness as well North Carolina’s response to end homelessness. The following strategies will guide publication of statewide data sets:
 - i) Content, qualifiers and message will be guided by the Statewide Reports Committee as well as other key stakeholders such as the local Interagency Council on Homelessness/the Campaign to End Homelessness or representatives from public and private organizations that fund homeless services.
 - ii) Identified CoC data may only be included with written CoC approval.
 - iii) CoCs will be provided for review and approval CoC data sets planned for inclusion in the statewide aggregate data (without CoC identification). The review process will include at least two cycles of the data with time between for any data or report correction activities.
 - iv) The cycles of data review can begin no sooner than two months following the close of the report period to all for routine data quality activities to be completed.
- d) MCAH, another statewide entity or the local CoC may sponsor Point in Time or publication of specialized data sets.
 - i) Development of the plan for publication including the frequency, data types, analytics and publication media type will be guided by the relevant entity.

- ii) CoCs will be provided a description of each proposed publication.
- iii) Agencies or CoCs may opt out of the publication through a written notice to MCHA or the Study Owner.

6) Staff Training and Required Meetings:

- a) All Users and those that collect information from clients are recertified in Privacy Training Annually.
- b) All Users participate in Workflow Training and Training Updates for their assigned Workflows.
- c) All Users and those that collect data from clients are trained in Data Standard data element definitions.

d) All Agency Administrators participate in:

- i) Provider Page Set-Up Training.
- ii) Workflow Training sponsored by the funding agency or NC HMIS.
- iii) Reports Training
 - (1) Data Quality
 - (2) Required funding Reports
 - (3) Outcome Reporting.
- iv) Other training specified by the CoC.
- v) CoC Agency Administrator Meetings and Trainings.
- vi) Agency specific User Meetings or preside over an HMIS specific topic during routine staff meetings.
- vii) A local Reports Committee that governs the publication of information as requested.

e) All System Administrators participate in:

- i) All System Administrators are required to read and understand the HUD Data Standards that underpin the rules of the HMIS.
- ii) System Administrator Orientation (Live sessions with MCAH to overview the basic rules and provide a place for dialogue and questions – conducted in the second or third month after assuming the role).
- iii) Provider Page Set-Up Training (prior to licensure and routinely as changes occur).
- iv) Workflow Training sponsored by the funding agency or NC HMIS.
- v) Reports Training
 - (1) Data Quality
 - (2) Required Funding Reports
 - (3) Outcome Reporting.
- vi) CQI Training.
- vii) HUD Initiative Training (AHAR, PIT, APR, etc.).
- viii) On Site and System Audits of Agency compliance of Data Privacy, Security and Oversight standards as well as item 1 through 4 under System Administration and Data Quality.

- ix) The Monthly System Administrator Call-In.
- x) The CoC Reports Committee or CoC Meeting where data use and release is discussed.
- xi) North Carolina's Campaign to End Homelessness Work Groups and Regional Meetings as assigned.

Appendix A: Links to Documents referred to in this Policy

<http://mihomeless.org/index.php/north-carolina-documents>

System Administration:

- HUD HMIS Data Standards 2014
- HMIS Requirements Proposed Rules Federal Registered (Hearth)
- HMIS Homeless Definition Crosswalk
- HUD Homeless Definition Matrix
- HMIS Discharge Destination Guidance

Administrative

- Participation Agreement
- Administration QSOBAA
- Sharing QSBAA
- HMIS Operating Policies and Procedures
- Interim MOU

Privacy

- Privacy and Security Training PP or PDFs
- Privacy Certification Questionnaire
- Overview of Agency Requirements
- User Access Levels in ServicePoint
- HUD Public Notice
- User Agreement and Code of Ethics
- Privacy Script Suggestions
- Privacy Notice Sample
- NC HMIS Release of Information and Sharing Plan

Training

- All technical workflow and training documents and podcasts
- Provider Page Training
- Reports Training

6/1/2015v5

- Securing Client Records and establishing Visibility

System Administrator and User Meeting Minutes

- Minutes from Required System Administrator Meetings (current year/recent)

Adopted June 8, 3015

NC HMIS Project

INTEROFFICE MEMORANDUM

TO: MELLIN PARKER, CITY OF WINSTON-SALEM
FROM: KAREN DURELL, COO
SUBJECT: PUBLIC HOUSING PREFERENCES
DATE: 8/23/2016
CC: TIM WEST, CITY OF WINSTON-SALEM

Please be advised that the Authority's Public Housing Program provides the following preferences:

Preference: The Authority gives a preference for housing to applicants who meet certain criteria. Only the status of the head of household or spouse will be considered in determining whether the preference is applicable. The preferences are as follows:

- (i) Working Individual/Family – must verify that applicant is working at least 20 hours per week.
- (ii) Elderly, Disabled, or Handicapped – must provide verification that applicant receives payments in lieu of working.
- (iii) Chronic Homeless Person or Chronic Homeless Family – must be receiving documented supportive services and referred by an approved Homeless Council Agency. The Authority will limit the number of applicants that qualify for this preference to the number that does not allow for more than 10 percent of the units in each designated development to be occupied by this applicant preference group.

