



Pay your Utility/Stormwater bill faster and cheaper!

- 1) **WEB:** Visit www.cityofws.org, click on Pay Bills. You will need your account # and PIN to login.
- 2) **TELEPHONE:** Use our Automated Telephone System to pay your bill. You will need an account # and PIN to login. Dial 336-727-2355 and follow the instructions.
- 3) **AUTOMATIC DRAFT:** Complete the Authorization for Automatic Draft below and send it in with your current bill, payment and a void check. The draft will begin with your next statement. You will continue to receive a statement in the mail.
- 4) **ONLINE BILL PAY SERVICE:** Use your banks OnLine Bill Pay Service and an electronic file will be sent directly to us to update your account.

* *There is no convenience fee charged by the City for any of these services.*
* *Web and telephone payments receive immediate credit.*

AUTHORIZATION FOR AUTOMATIC BANK DRAFT

Mail to: City of Winston-Salem
Revenue Division
P. O. Box 2756
Winston-Salem, North Carolina 27102-2756

Account Action	
New Draft	_____
Change Bank	_____
Cancel	_____
Change Bank Account #	_____

Account Name: _____
 Service Address: _____
 Utility/Stormwater Account Number: _____
 Name of Bank: _____
 Routing Number (example below): _____ Checking Account Number: _____

I authorize the City of Winston-Salem Revenue Division to automatically draft the above bank account for payment of my utility/stormwater invoice. It is my understanding that my bank account will be drafted approximately 10 days from the bill date. Should I wish to terminate this automatic draft, I will notify the City of Winston-Salem Revenue Division in writing of this intent at the above address.

It is also my understanding, that if for any reason the bank draft is dishonored by my bank, the City of Winston-Salem will add a \$25 fee to my account and it shall be paid in accordance with the payment terms of my account.

Bank Account Owner Signature

Bank Account Owner Printed Name

Date

Joint Bank Account Owner Signature

Joint Bank Account Owner Printed Name

Date

JOHN DOE
123 Main Street
Winston-Salem, NC

181
Date _____ 63-8376/2670
020

Pay to the Order of _____ \$ _____ Dollars

BANK NAME _____
Bank Address _____

For _____

Routing Number Account Number

⑆ 25 7083 75 3⑆ 0057570000 0 18 1