

CITY OF WINSTON-SALEM

Application for registration of a Rooming/Boarding House

A building plan layout showing rooms and room locations by floor is required.

For questions, please call Neighborhood Services at 727-8486.

Date: _____

Street address: _____

Block & Lot: _____ **Census tract:** _____ **Zoning:** _____

When was the structure converted to a rooming/boarding house? _____

How many rooms are used for sleeping? _____

How many adults occupy the structure? _____

How many bedrooms have double keyed or other locking mechanisms on interior doors to prevent access to the bedrooms when unoccupied? _____

How many separate tenancies do you provide? _____

How many tenancies are currently vacant? _____

How many floors are occupied? _____

How many mailboxes are provided for the occupants? _____

What areas are locked or partitioned to prevent free access to all occupants? _____

How many electrical meters are on the structure? _____

How many kitchens are in the structure? _____

How many bathrooms are in the structure? _____

How many exterior doors are on the structure? _____

Property owner 1: _____

Property owner 2: _____

Street address: _____

Mailing address: _____

City: _____ **State:** _____ **Zip:** _____

Telephone 1: _____ **Telephone 2:** _____ **Telephone 3:** _____

Fax number: _____ **Email address:** _____

I certify that the information contained above and any attachments are true to the best of my knowledge.

Applicant

Date

Notary:

Notary

Date