Please let me know if you should require additional information.

So Much More



PIEDMONT TRIAD REGIONAL COUNCIL

1398 CARROLLTON CROSSING DRIVE
KERNERSVILLE, NC 27284
(336) 904-0300
MATTHEW L. DOLGE • EXECUTIVE DIRECTOR

TO: MELLIN PARKER, CITY OF WINSTON-SALEM
FROM: MICHAEL BLAIR, PIEDMONT TRIAD REGIONAL COUNCIL
SUBJECT: NC-166 SECTION 8 HCV HOUSING PREFERENCES
DATE: 8/29/2016
CC: TIM WEST, CITY OF WINSTON-SALEM

Please be advised that the PTRC NC-166 Section 8 Public Housing Program provides the following preferences:

Preference: The PTRC gives a preference for housing to applicants who meet certain criteria. Only one preference per-household is applicable. The preferences are as follows:

- Confirmed disability (receives disability payments)
- Confirmed homeless (must have a referral from an agency working with the homeless population)
- Veteran Household (must document military service)
- Family with children under 16
- Elderly (62+)

Please let me know if you should require additional information.

**Memorandum of Understanding
North Carolina Statewide HMIS
North Carolina Continua of Care and the Michigan Coalition Against Homelessness
July 1, 2016 – June 30, 2017**

Objective: This MOU is designed to provide a frame for North Carolina's multi-jurisdiction HMIS implementation as presented in Section 508.7 of the Federal Register / Vol. 76, No. 237 Homeless Management System Requirements. It is recognized that operation of the Statewide HMIS requires ongoing collaboration from member Continua of Care.

Continuum of Care (CoC): Winston-Salem/Forsyth County Continuum of Care (NC-500) agrees to adopt the North Carolina Statewide shared HMIS platform vendor, Bowman Systems Inc. ServicePoint. The CoC agrees that administration of the shared platform will be provided by the North Carolina HMIS Project, operated by the Michigan Coalition Against Homelessness. The CoC further agrees to operate the local CoC Implementation in compliance with HUD Data Standards and the North Carolina Statewide Operating Policies and Procedures.

Roles and Responsibilities:

Michigan Coalition Against Homelessness:

1. Management of the Statewide Vendor Contract with Bowman Systems, Inc.
2. Host the Statewide coordination meeting – the Monthly SA Call-In.
3. Define privacy and security protocols that allow for the broadest possible participation.
4. Provide Statewide Operating Policies and Procedures that represent the minimum standards for participation. Local CoCs may add additional requirements as negotiated locally.
5. Designate ex-officio staff member for NC HMIS Governance Committee
6. Provide for system administration and analyst staffing of help desk services between 9am and 5pm workdays and after-hours emergency response.
7. Negotiate the cost for local licenses to the Statewide System via contracts with Bowman Systems.
8. Provide training and ongoing collaboration regarding cross-jurisdiction system operation, measurement and research activities including:
 - a. Negotiation and training basic workflows for all users and specialized workflows for cross-jurisdiction funding streams.
 - b. HUD mandated activities including Point In Time, Housing Inventory Count, Annual Performance Report and the Annual Homelessness Assessment Report.
 - c. Provide data for Statewide and CoC-specific unduplicated homeless counts.
 - d. Research projects that involve statewide data sets.

- e. Maintain a suite of data quality, demographics, and outcome reports available to all CoCs on the System.
 - f. Support for local Continuous Quality Improvement efforts.
9. Execute Contract for Services with CoC-designated fiduciary entities.
 10. Provide the NC HMIS Governance Committee monthly reports updating the status and accomplishments of the NC HMIS project.

North Carolina Continua of Care:

