



OCCUPANCY/CHANGE OF USE INQUIRY



Bryce A. Stuart Municipal Building
Suite 328
100 E. First Street
Winston-Salem, NC 27101
P.O. Box 2511
Winston-Salem, NC 27102-2511

Phone: 311 or (336) 727-8000
Fax: (336) 727-2792

APPLICANT: Please complete this section.

APPLICANT NAME: _____ TELEPHONE: _____

PROPERTY ADDRESS: _____

TB: _____ TL: _____ PIN: _____ ZONING DISTRICT(S) _____

THE CURRENT TENANT-OR-TENANTS: _____

DESIRED USE OR TENANT OCCUPANCY: _____

STAFF USE ONLY:

LAST LEGALLY ESTABLISHED USE: _____ DATE: _____

DOC ISSUED: _____ DATE: _____

CLASSIFIED AS _____ OCCUPANCY FOR ZONING

CLASSIFIED AS _____ OCCUPANCY FOR BUILDING UNDER THE

(YEAR) _____ NORTH CAROLINA STATE BUILDING CODE

PLEASE CHECK ALL THAT APPLY: INTENDED CURRENT USE
REQUIRES: PLANNING BOARD REVIEW ADMINISTRATIVE LETTER
 ZONING LETTER (SIMPLE) ZONING LETTER (COMPLEX)
 EVALUATION PERMIT PLAN REVIEW BUILDING PERMIT

PLEASE CONTACT THE FOLLOWING FOR MORE INFORMATION:

CITY OF WINSTON-SALEM

- ADDRESSES: 336-747-7048
- BUSINESS LICENSE: 336-747-6954
- BUSINESS/DOWNTOWN DEVELOPMENT: 336-747-7472
- ENGINEERING: 336-747-6846
- EROSION CONTROL: 336-747-7453
- FIRE MARSHALL: 336-747-7359
- PERMITS: 336-727-2624
- PLANNING: 336-747-7068
- STORMWATER: 336-747-6961
- TRANSPORTATION: 336-747-6872
- REVENUE: 336-747-6958
- UTILITIES: 336-747-7499
- WATER/SEWER BILLING and CUSTOMER SERVICE: 336-727-2355
- ZONING BOARD OF ADJUSTMENT: 336-747-7425

FORSYTH COUNTY

- BUSINESS LICENSE: 336-703-2300
- ENVIRONMENT AFFAIRS: 336-703-2440
- FORSYTH COUNTY FIRE MARSHALL'S OFFICE - 336-727-8084
- HEALTH DEPARTMENT: 336-703-3225
- PERK TEST, LAND, ENVIRONMENTAL HEALTH - 336-703-3224
- PLANNING: 336-747-7068
- ZONING BOARD OF ADJUSTMENT: 336-747-7425

NORTH CAROLINA GOVERNMENT

- ALCOHOL LAW ENFORCEMENT: 336-761-2255
- BUSINESS LICENSE/SECRETARY OF STATE: 1-800-228-8443
- TRANSPORTATION: 336-747-7900

STAFF ANALYSIS AND RECOMMENDED NEXT STEPS:
