

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
JULY 19, 2018
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Dan Besse, Council Member, City of Winston-Salem, Vice Chairman
Robert Clark, Council Member, City of Winston-Salem, Alternate
Denise Adams, Council Member, City of Winston-Salem
Brent Rockett, Commissioner, Town of Bethania
Mike Horn, Mayor, Town of Lewisville
Jackie Edwards, Council Member, Town of Midway, Alternate
Zak Crofts, Commissioner, Davidson County
John Wait, Mayor, Village of Clemmons
Ken Rethmeier, Mayor, Town of Bermuda Run
Allen Todd, Mayor, Town of Wallburg
Mike Wells, Member, Board of Transportation

PRESIDING: Mayor Larry Williams, Town of Rural Hall, Chairman

STAFF PRESENT:

Richard Jones, Davidson County
Joe Geigle, FHWA
Mark Kirstner, PART
James Upchurch, NCDOT
Mike Stanley, NCDOT
Van Argabright, NCDOT
Margaret Bessette, CCPB
Toneq' McCullough, WSDOT
J. Hank Graham, WSDOT
Brenda King, WSDOT
Byron Brown, WSDOT
Matthew Burczyk, WSDOT
Morgan Simmons, WSDOT
Evan Koff, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

Chairman Williams read the Ethics Awareness and Conflict of Interest Statement.

1. Citizen Comments

No one present.

Action Items

2. Consideration of the May 17, 2018 TAC Meeting Minutes

Presented by Chairman Larry Williams.

MOTION: Denise Adams moved approval of the minutes.

SECOND: Allen Todd.

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of a Federal Transit Administration (FTA) Formula Program Section 5307 Funding Allocations for Winston Salem Urban Area (FY 2018), amending the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) for operating and capital assistance and Consideration of the FY2018-2019 Federal Transit Administration 5307 Program of Projects (POP)

The public hearing was opened, with no citizens present to comment, the public hearing was closed.

Presented by Morgan Simmons.

- Transit systems located in urbanized areas of more than 200,000 in population are eligible to use Federal Transit Administration (FTA) Sections 5307 funds for operating and capital assistance.
- The FTA has announced that the Winston-Salem Urban Area is eligible to receive a FY 2018 full apportionment in the amount of \$4,752,137.
- There are three transit agencies in the MPO eligible to receive 5307 funding based upon data reported to the National Transit Database (NTD): Davidson County Transportation, Piedmont Authority for Regional Transportation (PART), and Winston-Salem Transit Authority (WSTA).
- Additionally, \$55,000 will be distributed to agencies providing services traditionally eligible under the Job Access Reverse Commute (JARC) program, which provides for job access for low-income individuals, continue to be an eligible activity for these funds.
- Based upon policies adopted by the Winston-Salem Urban Area MPO in 2017, funding will be distributed in accordance with the percentages developed by the FTA.
- A joint allocation meeting was held on April 30 with MPO staff and all three eligible agencies to confirm that the funding identified can be used by the agency.

- In accordance with federal standards, the Program of Projects (POP) outlines how each of the transit authorities will use these funds and public participation is required.
- The public participation period was held for 30 days between June 1, 2018 and July 1, 2018. No comments were received.
- The public hearing is scheduled to occur at this meeting of the Transportation Advisory Committee (TAC) to provide maximum opportunities for public engagement and feedback.
- Additional modifications to the Metropolitan Transportation Improvement Program (MTIP) are included for preventive maintenance, operation and capital assistance.
- The next steps include approval by the TAC, programming and amending of the MTIP, amending the State Transportation Improvement Program (STIP) and submission to FTA.

MOTION: Allen Todd moved approval.

SECOND: Ken Rethmeier.

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of Award of Funds to Agencies under the Job Access Reverse Commute (JARC, Section 5307) grant program and the Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) grant program and amending the 2018-2027 Metropolitan Transportation Improvement Program (MTIP)

Presented by Morgan Simmons.

- The Federal Transit Administration (FTA) has announced that Winston-Salem Urban Area will receive federal transportation funds to assist eligible agencies in meeting the transportation needs of low-income, disabled and elderly populations in the area.
- Project proposals were accepted for funding under the Job Access Reverse Commute (Section 5307 JARC) grant program and for the Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) grant program.
- The total available funding for Section 5310 is \$605,771 and includes: \$69,308 for FY 2016, \$179,095 for FY 2017 and \$357,368 for FY 2018. The total available funding for Section 5307 JARC is \$ 66,350 and includes: \$5,000 for FY 2016; \$6,350 for FY 2017 and \$55,000 for FY 2018.
- The Winston-Salem Urban Area Metropolitan Program (WSUAMPO) conducted the following:
 - a public workshop (May 7, 2018);
 - a 30-day call for projects (April 30, 2018 to May 30, 2018) and
 - an external review of applications by the Greensboro Urban Area MPO.
- Staff received six applications for Section 5310 funding and two applications for JARC, Section 5307 funding.
- The Metropolitan Transportation Improvement Program (MTIP) must also be amended to reflect a total of \$66,350 for Section 5307 JARC and a total of \$605,771 for Section 5310.

- Staff recommended five out of 6 of the applications for Section 5310 and one out of two of the applications for JARC Section 5307.

A discussion ensued regarding the issues with Here 2 There Transportation. Staff met with Here 2 There Transportation to discuss issues with submitted documentation and identify ways to resolve those issues. There is no expected lapse in service.

MOTION: Robert Clark moved approval.

SECOND: Denise Adams.

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of the Federal Transit Administration (FTA) Bus and Bus Facilities grant program, Section 5339 for the Winston Salem Urban Area, amending the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) for bus and bus facilities rehabilitation assistance

Presented by Morgan Simmons.

- The Federal Transit Administration (FTA) Section 5339 program is a formula based grant program to replace, rehabilitate and purchase buses and bus facilities.
- The program provides available federal resources to eligible direct recipients that operate fixed route bus services or that allocate funding to fixed route bus operators.
- The program originated through the Moving Ahead for Progress in the 21st Century Act (MAP-21) which changed the program from discretionary to formula based. Funding is now designated to states and designated recipients in urbanized areas (200,000 people or more).
- The Winston Salem Urban Area is eligible to receive a FY 2018 apportionment of \$619,845.
- The Winston-Salem Transit Authority (WSTA) has expressed an interest in using the available funds to purchase five TransAid Vans to replace aging fleet.
- In order for WSTA to receive the Section 5339 funds, the 2018-2027 Metropolitan Transportation Improvement Program (MTIP) must be amended to include a total of \$619,845 in FTA Section 5339 funds and \$109,384 in local funds for the required 15% match with a grand total of \$729,229.

Dan Besse stated that he would like to accelerate bus shelter installations.

A discussion ensued regarding bus funds and expenditures.

Dan Besse requested that the draft list of funds available for bus shelters be provided to the City of Winston-Salem Public Works Committee.

MOTION: Ken Rethmeier moved approval.

SECOND: Robert Clark.

VOTE:

FOR: Unanimous

AGAINST: None

Chairman Williams stated that the TCC requested that Information Items 7 and 8 be considered for action.

Denise Adams made a motion that Information Items 7 and 8 be made Action Items. The motion was duly seconded by Allen Todd and unanimously carried.

6. Consideration of the Request to Swap Surface Transportation Block Grant – Direct Attributable (STBG-DA) Funds for Surface Transportation Block Grant (STBG) Funds and Congestion Mitigation and Air Quality (CMAQ) funds for Surface Transportation Block Grant – Direct Attributable (STBG-DA) funds

Presented by Hank Graham and Mike Stanley.

- The federal Surface Transportation Program (STP) is now called the Surface Transportation Block Grant (STBG) Program. The Direct Attributable (DA) funds the Winston-Salem Urban Area MPO allocates, previously known as Surface Transportation Program—Direct Attributable (STP-DA), will now be referred to as Surface Transportation Block Grant--Direct Attributable (STBG-DA) funds.
- Hank Graham distributed a STBG-DA funding swap proposal, a WSMPO STP-DA Funded Projects spreadsheet and letter from the NCDOT.
- Every two years the Winston-Salem Metropolitan Planning Organization (WSMPO) awards STBG-DA funds to projects selected through the biennial call for projects.
- The WSMPO has awarded funds to 25 projects.
- Because these funds are not obligated, the overall funding authority granted by the Federal Government to the North Carolina Department of Transportation (NCDOT) is adversely affected.
- The NCDOT has a desire to seek opportunity for more funding authority during a federal funding Redistribution in August.
- To accomplish this, NCDOT is requesting to swap some of the WSMPO's available balance of STBG-DA funds with Surface Transportation Block Grant (STBG).
- NCDOT would then obligate the STBG-DA funds to active projects before September 2018 which then opens the state up to potentially receive more funding authority for the new fiscal year.
- Swapping the funds would not affect any award amounts to projects the TAC has approved. Because the STBG-DA and STBG funds have the same rules, all projects approved can proceed as proposed.
- Mike Stanley presented a STBG-DA Fund Swap PowerPoint presentation.
- In summary NCDOT proposes the following:
 1. NCDOT to use \$13.8M of STBG-DA funds for the following projects:
 - U-2827B – Business 40 Reconstruction
 - C-5620A – Winston Salem Multi-Use Path Phase I
 - U-2579 – Winston-Salem Northern Beltway Eastern Section

2. WSMPO to use \$10.9M of STBG funds in FY 2018-FY 2020 for projects awarded to date through WSMPO call for projects.
- All modifications requiring updates to the Metropolitan Transportation Improvement Program (MTIP) will be made as needed.

