

Winston-Salem/Forsyth County Continuum of Care 2016 Renewal Project Performance Scorecard

This scorecard will be used by the Continuum of Care (CoC) Rating Panel to score applications for CoC renewal funding. Scores will be used in developing project rankings for submission to HUD, and both scores and data will be considered by the Rating Panel in any recommendations for reallocation of funds from existing projects to new projects.

This scorecard has the following goals:

1. Fund organizations that exhibit the capacity to run effective and efficient programs
2. Fund projects that consider the severity of needs and length of time homeless of participants and that serve the most vulnerable populations
3. Fund projects with the best results in participant engagement and success
4. Fund projects that contribute to overall successful system performance
5. Fund projects that exhibit effective stewardship of CoC funding
6. Reallocate resources from lower performing projects to higher performing projects and whenever doing so better helps end homelessness

The 2015 Renewal Project Performance Rating Factors Rubric was updated to develop this 2016 Performance Scorecard. It reflects current HUD CoC policy/program requirements and CoC project and system performance measures. The majority of data collected for this process comes from Homeless Management Information System (HMIS) reports. HMIS reports used include the 0625 Annual Performance Report (APR), the new 0700 series of System Performance reports, the 0252 Data Completeness Report Card, the Recidivism to Shelter or TH Post Care for PH Programs Report, and the Counts & Demographics Report. Generally, the data reflects project performance between July 1, 2015 and June 30, 2016. Where indicated, some data may reflect the most applicable period, such as the period of the most recent grant operating year for which an Annual Performance Report (APR) has been submitted to HUD.

THRESHOLD REVIEW	The WS/FC Rating Panel conducts a threshold review of each project prior to performance rating to make sure it meets eligibility requirements as stated in the <i>Notice of Funding Availability for the FY 2016 Continuum of Care Program Competition FR-6000-N-25</i> . Project Applicants and Subrecipients are rated on a PASS/FAIL basis for meeting the <i>WS/FC CoC 2016 Renewal Project Threshold Requirements</i> (See attachment.)
-------------------------	--

Maximum Scores Possible by Project Type:

- Permanent Supportive Housing (PSH) = 105 points (or 92 points if no Participant Leavers during the 12-month period)
- Rapid Rehousing (RRH) = 96 (or 83 points if no Participant Leavers during the 12-month period)
- Supportive Services Only (SSO) = 71 (or 68 if no Participant Leavers during the 12-month period)

Note: Also, newer projects may not have data for the time periods indicated by the performance measure, which also may reduce the maximum score possible.

PROJECT PERFORMANCE & OPERATION	Explanation of Rating Factor	Points			
		0	2	4	6
1-RRH. HUD CoC Standard Project Performance Measures in APR for RRH Housing Performance: % of "Persons exiting to permanent housing (per data element 3.12 of the 2014 HMIS Data Standards) during the operating year."	[# who exited to other PH destinations]/[# of persons exiting the program during the operating year] x100 from APRQ29a1 + APRQ29a2 and APRQ7 <i>Source: HMIS Report 0625 – APR</i>	<70%	70-79%	80-90%	>90%
1-PSH. HUD CoC Standard Project Performance Measures in APR for PSH Housing Performance: % of participants achieving housing stability OR "The % of persons who remained in the permanent housing program as of the end of the operating year or exited to permanent housing (subsidized or unsubsidized) during the operating year."	[# who remained in PSH + # who exited to other PH] divided by [# of persons who exited PH project + # of persons who did not leave the project (i.e., total # served in operating year)] x100 from APRQ36a1 and crosscheck with APRQ29a1 + APRQ29a2 and APRQ8 <i>Source: HMIS Report 0625 – APR</i>	<80%	80-89%	90-99%	100%
1-SSO. HUD CoC Standard Project Performance Measures in APR for SSO/CIC Additional Performance: % of households presenting at coordinated CIC for whom Assessment Team Housing Plans are developed and presented to them.	[Actual # of households who have a Housing Plan developed and presented to them by CIC]/[total # of households served by the program during the operating year] x100 <i>Source: HMIS Report 0625 – APR and program data</i>	<80%	80-89%	90-95%	>95%
		Points			
		0	1	2	3
2. Project's Bed Utilization Rate (PSH ONLY)	<i>Source: Housing Inventory Chart and HMIS Report 0625 – APR</i>	<65%	65-79%	80-95%	>95%
3. Participants Enter from Emergency Shelter or Streets (PSH & RRH ONLY)	Percentage of Persons Entering from an Emergency Shelter or the streets [APRQ20a1 Emergency Shelter + Place not meant for habitation]/[APRQ8 Total Adults Served] x100 <i>Source: HMIS Report 0625 – APR</i>	<85%	85-89%	90-95%	>95%
4. Percentage Exiting to a Known Destination N/A if no LEAVERS	Percentage of Persons Exiting to a Known Destination [APRQ29a1 + APRQ29a2 for Don't Know/Refused and Info Missing]/[Q7 Total Leavers] x100 <i>Source: HMIS Report 0625 – APR</i>	<80%	80-89%	90-95%	>95%
5. Adult Participants Employed at Exit (PSH & RRH ONLY) N/A if no LEAVERS	Percentage of Adults Employed at Exit [APRQ25a1 Adults w/earned income]/[APRQ25a2 Total Adult Leavers] x100 <i>Source: HMIS Report 0625 – APR</i>	<20%	20-24%	25-30%	>30%