1. Designate HMIS system
2. Designate CoC members and CoC alternates to NC HMIS Governance Committee
3. Ensure consistent participation of recipients and sub recipients in the HMIS
4. Uphold Cost-sharing agreement set by Governance Committee, including no/late-payment consequences
5. Plan the local HMIS implementation to maximize the greatest possible participation from homeless service providers.
6. Comply with North Carolina Statewide Privacy Protocols as specified in the Administrative and Sharing Qualified Services Organization Business Associates Agreements (QSOBAAs), Participation Agreements and the User Agreement Code of Ethics.
7. Adopt any additional standards of practice beyond those identified in the Statewide HMIS Operating Procedures.
8. Staff at least one local System Administrator and assure that each participating agency has identified an Agency Administrator. The System Administrator will:
 - a. Demonstrate competence in required training in privacy, security and system operation (e.g. provider page, workflows and reports).
 - b. License local users and support data organization and completion of Provider Pages for participating agencies.
 - c. Assign licenses to Agency Administrators and/or users.
 - d. Host local HMIS operations meeting(s) and/or assure that Agency Administrators are attending the Statewide User Meetings.
 - e. Assure that all users are trained in privacy, security and system operation.
 - f. Participate in HUD mandated measurement including PIT, HIC, APRs and the AHAR as appropriate.
 - g. Participate in the annual PIT count process and support publication of local reports.
 - h. Support the CoC's Continuous Quality Improvement efforts.
9. Through the Governance Committee, CoCs will:
 - i. Review, revise and approve Privacy, Security and Data Quality Plans
 - j. Ensure HMIS is administered to meet HUD standards
 - k. Approve MCAH budget and technical agreements
10. Designate fiduciary responsible for entering into a Contract for Services with HMIS Lead Agency
11. Designate eligible applicants to receive HMIS funds that will best allow them to participate in the statewide HMIS

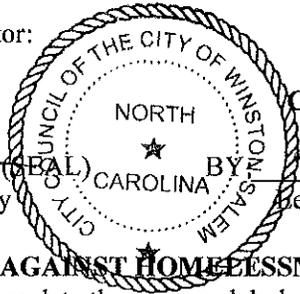
The parties hereto have caused this Memorandum of Understanding to be executed by their duly authorized representatives and signed under seal effective as of the date first written above.

Continuum of Care Governance Body: **WINSTON-SALEM/FORSYTH COUNTY COMMISSION ON ENDING HOMELESSNESS**

By: Christopher L. Henson (SEAL)
Christopher L. Henson, Chair

Continuum of Care Administrator:

ATTEST:



CITY OF WINSTON-SALEM:

Melanie Johnson (SEAL), City Secretary Lee Garrity (SEAL), City Manager

If **MICHIGAN COALITION AGAINST HOMELESSNESS** has a corporate seal, please affix the seal below. If not, please complete the paragraph below:

I, Eric Hufnagel (Print Name) certify that I am the Executive Director (Print Position Title) for MICHIGAN COALITION AGAINST HOMELESSNESS and that I am authorized to execute contracts on behalf of MICHIGAN COALITION AGAINST HOMELESSNESS, which entity does not have a corporate seal; however, for purposes of the statute of limitations (NCGS § 1-47), both parties will treat this contract as if a corporate seal has been affixed hereto.

ATTEST: **MICHIGAN COALITION AGAINST HOMELESSNESS**

Patricia A. Caruso (SEAL) BY: Eric Hufnagel (SEAL)

Name: Patricia Caruso Name: ERIC HUFNAGEL

Title: Board President Title: Executive Director

In the event that the person executing this Agreement on behalf of **MICHIGAN COALITION AGAINST HOMELESSNESS** is the only officer of the company or is an individual doing business individually or as a trade name, please have the signing party's signature notarized below.

Sworn to or subscribed before me this the _____ day of _____, 20____.

SEAL Notary Public _____ / / _____

Approved as to form and legality.

This the 13th day of July, 2016.

Angela Carmon
Angela Carmon, City Attorney

**Winston-Salem/Forsyth County Continuum of Care (CoC)
CoC Permanent Supportive Housing (PSH) Assistance and Prioritization
Policies and Procedures**

These policies and procedures shall apply to CoC Program-funded PSH programs, which also include programs previously known as Shelter Plus Care. CoC-funded PSH programs shall operate in compliance with HUD's CoC Rule at 24 CFR 578.

I. Policies:

The following policies shall apply to HUD-funded CoC PSH programs in Winston-Salem/Forsyth County:

- A. All CoC PSH beds shall be dedicated or prioritized to chronically homeless persons through the CoC grant application process, until the program year after which the CoC declares that chronic homelessness has effectively been ended in the CoC.
- B. CoC PSH programs will be targeted to serve persons with the highest needs and greatest barriers towards obtaining and maintaining housing rather than on a "first-come, first-serve" basis and/or based on selection of those who are deemed most likely to succeed.
- C. CoC PSH shall be operated as a Housing First model and will not place preconditions or eligibility requirements beyond HUD's eligibility requirements and will not require participants to participate in supportive services or be subject to other rules such as sobriety as a condition of housing.
- D. All CoC Program-funded PSH programs will accept referrals only through a single prioritized list of potential participants maintained by the Community Intake Center (CIC).
- E. As required by the HUD CoC Rule at 24 CFR 578.3, the CoC will use a standardized assessment tool for coordinated intake and assessment, including use for initial assessment PSH referrals; however, as the basis for CoC PSH tenant selection, the CoC shall use the order of priority encouraged in HUD Notice CPD-14-012, which is summarized in Table 1, which is found at the end of this document.
- F. If two households present for assistance and fall under the same order of priority, but one is a veteran household, the veteran household should be prioritized first.

