

**EXECUTIVE SUMMARY**  
**CITY/COUNTY UTILITY COMMISSION MEETING**  
**July 12, 2004**

At its regularly scheduled monthly meeting, the Utility Commission agenda included 14 items.

The Commission presented Resolutions of Appreciation for Curtiss W. Carpenter and J. Hill Stockton, for their dedicated service over the past seven years.

**WATER DISTRIBUTION AND SEWER COLLECTION SYSTEM EXPANSION**

*Projects in this category are associated with the distribution of water from treatment facilities to the customer and from the customer to the treatment facilities.*

The Commission held a public hearing to consider and adopt appropriate verifiable percentage goals for participation by minority and women owned businesses for the rehabilitation of the **Atwood Acres Sanitary Sewer Main**.

The Commission approved confirmation of assessment rolls (assessment bills) for the following streets: **Swaim Road, Hillhaven Drive, Sun Meadows Drive, Old Salem Road, Wedge Drive, Rock Hill Road, Loftter Drive, Pope Lane, Lisa Drive, McGregor Road, McGregor Downs Lane, W. Clemmonsville Road and Havenstraat Street**.

A public hearing date was set for August 9, 2004, for the preliminary assessment roll on the following streets: **Farmingdale Avenue, Farmingdale Avenue, Foxdale Drive, Somerset Drive Somerset Drive, Glenwood Road, Farmingdale Avenue, Farmingdale Avenue, Lucinda Lane and Ploughboy Lane**.

The Commission approved preliminary agreements with developers for two projects where water and sewer facilities will be dedicated to the Utility Commission. These improvements are valued at \$808,180.00 and will provide service for eight water and sewer customers. A total of 5,284 feet of water and sewer main will be extended to provide water and/or sewer service for these projects. One developer will be eligible for oversize main refunds in the amount of \$182,810.00.

One main line extension project under the City/County Utility Commission (CCUC) Feasibility Plan totaling \$84,480.00 was awarded to provide water service in the following residential area of Forsyth County: **Mashie Drive**. A total of 1,408 feet of water main will be extended to provide service for 8 water customers in existing residential areas. This project will be constructed once the customers have paid their required capital charges.

The Commission approved the purchase of two easements in the amount of \$3,200.00 for the **Wyngrave Outfall** project.

The Commission awarded two contracts totaling \$1,183,021.25 for improvements to the City's water distribution system along **Deer Hill Road, Deer Hill Circle, Leisure Point Lane, Belews Creek Road, Belews Lake Drive, Nautical Point Drive, Montgomery Ridge Road, Shallowford Road, Hauser Road, Country Lane and Deer Run Drive**. Both contracts were awarded to Ramey, Inc.

**WATER AND SEWER TREATMENT FACILITIES**

*Projects in this category allow for improvements to treatment facilities that increase operational efficiency throughout the system.*

The Commission delayed approval of an amended construction management agreement with Black & Veatch for the Northwest Water Treatment Plant in the amount of \$400,000.00. Discussion on this item will be held at a later date.

**TOWNS**

*Projects in this category are associated with contracts or agreements between the Commission and individual Towns.*

The Commission approved an agreement with the Village of Clemmons to provide a 12" sewer line extension that is needed to serve the Village Point area. At an estimated cost of \$400,000.00, the Utility Commission will provide design, construction management and funding for the project. The Commission will be reimbursed by charges to developers of this service area over a period of 10-years; after which, Clemmons will pay any remaining unpaid balance including interest.

**OTHER BUSINESS**

The Commission authorized the City's Finance Department to upgrade the Cayenta Utilities Manager Software. The system must be periodically maintained and enhanced to keep it functioning. The estimated cost of the upgrade is \$180,960.00.

## **ADMINISTRATION**

*Projects in this category are associated with general policies of the Commission.*

The Commission approved authorization for the Assistant City Manager/Public Works to approve real estate negotiation increases up to \$1,000.00 and the Real Estate Administrator to approve real estate negotiation increases up to \$500. Both approvals shall be concurred by the Utilities Director.

The Utility Commission has a regularly scheduled meeting on the second Monday of each month. The next meeting will be held on August 9 at 2:00 p.m. in the Public Meeting Room, located at 100 East First Street in City Hall South, fifth floor. For more information about the Commission agenda, please view the City's website at [www.cityofws.org/meetings](http://www.cityofws.org/meetings).