A lengthy discussion ensued regarding the pros and cons of switching funding sources for selected projects in the Winston-Salem Urban Area Metropolitan Planning Organization area.

MOTION: Dan Besse moved approval.

SECOND: Ken Rethmeier.

VOTE:

FOR: Unanimous

AGAINST: None

Information Items for Future Action

7. Review of Performance Management Agreement for Performance-Based Planning and Programming Requirements (Data Sharing Agreement) for Transit Partners within the Urban Area.

Presented by Morgan Simmons.

- Transportation planning regulations (23 CFR 450.314) require Metropolitan Planning Organizations (MPOs) and public transportation agencies to work cooperatively in their mutual responsibilities to carry out performance-based planning and programming requirements.
- MPOs and providers of public transportation must agree to work together in developing and sharing transportation performance data, selection of performance targets, the reporting of performance targets, and the collection of data as it relates to the asset management plan for the National Highway System (NHS).
- This agreement is required as part of public transit providers Transit Asset Management (TAM) Plans.
- Staff met with the three public transportation providers within the Winston-Salem Urban Area MPO to discuss this agreement on June 22, 2018.
- Providers in attendance were: Davidson County Transportation, Piedmont Authority for Regional Transportation (PART), and Winston-Salem Transportation Authority (WSTA).
- All parties understood the nature of the agreement and agreed to take this matter to their respective governing bodies.
- Since this meeting, WSTA and Davidson County have approved this agreement and PART is pending approval at its upcoming August 2018 board meeting.
- This action requests the approval by the Transportation Advisory Committee (TAC).
- Staff will then submit the agreement documents to NCDOT
- This agreement will also be incorporated into the Metropolitan Transportation Plan update.

MOTION: Allen Todd moved approval.

SECOND: Robert Clark

VOTE:

FOR: Unanimous

AGAINST: None

8. Review of Amendments and Modifications to the Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP)

Presented by Byron Brown.

- Byron Brown distributed a correction to the Amendments and Modifications to the Winston-Salem Urban Area FY 2018 – 2027 Metropolitan Transportation Improvement Program handout.
- The Fiscal Year 2018-2027 Metropolitan Transportation Improvement Program (MTIP) is a comprehensive listing of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2040 Metropolitan Transportation Plan Update (MTP) and match the FY 2018-2027 State Transportation Improvement Program (STIP).
- The 2040 MTP Update and the Air Quality Conformity Determination Report (AQCDR) were adopted by the TAC on September 17, 2015.
- The FY 2018-2027 MTIP was adopted by the TAC on November 16, 2017.
- The attached document describes the additions, deletions, amendments and modifications to the Winston-Salem Urban Area FY2018-2027 MTIP.
- As required by the MPO's Public Participation Policy, the amendments and modifications to the FY 2018-2027 MTIP are available for public review and comment for at least 30 days from June 1 through July 1, 2018.
- No comments were received during the public input period.
- In addition to the above referenced amendment and modifications, a revised resolution for the approved 2018 list of STP-DA projects approved on May 17, 2018 is also included.
- The revised resolution includes text that incorporates these projects into the 2018-2027 MTIP that were previously not included.

MOTION: Robert Clark moved approval.

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

Staff Reports (Presentation by Staff at Request of TAC Only)

A discussion ensued regarding the ongoing litigation involving NCDOT and land purchases and possible financial impacts.

9. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

No questions for staff.

b. NCDOT Transportation Planning Update

No questions for staff.

c. Piedmont Triad Regional Council of Governments Update

No questions for staff.

d. Forsyth County OEAP Air Quality Update

No questions for staff.

e. Bicycle and Pedestrian Facilities Projects Update

No questions for staff.

f. Winston-Salem Transit Authority (WSTA) Update

No questions for staff.

g. Piedmont Authority for Regional Transportation (PART) Update

No questions for staff.

h. Davidson County Transportation

No questions for staff.

i. Title VI Compliance Update

No questions for staff.

j. MPO Calendar of Activities

No questions for staff.

k. Legislative Update

No questions for staff.

1. Ethics Liaison

No questions for staff.

10. Next Meeting/Adjourn Meeting

- If a special meeting is needed in October, the September TAC meeting will be cancelled. Information will be sent to all members as soon as the meeting month is confirmed.

ADJOURNMENT 5:33 pm.