PROJECT PERFORMANCE & OPERATION	Explanation of Rating Factor	Points			
		0	1	2	3
6. Participants Remain in PSH 12 months or longer (PSH ONLY)	Percentage of Persons Remaining in PSH 12 Months or longer [APRQ27: Sum Person Count in Rows from 366 days to more than 1825 days]/[APRQ8 Total Persons] x100 <i>Source: HMIS Report 0625 – APR</i>	<80%	80-89%	90-99%	100%

COC SYSTEM PERFORMANCE & AREAS OF FOCUS OR STRATEGIC PLANNING	Explanation of Rating Factor	Points			
		0	1	2	3
7. HUD CoC System Performance Measures (SPM) Metric 2 – The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness (PSH & RRH ONLY)	<ul style="list-style-type: none"> SPM Metric 2b.2: Returns to SO, ES, SH, TH, and PH projects within 2 years after exits to permanent housing destinations. <i>Source: Recidivism to Shelter or TH Post Care for PH Programs and HMIS Report 0701 - Results are given as both a number of returns and a percent of returns based on the total exits 2 years prior.</i>	RRH >20%	RRH 11-20%	RRH 1-10%	RRH 0%
		PSH >15%	PSH 7.6-15%	PSH 1-7.5%	PSH 0%

		Points	
		0	1 or 2 (see below)
8a. – 8f. HUD CoC System Performance Measures (SPM) Metric 4 – Employment and Income Growth for Homeless Persons in CoC Program-funded Projects (PSH & RRH ONLY) 8d. – 8f. (Metrics 4.4, 4.5, and 4.6) are N/A if no LEAVERS	<ul style="list-style-type: none"> SPM Metric 4.1: Change in employment income during the reporting period for system stayers SPM Metric 4.2: Change in non-employment cash income during the reporting period for system stayers SPM Metric 4.3: Change in total cash income during the reporting period for system stayers SPM Metric 4.4: Change in employment income from entry to exit for system leavers SPM Metric 4.5: Change in non-employment cash income from entry to exit for system leavers SPM Metric 4.6: Change in total cash income from entry to exit for system leavers <i>Source: HMIS Report 0703 - Results for each metric are given as the percentage of adults who increased across stated metric.</i>	Negative Change Applies to 8a. - 8f. (SPM Metrics 4.1-4.6)	Positive and No Change 1 point for 8a., 8b., 8d., & 8e. (SPM 4.1, 4.2, 4.4, & 4.5) 2 points for 8c. & 8f. (SPM 4.3 & 4.6)

