



**City Secretary**

Suite 140, City Hall, 101 N. Main Street, Winston-Salem, North Carolina

**REQUEST FOR REASONABLE ACCOMMODATION FROM SPACING REQUIREMENT UNDER CHAPTER B, SECTION 6-1.6 OF THE UNIFIED DEVELOPMENT ORDINANCES FOR FAMILY GROUP HOMES**

1. Name, address, and telephone number of applicant:

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2. Name and address of proposed Family Group Home:

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3. Name and address of closest existing Family Group Home:

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4. Distance between existing and proposed Family Group Home:

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5. Standard for Reasonable Accommodation:

Explain why your request is (a) reasonable, (2) necessary, and (3) affords handicapped persons equal opportunity to use and enjoy housing. (Attached additional pages, if necessary.)

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6. Please give details of request, including proposed number of residents and any information you wish to be considered as part of this appeal: (You may attached additional sheets, if necessary.)

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7. **Please provide evidence that the adjoining property owner (s) have received notification of the request by registered or certified mail or personal delivery.** (See staff for details)

Date Submitted: \_\_\_\_\_  
\_\_\_\_\_ Authorized Signature

Staff Recommendation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee Recommendation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Comments:

print, complete and submit form to:	City Secretary, City of Winston-Salem P.O. Box 2511 Winston-Salem, NC 27102-2511
	Office (336) 727-2224 Fax (336)727-2880

## What happens next?

Once the application for Reasonable Accommodation (Family Group Home) is received in the City Secretary's Office the application will be forwarded to the Inspections Department and then to City Council for approval.

Expect four (4) months for the process to be completed. If you have any questions, please call (336) 727-2224.