II. Key Definitions

- A. Housing First.** Housing First is an approach in which housing is offered to homeless people without imposing preconditions (such as sobriety, mental health treatment, or a minimum income threshold) or service participation requirements and in which rapid placement and stabilization in permanent housing are primary goals. PSH projects that use a Housing First approach promote the acceptance of applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services.
- B. Chronically Homeless** persons are defined in the HUD CoC Rule at 578.3. In summary, chronically homeless persons are individuals or families who meet all of the following criteria:
 1. Are coming from the streets or emergency shelter

2. Have been homeless in the streets or in shelter 1 year continuously or 4 times in the last 3 years
3. Are diagnosed with a disabling condition

C. Severe Service Needs—Persons with severe service needs are described in HUD Notice CPD-14-012. In summary, persons having the most severe service needs:

1. Have a history of high use of crisis services such as emergency rooms, jails, and psychiatric facilities
2. Have significant health or behavioral health challenges that require support to stay in housing
3. Can have their severe service needs identified and verified through administrative data of the CoC or other systems (e.g. the mental health system, hospitals or jails) and/or the use of the standardized assessment tool used for coordinated intake and assessment

D. Permanent Supportive Housing means permanent housing in which supportive services are provided to assist homeless persons with a disability to live independently.

E. Dedicated PSH Bed—A bed in a unit in a CoC PSH program which has been funded specifically by HUD as a bed dedicated for use only by chronically homeless persons.

F. Prioritized PSH Bed—A bed in a unit in a CoC PSH program for which the CoC has made an annual commitment to prioritize the program for chronically homeless persons, even though the program was not originally dedicated to chronically homeless persons.

III. Eligibility

Subject to the prioritization requirements described in this document, eligible persons for CoC PSH may include homeless, disabled persons coming directly from emergency shelter or places not meant for human habitation. Persons coming from other locations shall not be eligible.

IV. Services

Under the HUD CoC Rule, PSH projects must provide supportive services for the residents to enable them to live as independently as is practicable throughout the duration of their residence in the project.

V. Special Populations

CoC Program-funded PSH shall follow the order of priority shown in Table 1 while also considering the goals and any identified target populations served by the project. For example, a CoC Program-funded PSH project that is funded to target homeless persons with HIV/AIDS will prioritize its turnover beds to persons as shown in Table 1 to the extent to which persons with HIV/AIDS meet the criteria in Table 1. If no homeless persons with HIV/AIDS are on the CIC priority list and meet priorities 1 to 4, then the program may select a homeless participant from the CIC priority list who has HIV/AIDS and who does not meet any of priorities 1 to 4.

Approved by CoC Operating Cabinet 10/20/2015

H:\a\PROGRAMS, GRANTS & ACTIVITIES\Continuum of Care\Cont of Care 2015\Governance and Policies 2015

VI. Documentation

PSH programs must collect, maintain and retain documentation to substantiate each participant's status in relation to the criteria in Table 1. Programs must include a summary statement of eligibility determination in each participant file.

- A. Homelessness**—Evidence must be documented to show that the head of household is currently homeless and is living in an emergency shelter or a place not meant for human habitation. To properly document the length of time homeless, it is important to document the start and end date of each occasion of homelessness.
- B. One Year Homeless**--To document chronic homeless status for homeless occasions that were continuous for at least one year, an individual or head of household must have been living in emergency shelters or in places not meant for human habitation for one year without a break. A “break” is considered to be at least seven or more consecutive nights not in an emergency shelter or place not meant for human habitation. At least 9 months of the year must be documented by (1) HMIS data, (2) a written referral or (3) a written observation by an outreach worker.
- C. Homeless Four Times in Three Years**-To document chronic homeless status based on at least four episodes of homelessness in three years, at least three of the occasions must be documented by either (1) HMIS data, (2) a written referral or (3) a written observation by an outreach worker.

A single encounter with a homeless service provider on a single day within 1 month that is documented through third-party documentation is sufficient to consider an individual or family as homeless for the entire month unless there is any evidence that the household has had a break in homeless status during that month (e.g., evidence in HMIS of a stay in transitional housing).

D. Disabling Condition—Evidence of a disabling condition may include:

1. Written verification of the condition from a professional licensed by the state to diagnose and treat the condition;
2. Written verification from the Social Security Administration, such as an award letter;
3. Copies of a disability check (e.g., Social Security Disability Insurance check or Veterans Disability Compensation).

E. Prioritization—PSH programs must document that the CoC's prioritization policy and procedures have been incorporated into program intake procedures. Furthermore, intake records for each participant must show that the prioritization procedures have been followed.