COC SYSTEM PERFORMANCE & AREAS OF FOCUS OR STRATEGIC PLANNING	Explanation of Rating Factor	Points			
		0			5
9-RRH. and 9-PSH. HUD CoC System Performance Measures (SPM) Metric 7b.1 and 7b.2 -- Successful Placement in or Retention of Permanent Housing (SSO excluded)	<ul style="list-style-type: none"> SPM Metric 7b.1: RRH ONLY Change in exits to permanent housing destinations SPM Metric 7b.2: PSH ONLY Change in exit to or retention of permanent housing <p><i>Source: HMIS Report 0706 - Results are given as a percentage showing successful exits in both current and prior years.</i></p>	Negative Change			Positive and No Change
		Points			
		0	1	2	3
10. HUD CoC Focus on Accessing Mainstream Benefits (PSH & RRH ONLY) % of Participants with 1+ Sources of Non-Cash Income at Exit N/A if no LEAVERS	[# of all participants (adults and children) with 1+Source of non-cash benefit]/[# of all leavers (adults and children)] from APRQ26a2. Leavers Only HMIS APR v27: (Tab K - Q 26 Column B, Row 23)/(Tab K - Q 26 Column B, Row 26) x100 <i>Source: HMIS Report 0625 - APR</i>	<41%	41-61%	62-85%	>85%
11a. HUD CoC Performance and Strategic Planning Objectives – Obj. 1 Ending Chronic Homelessness % of Chronically Homeless Households Served	(# of CH heads of households served by project/total # of households served by project) x100 <i>Source: Count and Demographics Report</i>	<26%	26-50%	51-75%	>75%
11b. HUD CoC Performance and Strategic Planning Objectives – Obj. 1 Ending Chronic Homelessness (PSH ONLY) PSH Bed Prioritization/Dedication for CH Participants (i.e., Project follows HUD Notice CPD-14-012.)	% of beds prioritized or dedicated for CH participants <i>Source: Project Application</i>	0-49%	50-74%	75-99%	100%
		Points			
		0			2
12. HUD CoC Performance and Strategic Planning Objectives – Obj. 2 Ending Homelessness Among Households with Children and Ending Youth Homelessness	Increase Progress Towards Ending Homelessness Among Households with Children and Ending Youth Homelessness: Project is dedicated to serving 100% of this Opening Doors' target population. <i>Source: Project Application</i>	NO			YES
13. HUD CoC Performance and Strategic Planning Objectives – Obj. 3 Ending Veterans Homelessness	Increase Progress Towards Ending Veteran Homelessness: Project is dedicated to serving 100% of this Opening Doors' target population. <i>Source: Project Application</i>	NO			YES

HMIS PERFORMANCE	Explanation of Rating Factor	Points			
		0	2	4	6
14. HMIS Performance Measure: Project Accountability – Maintain high levels of Data Completeness (DV excluded)	Rating of data completeness -- HUD UDE ONLY Grade for all 18 elements based on data standards effective Oct. 1, 2014. <i>Source: HMIS Report 0252 - Data Completeness Report Card</i>	<88%	88-94.99%	95-98.99%	>99%
15. HMIS Data Sharing	Project Applicant and Subrecipients have signed or agreed to sign the CoC's data sharing agreement. <i>Source: Collaborative Applicant/LSA HMIS Records</i>	NO			YES

FINANCIAL EFFICIENCY & ACCOUNTABILITY	Explanation of Rating Factor	Points			
		0	1	2	3
16-RRH. Cost per PH Exit – RRH projects	RRH: Grant dollars awarded/PH Exits (i.e., # of households, (using avg. hh size) exiting to PH) <i>Source: Project Applicant Financial Records and HMIS Report 0625 – APR</i>	>\$6,750	\$4,501-6,750	\$2,250-4,500	<\$2,250
16-PSH. Cost per PH Success – PSH projects	PSH: Grant dollars awarded/PH Success (i.e., # of households (using avg. hh size) achieving housing stability, retention or exit to PH) <i>Source: Project Applicant Financial Records and HMIS Report 0625 – APR</i>	>\$9,000	\$6,001-9,000	\$3,000-6,000	<\$3,000
16-SSO. Cost per PH Success – SSO projects	SSO/CIC: Grant dollars awarded/Housing Plan Success (i.e., # of hh with housing plan from 1-SSO) <i>Source: Project Applicant Financial Records and HMIS Report 0625 – APR</i>	>\$2,500	\$1,626-2,500	\$750-1,625	<\$750
17. Percentage of Grant Award for Housing	[Housing Dollars/Total Grant Award] x100 <i>Source: GIW</i>	<50%	50-69%	70-90%	>90%
18. Funds Recaptured for Last Ending Operating Year	Percentage of Funds Recaptured for Last Ending Operating Year out of Total Grant Award <i>Source: Project Applicant Financial Records</i>	>25%	10-24%	5-9%	<5%

