

EXECUTIVE SUMMARY
CITY/COUNTY UTILITY COMMISSION MEETING
November 9, 2009

Items Considered: 9; Items Approved: 9

Distribution/Collection	Water/Wastewater Treatment
<p>A public hearing was held and the final resolution was confirmed that adopted verifiable percentage goals for participation by minority and women owned businesses for construction of the Ardmore Basin Priority Sewer Repairs project. The MBE goal was set at 4% and the WBE goal was set for 11%.</p>	<p>A public hearing was held and the final resolution was confirmed that adopted verifiable percentage goals for participation by minority and women owned businesses for construction of Standby Power and Electrical Improvements at the Neilson Water Treatment Plant. The MBE and WBE goals were both set at 5%.</p>
	Administration
<p>The Utility Commission approved agreements with various developers for 3 projects: Sedgemont Village Phase IV & V; Carter School; & Union Cross Elementary School Sanitary Sewer Extension where water and sewer facilities will be dedicated to the Commission. These improvements are valued at \$379,010 and will provide service for 69 new water and sewer customers. A total of 6,357 feet of water and 2,915 feet of sewer main will be extended to provide service for these projects. One developer is eligible for potential refunds in the estimated amount of \$121,000.</p>	<p>The Utility Commission adopted a resolution that recommends that the City Council rename the Northwest Water Treatment Plant to the Paschal (Pat) W. Swann Water Treatment Plant. Mr. Paschal (Pat) W. Swann has served the City of Winston-Salem faithfully for over 48 years beginning in 1961. Following his retirement as a city employee, Mr. Swann was appointed to the City/County Utility Commission on July 9, 1997 and re-appointed on July 2, 2002; thereby serving a total of 10 years as a city appointed commissioner serving as Chairman of the Finance Committee. Mr. Swann was subsequently appointed Chairman of the Utility Commission on July 1, 2007 and throughout his 12 year tenure of service to the Utility Commission, he was instrumental in overseeing the growth of services by providing commendable guidance to the staff as demonstrated by the exhaustive list of project he has managed.</p>
	Other
<p>The Utility Commission approved an engineering agreement with Gavel & Dorn Engineering, PLLC to provide professional engineering design and construction administration services for relocation of sections of the water distribution system as required by the NCDOT Union Cross Road Widening Project (U-4909). Gavel and Dorn Engineering, PLLC proposed to perform the design and construction administration of these relocates for a not-to-exceed fee of \$121,871.</p>	<p>The Utility Commission approved a motion made from the floor to direct the staff to explore the use of the Outside County Economic Development Fund, with the Winston-Salem City Council and the Forsyth County Board of Commissioners, to cover all costs associated with the relocation of water and sewer services due to the Union Cross Road Widening Project (U-4909).</p>
<p>The Utility Commission authorized a service agreement with McKim & Creed, P.A. to provide GIS program management services for Utilities Construction & Maintenance. McKim & Creed, P.A. will provide daily oversight of our GIS data handling, evaluation of staff currently manipulating GIS data, implementing standard operating procedures, identifying appropriate organizational structure of the GIS program and assisting staff in selecting candidates to fill vacant GIS staff positions for the 2010 fiscal year. McKim & Creed, P.A. has proposed to perform this scope of work for a not-to-exceed fee of \$100,000.</p>	
<p>The Utility Commission approved a purchase order with Brady Surveying Company, P.A. to provide surveying services for the acquisition of sewer easements in the Ardmore Area. As a result of a study performed by Hydrostructures, P.A., 265 parcels within the Ardmore area had been identified as having sewer lines crossing them either with no recorded easement of the easement is less than 20' in width. For an estimated fee of \$110,000 Brady Surveying Company, P.A. will provide research, survey sewer line and appurtenance locations, prepare easement strip mapping and legal descriptions, and prepare recordable plats for the affected parcels.</p>	