VII. Housing Placement and Eligibility

Once a chronically homeless household has been determined to be eligible and is accepted into a CoC PSH program, the household remains eligible even if they do not remain in emergency shelter or places not meant for human habitation while awaiting housing placement. Such persons may stay with friends or family or in hotels and retain eligibility for the PSH program. They may also stay in transitional housing temporarily, as long as no transitional housing requirements are placed on the program participants and as long as the PSH program is actively assisting the participant to be permanently housed as soon as possible. This provision does not extend to persons enrolled in transitional housing that were considered chronically homeless prior to entry into the transitional housing program. Such persons lose their chronic homeless status by staying in transitional housing.

VIII. Ending Chronic Homelessness

If at any time there are no chronically homeless persons in the CoC, priorities for selection of participants for dedicated and prioritized PSH beds will be revisited in the context of HUD Notice CPD-14-012 and other HUD guidance.

Table 1: CoC Permanent Supportive Housing Priorities

Priority Order	Chronically Homeless	Severe Service Needs	Other Requirement
1	Yes	Yes	At least 12 months continuous or at least 12 months cumulative across 4 episodes in three years
2	Yes	No	At least 12 months continuous or at least 12 months cumulative across 4 episodes in three years
3	Yes	Yes	Less than 12 months cumulative across 4 episodes in three years
4	Yes	No	Less than 12 months cumulative across 4 episodes in three years

Performance Measurement Module (Sys PM)

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Previous FY	Current FY	Previous FY	Current FY	Difference	Previous FY	Current FY	Difference
1.1 Persons in ES and SH		1483		73			42	
1.2 Persons in ES, SH, and TH		1571		87			53	

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Previous FY	Current FY	Previous FY	Current FY	Difference	Previous FY	Current FY	Difference
1.1 Persons in ES and SH	-	-	-	-	-	-	-	-
1.2 Persons in ES, SH, and TH	-	-	-	-	-	-	-	-

Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
		# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns
Exit was from SO	32	10	31%	2	6%	0	0%	12	38%
Exit was from ES	784	180	23%	41	5%	54	7%	275	35%
Exit was from TH	46	1	2%	3	7%	0	0%	4	9%
Exit was from SH	0	0		0		0		0	
Exit was from PH	406	9	2%	7	2%	4	1%	20	5%
TOTAL Returns to Homelessness	1268	200	16%	53	4%	58	5%	311	25%

Performance Measurement Module (Sys PM)

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	Previous FY PIT Count	2015 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	515	571	56
Emergency Shelter Total	414	456	42
Safe Haven Total	0	0	0
Transitional Housing Total	82	93	11
Total Sheltered Count	496	549	53
Unsheltered Count	19	22	3

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Previous FY	Current FY	Difference
Universe: Unduplicated Total sheltered homeless persons		1585	
Emergency Shelter Total		1492	
Safe Haven Total		0	
Transitional Housing Total		138	

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		95	
Number of adults with increased earned income		2	
Percentage of adults who increased earned income		2%	

Performance Measurement Module (Sys PM)

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		95	
Number of adults with increased non-employment cash income		8	
Percentage of adults who increased non-employment cash income		8%	

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		95	
Number of adults with increased total income		10	
Percentage of adults who increased total income		11%	

Metric 4.4 – Change in earned income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		163	
Number of adults who exited with increased earned income		24	
Percentage of adults who increased earned income		15%	

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		163	
Number of adults who exited with increased non-employment cash income		27	
Percentage of adults who increased non-employment cash income		17%	

Metric 4.6 – Change in total income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		163	
Number of adults who exited with increased total income		50	
Percentage of adults who increased total income		31%	

Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.		1351	
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		330	
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)		1021	

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.		1567	
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		442	
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)		1125	

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD’s Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in 2016.

Performance Measurement Module (Sys PM)

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Previous FY	Current FY	Difference
Universe: Persons who exit Street Outreach		75	
Of persons above, those who exited to temporary & some institutional destinations		7	
Of the persons above, those who exited to permanent housing destinations		28	
% Successful exits		47%	

Metric 7b.1 – Change in exits to permanent housing destinations

	Previous FY	Current FY	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited		1325	
Of the persons above, those who exited to permanent housing destinations		519	
% Successful exits		39%	

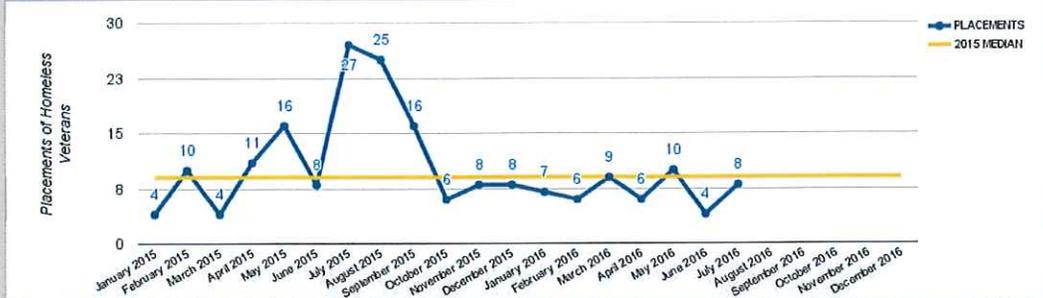
Metric 7b.2 – Change in exit to or retention of permanent housing

