

**EXECUTIVE SUMMARY**  
**CITY/COUNTY UTILITY COMMISSION MEETING**  
**December 14, 2009**

Items Considered: 12; Items Approved: 11; Items Deferred Back to Staff: 1

| <b>Distribution and Collection</b>  | <b>Distribution and Collection Cont.</b>  |
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| <p>The Utility Commission approved a resolution that directed the filing of preliminary assessment rolls and set a public hearing for a petitioned water main extension along <b>Swain Lane</b> in Walkertown. The public hearing is set for January 11, 2010.</p> <p>The Utility Commission approved an agreement with a developer for the <b>Centre Park Blvd</b> project where water facilities will be dedicated to the Commission. These improvements are valued at \$11,460 and will provide service for 1 new water customer. A total of 337 feet of water main will be extended to provide service for this project.</p>  | <p>The Utility Commission approved a change order and the extension of a contract for sanitary sewer easement maintenance with Ronnie's Trucking and Grading. The \$80,000 change order will cover costs to continue the project throughout the remainder of this fiscal year. Under the terms of the contract approved in April of 2009, the Commission may extend the contract for as many as four additional twelve month periods if both parties agree to the terms and if funds are available. Ronnie's Trucking has agreed to a contract extension for a 0% price increase in the estimated amount of \$220,000 for the FY 2010 period.</p>   |
| <p>The Utility Commission authorized the acquisition of easement by deed or condemnation for the Stillwell Drive Outfall project. The total appraised value of easements necessary to be acquired is \$925.</p> <p>The Utility Commission deferred an item related to the Haven Crest Road Outfall back to staff for further information.</p>   | <b>Water and Wastewater Treatment</b>   |
| <p>The Utility Commission approved an amendment to an Engineering Agreement with Highfill Infrastructure Engineering, P.C. to provide professional engineering services for Phase 4 of the Muddy Creek Basin Deficiency Investigation and Repair Program. Phase 4 will focus on those areas that have the most inflow and infiltration within the Muddy Creek Basin as determined by past investigations by Highfill Engineering. The proposed services include 300 manhole inspections, cleaning, smoke testing, and closed circuit television inspection of 65,00 feet of sewer lines, summarizing the investigation data, and preparing a Technical Memorandum summarizing the services performed, giving repair recommendations and repair cost estimates. Highfill Infrastructure Engineering, P.C. has proposed to perform these services for a not to exceed fee of \$486,800.</p> | <p>The Utility Commission authorized a change order with Western Summit Constructors, Inc. for unforeseen unsuitable soil removal and a transfer of funds to cover related disposal costs associated with the Archie Elledge Wastewater Treatment Plant Influent Pumping Station and Primary Treatment Improvements project. A change order of \$100,000 was approved to cover costs associated with the hauling of the unsuitable material to the disposal site while the transfer of \$232,303.44 out of project contingencies was made to cover the costs associated with the tipping fees at the disposal site.</p>   |
| <p>The Utility Commission awarded contracts for the purchase of water meters for the contract period of December 8, 2009 to November 30, 2010. Four qualified bids were received for the 5/8" and 1" displacement meters. For all other meter sizes and types, only one qualified bidder submitted their price for consideration. Badger Meter, Inc. was the lowest responsive bidder meeting the specifications for the 1" displacement meters in the estimated amount of \$11,600. Hersey Meter Company, LLC was the lowest responsive bidder meeting the specifications for all other meter sizes and types in the estimated amount of \$504,836.</p>  | <b>Solid Waste</b>  |
|   | <p>The Utility Commission authorized the acquisition of property by deed for an addition to Hanes Mill Road Landfill. Staff of the Commission will offer the property owner \$43,100 for the purchase of the land.</p>  |
|   | <b>Administration</b>   |
|   | <p>The Utility Commission awarded a contract for the installation of water distribution system sampling stations project under the terms of the American Recovery and Reinvestment Act (ARRA) of 2009. PF Plumbing Contractors, Inc. was the lowest responsive bidder in the estimated amount of \$13,560. Under the terms of the ARRA of 2009, 50% of this contract amount is considered principle forgiveness and 50% is required to be paid back over a period of 20 years at 0% interest.</p> <p>The Utility Commission authorized final payment to Carolina Environmental Specialists, Inc. for the Water Distribution System Improvements Contract 2008-5. The City's Internal M/WBE Committee examined the documentation and staff confirmed that Carolina Environmental Specialists, Inc. made a good faith effort to attain the goals of their contract. Final payment will be made once all other conditions of the contract have been met.</p> |