

**EXECUTIVE SUMMARY**  
**CITY/COUNTY UTILITY COMMISSION MEETING**  
**September 14, 2009**

Items Considered: 21; Items Approved: 21

<b>Distribution/Collection</b>	<b>Water and Wastewater Treatment</b>
<p>The Utility Commission held a public hearing and adopted a Disadvantaged Business Enterprises plan and a 10% participation goal for use on Utility Commission projects using federal funding.</p> <p>A public hearing was held and the final resolution was confirmed regarding the petitioned extension of sanitary sewer mains along <b>Becks Church Road, Choyce Court and Havencrest Road</b>. The Utility Commission also approved the construction of the Havencrest Road outfall that would serve the petitioned area.</p> <p>The Utility Commission approved a resolution that directed the filing of preliminary assessment rolls and set a public hearing for a petitioned sanitary sewer extension along <b>Stillwell Drive</b>. The public hearing is set for October 26, 2009.</p> <p>The Utility Commission approved agreements with various developers for 11 projects: <b>Rolling Knoll Lane; Griffith Park, Phase 4&amp;5; Kernersville Medical Center; Goodwill Industries Peters Creek Pky; Robinhood Court Apartment Homes; Robinhood Valley Court (Sewer); Lissara; Robinhood Valley Court (Water); Jack Warren Park; Human Service Alliance; &amp; Grandview Subdivision</b>, where water and sewer facilities will be dedicated to the Commission. These improvements are valued at \$2,027,860.00 and will provide service for 632 new water and sewer customers. A total of 27,885 feet of water and 17,231 feet of sewer main will be extended to provide service for these projects. Four developers are eligible for potential refunds in the estimated amount of \$54,320.00.</p> <p>The Utility Commission awarded a contract for construction of sanitary sewer collection system improvements for Peachtree Street outfall. The contract was awarded to Page &amp; Associates, the lowest bidder meeting the specifications in the estimate amount of \$107,645.55.</p> <p>The Utility Commission approved an Engineering Agreement with Hydrostructures, PA., to provide professional engineering design and construction management services for the Ardmore Area water and sewer rehabilitation project. Hydrostructures, PA., submitted a proposal of a not to exceed fee of \$149,950.00 to address certain priority repairs to 31 identified sewer problems within various basins of the Ardmore Area. Work under this project will be performed as part of the Ardmore Area Water and Sewer Rehabilitation capital improvements program.</p>	<p>The Utility Commission authorized an Engineering Agreement with HDR Engineering to provide design services for the Reedy Fork Wastewater Pump Station replacement project. This facility is currently outdated and undersized for future capacity demands. HDR has been awarded a contract of a not-to-exceed fee of \$658,449.00 for the design of the new facility and to perform a downstream sewer study.</p> <p>The Utility Commission authorized an Engineering Agreement with Schnabel Engineering, PC for design and permitting services associated with the Salem Lake Dam replacement project with a new roller compacted concrete dam. Schnabel Engineering has agreed to perform the design and permitting services for this new dam for a fee of \$863,700.00.</p> <p>The Utility Commission authorized final payment to Portland Utilities Co. LLC for the Ardmore Branch sanitary sewer outfall rehabilitation contract. The contractor failed to meet the M/WBE goals established for this project, however the City's internal M/WBE Committee felt that the contractor made a good faith effort to meet those established goals.</p>
	<b>Solid Waste</b>
	<p>The Utility Commission approved the complete rebuild of a 2004 Caterpillar D-6N bulldozer. This equipment has been utilized at the Old Salisbury Road Landfill for over 12,000 operating hours and has provided exemplary service during that time, however has since failed to run due to the failure of the power train. Other options to purchase a new or used D-6N were considered and rebuilding the existing machine was felt to be the best option for a cost of \$152,220.00.</p>
	<b>Administration</b>
	<p>The Utility Commission authorized the transfer of funds to cover the cost of certain utility expenses related to the Shattalon Drive widening and culvert replacement project. The estimated costs for water improvements is \$56,832.00 and the estimated costs for sewer improvements is \$45,642.00. These estimates include engineering and contingencies.</p> <p>The Utility Commission authorized the transfer of funds to cover the cost of certain utility expenses related to the Sprague Street and Cole Road widening project. The estimated costs for water improvements is \$77,100.00 and the estimated costs for sewer improvements is \$42,100.00. These estimates include engineering and contingencies.</p> <p>The Utility Commission confirmed assessment rolls containing certain agreements requesting delaying payments for water and/or sewer service charges. These property owners will be able to choose from the three financing terms available.</p>

**Administration Cont.**

The Utility Commission received a report on alternative water and sewer special assessment practices. This report proposed three different options to consider for assessing improved properties with public water and sewer utilities. It was the opinion of the City Attorney's office that none of the options were allowed under current State Statutes. At this time, the Utility Commission plans to continue its practice of assessing properties based on established rates per foot or utilizing the actual construction cost per foot method, whichever is less. For the future, the Utility Commission has asked that staff continue to look to see if there are more equitable methods of assessing property.

The Utility Commission authorized the reassessment and/or denial of certain water and/or sewer agreements on various utility projects. A total of 13 requests were considered, five requests were denied, 7 were given partial or whole relief of assessment and one request is still being researched by the staff. Any granted relief of assessment will be subject to special privilege charges at the then current rates if the property is made buildable and is connected to the public utility.

**Planning and Policy**

The Utility Commission authorized certain amendments to the Water and Sewerage System Policy Resolutions. The amendments included elimination of out-dated terms, instituting a penalty related to property owners reinstating their own service, penalty deposits for those customers with bad credit, missed appointment fee, new policy for construction meters and a table of penalties for damage or obstruction of access to appurtenances of the water system.

**General Business**

Due to certain scheduling conflicts, the Utility Commission agreed to reschedule their regular meeting in October from the 12<sup>th</sup> to the 26<sup>th</sup>.