	Previous FY	Current FY	Difference
Universe: Persons in all PH projects except PH-RRH		334	
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations		322	
% Successful exits/retention		96%	

VETERAN PLACEMENTS DASHBOARD

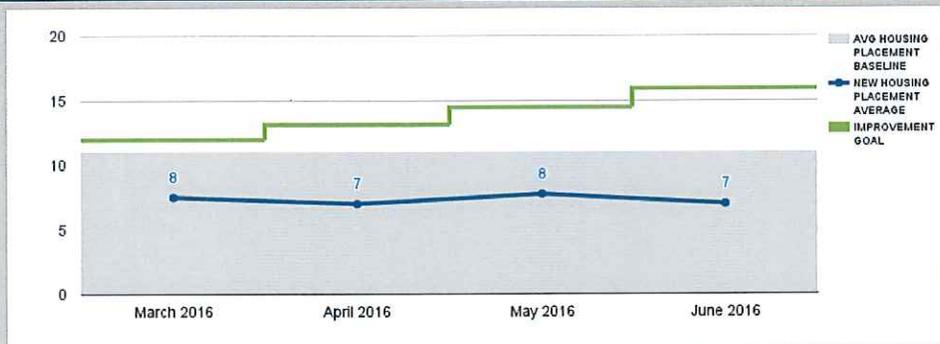
DATA AS OF: July 2016

VETERANS HOUSED THIS MONTH	MEDIAN MONTHLY VETERANS HOUSED IN 2015	TOTAL VETERANS HOUSED SINCE JANUARY 2015
8	9	193



PERFORMANCE IMPROVEMENT

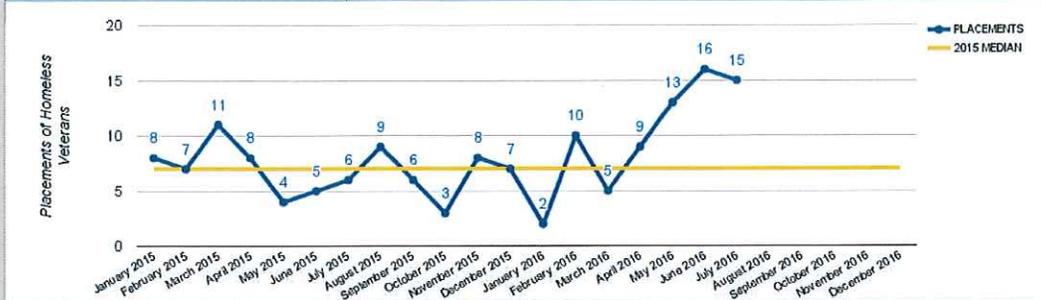
HOUSING PLACEMENT BASELINE [AUGUST 2015 - FEBRUARY 2016]	CURRENT MONTHLY AVERAGE [SINCE MARCH 2016]	% IMPROVEMENT IN MONTHLY AVERAGE:	IMPROVEMENT GOAL
11			



CHRONIC PLACEMENTS DASHBOARD

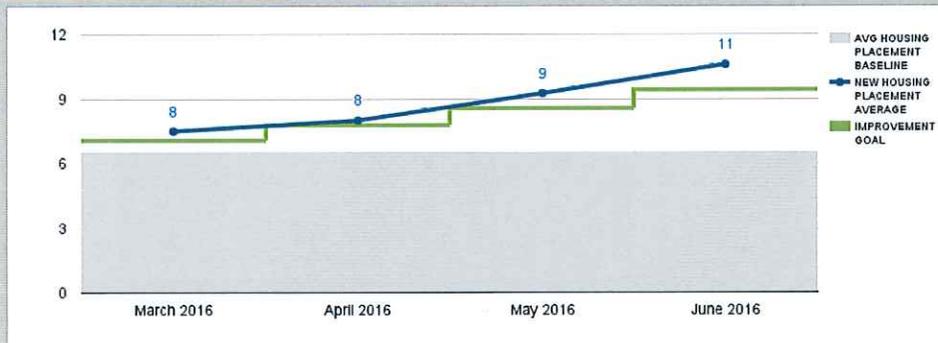
DATA AS OF: July 2016

CHRONIC HOUSING PLACEMENTS THIS MONTH	MEDIAN MONTHLY CHRONIC HOUSING PLACEMENTS IN 2015	TOTAL CHRONIC HOUSING PLACEMENTS SINCE JANUARY 2015
15	7	152



