

8/16/16 WS-FC Operating Cabinet Meeting for the CoC for the Homeless

*Pending Approval*

Present:

Max Goelling	Katie Bryant
Karen Durell	Carolyn Moolhuyzen
Twana Roebuck	Wanda Brendle-Moss
Tim West	Pam Peoples Joyner
Andrea Kurtz	Obie Johnson
Rose Fisher	John Fennell
Rivkah Meder	Tammi O'Quinn
DeShanna Johnson	Jackie Hundt
Joetta Shepherd	Alex Hudson
Sahirah Hobes	Reni Geiger
Sonjia Kurosky	Rochelle Smith
Lisa Parrish	Laura Lama
Ken Heater	Kelly Church
Tashina Oladunjoye	Kathleen Wiener
Pamela Ingram	Nicole Shoults
Tonya Atkins	

- Max called the meeting to order and a moment of silence was observed
- Minutes from the 7/19/16 meeting were reviewed, Obie made a motion to approve, Karen seconded and all present approved

- **Cabinet Organizational Activities**

**Agenda Items:**

- Open Treasurer Seat: Max discussed open Treasurer Seat and asked for a volunteer to fill this vacancy. Carol Moolhuyzen volunteered, group voted, and all present approved.
- Volunteers for CoC Rating Panel: Max reviewed the CoC Rating Panel requirements and needs. This is a 3-year term, and it currently has 5 members including Max; however, he must remove himself from the panel until November due to a conflict of interest. The goal is to have 7 people serve on the panel. If you know someone that could serve, let Tim or Max know.
- Policy for Preventing Involuntary Family Separation: Tim and Tashina reviewed/trained on the policy for preventing involuntary family separation. This policy is specific for families with minor children. Tashina gave pointers on how The Salvation Army keeps families together through homelessness.
  - Place family together in one room within the shelter
  - Allow husbands to eat with families even if they are not in our shelter
  - Place mother with the girls and fathers with the boys if needing to house with other parents with the same gender children
  - Allow fathers to spend extra time with children after meals to watch movies, play games, etc.
  - Invite husband to activities we offer for families
  - Place family in a hotel as a temporary stay and work on moving them into the shelterGroup discussed the policy and asked what HUD's definition of family is; Tim will check and let the group know. Karen stated that HAWS has their own definition of family and HUD has supported their definition.
- 7/27/16 PIT Count Results: Laura discussed the preliminary numbers from the 7/27/16 PIT Count. Group discussed the need for services for single women in our community. There is not enough space in emergency shelters for single women. Alex requested that interviewers ask unaccompanied youth if they have ever been in foster care. Group discussed the subpopulations and how do we define "substance use disorder" and "seriously mentally ill"; HUD regulations give a definition of what constitutes a disability and we try to meet those requirements. Tim will send out the HUD regulation of disability and how these subpopulations are categorized to the group. Group feels we need to clarify our wording for these subpopulations.

- CoC Grant Priority List: Tim and Jackie reviewed the CoC Grant Priority List process, reviewed the 2016 renewal project performance scorecard, data was pulled from 7/1/15-6/30/16, 23 measures were reviewed for renewal projects. Reviewed 3 new projects that are being submitted in the grant request. Presented the proposed 2016 Project Priority Listing as Approved by Rating Panel document and discussed Rating Panel's recommendation for reallocation of funds and how these decisions were made. Now this will go to the TYP Commission Board for a vote. They will meet on 8/25/16 at 1:30pm at the Commons.
- **Committee Reports**
  - **Shelter Providers:** Ken reported that WSRM presented at the last meeting about their services. Next meeting Russ May will present on how to serve immigrant and Spanish speaking populations. They will meet again on 9/6/16.
  - **CIC:** Rose reports they are still using the by name list to prioritize.
  - **TYP Commission:** no report
  - **Family, Youth and Children:** Tashina reports that they continue to work on the diversion tool, and hope to have it completed in the next 2 meetings,. They will meet again on 9/13 at 2pm at The Salvation Army
  - **Homeless Caucus:** Wanda reports they are on hiatus until October.
  - **Health and Mental Health:** Obie reports that the Mental Health Collaborative meets on 8/17 at 5:30pm.

Other Business:

- Rivkah shared with the group HOPWA underwent a HUD civil rights audit/visit and as a result there will be statewide mandates given to implement policies that were being neglected.
- Twana introduced Pamela Ingram as the new Housing Services Manager for ESR. ESR will be having their final outdoor movie on 9/17.
- Tim shared that the community needs to develop a more cohesive plan regarding decriminalizing homelessness. He discussed ideas to work toward and asked whether or not we should develop a committee to work on this. This led to a group discussion about what has been done thus far in the community regarding this issue. Sonjia suggested working with the law students at Wake Forest (who do the expungement clinics). This was discussed amongst the group and Sonjia made a motion to finalize a plan with the help of the law students at Wake Forest, Andrea seconded, and Obie made an amendment that we appoint someone to be the point person on this task. It was decided that Tim will take the lead, all present voted on the amended motion and it was approved.
- Karen shared that she will be retiring in the next year and transitioning her responsibilities over to Kelly Church, who will be stepping into her role at HAWS.

There being no other business the meeting was adjourned.

Submitted by Kathleen Wiener, United Way with approval by Twana Roebuck, Secretary