

MEMORANDUM

DATE: January 5, 2018
TO: Winston-Salem Urban Area MPO Transportation Advisory Committee (TAC)
FROM: Margaret C. Bessette, Assistant Planning Director and TAC Secretary
e-mail: margb@cityofws.org; office phone: (336) 747-7058
SUBJECT: Agenda for the January 18, 2018 TAC Meeting at 4:15 p.m.
PLACE: Stuart Municipal Building, 5th Floor Public Meeting Room

AGENDA

- Ethics Awareness and Conflict of Interest Statement (Chairman Larry Williams)
- 1. Citizen Comments (Chairman Larry Williams)

Action Items

2. Election of Officers (Chairman Larry Williams)
3. Consideration of the November 16, 2017 TAC Meeting Minutes (Enclosed) (Chairman Larry Williams)
4. Consideration of the proposed Rerouting of US 311 within the Winston-Salem Urban Area MPO (Enclosed) (Byron Brown)

Information for Future Action Items

5. Review of the Fiscal Year 2019 Federal Congestion Mitigation and Air Quality (CMAQ) Call for Projects (Enclosed) (Kelly Garvin)
6. Review of the 2018 Surface Transportation Direct Attributable (STP-DA) Call for Projects (Enclosed) (Kelly Garvin)
7. Review of Amendments and Modifications to the Fiscal Year 2016-2025 Metropolitan Transportation Improvement Program (MTIP) (Enclosed) (Byron Brown)
8. Review of FHWA Safety Performance Management (Safety PM), part of the overall Transportation Performance Management (TPM) program (Enclosed) (Evan Koff)
9. Review of the Draft Fiscal Year 2018-2019 Unified Planning Work Program (UPWP) (Fredrick Haith)
10. Review of the Self-Certification of the MPO's Transportation Planning Process for the Winston-Salem Urban Area MPO (Fredrick Haith)

Information Items

Staff Reports (Presentation by Staff at Request of TAC Only)

11. MPO Staff Reports (Enclosed)
 - a. NCDOT Division 9 Transportation Projects Update (Pat Ivey)
 - b. NCDOT Transportation Planning Update (James Upchurch)
 - c. Forsyth County OEAP Air Quality Update (Cary Gentry)
 - d. Bicycle and Pedestrian Facilities Projects Update (Matthew Burczyk)
 - e. Winston-Salem Transit Authority (WSTA) Update (Morgan Simmons)
 - f. Piedmont Authority for Regional Transportation (PART) Update (Scott Rhine)
 - g. Title VI Compliance Update (Kelly Garvin)
 - h. MPO Calendar of Activities (Fredrick Haith)
 - i. Legislative Update (Evan Koff)
 - j. Ethics Liaison (Margaret Bessette)

12. Next Meeting/Adjourn Meeting (Chairman Larry Williams)

Winston-Salem Urban Area MPO TAC Ethical Requirements*

TAC members must avoid a conflict of interest. No member or their alternate may participate in any action as a TAC member if the action may result in a reasonably foreseeable financial benefit to the member, the member's extended family, or any business with which the member is associated.

A TAC member or their alternate may participate in an action of the MPO or RPO if the action is ministerial only and does not require the exercise of discretion.

TAC members must disclose a conflict of interest in writing. TAC members and their alternates have a duty to promptly disclose in writing to the TAC any actual or potential conflicts of interest, using the Abstention Form provided by the TAC Secretary.

These disclosures are a public record and must be attached to the minutes of the meeting in which any discussion or vote was taken by the TAC related to that conflicts disclosure.

TAC members must not use or disclose confidential information. TAC members and their alternates shall not use or disclose any nonpublic information gained as a member in a way that would affect a personal financial interest of the member, the member's extended family or a business with which the member is associated.

*Based on the requirements of SENATE BILL 411 (SL 2013-156), signed into law by NC Governor on June 19, 2013. The Act is entitled "AN ACT TO PROVIDE THAT THE TRANSPORTATION ADVISORY COMMITTEES OF METROPOLITAN PLANNING ORGANIZATIONS AND RURAL TRANSPORTATION PLANNING ORGANIZATIONS ARE SUBJECT TO STANDARD ETHICS PROVISIONS".

**Winston-Salem Urban Area MPO
Transportation Advisory Committee (TAC) MEETING
Meeting Date: _____**

ABSTENTION FROM VOTING

The undersigned TAC Member abstains from voting on the following Agenda items and requests that the official record of the Meeting shows that he or she did not vote on the motion:

Item _____

Reason for Abstention: _____

Item _____

Reason for Abstention: _____

Item _____

Reason for Abstention: _____

Signature: _____

Date: _____

The TAC Member should review the agenda prior to the meeting, list the agenda items or other matters for which he or she desires to abstain from voting, sign name, and give request to Margaret Bessette, Secretary to the TAC, prior to the meeting.