

**Winston-Salem/Forsyth County Continuum of Care Rating Panel
2016 WS/FC HUD Continuum of Care Project Ranking/Review Process
August 15, 2016, 1:00 – 3:00 PM
AGENDA AND MINUTES**

Agenda:

1. Welcome
2. Overview of 2016 Funding Process
3. Review and Approval of Renewal Project Scorecard
4. Review and Approval of Threshold Eligibility
5. Review of Renewal Project Performance, Scoring and Ranking
6. Review of New Projects and Collection of New Project Scores
7. Development of Funding Recommendation
8. Panel Membership and Election of Officers
9. Adjourn

Minutes:

Present: Brenda Evans, Chair; Ron Hairston, Vice Chair; Jeff Riley, London Mickle. Staff: Mellin Parker, Tim West. Consultant: Jackie Hundt.

Brenda welcomed the panel. Tim provided an overview of the funding process: issuance by the Collaborative Applicant of a Request for Proposals on June 9, 2016, for both new and renewal project applications; receipt of applications; distribution of project applications to Rating Panel members; threshold review; development of the Renewal Project Performance scorecard and scores; new project scoring by the panel; development of the panel recommendation; review by the CoC Operating Cabinet; vote by the Commission on Ending Homelessness; and submission to HUD. City Council has already authorized submission of the application, subject to project approvals by the Commission.

Jackie reviewed the Renewal Project Performance Scorecard, which included the threshold eligibility checklist. London moved and Ron seconded a motion to approve the scorecard as presented, which was approved unanimously. Tim reviewed the results of the threshold review, which was passed by all projects (applicants and subrecipients). Jeff moved and London seconded a motion to accept the threshold review, which was approved unanimously. Jackie also reviewed the Renewal Project Performance Data and Renewal Project Scores.

Tim briefly described the proposed new projects. The panel discussed the new projects in some detail and each panel member provided scores on each project based on the New Project Scorecard. To start the prioritization discussion, Jackie and Tim presented a project list that included renewal projects in performance score rank order, with the three new projects in a group near the bottom of tier 1 and the top of tier 2. The panel agreed to place the new projects there, with the three new projects in order by panel score (FAST Housing: 88.75%; CIC2: 87.50%; and BC-PSH: 85.125%, and the panel agreed to some reallocations in order to create a priority listing that increases the likelihood of funding for new projects and better utilizes CoC funds. The panel commented that the new project proposals were well written and all were projects that will improve the system of care. Jeff moved, London seconded and the panel approved the prioritized project list as a funding recommendation, as shown in the “2016 Project Priority Listing as Approved by Rating Panel”.

Brenda, Ron and Jeff agreed to serve an additional three-year term on the panel, subject to Operating Cabinet approval. London’s current term goes to September 30, 2017. Max will return to the panel after a short hiatus. Panel members requested that the vacant panel seats be filled. Tim will send panel members the Rating Panel Application Form to use to solicit new members.