PERFORMANCE IMPROVEMENT

HOUSING PLACEMENT BASELINE [AUGUST 2015 - FEBRUARY 2016]	CURRENT MONTHLY AVERAGE [SINCE MARCH 2016]	% IMPROVEMENT IN MONTHLY AVERAGE:	IMPROVEMENT GOAL
6			



Winston Salem/Forsyth County CoC

BY-NAME LIST SCORECARD

VETERAN BY-NAME LIST

TIMESTAMP	SCORE	PODIUM WORTHY
3/21/2016	9	No
3/30/2016	9	No
6/20/2016	9	No



CHRONIC BY-NAME LIST

TIMESTAMP	SCORE	PODIUM WORTHY
3/21/2016	9	No
3/30/2016	9	No
6/20/2016	9	No



VETERAN BY-NAME LIST

AREAS FOR IMPROVEMENT

Include all populations on By-Name List
Ability to calculate time between when a veteran first becomes homeless to when they enter the CES
Ability to calculate time between when a Veteran enters CES to when they become permanently housed

CHRONIC BY-NAME LIST

AREAS FOR IMPROVEMENT

Include all populations on By-Name List
Ability to calculate time between when a Chronic individual first becomes homeless to when they enter the CES
Ability to calculate time between when a Chronic individual enters CES to when they become permanently housed

AREAS OF AWESOMENESS

Put into place inactive/no-contact policy
Track homeless status, including dates that any status changed
>75% of CoC is covered by a coordinated outreach system
>75% of housing providers report data into BNL via common assessment tool
Lead agency or owner of BNL in place
BNL includes HMIS ID or other unique identifier to facilitate de-duplication
Time-bound fields (e.g. date of assessment, date housed) included in BNL
Process in place to add individuals who are unable to undergo common assessment
BNL is the source of monthly housing placement reporting to Zero: 2016
BNL includes all CH Vets
Ability to track Veterans previously designated as "Housed" or "Inactive" who have returned to homelessness

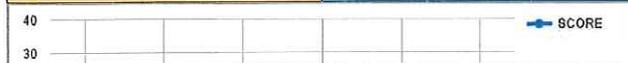
AREAS OF AWESOMENESS

Put into place inactive/no-contact policy
Track homeless status, including dates that any status changed
>75% of CoC is covered by a coordinated outreach system
>75% of housing providers report data into BNL via common assessment tool
Lead agency or owner of BNL in place
BNL includes HMIS ID or other unique identifier to facilitate de-duplication
Time-bound fields (e.g. date of assessment, date housed) included in BNL
Process in place to add individuals who are unable to undergo common assessment
BNL is the source of monthly housing placement reporting to Zero: 2016
Ability to show when existing clients will "age into" AND "age out" of chronicity
Ability to track Chronically homeless individuals previously designated as "Housed" or "Inactive" who have returned to homelessness

CES IMPROVEMENT TOOL

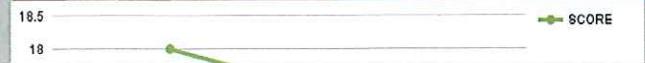
VETERAN CES

TIMESTAMP	SCORE
3/30/2016	19
6/20/2016	19



CHRONIC CES

TIMESTAMP	SCORE
3/30/2016	18
6/20/2016	17



VETERAN CES

AREAS FOR IMPROVEMENT

VA access to BNL

AREAS OF AWESOMENESS

Outreach actively works in all outreach "hot spots" with high concentrations of individuals experiencing homelessness
Put in place a documented staffing schedule for outreach system that ensures consistent coverage
All individuals experiencing homelessness have fair and equal access to CES
Put in place policies that allow for people to access emergency services independent of intake operating hours
Lead agency or owner of CES in place
Utilize veteran data collected by CES to identify service needs and gaps to inform system planning
Regular reconciliation of BNL data with VA
Written prioritization policy in place with data-driven method to prioritize the most vulnerable veterans for housing
Open or partially open HMIS system in place
All agencies routinely use ROIs to allow for data sharing
All relevant veteran stakeholders/providers present at regular case conferencing meetings
Everyone has a clear role within veteran case conferencing meetings
CES takes into account veteran choice
Lead POC assigned to veterans navigating through housing process
Written case conferencing policies that assure a plan for long-term sustainability of veteran case conferencing process
Documenting all status changes among veterans on BNL and including a date
Discuss specific status updates for all veterans going through housing referral process during case conferencing meetings
Percentage of community's PH resources targeted to ending homelessness are being referred to clients on veteran BNL
Process in place for diverting or preventing veterans from becoming homeless

