



Project Number

**Information Sheet**  
**City of Winston-Salem, North Carolina**  
**Request to Extend Water and/or Sanitary Sewer Mains**  
(please **type** or **print** -- signatures not required on this form -- and use an original form --  
do not photocopy or fax)

Date: \_\_\_\_\_

<b><u>Applicant (Developer) Information:</u></b>	
Name of Project or Subdivision: _____	
Applicant Legal Name: _____ (Name that should be used on legal contracts and indicate whether LLC, Corporation, Partnership, Individual, or other.)	
Contact Person for Project: _____	Phone Number: _____
	Fax Number: _____
Location of Main Office (County and State): _____	
Address where contracts should be mailed: _____	
_____	
_____	

Complete appropriate box indicating person or persons authorized to convey property:

<p><b>(1) Limited Liability Company (L.L.C.):</b> Name(s) of person(s) appearing on the <i>Annual Report</i> from the North Carolina Secretary of State is/are required, and a <u>copy of that report must be submitted with this form</u> (<b>type</b> or <b>print</b> names).</p> <p>Name and indicate whether Member or Manager _____</p> <p>Name and indicate whether Member or Manager _____</p> <p>Name and indicate whether Member or Manager _____</p>
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<p><b>(2) Corporation:</b> The name of the President or Vice-President and the name of the Secretary or Assistant Secretary attesting (<b>type</b> or <b>print</b> names).</p> <p>_____ President or Vice-President (<b>circle one</b>)</p> <p>_____ Secretary or Assistant Secretary (<b>circle one</b>)</p> <p>PLACE CORPORATE SEAL BELOW:</p>
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<p><b>(3) Individual:</b> Marital status: Single ____; or Married ____; or Divorced ____; or Widowed _____. If married, you <u>must</u> provide the names of both husband and wife (<b>type</b> or <b>print</b> names).</p> <p>_____ Single/Divorced/Widowed/ or Husband (<b>circle one</b>)</p> <p>_____ Wife</p>
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<p><b>(4) Partnership:</b> General _____ or Limited _____ (<b>type</b> or <b>print</b> names).</p> <p>_____ Name and indicate whether General Partner or Manager</p> <p>_____ Name and indicate whether General Partner or Manager</p>
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Utility contractor for project: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Engineer for project: \_\_\_\_\_ Telephone #: \_\_\_\_\_

The information on this form will be used to develop a preliminary agreement and a contract of conveyance for water and/or sanitary sewer mains. If you have any questions or need original forms, please call Deana Lindley at (336) 747-6855, Jamie Oliver at (336) 747-6826 or Ronnie Vernon at (336) 747-6840. Fax number: (336) 727-2361. Written inquiries should be sent to: City of Winston-Salem, Engineering Division, P.O. Box 2511, Winston-Salem, NC 27102.