

CITY-COUNTY PLANNING WORK PROGRAM

FY 2014-15

To be considered for Adoption on 6.26.2014

Work Item/Project	Type of Deliverable (assistance, maintenance, coordination, caseload, plan, publication)	Quarter												Expected Complete Date	Primary Responsibility			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	7	8	9	10	11	12	1	2			3	4	5
1. Annual/Biennial Publications:																		
HRC/CAC/CCPB Annual Reports	Report																	Multiple
Expanded Area Plan Status Report	Report																Dec '14	CPAD
Expanded Legacy 2030 Status Report	Report																Sept '14	CPAD
2. Legacy 2030 Implementation:																		
Compatible Multifamily Density Promotion Roadshow	Community Presentations																	CPAD
Design for Quality/Compatible Multifamily (targeted to developers and designers)	Illustrations/Presentations																Dec '14	CPAD
Healthy Design Strategies	Reviews/Checklist/Ordinance																May '15	CPAD assisted by CC
UDO Amendments: (evaluate/draft language if deemed appropriate)																		
>Communications Tower Update	Text Amendment																Sept '14	CPAD
>Low impact commercial district	Text Amendment																Mar '14	CPAD
>Home occupations	Text Amendment																Mar '14	LUA
>Parking (based on study recs)	Text Amendment																Dec '14	CPAD assisted by LUA
> Comprehensive urban agriculture ordinance	Report/Text Amendment/																Feb '15	CPAD
Development Opportunity Maps, Phase II:																		
> Industrial	Maps/Report																Mar '14	AGIS
> Multifamily																		
> Commercial																		
Public Art Planning (as requested)																		
Research Topics:																		
> Zoning district/use consolidation	Report																May '15	CPAD
> Rural Historic Preservation	Report																May '15	CC

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3. Area Plans: (to include design studies/charrettes, activity center/corridor recommendations, economic analysis)																
South Central Area Plan	Plan														Aug '14	CPAD
North Central Area Plan	Plan														Feb '15	CPAD
Southwest Suburban Area Plan	Plan														April '15	CPAD
East-Northeast Area Plan	Plan														June '15	CPAD
4. Special Area/Project Planning:																
School Site Studies	Assistance															CPAD
Industrial Sites Studies	Maintenance															CPAD
Peters Creek Parkway Corridor Plan Implementation	Assistance															CPAD
Revitalizing Urban Commercial Areas	Assistance															CPAD
Hanes Park Master Plan Update	Assistance															CPAD
Library Planning	Assistance															CPAD
Farmland Preservation Plan	Assistance															CPAD
UNCSA Master Plan	Assistance															CC
5. Planning Board Support:																
Board Administration, Minutes & Training	Coordination/Records/ Communications															Admin
6. Development Caseload Support:																
Rezoning	Reports, Maps															LUA
Planning Board Reviews	Reports															LUA
Staff Changes	Review															LUA
Special Use Permits	Reports															LUA
Subdivisions	Review															LUA
Street Closings	Reports															LUA
Sketch Plan Review	Review															LUA

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UDO Amendments (<i>External</i>)	Reports as Submitted				Ongoing										LUA
UDO Amendments (<i>Internal</i>):	Reports, Text Amendments				As Needed										
>Revised Platting Requirements	Report													Sept '14	LUA
Document Scanning	Records				Ongoing										LUA
7. Community Appearance Commission Activities:															
CAC Support, Board Administration, Minutes & Training	Coordination/Records/Communication				Ongoing										CC
Tech Assistance & Project Review	Reports				Ongoing										CC
Recognitions	Letters/Markers				Ongoing										CC
Community Education/Beautification Programs	Seminars/Brochure/Events				Ongoing										CC
8. Historic Resources Commission:															
HRC Support, Board Administration, Minutes & Training	Coordination/Records/Communication				Ongoing										CC
Certificate of Appropriateness (COA's)	Reports				Ongoing										CC
Review of Historic Nominations/Designations	Reports				As Needed										CC
Section 106 Reviews	Reports				Ongoing										CC
Education & Recognition Activities (<i>Incl. Preservation Month</i>)	Events/Citations/Publications/Presentations				Ongoing										CC
Historic/Cultural Resources Studies	Reports				As Needed										CC
Historic Marker Program (<i>update City/Investigate County</i>)	Markers/Events													May '15	CC
Historic Markers	Selection/Events														CC
Historic Inventory Maintenance/Dissemination	Database				Ongoing										CC
Historic Inventory Publication (<i>City</i>)	Publication													May '15	CC
Historic Resource Protection/Advocacy	Reports/Consultations				Ongoing										CC

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9. Small Town Planning Support:																
Walkertown	Reports/Maps															LUA/AGIS
Other Towns	Assistance/Maps															LUA/AGIS
Development Proposal Review	Notification/Consultation															LUA
10. External Committees:																
Downtown Partnership/Downtown Planning Support (Committees; potentially: design; public art; and sign ordinance)	Assistance															CPAD
External Groups: (Creative Corridors, Pioneering Healthy Communities, Be Healthy Coalition, Change of Use Committee, Local Foods, Neighborhood Alliance, Community Based Organizations, Chamber Committees, NC Sustainable Communities Task Force, Forsyth Futures, Translational Science Institute Advisory Committee, Forsyth County Extension Advisory Committee)	Assistance															Multiple
11. Regional Planning:																
Forsyth County Planners Roundtable	Coordination															Paul, Margaret
Piedmont Together Implementation	Assistance															Multiple
12. Housing Issues:																
General Housing	Assistance															CPAD
Cleveland Avenue/HAWS	Assistance															CPAD
13. Environmental Review Activities:																
Preparation of Reviews for City & County	Reports															CPAD

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14. Transportation Planning Assistance:																
TAC/TCC	Coordination							Ongoing								Margaret
Socio Economic Data Projections	Endorsement														Dec '14	Margaret
Complete Streets Policy	Report/Policy/Assistance														Dec '14	Margaret
Urban Circulator/Streetcar	Assistance							As Needed								Paul
Transportation Plan/Studies (MTIP, Transit Routes)	Assistance							Ongoing								Margaret
15. Watershed Protection:																
Implementation and Assistance	Assistance							Ongoing								LUA
16. Greenway Planning :																
Easement Acquisition/Education	Publications							Ongoing								CC
Implementation Assistance	Assistance							Ongoing								CC
17. Recreation and Parks:																
Implementation Assistance	Assistance							Ongoing								CC
Design Assistance	Assistance							As Requested								CPAD
18. Education and Outreach:																
Community Outreach	Presentations/Handouts/Web Site							Ongoing								Multiple
Bi-monthly Newsletter	Newsletters							Ongoing								Multiple
19. Interdepartmental Committees:																
Text Amendment Team	Coordination							Ongoing								David & LUA
Citywide Employee Committees	Assistance							Ongoing								Multiple
Interdepartmental Permitting and Review	Assistance/Coordination							Ongoing								LUA
Board of Adjustment/City and County	Assistance							Ongoing								LUA
GIS Steering Committee/Technical Advisory Group	Assistance							Ongoing								AGIS
20. Technical/Information Collection and Support:																
GIS Mapping, Analysis, Maintenance and Expansion	Maps/Data/Reports							Ongoing								AGIS
Census Liaison	Maps/Data/Analysis							Ongoing								AGIS
GIS Download Website	Data							Ongoing								AGIS
Planning Web Site	Web Site							Ongoing								Multiple