CHRONIC CES

AREAS FOR IMPROVEMENT

#N/A

AREAS OF AWESOMENESS

Outreach actively works in all outreach "hot spots" with high concentrations of individuals experiencing homelessness
Put in place a documented staffing schedule for outreach system that ensures consistent coverage
All individuals experiencing homelessness have fair and equal access to CES
Put in place policies that allow for people to access emergency services independent of intake operating hours
Lead agency or owner of CES in place
Utilize chronic data collected by CES to identify service needs and gaps to inform system planning
Written prioritization policy to prioritize most vulnerable people experiencing chronic homelessness
Open or partially open HMIS system in place
All agencies routinely use ROIs to allow for data sharing
All relevant chronic homelessness stakeholders/providers present at regular case conferencing meetings
Everyone has a clear role within chronic case conferencing meetings
CES takes into account client choice
Lead POC assigned to people experiencing chronic homelessness who are navigating through housing process
Written case conferencing policies that assure a plan for long-term sustainability of veteran case conferencing process
Documenting all status changes among veterans on BNL and including a date
Discuss specific status updates for all veterans going through housing referral process during case conferencing meetings
Percentage of community's PH resources targeted to ending homelessness are being referred to clients on chronic BNL

ALMA S. ADAMS, Ph.D.
12TH DISTRICT, NORTH CAROLINA

WASHINGTON, DC OFFICE:
222 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-1510
www.house.gov/adams

DISTRICT OFFICES:
321 WEST 11TH STREET
SUITE 100
CHARLOTTE, NC 28202
(704) 344-9950

1600 E. WENDOVER AVENUE
SUITE I
GREENSBORO, NC 27405
(336) 275-9950

Congress of the United States
Washington, DC 20515

**EDUCATION AND THE WORKFORCE
COMMITTEE**
SUBCOMMITTEE ON WORKFORCE PROTECTIONS
SUBCOMMITTEE ON
HIGHER EDUCATION AND WORKFORCE TRAINING

COMMITTEE ON AGRICULTURE
SUBCOMMITTEE ON NUTRITION

SMALL BUSINESS COMMITTEE
RANKING MEMBER – SUBCOMMITTEE ON
INVESTIGATIONS, OVERSIGHT, AND REGULATIONS

JOINT ECONOMIC COMMITTEE

September 7, 2016

Ms. Harriett Tregoning
Principal Deputy Assistant Secretary for Community Planning and Development
U.S. Department of Housing and Urban Development
451 7th Street S.W.
Washington, DC 20410

Dear Deputy Assistant Secretary Tregoning:

I am writing this letter to express my continued support of the City of Winston-Salem/Forsyth County, North Carolina and their grant application to the Department of Housing and Urban Development's (HUD) Continuum of Care Grants Program to support new and renewal grants for projects serving homeless persons. The city/county partnership has applied for \$1,995, 125 for projects including permanent supportive housing, rapid re-housing, community intake center and Homeless Management Information Systems. These funds are a critical resource to end homelessness in Winston-Salem/Forsyth County, North Carolina.

The City of Winston-Salem along with assistance from HUD, and Forsyth County can ensure that homelessness will remain rare, brief, and nonrecurring. The lessons they learn can be applied to meeting the challenges of ending chronic homelessness. The programs highlighted above show the collaborative and tireless effort the City of Winston-Salem/Forsyth County have put forward to combat this pressing concern in their communities.

I encourage your full consideration of the City of Winston-Salem/Forsyth County's application, and if you need further information, please do not hesitate to contact my Grants Coordinator Kim Ratliff by email at kim.ratliff@mail.house.gov or by telephone at (704) 344-9950.

Sincerely,



Alma Adams, Ph.D. (NC-12)
Member of Congress



October 7, 2015

The Honorable Allen Joines
Mayor, City of Winston-Salem, NC
Suite 150, City Hall
101 North Main Street
Winston-Salem, NC 27101

Dear Mayor Joines,

Thank you for joining First Lady Michelle Obama's call to end Veteran homelessness. Your leadership—and that of your colleagues in Winston-Salem and Forsyth County—has been instrumental as we work together to ensure that every Veteran in our country has a home.

The United States Interagency Council on Homelessness, Department of Housing and Urban Development, and Department of Veterans Affairs are pleased to confirm that Winston-Salem and Forsyth County have ended homelessness among Veterans. We are confident that the infrastructure you have built will ensure that any Veteran experiencing a housing crisis in Winston-Salem or Forsyth County will get the support they need to quickly obtain a permanent home.

We recognize and appreciate your extraordinary team, and look forward to continuing our collaboration as we work to end homelessness for all Americans.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matthew Doherty".

Matthew Doherty
Executive Director

Cc: Ann Marie Oliva, Deputy Assistant Secretary for Special Needs, HUD
Lisa M. Pape, Executive Director, VHA Homeless Programs, VA