PROJECT APPROACH & COORDINATION	Explanation of Rating Factor	Points			
		0			6
19. Housing First Approach (Low Barrier)	Project quickly moves participants into PH. Project ensures participants are not screened out for: “having too little or no income; active or history of substance abuse; having a criminal record with exceptions for state-mandated restrictions; and history of domestic violence.” Project does not terminate participants for: “failure to participate in supportive services; failure to make progress on a service plan; loss of income or failure to improve income; being a victim of domestic violence; and any other activity not covered in a lease agreement typically found in the project’s geographic area.” <i>Source: Project Practices, Standards, and Key Elements Survey & Project Application</i>	NO			YES
20. Project Considers Severity of Needs Experienced by Program Participants	CIC assessment team considers VI-SPDAT score (i.e., severity of needs) in making referrals to CoC project.	NO			YES
21. Participation in Coordinated Intake	Project receives and houses referrals from Coordinated Intake Center <i>Source: Project Application</i>	NO			YES
22. Project Applicant and Subrecipients are active participants in CoC meetings/process	Project Applicant and Subrecipients have participated in more than half of all Operating Cabinet and full CoC meetings. <i>Source: Meeting Minutes</i>	NO			YES

PROJECT PRACTICES, STANDARDS, & KEY ELEMENTS	Explanation of Rating Factor	Points			
		0 - 10			
23. Project Practices, Standards, and Key Elements	Project operates using best practices, standards, and key elements in accordance with federal and local policies or standards. <ul style="list-style-type: none"> • PSH (5 statements @ 2 points each) • RRH (10 statements @ 1 point each) • CIC (10 statements @ 1 point each) <i>Source: Project Practices, Standards, and Key Elements Survey</i>	(See explanation of scoring in adjacent column.)			

Winston-Salem/Forsyth County Continuum of Care
 Local Project Application Threshold Review for Project Applicants and Subrecipients

Agency:	
Project:	

Criterion	Yes	No	N/A
Application is complete and accurate, including required attachments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Match documentation was submitted for prior year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quarterly Financial Drawdowns/Spend Rate/Funds Recaptured Reviewed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
APR filed on time and e-snaps APR matches HMIS APR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No unresolved HUD Monitoring Findings on grant-funded project	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has documentation of having served HUD-eligible homeless persons or families, through CoC-eligible activities during the twelve months prior to the deadline stated in the Request for Proposals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Proposes an eligible activity for an eligible homeless population, pursuant to HUD requirements (including eligibility under the NOFA)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is an eligible contractor for federal funds per https://www.sam.gov/ , has a current tax exempt status as verified by the IRS and does not owe any overdue tax debts, as documented on IRS 990 submissions to the IRS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does not propose to use HUD funds to supplant current funding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identified matching funds prior to application submission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has satisfactory organizational status, experience and capacity to submit, implement and operate the proposed project, as determined by the City of Winston-Salem, and has submitted all required organizational documents (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted authorization to apply for CoC Funding	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted most recent IRS 990, as submitted to the IRS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted most recent audit report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted by-laws	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted Articles of Incorporation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted IRS 501(c)3 designation letter, with status in place for at least one year prior to application deadline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted current board roster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted copies of budgets for last year, current year and next year (if available)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submitted copies of Code of Conduct, Personnel Policies, Procurement Policies, and Accounting Procedures for the Organization (as applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Explanation for N/A items: _____

Review completed by (print and sign name): _____

Date: _____